

Palm Beach County HIV CARE Council
CARE Council Meeting
Monday, November 18, 2019

Minutes

Members Present

Ashnika Ali
Lilia Perez
Kim Enright
Lysette Perez
Kristen Harrington
Thomas McKissack
Quinton Dames
Felisha Douglas
David Shamer
Kathlyn Belizaire
Hector Bernardino
Eileen Perry
Mark White
Cecil Smith
Chris Dowden
Dale Smith
Kristina Rowe

Members Absent

Whitney Davis
Vickie Rossy
Keisha Jackson
*Mary Jane Reynolds

Grantee Staff

Shoshana Ringer
Shirley Lanier
Helen Hvizd
Anna Balla
Daisy Wiebe
Gillian Moxey
Maria Corona

CARE Council Staff

Neeta Mahani
Shirley White

Guests

Melanie Hopkins
Lyonel Jean Baptist
Christopher Slydell
Sandra Moses
Kathryn Mathieu
Cindy Schoolmaster
Rik Pavlescak

Guests

Skyler King
Beatrice Manning
Jerome Hill
Cathy Mulcahey
Leroy Rouse
Damion Baker
Mary Kannel

*Denotes an excused absence

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- I. The CARE Council Meeting was called to order at 2:01p.m. by the Chair, Christopher Dowden at the Urban League of Palm Beach County. Roll was taken; **a quorum was present**. Guests were introduced.

- II. A Moment of Reflection:

Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

- III. **Motion** by David Shamer, **second** by Mark White to accept the excused absence of Mary Jane Reynolds. **Motion carried.**
Amended Motion by Kristina Rowe, **second** by David Shamer to accept the excused absence of Keisha Jackson at the September 30, 2019 meeting. **Motion carried.**
- IV. **Motion** by Lilia Perez, **second** by David Shamer to accept the November 18, 2019 CARE Council Meeting Agenda as presented. **Motion carried.**

- V. **Motion** by Lilia Perez, **second** by Lysette Perez to accept the September 30, 2019 CARE Council Meeting Minutes as amended. **Motion carried.**
- VI. **Comments by the Chair:** The Chair thanked Urban League of PBC for letting us use their facility. He thanked everyone involved in the planning and participation of the Festival.
- VII. **Public Comments:** There were no public comments.
- VIII. **Educational Moment:** There was no educational moment.
- IX. **Unfinished Business and General Orders:** There was none.
- X. **New Business:**
- A. **Vote: Approval of Committee Recommendations:**
1. **Motion** by Cecil Smith, **second** by Lysette Perez to table the LGBTQ Health Equity Committee’s recommendation to approve the Statement of Clients Rights and Responsibilities for further discussion. **Motion carried.**
- B. Health and Wellness Festival Debrief: Neeta Mahani report that there were 274 participants, of which 20 did the rapid testing, 1 was positive and 7 are pending results.
- C. CQI Initiatives Presentation by Gillian Moxey and Daisy Wiebe: Daisy and Gillian provided an informative presentation of the initiatives being done at the Ryan White Program Part A Recipients’ Office. In addition to the ongoing work like the Quality Improvement Projects, the Integrated Plan, and Needs Assessment, they spoke about Trauma Informed Care, 100 Day Challenge to End Homelessness of PLWH, and Telehealth Training initiatives.
- XI. **Other Business:**
- A. **Bylaws Ad hoc:**
- Meal Policy
 - LGBTQ Health Equity Committee Name Change
- The Bylaws Ad hoc will convene to address the above, date and time to be determined.
- XII. **Standing Reports & Updates:**
- A. **Legislative Update:** None.
- B. **CPP Updates:** None.
- C. **Part B Report: Patient Care & 4BNWK Report:** Kathryn Mathieu provided the Part B narrative report.
- D. **HOPWA:** Mark White reported that the Jerome Golden HOPWA clients (approx. 45) were moved to Palm Beach County Housing Authority.
- E. **C.H.A.G. Report:** Hector Bernardino reported that the CBA Retreat is on December 6, 8:00am – 4:00pm at the Riviera Beach Marina.
- F. **Part A:** Daisy Wiebe reported the AIDS Proclamation was done a few weeks ago, in recognition of World AIDS Day December 1. Staff’s been out monitoring, the notice of

funding for both RW Part A and the End the Epidemic should be out in January. Anna and Shoshana have been doing Health Insurance Workgroups every Friday due to open enrollment.

- G. Expenditure Report:** Maria Corona provided the RW Part A expenditure report. She stated the expenditure submit through September is around 50%. There are allocations that have been approved by the Priorities & Allocations Committee and the CARE Council. They are working to finalizing those reports to submit to the agencies, so they can know their revised budget.

Motion by Kim Enright, **second** by Mark White to extend the meeting by 20 minutes. **Motion carried.**

- H. LGBTQ:** Kim Enright reported that at the next meeting the committee would probably be processing the results of the survey and report back to the CARE Council.
- I. LPAP:** Felisha Douglas report the last meeting was cancelled. They have finalized the flowchart for accessing emergency HIV medication. They are currently working on comparison of utilization data for GY 18 and 19.
- J. Membership:** Eileen Perry spoke briefly about the goal of the Membership Committee and membership on the committee. She mention that the committee was asked to do an educational moment. She gave a brief update on the status of a few members.
- K. P & A:** David Shamer reported that there have not been a meeting in a couple of months.
- L. QMEC:** Lilia Perez reported that the committee met last week and continued to work on the ECHO Collaborative project and the Improving HIV Health Outcomes project.
- M. Planning:** Lysette Perez report that the Needs Assessment (NA) is their main focus, they've put together a list of items that they would like to see in the NA.
- N. Community Awareness:** Nothing more than previously discussed.

XIII. Announcements:

Rob Scott is requesting that all World AIDS Day events be sent to him.

Compass events:

November 20 Transgender Day of Remembrance at Dolly Hand Cultural Center in Belle Glade.

December 2 Opening Ceremony of the AIDS Memorial Quilt.

December 4 Community Education Series w/Dr. Requel Lopes.

December 5 Dine to Donate at Texas Roadhouse.

December 9 Latinx Quilt Tour, 6 – 8pm.

PBC HIV CARE Council Potluck, December 13, location to be determined.

XIV. Adjournment: With no further business, the CARE Council Meeting adjourned at 4:19p.m. at the Urban League of Palm Beach County, 1700 N Australian Ave., West Palm Beach, FL 33401.

Approved as presented 01/27/2020.sw