

Palm Beach County HIV CARE Council
CARE Council Meeting
Monday, May 18, 2015
Minutes

Members Present

Mary Jane Reynolds
Mitchell Durant
Kim Enright
Don Hilliard
Mary Kannel
Vicki Tucci Krusel
Larry Osband
Glenn Krabec
Denise St Joy
Cecil Smith
Thomas McKissack
Lilia Perez

Member Absent

Tony White
Jeanette Tomici
Shirley Samples

Excused Absences

Quinton Dames

Support Staff

Sam Truncale

Grantee Staff

Anna Balla
Geoffery Downie
Frank Frank
Shoshana Ringer
Helen Hvizd

Guest

Psyche Doe
Chris Dowden
Marie Presmy
Linda Warren
Karen Scuderi

Nicole Frederick
Mark White
RyanMarie Rice
Elya Fransiscus

I. The CARE Council Meeting was called to order at 2:31p.m. by Chair, Mary Kannel, at the Mayme Frederick Building. Roll was taken, **a quorum was present**. Guests were introduced.

II. A Moment of Reflection:

Moment of Silence

*A moment of silence is observed in respect to the memory of
those individuals who have succumbed to aids
and those who are living with the disease. let us remember why*

we are here today. let us have the strength to make the decisions that will improve the care of those we serve. let us be thankful for what we have accomplished to date.

- III. **Motion** by Larry Osband, **second** by Vicki Tucci Krusel to accept Quinton Dames excused absence. **Motion carried.**
- IV. **Motion** by Larry Osband, **second** by Glenn Krabec to accept the May 18, 2015 CARE Council Meeting Agenda as presented. **Motion carried.**
- V. **Motion** by Larry Osband, **second** by Glenn Krabec to accept the April 27, 2015 CARE Council Meeting Minutes as amended, adding Lilia Perez to the Members Absent. **Motion carried.**
- VI. **Comments by the Chair:** The Chair thanked everyone for their attendance and noted that there were a lot of difficult decisions ahead with the funding and data changes.
- VII. **Public comments:** There were none.
- VIII. **Educational Moment:** Helene Hvizd reviewed the Elections policy. The new chair, vice chair, treasurer, and secretary will be voted on at today's meeting; each one will be voted on individually. There is an opportunity to open the floor for nominations. Ballots should be signed and names need to be included. The ballots are public record. Results will be announced as each ballot is voted.
- IX. **Annual elections:**
 - 1. Open Nomination
 - 2. Introduction of Nominees
 - 3. Completion & Collection of Election Ballots:
 - CARE Council Chair: Mary Kannel
 - Vice Chair: Glenn Krabec
 - Treasurer: Larry Osband
 - Secretary: Vicki Tucci Krusel
- X. **Standing Reports & Updates**
 - A. **Health Care Reform:** There were none.
 - B. **Legislature Updates:** Vicki Tucci Krusel mentioned that with the discussion on Medicaid expansion and the potential loss of LIP funds, potential clients could be affected.
 - C. **CPP Updates:** Larry Osband reminded the Care Council of upcoming CPP meeting on May 27th, 2015 at Compass and will alert Nadia Najarro of future meeting for notification to Care Council members and affiliates.

- D. **Part B Report; Patient Care & 4BNWK Report:** Mitchell Durant informed the council that Part B's grant ended March 31st and 100% of funds were spent. He also mentioned a potentially good educational moment for the CARE Council would be from CVS on ADAP. Mitchell also gave a brief summary of the PCPG meeting in Tampa, that the coordinated plan will be discussed when the guidance from HRSA is released. They also need a representative from the Care Council, Mitchell will request nominations to the Care Council next month.
- E. **Surveillance Report:** Psyche Doe explained the report, if you have any questions; please feel free to contact her. All data can also be found on the DOH website under the prevention section.
- F. **Medicaid Report:** There is no representation from Medicaid at this time.
- G. **PBC Housing Authority—Update on HOPWA:** Mark White introduced himself from the City of West Palm Beach Department of Housing and Community Development. They have contracted with the Palm Beach County Housing Authority to provide the HOPWA grant. Karen Scuderi announced that they have erased the previous HOPWA waiting list and are starting fresh with their new computer system. Currently 61 applications have gone out, only 15 have been returned but they have been receiving a steady flow of calls. It's important to tell clients to keep their address up to date. An application can be filled out online or you can walk in. Ask for Karen or Mr. Taylor. They are contracting out to produce new Policies & Procedures. They are also hiring a new staff person to provide supportive services to clients.
- H. **Florida Statewide Consumer Advisory Group (CAG):** Denise St. Joy gave an update on her work with the CAG. The CAG exists to provide a mechanism in which consumer can have meaningful input into the development of policies and programs to address their needs with and under the auspices of the HIV/AIDS Section. She provided handouts and her contact information.
- I. **Part A Report:** Geoff Downie gave an update on the Food Bank program. The limit max per client per month is \$50 regardless of which agency they are receiving services from, effective July 1. Joint Support & Medical will meet August 13th, 2015 to determine if there needs to be more restricted eligibility requirements for clients. Priorities & Allocations will meet to discuss whether or not more funding needs to go into this category. Geoff also gave an update that the Robert Wood Johnson Foundation is going to be conducting a study looking at the local system of care for four sites in Florida. Palm Beach County Part A was chosen to be one of these sites. The initial planning meeting for this will be May 29th, 2015 at the Health Department. Pat Cruzata's position is now open for applications until Friday. The new Provide Enterprise data management system is on schedule for a implementation date of June 15th. The RFP for Local Pharmacy Assistance services will be released August 3, 2015 for a March 1, 2016 beginning contract date.
- J. **Expenditure Report:** Frank Frank gave updates and he explained the expenditure report to the committee members. There was a 98.36% expenditure spent for grant year 2014 and there are no expenditures for grant year 2015 to date.

- K. **Membership:** There weren't any updates.
- L. **LPAP:** The RFP for Local Pharmacy Assistance services will be released August 3, 2015 for a March 1, 2016 beginning contract date. The committee is reviewing roles and responsibilities for committee members. The committee has agreed to keep the medication formulary the same, until there is an opportunity to further review.
- XI. **Unfinished Business and General Orders:** Larry Osband stated that the Joint Medical & Support Committee and the Quality management Committee are meeting together August 13th to review the Standards of Care. Any updates will be brought back to the Care Council for approval and implementation will not go into effect until March 1, 2016.
- XII. **New Business:** There was none.
- XIII. **Other Business:** There was none.
- XIV. **Announcement:**
- The public forum flyers are circulating. The Belle Glade forum will be on June 23rd starting at 2pm at the West County Senior Center. There will also be a public forum on July 21, 2015 at 2pm at Children's Services Council of PBC.
 - There was a Thank You card being circulated to thank the Dental staff from the Health Department for all of their work with the CARE Council over the past years. Many of the staff will no longer be delivering services to our clients.
 - There is a Navigate PBC Symposium scheduled for May 29, 2015 to contact the Health Council of Southeast Florida for more information.
- IV. **Adjournment:** With no further business, the CARE Council Meeting was adjourned at 3:44pm at the Mayme Frederick Building, 1440 Dr. Martin Luther King Jr. Blvd., Riviera Beach, Fl.

Approved as amended 06/29/15 GD