

**Palm Beach County HIV CARE Council
Meeting Minutes**

Monday, September 26th, 2022 @ 2 p.m. (Difficult to hear in some instances)

Members Present

Dale Smith
Felisha Douglas-Bowman
Hector Bernardino
Kim Enright
Lilia Perez
Lysette Perez
Thomas McKissack
‘Richardo Jackson- Vice Chair
Kenny Talbot- Chair
Kristen Harrington
‘Ashaki Sypher
Miguel Vasquez
Angelie Diya
Rosaline Jocurin
Lisa Kemp

CARE Council Staff

Neeta Mahani

Members absent

Ashnika Ali
Chris Dowden
Damion Baker
Eileen Perry
Tyrina Pinkney
Tony Carney
Alejandro Velez
Kristina Rowe
Nancy McConnell

Recipient Staff Present

Laura Perdomo-Rivero
Helene Hvizd
Jeffrey Lesanti
Thomas Eaton
Sean Conklin
Juanita Rivera
Remus Emile
Arline
Gecica
Marcus
Taruna Malhotra
Dr. Casey Messer
Anna Balla

Guests

Taylor Santiago, HCSEF
Stephanie, Monarch
Brittney McClure, FDOH
Katie Mathieu, FDOH
Neil Walker, AHF
Wanda Vasquez, Jenson Comm
Karla Drummond, AHF
Robert Scott, FDOH
Naohila Ogilvie
Sandra Anderson, FDOH

Recipient Staff Absent

Dr. Daisy Wiebe
Marlinda
Shoshana Ringer

- I. The Palm Beach County HIV CARE Council Meeting was **called to order at 2:06 P.M.** by Neeta Mahani. Roll call was taken, guests were introduced and there **was a quorum.**

- II. **Moment of Reflection:** Kenny Talbot noted he was thinking about the individuals who set the groundwork for them many years ago to have the council and it is a lot of responsibility and he just wanted to note that.

A Moment of Silence

*A moment of silence is observed in respect to the memory of those individuals
Who have succumbed to AIDS and those who are living with HIV. Let us
Remember why we are here today. Let us have the strength to make the decisions that
Will improve the care of those we serve. Let us be thankful for what we have accomplished to date.*

- III. **Acceptance of Excused Absences:**
- **Thomas McKissack** had an excused absence for the 07/18/22 meeting. **Motion to approve by Lysette Perez and seconded by Nancy McConnell. Motion carries.**
 - **Ashaki Sypher – Motion** to approve an excused absence for 07/18/22 meeting. Kim Enright, **first.** Thomas McKissack, **second. Motion carries.** **Neeta will look into the meeting minutes for May.**
- IV. **Acceptance of the September 26th, 2022 CARE Council Meeting Agenda: Motion** to approve the CC Agenda for 09/26/22. Lysette Perez, **first.** Kim Enright, **second. Motion carries.**
- V. **Acceptance of the July 18th, 2022 CARE Council Meeting Minutes: Motion** to approve the CC Meeting Minutes for 07/18/22. Kim Enright, **first.** Rosaline Jocurin, **second. Motion carries.**
- VI. **Comments by the Chair:** Kenny Talbot thanked everyone for trusting him for being the Chair of the CARE Council.
- VII. **Public Comments:** None.
- VIII. **Educational Moment:** PBC CARE Council Policies & Bylaws @ <https://discover.pbcgov.org/carecouncil/Pages/Members-Services.aspx> - Helene Hvizd gave an educational moment on excused absences.
- IX. **Unfinished Business and General Orders:** None.
- X. **Old Business:** None.
- XI. **New Business:**
- A. Adhoc Rebranding Committee**
- Kenny Talbot mentioned they are going to be changing the name of the CARE Council and will not have the word “HIV” to remove any stigma in hopes of increasing their membership. ‘Richardo Jackson will be chairing.
 - Lysette Perez
 - Ashnika Ali
 - Kenny Talbot
 - Thomas McKissack
 - Denise Brown
 - Rosaline Jocurin
 - Hector Bernardino
 - **Neeta will send out an email to Richardo in regards to the start date of this subcommittee and will let everyone know.**

FCPN- The Florida Comprehensive Planning Network (FCPN) Membership Patient Care Rep Alternate Election- Dr. Casey Messer

B.

- Dr. Messer gave an update regarding FCPN (Florida Comprehensive Planning Network) Area 9. It is basically the state version of their planning body. It is divided into areas within the state. Palm beach County is area 9 in that FCPN network. Each network has three seated representatives that represent that network. They have a Part A representative (Dr. Messer and Shoshana Ringer as the alternate), HIV Patient care rep (Denise Brown as the alternative) and an HIV prevention rep. Each of those seats require a member to serve as a representative and an alternate when not available. **(Need to be filled by September 30th).**
- **Motion** to approve the application for patient care representative for the FCPN Neil Walker. Lysette Perez, **first.** Nancy McConnell, **second. Motion carries.**
- **Motion** to approve the application for patient care representative for Denise Brown as an **alternate** for FCPN. Kim Enright, **first.** Thomas McKissack, **second. Motion carries.**
- **Dr. Messer will be sending out an email with the application and will be due by September 30th. The next FCPN meeting will be on October 18th and 19th.**
- **Neeta will be adding this into Standing Reports**

C. Administrative Mechanism Survey

- **Policy # 10 Assessing the Efficiency of the Administrative Mechanism**
 - Neeta Mahani – Administrative Staff
 - Administrative Recipient Staff
 - QMEC Staff
 - Fiscal Staff
- **Recommended by the CARE Council to be evaluated by the Executive committee this will be sent to all the members with instructions by adding questions and be broken down into four different surveys. Neeta Mahani.**

D. 2022 Holiday Party Date, Time and Location

- The Palm Beach County HIV CARE Council is scheduled for either December 9th or 16th at Manatee Lagoon 12pm – 4 pm.

XII. Standing Reports:

A. CPP Update: Jen Kuretski – None.

B. Part B Report: Patient Care & 4BNWK Report: Brittany McClure gave the Part B report she stated that they are five months into this particular grant so it should be expected to be expended at 42%. She noted in invoices they have been experiencing some delays and that is really affecting some programs. They also have several vacancies with medical nutrition therapy but their director is working on rearranging how the program is set u so they should see some changes soon. By next month she is hoping to everything is caught up. **Neeta will send a reminder to Katie Mathieu for the data on how many people that are in care who are newly diagnosed at the next meeting.**

C. HOPWA (West Palm Beach): Miguel Vasquez gave an update he states they are starting to house people who have been on the waiting list. He is sending letters and

so far he has issued 15 vouchers out of 20. One are already housed and one that is in the process. The other 13 are still looking for properties.

- D. Palm Beach County Recipient Report: Dr. Casey Messer** gave the pbc recipient report {See attached}
- E. Part A Expenditure Report: Thomas Eaton** gave the Part A expenditure report. He noted they have had pretty significant issues with some providers not submitting reimbursements on time. Their largest funding category by far is health insurance and they have one large reimbursement in April and have not had anything for months. They have a full providers meeting this coming up Thursday and he will be stressing them on that. In October they are going to be doing sweeps.
- F. Executive Committee: Kenny Talbot** gave report there were talks about rebranding and trying to get times for meetings straight across the board.
- G. LGBTQ: Kim Enright** spoke about combining with another committee.
- H. LPAP: Felisha Douglas** no updates.
- I. Membership: Rosaline Jocurin** last thing discussed was educational part of the Bylaws and the holiday party. Seven seats are filled and two seats are vacant. They are currently looking for a white and Hispanic male and then will be in compliance. Point of entry was also discussed to promote to get more volunteers.
- J. P & A: Kenny Talbot** no update.
- K. QMEC: Hector Bernardino** no update.
- L. Planning: Chris Dowden** – None.
- M. Community Awareness: ‘Richardo Jackson-** Sean Conklin noted there was a video made that was on channel 20 (difficult to hear).
- N. Ad-Hoc Housing: Miguel Vasquez** is the new chair.
- O. Ad-Hoc Bylaws: ‘Richardo Jackson-** none.

XIII. Other Business: None.

XIV. Announcement:

- **Lysette Perez-** Tomorrow there will be a Proclamation for National HIV/AIDS Day at Compass. 10/15 is Nation Latinx AIDS Awareness Day and Compass will be honoring it.

XV. Adjournment: Meeting was adjourned 4:45pm.

**Conflict of Interest*

A CARE Council member who has an identified conflict of interest must abstain from voting on issues related to that conflict. A member who does not abstain from voting on issues where a conflict is identified by the County’s Commission on Ethics designated legal counsel may be removed from the CARE Council.