

Palm Beach County HIV CARE Council
CARE Council Committee Meeting
Monday, October 31, 2016

Minutes

Members Present

Vicki Krusel
Quinton Dames
Wisny Marcellus
Patrice Huntley
Shirley Samples
Mark White
Lilia Perez

Members Present

Kim Enright
Don Hilliard
Mitchell Durant
Glenn Krabec
Mary Jane Reynolds
Thomas McKissack
Cecil Smith

Grantee Staff

Anna Balla
Shoshana Ringer
Frank Frank
Helene Hvizd
Geoffrey Downie
Berthline Isma

Members Absent

*Mary Kannel
Stephanie Jordan
Jeannette Tomici
*Chris Dowden
*Denise St. Joy

CARE Council Support

Indira Case
Shirley White

Guests

Rik Pavlescak
Olga Sierra
Robia Malam
Psyche Doe
Kristen Harrington

Jarvis Freeman
Beatrice Manning
Rocia Frias
Donna Sabatino
Cindy Colaneri

Marie Presmy
Phil Dulmage
Rob Scott
Richardo Jackson

*Denotes an excused absence

I. The CARE Council Meeting was called to order at 2:32p.m. by Chair, Don Hilliard, at the Mayme Frederick Building. Roll was taken, **a quorum was present**. Guests were introduced.

II. A Moment of Reflection:

Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

III. **Motion** by Glenn Krabec, **second** by Shirley Samples to accept the excused absences of Chris Dowden and Denise St. Joy. **Motion carried.**

- IV.** Glenn Krabec requested to change item VII to read: *Comments and questions from the public*. Helene Hvizd explained that the request maybe inappropriate, as every advisory board in Palm Beach County who serve to represent people in the community for the Board of County Commissioners is required by the Sunshine Law to allow for public comment. Adding “and questions” is inappropriate, it’s not a period of offering questions, but a period of offering comments.
- Glenn changed his motion to add an item after public comments to read: *Questions from the public*, the motion was seconded by Vicki Krusel. There was discussion on the topic. The motion was withdrawn; Helene will research whether or not a public question item could be added to the agenda.

Motion by Kim Enright, **second** by Glenn Krabec to accept the October 31, 2016 CARE Council Meeting Agenda as presented.

- V.** **Motion** by Glenn Krabec, **second** by Shirley Samples to accept the September 26, 2016 CARE Council Meeting Minutes as presented. **Motion carried.**
- VI.** **Comments by the Chair:** The Chair asked if anyone has heard how Mary Kannel is doing. Mitchell Durant reported that she is returning to work tomorrow with a very light work schedule on a part time basis and that she is doing well.
- VII.** **Public Comments:** The Chair asked Indira Case to report on the event in the Glades. Indira stated, there were about 10 vendors, they were able to provide resources and they had a guest speaker who is a former CARE Council member that spoke about HIV/AIDS and stigma. The AIDS Coalition recognized Mary Jane Reynolds. They served about 175 people.
- VIII.** **Educational Moment:** Glenn Krabec gave a brief presentation about *Point of Information*. Point of Information is used when a motion is on the floor and you don’t have the information you need to make a vote.
- IX.** **Standing Reports & Updates:**
- A. **Legislature Updates:** Vicki Krusel reminded that open enrollment starts tomorrow for the ACA. Premiums and deductibles has gone up, tax credits will offset the increase.
 - B. **CPP Updates:** Rob Scott reported that the last CPP meeting for the year will be on November 18 at 2:30pm; this will be a sticker packing meeting to provide bags to the high schools. The 3 CPP subcommittees meet opposite month of the CPP meeting. World AIDS Day is on December 1, he collects agency activities for World AIDS Day and email out to the CPP distribution list.
 - C. **Part B Report; Patient Care & 4BNWK Report:** Mitchell Durant provided the ADAP/Patient Care/Prevention/Surveillance Report and a RW Part B (2016-2017), Patient Care Network, and Patient Care Funding (2016-2017) Expenditure Report. Mitchell reported that they

anticipate spending all the money by the end of the fiscal year. Mitchell explained the format he uses to make his report as to where Palm Beach County is with the four key components: Test and Treat, PrEP and nPEP, Routine HIV and STI screening, and Outreach. He also thanked FoundCare and Compass for working with them to get overrides for Part A when they went live with ADAP in the Provide system.

- D. **Surveillance Report:** Psyche Doe provided surveillance reports for the months of September and October; if anyone should have any questions her contact is on the documents.
- E. **Medicaid Report:** None.
- F. **PBC Housing Authority—Update on HOPWA:** Mark White reported that their new grant year started October 1, agreements with their providers have been executed.
- G. **Florida Statewide Consumer Advisory Group (PBAAG):** There was no one from PBAAG in attendance.
- H. **Part A Report:** Geoff Downie reported that the grant application has been submitted. We're in the middle of the Needs Assessment and working with HCSEF for the surveys and starting to plan for a series of focus groups.
We will be submitting a waiver request for the 75/25 split for next year. The P & A will be working on a waiver budget in November.
There is a pending request for an additional \$55,000 in non-medical case management, at this point we are not able to move forward.
- I. **Expenditure Report:** Frank Frank provided a RW GY16 Reimbursement spreadsheet, currently we are year to date spent \$2,516,248 which is 38.47%. The county is upgrading the reimbursement system that the agencies utilities, the agencies have not been able to submit September invoices, so that figure will be a little higher. The system should be available November 1, 2016. Through August we should technically be around 50% spent, we are just a little below that. We are at 73% core medical and 27% support services; it's not a point of concern at this time.
GY15 final expenditure report has been submitted, the total figure was \$7,531,468. We did not utilize the carryover in the report; we went from 72.8% to 73.9% in core medicals by not utilizing the carryover. Also, we will not be requesting GY15 carryover for use in GY16. We are in the process of doing sweeps; Geoff has sent letters to the agencies.
- J. **Membership:** Vicki Krusel reported that the Membership Committee interviewed a potential member today.
- K. **LPAP:** There was none.

X. **Unfinished Business and General Orders:** There is none.

XI. **New Business**

A. **Endorsement of the Committee Recommendations:**

1. The Joint Medical & Support Services and Quality Management Committees recommend the approval of the proposed Medical Case Management (MCM) and Non-Medical Case Management definitions. **Motion carried.**
2. The Priorities and Allocations Committee recommends the approval of moving \$33,000 from Non-Medical Case Management/Eligibility (NMCM) into Medical Case Management (MCM). **Patrice Huntley from Compass, Lila Perez from FoundCare, and Quinton Dames from FoundCare, abstained. Motion carried.**

XII. Other Business: There was no other business.

XIII. Announcements:

Kim Enright announced the play "Tick, Tick, BOOM starts November 4 – November 11 at the Bhetty Waldon Theatre, West Palm Beach. Tickets are \$25, but there are a limited amount of free tickets, you may contact FoundCare, Compass, PBC Health Dept., or herself for more information.

The Annual Smart Ride is November 18 and 19, 2016, Chris Dowden is leading a team, Glenn Krabec is a part of the medical team.

Patrice Huntley introduced Robia Malam as the new Mental Health Therapist at Compass.

XIV. Adjournment: With no further business, the CARE Council Meeting was adjourned at 3:42p.m. at the Mayme Frederick Building, 1440 Martin Luther King Jr. Blvd., Riviera Beach, FL.

Approved 11/28/2016sw.