

**Palm Beach County HIV CARE Council
Care Council Meeting
Minutes**

Monday, November 14th, 2022 @ 2:00 pm

Members Present

Kenny Talbot- Chair
Hector Bernardino
Lysette Perez
Richardo Jackson- **Vice Chair**
Kim Enright
Thomas McKissack
Chris Dowden
Lilia Perez
Denise Brown
Kristen Harrington
Miguel Vasquez
Tony Carney
Angelie Diya
Kristina Rowe
Ashnika Ali

Members absent

Dale Smith
Nancy McConnell
Tyrina Pinkney
Rosaline Jocurin
Alejandro Velez
Felisha Douglas
Damion Baker
Eileen Perry
Ashaki Sphyer
Lisa Kemp

Guests

Nona
Aruna Ragbir
Dylan Brooke
Wanda Vazquez
Brittany Henry
Jonathan Fenner- HRSA Project Officer
Kathryn Mathieu

CARE Council Staff

Neeta Mahani

Recipient Staff Present

Sean Conklin
Helene Hvizd
Jeffrey Lesanti
Dr. Casey Messer
Thomas Eaton
Shoshana Ringer
Anna Balla
Dr. Casey Messer
Laura Rivero

Recipient Staff Absent

Dr. Daisy Wiebe
Juanita Rivera
Dr. Marlinda
Juanita Rivera

- I. The Palm Beach County HIV CARE Council Committee Meeting was **called to order at 2 P.M.** by Kenny Talbot. Roll call was taken, guests were introduced and there **was a quorum.**

- II. **A Moment of Reflection:** Kyle Whittaker, Someone that Kenny Talbot knew, recently died from complications due to HIV. Kyle did a lot of Volunteer work, and was a high school math teacher amongst other things. It is a true loss.

A Moment of Silence

*A moment of silence is observed in respect to the memory of those individuals
Who have succumbed to AIDS and those who are living with HIV. Let us
Remember why we are here today. Let us have the strength to make the decisions that*

Will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

- III. **Acceptance of Excused Absences:** Felicia Douglas. Motion to accept Felicia Douglas's request for an excused absence. **First motion, Thomas McKissack. Second Motion, Chris Dowden. Motion carries.**

- IV. **Acceptance of the November 14th, 2022 CARE Council Meeting Agenda:**
Kenny Talbot wants to add roles and responsibilities of the CARE Council vs. EHE under New Business, Letter A. **First Motion-Kristen Harrington. Second Motion-Thomas McKissack. Motion Carries**

- V. **Acceptance of the September 26th, 2022 CARE Council Meeting Minutes: First Motion-Toney Carney. Second Motion- Ashnika Ali. Motion carries**

- VI. **Comments by the Chair:** Kenny Talbot wanted to advice people about how they should be aware of the things they say to others, because you never know when someone is listening to you.

- VII. **Public Comments: None**

- VIII. **Educational Moments- "Wise Bodies" Youth Curriculum with the Museum of Discovery and Science: AIDs Healthcare Foundation (AHF-Kristen Harrington & Auruna Ragbir**

Provide education to high school and middle school students
An awareness and prevention curriculum that addresses critical information, issues, and care for HIV/AIDs patients
The program can be done virtually or in class and have polls to keep anonymous
HIV is something you can live with and have a great life, but just need to be aware
The parents of the minors have to sign a permission slip for their child

- IX. **Unfinished Business and General Orders: None**

- X. **Old Business:** Thomas McKissack brought up the fact that we should have more people helping out Neeta; a secretary of sorts of as it's a lot of work for one person.

As Per James Greene, CC had a secretary full time but that secretary position Became the recipients secretary position but we will look internally if we can find someone to assist.

- XI. **New Business:**
 - A. **Priorities and Allocation Sweeps motion from Nov. 8th 2022 meeting**
The PBC CS RW team is proposing to sweep a total of -8,750.00 from Support into Core Functions: **First Motion- Kenny Talbot. Second Motion- Denise Brown. Motion carried**

- Includes reallocation of funds as required. Please see the attached.
- The intent and Purpose of EHE is to identify the gaps in the current existing system of care and to address them
- The EHE has fewer restrictions than the Ryan White CARE Council has
- The goal is to end the HIV Epidemic by 2030
- The CARE Council is an administrative agent of the Ryan White program
- We need to provide information and education about the funding's, especially for new members
- Tabled until next Care Council meeting for Sean to provide an Educational moment

B. Adhoc Rebranding committee votes or members approval- Tabled

C. Administration Mechanism Survey Questions

Motion to add a comment box after in section

First Motion- Thomas McKissack. Second Motion- Denis brown. Motion Carries

D. 2022 Holiday Party Date and Times and Location update, December 9th, 2022 at Wellington Community Center 12pm-2pm: CARE Council meeting with lunch. 2pm-4:30pm: Desert, Music, and appreciation Awards Holiday Part and Worlds AIDs Day Proclamation

The integrated plans needs to be completed by the 8th of December 2022

Dr. Messer brought up the fact that they can file a 30 day extension which will provide more time to complete the integrated plan

Kim Enright's last day will be on the same day. She will have to leave the board for a year; still able to come to the meeting as a guest. Has been on the board for about 28 years

E. Sub Recipient and Recipient staff in person attendance

If you can attend, please show up to the meetings because it is very important
It is not uncommon for meetings to be online

There are a lot of complications like sickness and lack of transportation

The CARE Council is not the body requiring the in person meetings for a Quorum, but the County according to Kim

It is in fact a State requirement

People who are online can be counted as present for the meetings but cannot be counted for as part of the quorum

F. Rumors Clarification of possibility Merging of CARE Council with CPP Standing Reports:

Dr. Messer made it very clear that what was being discussed was the Integrated Plan which is one plan for the county that includes both Prevention and Care activities, goals and Objectives. There used to be two separate plans, but now there is one Integrated Plan that everyone will follow. So "NO" merging of CPP & CARE Council.

Note: If you have any questions or require special accommodations, Please contact Dr. Casey Messer at (561)-355-4730 or CMesser@pbcgov.org

XII. L

- A. **CPP Updates:** Dylan Brooks
The Biggest thing that the CPP is dealing with is the Integrated Plan along with the prevention side of the coin
- B. **Part B Report- Patient Care and 4BNWK Report:** Brittany McClure
Re in the middle of assessing different aspects of what's been going on like how in the nutrition program there has been some staff vacancies
- C. **HOPWA (West Palm Beach):** Miguel Vasquez
- D. **Palm Beach County Recipient Report:** Dr. Casey Messer
There are two Vacancies being filled making all the positions full
The report is mostly positive and is the best one that has been seen so fa
- E. **Part A Expenditure report:** Jeffrey Lesanti
Seven months in. Should be at 58% but are at 51% so they are a little behind which he attributes that to some service categories
- F. **Executive:** Kenny Talbot
- G. **Kim Enright**
- H. **LPAP:** Felisha Douglas
- I. **Membership Report:** Rosaline Jocurin
Here is language in Provide Regarding contacting clients FROM Miami Dade County, The Miami-Dade HIV/AIDs Partnership is an advisory on Ryan White Program services and allocations, that has several committees and subcommittees; all meeting on a monthly basis. There are 5 Committees and 1 subcommittee. It is important that people living with HIV/AIDs are members and participate in the decision-making process. Would you be interested in having someone from Behavioral Science Research (BSR) contact you about the partnership and how to become a member?
- J. **P and A:** Tony Carney
- K. **QMEC:** Hector Bernardino
- L. **Planning:** Chris Dowden left due to some work
- M. **Community awareness:** Richardo Jackson left the meeting due to some work
- N. **Ad-Hoc Housing:** Miguel Vasquez
- O. **Ad-Hoc- Bylaws:** Richardo Jackson

XIII. Other Business:

- A. A Palm Beach County **HIV CARE Council Presents Town Hall Community Conversation** on the 5-year integrated HIV Prevention and Care Plan- Tuesday November 15th, 2022, 5:30pm till 7:30pm at Okeechobee Boulevard Branch Library, west Palm Beach. **Dinner will be served**. Members presence requested
- B. Kim Rommel Enright term expiration November 18th, 2022 and honor ceremony on Dec 9th, 2022

XIV. Announcement:

The Agency that Nona is working for is having a Thanksgiving event in Riviera Beach at Wells Gym, Monday November 21s, outreach support from the Riviera Beach police and are currently looking for volunteers to serve or bring food from 3pm-6pm

XV. Adjournment: Meeting was adjourned at 4:35pm

***Conflict of Interest**

A CARE Council member who has an identified conflict of interest must abstain from voting on issues related to that conflict. A member who does not abstain from voting on issues where a conflict is identified by the County's Commission on Ethics designated legal counsel may be removed from the CARE Council.