

Palm Beach County HIV CARE Council  
CARE Council Meeting  
*Monday, June 26, 2017*

Minutes

**Members Present**

Mary Kannel  
Cecil Smith  
Kim Enright  
Patrice Huntley  
Jeannette Tomici  
Mark White  
Vicki Krusel  
Wisny Marcellus  
Thomas McKissack  
Olga Sierra

**Guests**

Anne Costello  
Kristen Harrington  
Chris McCoy  
Beatrice Manning  
Osama (Walgreens)  
Ashley Kay  
Courtney Draine

**Members Present**

Glenn Krabec  
Yen Vassell  
Quinton Dames  
Chris Dowden  
Mitchell Durant

**Members Absent**

Lilia Perez  
\*Don Hilliard  
\*Shirley Samples  
Mary Jane Reynolds

**CARE Council Staff**

Shirley White

Joana Arthelus  
Brittney Roumou  
Rob Scott  
Donelle Johnson  
Kaley Pagan  
Elena (Walgreens)

**Grantee Staff**

Berthline Isma  
Shoshana Ringer  
Frank Frank  
Helene Hvizd  
Geoffrey Downie  
Matthew Tochtenhagen  
Anna Balla  
Neeta Mahani  
Sheron Hoo-Hing  
Mary Woodard

**Lead Agency/Support Staff**

Indira Case  
Anil Pandya

Shermaine Taylor  
Richardo Jackson  
Angel (Walgreens)  
Yasmin Zamora  
Donna Sabatino

\*Denotes an excused absence

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I. The CARE Council Meeting was called to order at 2:19p.m. by Chair, Kimberly Rommel-Enright, at the Mayme Frederick Building. Roll was taken, **a quorum was present**. Guests were introduced.

II. A Moment of Reflection:

**Moment of Silence**

*A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.*

III. **Motion** by Vicki Krusel, **second** by Patrice Huntley to accept the excused absence of Don Hilliard and Shirley Samples. **Motion carried.**

- IV.** Discussion of including the Vice Chairs on the Executive Committee is added as New Business, item B. An educational moment on “Point of Information” is added and P & A Committee update is added as Standing Report, item J.  
**Motion** by Vicki Krusel, **second** by Glenn Krabec to accept the June 26, 2017 CARE Council Meeting Agenda as amended. **Motion carried.**
- V.** There was a typo in the Expenditure Report update, GY19 was corrected to GY16.  
**Motion** by Patrice Huntley, **second** by Mary Kannel to accept the May 22, 2017 CARE Council Meeting Minutes as amended. **Motion carried.**
- VI.** **Comments by the Chair:** The Chair recognized Mitchell Durant and Thomas McKissack on their retirements. Mitchell is retiring from Florida Health and the CARE Council and Thomas has retired from Jerome Golden.
- VII.** **Public Comments:** There were no public comments.
- VIII.** **Educational Moment:** Glenn Krabec briefly explained the purpose of “Point of Information” in Robert’s Rules of Order.
- IX.** **Special Election:**
- A.** Open Nominations for Secretary– there were none.
  - B.** Introduction on Nominees – Thomas McKissack briefly introduced himself.
  - C.** Completion & Collection of Ballots – There was an oral vote, all voted in favor of Thomas McKissack for Secretary.
- X.** **Standing Reports & Updates:**
- A. Legislative/ACA Update:** Vicki Krusel – We now have the Better Care Reconciliation Act of 2017, this is what the Senate version of the changes has been named. Nothing has been voted on, yet and nothing is changing or has happened as of now. This is the Senate version of what the press will be calling the repeal of the Affordable Care Act (Obama Care). There are some positives and negatives potential with the new act for our clientele and for Ryan White. Example of a positive is it keeps pre-existing conditions covered and a negative is that the cost sharing reductions that we see that pulls down the cost of premiums for some of our clients, those are removed. The Healthcare sub-committee has been meeting and are talking about how we will start enrollments, what that looks like with federal poverty levels, how many we can enroll, and how to start our process.
  - B. CPP Updates:** Rob Scott announce that the next meeting is Friday, July 21, 2017 at 9:00am at Families First.
  - C. Part B Report:** Mitchell Durant provided and briefly reviewed the ADAP/Patient Care and the Part B Expenditure reports. Rob Scott gave an update on Test and Treat. Richardo

Jackson briefly spoke about a 3-day PrEP program training. Mitchell informed that ADAP through their 340B pricing has been able to generate some rebate money through the ADAP Program. They are asking several areas to submit one-time funding requests to help use some of the ADAP rebate money. Mitchell listed a few of projects they are looking to fund.

- D. HOPWA:** Mark White reported that the City of West Palm Beach has received their official funding announcement from H.U.D. They got a 1% increase, which is about an extra \$30,000. They have concerns for their next funding cycle which starts in October 2018. Due to Congress adjusting their formula last year they may be looking at some reductions up to 10%. They are looking at level funding for their new grant year starting in October. They will take the freeze off and start taking people off the waiting list. Working with housing authority, their goal is to take at least 5 households before the grant year is over.
- E. C.A.G.:** There was no C.A.G. report.
- F. Part A Report:** Geoff Downie reported that the HRSA site visit is coming up the week of July 17. He suggested that we do a workshop when HRSA is here to give the CARE Council members the opportunity to interact with them. There will be a Providers meeting during the site visit. The RFP is tentatively scheduled for July 7.
- G. Expenditure Report:** Frank Frank reported that all expenditures for GY16 have been received. The final expenditure came in at \$6,408,811.24, core medical is 76.24% and support is 23.76%. The amount being reported to HRSA is \$7,555,132, carryover will be \$87,010. Mr. Frank also reported that we have received our final notice of award for GY17, the total award is \$7,638,133. There was a \$4,000 reduction. Geoff reported that we got our grant score back and we got a 100%.
- H. Membership:** There was no update.
- I. LPAP:** Chris Dowden – there is no update.
- J. P & A:** Cecil Smith asked if anyone was interested in being the Vice Chair of P & A. Vicki mentioned the topic of P & A membership size. After some discussion, Kim Enright – CARE council Chair, decided to convene the Bylaws Ad hoc to address the issue of P & A membership size. The Vice Chairs are chosen within the committees.

**XI. Unfinished Business and General Orders:** There was none.

**XII. New Business**

**A. Vote: Approval of Committee Recommendations:**

**Motion carried** to approve the Bylaws Ad hoc Committee’s recommendation for approval of the Revised Policy 13 – Quality Management and Evaluation Committee Responsibilities.

**Motion carried** to approve the Bylaws Ad hoc Committee’s recommendation for approval of the revised Palm Beach County HIV CARE Council Bylaws.

**Motion carried** to approve the Bylaws Ad hoc Committee’s recommendation for approval of the revised Palm Beach County HIV CARE Council Policies.

**Motion carried** to approve the Priorities and Allocations Committee’s recommendation to reallocate \$3000 from Outpatient/Ambulatory Medical Care (OAMC) to Medical Transportation. **Quinton Dames, FoundCare and Patrice Huntley, Compass abstained.**

**Motion carried** to approve the Priorities and Allocations Committee’s recommendation to allocate \$129,000 to Health Insurance Continuation. **Quinton Dames, FoundCare and Patrice Huntley, Compass abstained.**

**Motion carried** to approve the Priorities and Allocations Committee’s recommendation for approval of GY18 Funding Allocations with a 10% increase to level funding.

**B.** Vice Chairs on the Executive Committee – Patrice Huntley asked the questions: Are the Vice Chairs members of the Executive Committee and if the Chair is absent can the Vice Chair stand in at the Executive Committee meetings. This issue will be addressed by the Bylaws Ad hoc Committee.

**C.** CARE Council Meeting: There will be a CARE Council meeting in July.

**XIII. Other Business:**

**A. PCPG Membership Nomination:** Mitchell Durant gave a brief description of PCPG. Anil Pandya and Cecil Smith agreed to continue as the PCPG representative and alternate for Palm Beach County.

Due to no other nominations, the Chair called for a vote on Anil Pandya and Cecil Smith as the PCPG representative and alternate. **All voted in favor.**

**B. Grantee Assessment:** The grantee assessment will be done at the next CARE Council meeting.

Volunteers for the Bylaws Ad hoc Committee are: Vicki Krusel, Mary Kannel, Thomas McKissack, Chris Dowden, and Kim Enright.

**XIV. Announcements:**

Geoff Downie announced that July 21 is his 4-year anniversary as Program Manager and it is his last day.

Rob Scott stated he has and will forward 5 pages of HIV testing day events. Collectively there’s 39 events planned throughout the county.

Patrice Huntley announced that the Women Positively Dynamite HIV support group now meets every week. Wednesday at 12:00pm.

Today is the 4-year anniversary of the DOMA Act.

Feedback forms are on the back table.

**XV. Adjournment:** With no further business, the CARE Council Meeting adjourned at 3:39p.m. at the Mayme Frederick Building, 1440 Martin Luther King Jr. Blvd., Riviera Beach, FL.

Approved as presented 07/24/2017sw.