

Palm Beach County HIV CARE Council
CARE Council Committee Special Meeting
Friday, December 9, 2016

Minutes

Members Present

Mary Kannel
Quinton Dames
Stephanie Jordan
Patrice Huntley
Shirley Samples
Mark White
Lilia Perez

Members Absent

Jeannette Tomici
Denise St. Joy
Wisny Marcellus
Thomas McKissack

Guests

Lavon Jackson
Olga Sierra

Members Present

Kim Enright
Don Hilliard
Mitchell Durant
Glenn Krabec
Mary Jane Reynolds
Vicki Krusel
Cecil Smith
Chris Dowden

Lead Agency/Support Staff

Indira Case

Grantee Staff

Sheron Hoo-Hing
Shoshana Ringer
Frank Frank
Helene Hvizd
Geoffrey Downie
Matthew Tochtenhagen
Anna Balla

CARE Council Staff

Shirley White

Yen Vassell
Kirby Jordan

*Denotes an excused absence

I. The CARE Council Meeting was called to order at 11:31a.m. by Chair, Don Hilliard, at the Mayme Frederick Building. Roll was taken, **a quorum was present**. Guests were introduced.

II. A Moment of Reflection:

Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

III. There were no excused absences.

IV. The year is corrected to 2016.

Motion by Chris Dowden, **second** by Mary Jane Reynolds to accept the December 9, 2016 CARE Council Meeting Agenda as amended. **Motion carried.**

V. **Motion** by Shirley Samples, **second** by Glenn Krabec to accept the November 28, 2016 CARE Council Meeting Minutes as presented. **Motion carried.**

VI. Comments by the Chair: The Chair asked that everyone turn down their communication devices.

VII. Public Comments: There were no public comments.

VIII. Unfinished Business and General Orders: There is none.

IX. New Business

A. Revised GY17 Allocations: Geoff Downie reported that they (Grantee) were able to allocate all of the \$433,000 that needed to be reallocated. As a result, for the month of December agencies will be able to provide extra food vouchers to clients.

Geoff and Frank gave an explanation of the revised GY17 allocations document that was provided.

The P & A Committee recommends the approval of the GY17 Allocations Proposal as presented. **Motion carried.**

B. Annual Retreat: There was a brief discussion of ideas for the annual retreat. Glenn Krabec informed that 2017 is the 25th year for the CARE Council and he thinks there should be a little celebration at the retreat. He is working with some of the people who have been around for a while to collect information on the history of the CARE Council.

Mary Kannel suggested maybe a breakout session on EIS, people's ideas of where they think we should go.

Geoff Downie suggested maybe revisit the integrated plan; look at what we did last year.

Mary Kannel also suggested opening or closing with a synopsis of tick, tick, BOOM.

Don Hilliard stated he would like to do something with/about the Heroine epidemic, maybe a speaker.

X. Other Business:

Frank Frank briefly explained that the Historical Core/Support Expenditures document was provided to support the discussion on the revised GY17 allocations.

XI. Announcements:

Glenn Krabec recognized the Grantee's office for a phenomenal job solving the \$400,000 plus problem.

XII. Adjournment: With no further business, the CARE Council Meeting was adjourned at 11:57a.m. at the Mayme Frederick Building, 1440 Martin Luther King Jr. Blvd., Riviera Beach, FL.

Approved 2/27/2017sw.