

**Palm Beach County HIV CARE Council
Care Council Meeting
Minutes
Monday July 24th, 2023**

Members Present

Ashnika Ali
Chris Dowden
Lilia Perez
Lysette Pérez
Kenny Talbot
Kristen Harrington
Tyrina Pinkney
Ashaki Sypher
Miguel Vasquez
Dr. Youssef Motii
Tad Fuller
Nancy McConnell
Lisa Kemp
Richardo Jackson
Thomas McKissack

Members absent

Damion Baker

Guests

Brittany Henry
Sandra
Dominique Lane
Hector
Cynthia Acosta
Denise Brown
Robb Scott
Nancy Auburn
Sandra Anderson
Maricruz Jurado
Katie Mathieu

CARE Council Staff

Neeta Mahani
Fate Metellus

Recipient Staff Present

Helene Hvizd
Jeffrey Lesanti
Sean Conklin
Dr. Casey Messer
Jason Gross

Recipient Staff Absent

Dr. Daisy Wiebe
Thomas Eaton
Shoshana Ringer
Anna Balla
Gecica Tibert

- I. The Palm Beach County HIV CARE Council Committee Meeting was **called to order at 2:04pm** by Neeta Mahani. Roll call was taken, guests were introduced and there **was a quorum**.

II. A Moment of Reflection.

A Moment of Silence

*A moment of silence is observed in respect to the memory of those individuals
Who have succumbed to AIDS and those who are living with HIV. Let us
Remember why we are here today. Let us have the strength to make the decisions that
Will improve the care of those we serve. Let us be thankful for what we have accomplished to date.*

- III. **Acceptance of Excused Absences:** Lisa Kemp

Motion to accept Lisa Kemps April 24th and May 30th Care Council Excused Absences: First Motion-Lilia Perez. Second Motion- Thomas McKissack.

IV. Acceptance of the July 24th, 2023 CARE Council Meeting Agenda:

Motion to accept the July 26th, 2023 CARE Council Meeting Agenda as amended: First Motion Chris Dowden-. Second Motion-Ashnika Ali. Motion Carries

V. Acceptance of the June 26th, 2023 CARE Council Meeting Minutes:

Motion to accept the June 24th, 2023 CARE Council Meeting Minutes as amended: First Motion- Lysette Pérez. Second Motion-Thomas McKissack

VI. Comments by the Chair: Kenny Talbot: When Kenny Talbot got to the meeting site, the room was not set up and Neeta received a message that the room needs to be set up a different way. Kenny is thinking about writing a letter next month so that Neeta can get help and have the members sign it. He also wants to thank the Recipient Staff for an excellent Data Representation.

VII. Public Comments: According to Tad Fuller, the Subcommittee for Housing has approved their spending bill. All in all though, a lot of the programs got cut.

VIII. Educational Moments: Modernization of the HIV CARE Council- Richardo Jackson and Lysette Pérez

- A couple other EMA's have merged some of their Committee meetings alongside with some Committee groups
- Have been working over the last 6-8 months to coordinate all the meetings to make them more efficient and now most of the Committee Meetings fall on a Thursday between 12pm-4pm
- Helps keeps things consistent
- Listened to challenges from the community
- Started looking deeper; there are 10 committees
- Looking at the possibility of merging two Committees together and seeing if that would be easier
- In doing so, it was realized that there was some challenges
- But what came out was how we need to modernize the CARE Council
- Should Consider where we will be in the next 5-10 years
- How can we make it more efficient for not only the members but also the Community
- A lot of the Committees are not well supported
- Sometimes, it is only three men will be making decisions that will impact the people and that cannot remain the same
- Need more members so that there can be more voices and more representation
- How can be coordinate the meetings to Collaborate
- Need to make everything more efficient
- Meetings keep getting cancelled because people are not showing up
- Need to commit so that the Committees can function and thrive; have to be honest

- A trend is that a lot of Committees from different counties and states that are alike are merging together
- Missing a large part of the groups that we are representing
- In order to participate, members have to be in person for Membership Committee
- If not in person, someone can only actively participate in Public Comments
- Will not be able to vote Online for Membership

IX. Unfinished Business and General Orders: None

X. Old Business: Membership

XI. New Business:

A. PBC HIV CARE Council Retreat Update

● **Date, Time, Speaker, and Outreach Materials**

- The Retreat will be on October 26th from 9:30am to 4:30pm
- The final agenda will be out next month and campaigning for the event will be able to start
- The Speaker will be Michael Hager
- The location is the Wellington Community Center; approved by the Retreat Committee
- Planning on having all the agencies have a table
- Will have Breakfast and lunch served
- The flyers will be out next month

B. Data Presentation Slides and recording are available online at:

C. Discussion on the Modernization of the CARE Council

- Will have to bring the HRSA Requirements for the Committees
- Will reach out to other Counties such as Broward, Miami, Central FL and one more
- Will be testing out Helene's suggestion
- Will still have a link for Online but those attending online will only be able to participate in Public Comments

Motion to have the Full CARE Council Meetings In-Person: Approved by Consensus

D. Ordering of More Gift Cards (See CARE Council Budget for incentives)

- Have member 1,2,7,10,11,12 and 13 as prospective members
- None of the Prospective members are at the max
- Only giving them one card per day instead of two cards for two meetings a day
- Already expanded over \$5,000 for the CC
- There are no more \$25 Card left

Motion to approve \$1000 as Gift Cards: First Motion- Lysette Pérez. Second Motion- Ashnika Ali. Motion Carries

XII. Standing Reports

A. CPP Update: Jennifer Kuretski or Dylan or Rob Scott

- No CPP Update

- B. Part Report: Patient care and 4BNWK Report: Rob Scott**
 - There are three funding streams
 - Spent 72% in Administration, 100% in Lab, and 65% in Nutrition
 - Nutrition section has had a tough time maintain Dietician
 - 100% Spent in CQM and Planning Evaluation
 - Overall about 90% spent in PCT
 - Patient Care Network and Patient Care GR are wrapping up their Fiscal year; will have final numbers by the next CARE Council Meeting
- C. HOPWA (West Palm Beach): Miguel Vasquez**
 - A couple Applications pending meaning they are waiting for inspections
- D. Palm Beach County Recipient Report: Dr. Casey Messer**
 - Data Presentation, Escalate Training, FCPN, Engagement events
 - Nothing to really report about the FCPN
 - Consortia Model is very similar to the Local Bodies for Part A
- E. Part A Expenditure Report: Jeffrey Lesanti**
 - Show that we are at 27% Expenditure although the number should be slightly higher
 - Some reimbursements are being held up due to problems in one of the software's
 - Non-Medical Case Management and Medical Transportation are expanding faster than expected which is concerning
- F. Executive: Kenny Talbot**
 - Did not meet
- G. LGBTQ+: Kim Enright**
 - Did not meet
- H. LPAP: Chris Dowden**
 - Did not meet
- I. Membership: Lysette Pérez**
 - Not much to report on
- J. P & A: Dr. Motti**
 - Did not meet
- K. QMEC: Neka McKay**
 - Did not meet
- L. Planning: Chris Dowden**
 - Put together an abbreviated work plan for the survey instruments
 - The next two meetings are going to be focused on developing and approving final survey instruments
 - Working on tentatively conducting the Needs Assessment Special Survey in the month of October though that might change
 - Welcomes anyone who wants to participate in on the topic; Special Survey will be done on Food Insecurity
 - Next meeting will be on August 10th at Compass from 6pm-8pm
- M. Community Awareness: Richardo Jackson**
 - Did not meet
- N. Housing Committee: Miguel Vasquez**
 - Did not meet
- O. Adhoc Bylaws: Kenny Talbot**
 - Did not meet
 - Will need to approve clean copies

XIII. Other Business:

XIV. Announcement: Compass Will be closed on Friday for an All Staff Retreat

XV. Adjournment: Meeting was adjourned at 3:54pm

**Conflict of Interest*

A CARE Council member who has an identified conflict of interest must abstain from voting on issues related to that conflict. A member who does not abstain from voting on issues where a conflict is identified by the County's Commission on Ethics designated legal counsel may be removed from the CARE Council.