

Palm Beach County HIV CARE Council
Emergency CARE Council Meeting
Monday, December 19, 2013
Minutes

Members Present

Cindy Barnes
Marsharee Chronicle
Quinton Dames
Mitchell Durant
Julie Graham
Lavan Harper
Don Hilliard
Mary Kannel
Glenn Krabec
Melissa McGee
Thomas McKissack
Shan Monroe
Larry Osband
Mary Jane Reynolds
Shirley Samples

Members Absent

Rafael Abadia
Roz Collins
Kim Enright
Cecil Smith
*Vicki Tucci

CARE Council Staff

Pat Cruzata

Lead Agency Staff

Leah Suarez
Sam Freels

Grantee Staff

Anna Balla
Geoff Downie
Tammy Fields
Sonja Holbrook
Nadia Najarro
Shoshana Ringer
Mark White

Guests

Yolette Bonnet
Rik Pavlescak

Chris English
Marie Presmy

Carrie Hough
Kelly Martes

*Denotes an excused absence

I. The CARE Council Meeting was called to order at 3:00p.m. by Vice-Chair, Mary Kannel, at the Auditorium Mount Botanical Garden. Roll was taken; **a quorum was present.** Guests were introduced.

II. A Moment of Reflection:

Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

III. **Motion** by Larry Osband, **second** by Julie Graham to accept the excused absences as presented. **Motion carried.**

IV. **Motion** by Larry Osband, **second** by Marsharee Chronicle to accept the December 19, 2013 Emergency CARE Council Meeting Agenda as presented. **Motion carried.**

V. **Comments by the Vice-Chair:** The Vice Chair stated that when dealing with the affordable care act, there are no direct answers, things change frequently. As a committee we need to stay on top of it because it is going to be challenging.

VI. **New Business**

A. **Vote:** GY14 Level Funding Budget—Geoff Downie

Geoff Downie stated that the Grantee's office was notified by HRSA, that a partial grant award would be received the beginning of the year; it is about 30% of the current total award, going forward with the Contract process for the providers—Priorities and Allocations recommended to go with the level funding budget, as of now, the total award is uncertain.

Tammy Fields recommended two separate motions, one to approve the GY Budget 14 and other giving the Grantee Office approving the 5% decrease or 5% increase.

1. **Motion carried** to approve the Priorities and Allocations recommendations to approve the GY14 Level Funding Budget for \$6,411,768 as presented. After further discussion, \$199,725 was omitted, the motion was amended, **motion** by Mary Jane Reynolds, **second** by Larry Osband to add the additional amount for \$199,725 and to be divided evenly into the remaining service categories. **Motion carried as amended.**
2. **Motion carried** to approve the Priorities and Allocations recommendations to approve the grant award for any increase or decrease for Level Funding up to including 5% --that any increase or decrease would be applied across all the services category in that amount. Anything over 5% would go back to the Priorities and Allocations Committee.
3. **Motion carried** to approve the Carryover for \$50,000 up to \$100,000 applied to Health Insurance. **2 abstained**
 - Quinton Dames abstained is because of the carryover for the Health Insurance and his relationship with Comprehensive AIDS Program (CAP), and the law requires that it is stated in the minutes.
 - Lavan Harper abstained is because of the carryover for the Health Insurance and her relationship with Comprehensive AIDS Program (CAP), and the law requires that it is stated in the minutes.

VII. **Other Business:** There was none.

VIII. **Announcements:**

- A. **2014 Annual CARE Council Retreat Flyer:** Mary Kannel announced that the annual CARE Council Retreat would be held on January 31, 2014; please see the flyer for more details. Mary Kannel encouraged each member to attend. Geoff Downie gave a brief overview on the keynote speaker. Glenn Krabec added that the Retreat attendance count as qualification for membership. Mary Kannel thanked the Community Awareness Committee & Health Council of Southeast Florida for the great job with the Potluck Luncheon, it was a success.
- B. **2014 Outreach to the Help Event Flyer—National HIV/AIDS Black Awareness Day:** Mary Jane Reynolds announced that the Community Awareness Committee is holding the National HIV/AIDS Black Awareness Day event to reach out to the community. The event

would be held on February 7, 2014 from 11:00a.m. to 3:00p.m.

- IX.** Adjournment: With no further business, the Emergency CARE Council Meeting was adjourned at 3:33pm at the Auditorium Mounts Botanical Garden, 531 N Military Trail, West Palm Beach, Fl.

Approved as presented 1-27-14 pc