

Palm Beach County HIV CARE Council
CARE Council Meeting
Monday, April 28, 2014
Minutes

Members Present

Rosalyn Collins
Quinton Dames
Mitchell Durant
Lavan Harper
Don Hilliard
Mary Kannel
Glenn Krabec
Larry Osband
Mary Jane Reynolds
Cecil Smith
Vicki Tucci

Members Absent

Marsharee Chronicle
Kim Enright
Julie Graham
Melissa McGee
Thomas McKissack
*Shirley Samples

Support Staff

Sam Freels
Leah Suarez

CARE Council Staff

Pat Cruzata

Grantee Staff

Anna Balla
Tom Eaton
Tammy Fields
Nadia Barreto
Sonja Holbrook

Guests

James Agbodzakey
Metris Batts
Yollette Bonnet
Psyche Doe
Chris English
Nicole Ferguson
Jarvis Freeman

Patrice Huntley
Beatrice Manning
Kelly Martes
Beatrice Manning
Kitonga Kiminyo
Hyguette Joseph
Paul MeKeel
Robert Parkes

Marie Presmy
Donna Sabatino
Lilia Perez
Agapito Ruiz
May Maldo
Lavon Jackson
Rob Scott
Lorraine Wells

*Denotes an excused absence

I. The CARE Council Meeting was called to order at 2:33p.m. by Chair, Mary Kannel, at the Mayme Fredrick Building. Roll was taken; **a quorum was present.** Guests were introduced.

II. A Moment of Reflection:

Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

III. **Motion** by Larry Osband, **second** by Don Hilliard to accept excused absences. **Motion carried.**

IV. **Motion** by Larry Osband, **second** by Vicki Tucci to accept the April 28, 2014 CARE Council Meeting Agenda as amended. **Motion carried.**

- V. **Motion** by Larry Osband, **second** by Don Hilliard to accept the January 27, 2014 CARE Council Meeting Minutes as presented. **Motion carried.**
- VI. **Comments by the Chair:** The Chair welcomed all the guests, she stated that each person has an important role and how we can go forward and provide the services to the clients. She announced Lorraine Wells, from the ADAP office is here today and she will discuss the transitions within the county. It was noted that the move is through the ADAP and ACA.
- VII. **Public Comments:** There was none.
- VIII. **Educational Moment:** The Chair announced Lorraine Wells from the ADAP State Office, Lorraine explained in detail and gave a lengthy overview on the ADAP process and in moving forward she stated that it could be challenging. The floor was opened for discussion and questions. The Chair stated to focus on questions concerning only Palm Beach County. Lorraine stated that the ADAP program is a pharmacy program—she provided the committee with a wealth of knowledge on the ADAP program, she asked for ways of improvements and/or complaints.
- IX. **Standing Reports & Updates:**
- A. **Legislative Update:** Vicki Tucci gave an update on the ACA, she stated that the open enrollment is closed for individual to sign up—the next open enrollment starts November 2014 up to February 2014. It was noted that there are individuals that qualify for special enrollment plans, such as divorce, marriage, etc. For additional exemptions that are listed, Vicki would forward the document to the Secretary so that she could send it to the CC members.
 - B. **Health Care Reform:** Nadia Najarro discussed.
 - C. **CPP Updates:** Larry Osband stated that CPP would be having a meeting on May 12, 2014. Rob Scott stated that on May 12, there would be an election to select a local secretary; it was noted that they are waiting for instruction from Tallahassee.
 - D. **ADAP Update:** Hyguette Joseph gave an overview on the ADAP updates, Lorraine asked for clarification on the report. Hyguette is to give an explanation on the report at the next CARE Council meeting.
 - E. **Patient Care & 4BNWK Report and Part B Report:** Chris English reviewed the documents and gave updates to the committee.
 - F. **MAC Report:** Metris Batts provided copies of the report and she explained the Minority AIDS Coordinator Report to the committee.
 - G. **Patient Care Update including ADAP:** Mitchell Durant briefly explained and distributed his report to the committee.
 - H. **Surveillance Report:** Psyche Doe gave an overview on her report, it was noted that the report would be revised and an amended copy would be sent to the secretary.
 - I. **Medicaid Report:** Kelly Martes gave an updates about Medicaid; she noted that there is a new way of enrollment. Tammy Fields asked if an insurance card is filled out, and a client name is listed on the form; does it disclose the client information; and it was noted that it is called “CAP” and the Chair stated that there is no way of getting around the acronyms. Vicki Tucci would look into HIPPA law to see if the law is being violated and bring it back to the committee.
 - J. **Part A Report:** Geoff Downie provided the committee with updates from the Grantee office. It was noted from the drafted documents submitted at previous committee meetings; he is

waiting for feedback from the case managers and the providers.

Tom Eaton explained and provided a copy of the expenditure report to the committee.

- K. **Membership Update:** Glenn Krabec - There was no report.

- X. **Unfinished Business and General Orders:** There was none.

- XI. **New Business: Approval of Committee Recommendation**
 - A. **Motion carried** to approve the Quality Management Committee Peer Mentor Standards of Care as presented.

 - B. The First Priorities and Allocations Public Forum will be held on Tuesday, May 13, 2014 @2:00p.m. at the Mayme Frederick Building, Riviera Beach, FL.

- XII. **Other Business:** There was none.

- XIII. **Announcement:**
 - A. The Chair announced that at the May's meeting, there would be an election held for officers, if anyone needs the form, please see the secretary.

- XIV. **Adjournment:** With no further business, the CARE Council Meeting was adjourned at 4:02 p.m. at the Mayme Fredrick Building, 1440 Martin Luther Blvd., Riviera Beach, FL.

Approved as presented 5-19-14 pc