

Palm Beach County HIV CARE Council
CARE Council Meeting
Monday, March 25, 2019

Minutes

Members Present

Ashnika Ali
Lilia Perez
Kim Enright
Vickie Rossy
Chris Dowden
Thomas McKissack
Quinton Dames
Cecil Smith
Olga Sierra
Dale Smith
Keisha Jackson

Members Present

Mark White
Kristina Rowe
Members Absent
Rob Scott
Kathlyn Belizaire
Matthew Tochtenhagen
Kristen Harrington
Glenn Krabec
Felisha Douglas-Bowman
*Shirley Samples
*Mary Jane Reynolds

Grantee Staff

Anna Balla
Shoshana Ringer
Helen Hvizd
Jorge Batista
Taruna Malhotra
Thomas Eaton
Doris Davis
Gillian Moxey
Casey Messer
CARE Council Staff
Shirley White
Neeta Mahani

Guests

Marie Presmy
David Shamer
Rik Pavlescak
Damion Baker
Latonia Cox

Beatrice Manning
Denise Brown
Chris English
Mary Kannel

Eileen Perry
Linda Cledanord
Hector Bernardino
Lysette Perez

*Denotes an excused absence

I. The CARE Council Meeting was called to order at 2:09p.m. by the Chair, Chris Dowden at the Mayme Frederick Building. Roll was taken; **a quorum was present**. Guests were introduced.

II. A Moment of Reflection:

Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

III. **Motion** by Thomas McKissack, **second** by Lilia Perez to accept the excused absence of Shirley Samples and Mary Jane Reynolds. **Motion carried.**

IV. **Motion** by Lilia Perez, **second** by Thomas McKissack to approve the March 25, 2019 CARE Council Meeting Agenda as amended. **Motion carried.**
Bylaws Ad hoc Committee was added as New Business, item C.

- V. **Motion** by Thomas McKissack, **second** by Vickie Rossy to accept the February 25, 2019 CARE Council Meeting Minutes as presented. **Motion carried.**
- VI. **Comments by the Chair:** The Chair asked that we respect one another and to speak up if you have a question. If you have a point of discussion or have something to contribute to please speak up.
- VII. **Public Comments:** There were no public comments.
- VIII. **Educational Moment:** Kim Rommel-Enright gave a very informative presentation on the Membership Demographics of the PBC HIV CARE Council.

The CARE Council Chair introduced Casey Messer the Ryan White Program Manager.

- IX. **Standing Reports & Updates:**
 - A. **Legislative:** None.
 - B. **CPP Updates:** None.
 - C. **Part B Report: Patient Care & 4BNWK Report:** Chris English provided the ADAP/Patient Care/Prevention/Surveillance and Part B Expenditure Reports.
 - D. **HOPWA:** Mark White reported that Congress voted to increase the budget for HUD/HOPWA. He said they are expecting to hear their allocated amount sometime in May. If they get level funding, they might be able to take some people off the waiting list.
 - E. **C.A.G. Report:** Denise Brown reported that they are still working on the membership application and provided a brief overview of the membership demographics.
 - F. **Part A:** Introduction of Casey Messer was done earlier in the meeting.
 - G. **Expenditure Report:** Thomas Eaton reported that for most categories they've reimbursed everyone through January, a few pending. Last meeting projection of \$50,000 – 100,000 carryover, after receiving some final reimbursements and finalizing number with the agencies it looks like we might have carryover of \$150,000 - \$200,000. Some categories were not spent completely, like specialty medical was allocated for \$580,000 but only about \$500,000 will be spent.
 - H. **LGBTQ:** Kim Enright reported that the survey is complete and is ready to roll out. She will address the Providers at the Providers meeting.
 - I. **LPAP:** Shoshana Ringer reported that LPAP is looking at the formulary and that AHF has taken over the pharmacy program.
 - J. **Membership:** New business.
 - K. **P & A:** None.
 - L. **QMEC:** Lilia Perez reported that they are working on 3 different projects and report give an update at the next meeting.
- X. **Unfinished Business and General Orders:** There was none.

XI. New Business:

A. Vote: Approval of Committee Recommendations (Documents are on the table)

The Membership Committee

1. **Motion** by Thomas McKissack, **second** by Vickie Rossy to approve Lysette Perez for membership on the CARE Council into seat 12, other federal HIV Programs: HIV Prevention Program. **Motion carried.**
2. **Motion** by Thomas McKissack, **second** by Cecil Smith to approve Eileen Perry for membership on the CARE Council into seat 8, State Medicaid Agency. **Motion carried.**
3. **Motion** by Kim Enright, **second** by Thomas McKissack to approve Whitney Davis for membership on the CARE Council into seat 15, Representative of/or formerly incarcerated People Living with HIV/AIDS. **Motion carried.**
4. **Motion** by Thomas McKissack, **second** by Olga Sierra to approve David Shamer for membership on the CARE Council into seat 27, Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C. **Motion carried.**
5. **Motion** by Thomas McKissack, **second** by Lilia Perez to approve Latonia Cox for membership on the CARE Council into seat 26, Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C. **Motion carried.**
6. **Motion** by Thomas McKissack, **second** by Lilia Perez to move Glenn Krabec from seat 20, Affected Communities, including People Living with HIV/AIDS and historically under-served subpopulations and/or individuals co-infected with Hepatitis B/C to seat 16, Non-Elected Community Leader. **Motion carried.**

B. Service Category Definitions: Shoshana Ringer provided the HRSA Policy 16-02 Service Category Definitions for review and discussion.

C. Bylaws Ad hoc Committee: The Bylaws Ad hoc committee is reconvened to address non-aligned members definition and LPAP revisions. The next meeting will be April 11, 2019 @ 3:00pm.

XII. Other Business: There was no other business.

XIII. Announcements:

Olga Sierra turned in her resignation from the CARE Council and was presented with a Certificate of Appreciation.

Palm Beach Pride Saturday and Sunday, 12:00pm – 6:00pm at Bryant Park, \$10 at the gate.

SOS Conference at Mounts Botanical

XIV. Adjournment: With no further business, the CARE Council Meeting adjourned at 3:44p.m. at the Mayme Frederick Building, 1440 Martin Luther King Jr Blvd, Riviera Beach, FL 33404.

Approved as presented 04/29/2019.sw