

Palm Beach County HIV CARE Council
CARE Council Meeting
Monday, November 27, 2017

Minutes

Members Present

Mary Kannel
Chris McCoy
Kim Enright
Mary Jane Reynolds
Cecil Smith
Mark White
Vicki Krusel
Lilia Perez
Thomas McKissack
Kristen Harrington
Chris Dowden

Guests

Phil Dulmage
Zainab Alyunis
Nadienka Sanz
Henry Smith
Rosaline Jocurin
Shermaine Taylor
Naekva Huffman
Lisa Mann

Members Present

Glenn Krabec
Shirley Samples
Members Absent
Olga Sierra
Quinton Dames
Yen Vassell
Jeannette Tomici
Patrice Huntley
Wisny Marcellus
Don Hilliard

Psyche Doe
Dian Falcon
Donna Sabatino
Miguel Vazquez
Beatrice Manning
Anne Costello
Meghan Daily
Pierrette Cazeau

Grantee Staff

Berthline Isma
Shoshana Ringer
Frank Frank
Helene Hvizd
Mary Woodard
Neeta Mahani
Sheron Hoo-Hing

CARE Council Staff

Shirley White

Lead Agency/Support Staff

Tanya Lacey

Courtney Draine
Julie Seaver
Richardo Jackson
Quasia Cowan
Sinteria Cooper
Neka MacKay
Laura Beckum

*Denotes an excused absence

I. The CARE Council Meeting was called to order at 2:14p.m. by Chair, Kimberly Rommel-Enright, at the Mayme Frederick Building. Roll was taken, **a quorum was present**. Guests were introduced.

II. A Moment of Reflection:

Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

III. There were no excused absences.

IV. **Motion** by Shirley Samples, **second** by Chris Dowden to accept the November 27, 2017 CARE Council Meeting Agenda as presented. **Motion carried.**

- V. **Motion** by Thomas McKissack, **second** by Shirley Samples to accept the September 25, 2017 CARE Council Meeting Minutes as presented. **Motion carried.**
- VI. **Comments by the Chair:** The Chair reiterated her stance on respect. She asked that we please be mindful of respect for one another, the CARE Council members and the public. She then stated that this is a safe space to discuss all the important issues that we have to discuss. And, we do not judge one another and we show respect to one another at all times. She also asked that to let her know if you do not understand something that is being discussed so that we can slow it down and try to give you a full or better understanding of what you need to vote on, as she wants everyone making informed votes.
- VII. **Public Comments:** There were no public comments.
- VIII. **Educational Moment:** Lisa Lugo-Mann, Florida Department of Corrections is the Community Linkage Coordinator in South Florida. Ms. Mann stated that FoundCare is the agency that works with the Department of Corrections and gives her an office where she can sit down and work with her clients once they are released from prison. Her job is to link them with Ryan White services, the clients choose where they are going to go. The clients are given a one-month Trans (transportation) pass and they are working on trying to get them reentry vouchers. The Trans pass is so they can get to their initial appointment and the reenter voucher is so they can go to a thrift store to get clothing. She will start to work with all the providers to streamline some services. She hoped to formulate HIV reentry meetings here in Palm Beach County where the providers would come to these meetings where we can identify some of the issues and then streamline some of the services.
- Ms. Mann spoke about the pre-release linkage program that they have in the prisons. Pre-release planners go into the prisons, see the clients before they are released, get copies of their medical records and they are directly referred to her. When they see her, she have their medical records and they talk about medical care, substance abuse, mental health, housing whatever is identified that they need to get them to remain medically compliant. When they are in prison, they are medically compliant. She stated that they (DOC) are responsible for giving them their meds when they are released. Call her if you get a client out of prison without medical records or 30 days of meds; please call her so she can get their medical records.
- IX. **Standing Reports & Updates:**
- A. **Legislative/ACA Update:** Vicki Krusel reminded that we are in open enrollment and so far, it's going well.
- B. **CPP Updates:** Quasia Cowan reported there is no update.
- C. **Part B Report:** Psyche Doe provided the Part B expenditure and the ADAP/Patient Care reports for review. You may contact her with any questions. Part B spending is on track.

- D. **HOPWA:** Mark White reported that they started their new grant year on October 1. He's proud to have representation from the Housing Authority and Jerome Golden present today. He reminded that next October is when they are expecting cuts from Congress. He's making a promise to keep everyone currently enrolled in the program to maintain the housing status.
- E. **C.A.G.:** No C.A.G. representative present.
- F. **Part A Report:** Mary Woodard report that the review of the Health Education Risk Reduction (HERR) category is scheduled for November 30 at 1:00pm in the basement conference room at 810 Datura. We are anticipating getting about \$100,000 from Part B. She is asking the providers if they have a need to send her a request and she'll send the form to complete and have to her by Thursday (11/30), this week. The grant application was submitted on November 8, successfully. The Program Evaluator and Health Planner will be facilitating a Community Health Professional Workgroup to look at service gaps and how to leverage resources to provide services as a community.
- G. **Expenditure Report:** Frank Frank provided the RW GY17 Reimbursements report for review. We are a little over 45% spent, 81% core medical and 19% support services.
A question was asked: Is it a breach of contract for the agencies not to submit monthly reimbursement requests? Helene will look at the contracts.
After looking at the contracts, Helene reported that there is a provision in the contracts that says, "If you fail to submit your monthly reimbursements at the County's decision, we have the right to either say that you forfeited any claim to reimbursement for that month for services or that we can terminate the contract".
- H. **Membership:** Thomas McKissack reported that the Membership committee interviewed Sinteria Cooper for membership to the CARE Council.
- I. **LPAP:** Chris Dowden reported that there was not a quorum at the last meeting, which made it difficult to conduct any business. There was a discussion about the change in formulary. He announced that LPAP will now meet quarterly and we have an application for membership to the committee. Shoshana Ringer informed that there is a need for consumer involvement on the LPAP committee.
- J. **P & A:** Cecil Smith announced Chris McCoy as the Vice Chair of P & A.

X. **Unfinished Business and General Orders:** There was none.

XI. **New Business**

A. **Vote: Approval of Committee Recommendations:**

The Bylaws Ad hoc Committee

1. The Bylaws Ad hoc Committee recommends the creation of a (Lesbian, Gay, Bisexual, Transgender, and Questioning or Queer) LGBTQ Health Equity Committee as a standing committee of the CARE Council. **Motion carried.**

(Numbers 2 – 5 was discussed and voted on together)

2. The Bylaws Ad hoc Committee recommends adding the LGBTQ Health Equity Committee to the CARE Council Bylaws under article V, section 1, as item H.
3. The Bylaws Ad hoc Committee recommends that section 11 of article V in the CARE Council Bylaws read:

The LGBTQ Health Equity Committee is responsible for the following activities:

- Creating a platform where individuals are able to lend a significant voice to the issues, barriers and gaps in prevention, medical care and treatment, and biomedical intervention;
 - Conducting community outreach and improved engagement in the LGBTQ community;
 - Identifying barriers to linkages to care, treatment, and other social services to LGBTQ individuals infected/affected by HIV/AIDS;
 - Working with the Planning Committee on development of the CARE Council's Integrated Plan.
4. The Bylaws Ad hoc Committee recommends that what was previously section 11 of article V in the CARE Council Bylaws be renumbered section 12.
 5. The Bylaws Ad hoc Committee recommends amending policy 6 of the CARE Council Policies and Procedures to include the LGBTQ Health Equity Committee quorum requirements. **Motions 2 -5 carried.**
- (Numbers 6 and 7 discussed and voted on together)
6. The Bylaws Ad hoc Committee recommends eliminating section 2 under article V in the CARE Council Bylaws.
 7. The Bylaws Ad hoc Committee recommends removing any reference to Programs Support Committee from the CARE Council Bylaws and the CARE Council Policies and Procedures. **Motions 6 and 7 carried.**

The Priorities and Allocations Committee

1. The Priorities and Allocations Committee recommends the approval of the modified amounts submitted with the grant application totaling \$8,020,040. **Motion carried.**

XII. Other Business:

- A. **CARE Council Retreat:** Tanya Lacey reported that she is still looking for a venue. They have contacted the DoubleTree, dates available are February 9th and 16th, and she recommends the 16th. She suggested a retreat workgroup meet at least twice a month to discuss logistics. It was decided to have the retreat on February 16th.

XIII. Announcements:

CARE Council Holiday Potluck, December 8 @ 12:00pm at Mayme Frederick.

Community Awareness Committee's Public Forum, December 14 at 5:00pm - 7:00pm at the Urban League of Palm Beach County.

FoundCare World AIDS Day Event on December 1 from 11:00am – 2:00pm at the Palm Springs location.

XIV. Adjournment: With no further business, the CARE Council Meeting adjourned at 3:52p.m. at the Mayme Frederick Building, 1440 Martin Luther King Jr. Blvd., Riviera Beach, FL.

Approved as presented 01/29/2018sw.