

Palm Beach County HIV CARE Council
CARE Council Meeting
Monday, September 30, 2019

Minutes

Members Present

Ashnika Ali
Lilia Perez
Kim Enright
Lysette Perez
Kristen Harrington
Thomas McKissack
Quinton Dames
Vickie Rossy
David Shamer
Kathlyn Belizaire
Hector Bernardino
Eileen Perry
Glenn Krabec
Cecil Smith

Members Absent

Whitney Davis
Felisha Douglas
Keisha Jackson
*Dale Smith
Latonia Cox
Chris Dowden
Kristina Rowe
Mark White
*Mary Jane Reynolds
Paul Lisker

Grantee Staff

Casey Messer via phone
Shirley Lanier
Helen Hvizd
Thomas Eaton
Daisy Wiebe
Jorge Batista
Maria Corona
Gillian Moxey

CARE Council Support Staff

Shirley White
Neeta Mahani

Guests

Hyguette Joseph
Leroy Rouse
Anne Costello

Denise Brown
Krystal Robles
Skyler King

Quasia Cowan
Cindy Schoolmaster
Kenny Talbot

*Denotes an excused absence

I. The CARE Council Meeting was called to order at 2:12p.m. by the Vice Chair, Kim Enright at the Mayme Frederick Building. Roll was taken; **a quorum was present**. Guests were introduced.

II. A Moment of Reflection:

Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

III. **Motion** by Glenn Krabec, **second** by Lysette Perez to approve the request for a leave of absence for Dale Smith for the months of April, May, and June, approve the request for an excused absence on August 26 from Felisha Douglas, and approve the excused absences of Mary Jane Reynolds and Dale Smith for today's meeting. **Motion carried.**

IV. **Motion** by Vickie Rossy, **second** by Thomas McKissack to approve the September 30, 2019 CARE Council Meeting Agenda as presented. **Motion carried.**

Motion by Eileen Perry, **second** by Thomas McKissack to amend the agenda to add the Membership Committee’s recommendation to approve Damion Baker for membership. **Motion carried.**

V. **Motion** by David Shamer, **second** by Thomas McKissack to approve the August 26, 2019 CARE Council Meeting Minutes as presented. **Motion carried.**

VI. **Comments by the Chair:** The vice chair asked that everybody be respectful of one another and to speak up if you do not understand something.

VII. **Public Comments:**

Kenny Talbot expressed his concerns about an agency not having funds to pay co-pays. Leroy Rouse expressed his concerns about an agency not having funds to pay co-pays.

VIII. **Educational Moment:**

Daisy Wiebe provided an interesting and interactive presentation on the Comparison of the HIV Care Continuum of EMA/TGAs in Florida 2018.

Helene Hvizd provided an entertaining and informative presentation on the Florida Sunshine Law.

IX. **Unfinished Business and General Orders:** There was none.

X. **New Business:**

A. **Vote: Approval of Committee Recommendations:**

1. **Motion carried** to approve the Executive Committee’s approval of the Priorities and Allocations Committee’s recommendation to accept the funding sweeps as proposed and to evenly reallocate \$131,500 in proportion to the percentages for 75% core and 25% support:

AIDS Pharmaceutical Assistance	\$49,312
Mental Health	\$49,313
EFA – Prior Authorization	\$ 8,219
Food Bank/Home Delivered Meals	\$ 8,218
Food Bank/Nutritional Supplements	\$ 8,219
Medical Transportation	\$ 8,219.

Lilia Perez – FoundCare, Quinton Dames – FoundCare, Ashnika Ali – Health Council of Southeast Florida, Lysette Perez – Compass, Kristen Harrington – AIDS Healthcare Foundation, and Hector Bernardino – Florida Department of Health abstained.

2. **Motion carried** to approve the Membership Committee’s recommendation of Damion Baker for membership on the CARE Council.

XI. Other Business: There was no other business.

XII. Standing Reports & Updates:

A. Legislative Update: None.

B. CPP Updates: None.

C. Part B Report: Patient Care & 4BNWK Report: Hyguette Joseph reported that Rob Scott is interviewing for the position left vacant by Mary Kannel. She said that the clients needed to call to register for the CVS specialty in order to get their meds in a timely manner.

D. HOPWA: None.

E. C.H.A.G. Report: Denise Brown provided a handout titled “the Denver Principles” as a reminder of the greater involvement of everyone. The next CBA meeting is October 4.

F. Part A: Daisy Wiebe reported that the Ryan White Part A grant was submitted last week. The staff is now focusing on the End the Epidemic potential funding. Thomas Eaton announced Daisy Wiebe as the new Quality Management Clinician.

G. Expenditure Report: There was no expenditure report.

H. LGBTQ: Kim Enright reported there was no meeting this month. The next meeting is October 7 @ 5:30pm at Compass.

I. LPAP: Eileen Perry reported that the committee created on flowchart for patients to obtain emergency medications and looking at utilization and outliers to create a formulary.

J. Membership: Eileen Perry reported that the committee reviewed the purpose of the membership committee. David Shamer requested that there be an educational moment on the “how the planning council evaluates potential members”. He stated that he is not confident with the information given to vote “yes” for new members.

K. P & A: Nothing additional.

L. QMEC: No meeting this month.

M. Planning: There was no meeting in September.

N. Community Awareness: Neeta announce that the Communitywide Health and Wellness will be held on November 9, 2019 and the next Community Awareness committee meeting is tomorrow, October 1 @ 11:00am at 810 Datura Street, West Palm Beach.

XIII. Announcements:

Puertas Abiertas, an open house in recognition of National Latin HIV/AIDS Awareness Day Saturday, October 12, 2019 6pm – 8pm at Compass.

Cecil Smith announced and provided a copy of an article featuring him titled “The Accidental Advocate”.

FoundCare received an award from the Hispanic Chamber of Commerce, Palm Beach County.

XIV. Adjournment: With no further business, the CARE Council Meeting adjourned at 4:08p.m. at the Mayme Frederick Building, 1440 Martin Luther King Jr Blvd, Riviera Beach, FL 33404.

Approved as amended 11/18/2019.sw