

Palm Beach County HIV CARE Council
CARE Council Committee Special Meeting
Monday, February 27, 2017

Minutes

Members Present

Mary Kannel
Don Hilliard
Kim Enright
Patrice Huntley
Mitchell Durant
Mark White
Chris Dowden
Wisny Marcellus
Lilia Perez
Vicki Krusel
Mary Jane Reynolds
Glenn Krabec

Members Absent

Thomas McKissack
Cecil Smith
Jeannette Tomici
Shirley Samples
Quinton Dames
Olga Sierra
Yen Vassell

Grantee Staff

Berthline Isma
Shoshana Ringer
Frank Frank
Helene Hvizd
Geoffrey Downie
Matthew Tochtenhagen
Anna Balla
Neeta Mahani
Julie Dowe

Lead Agency/Support Staff

Indira Case

CARE Council Staff

Shirley White

Guests

Marie Presmy
Gail Stein
Shirley Lanier
Psyche Doe

Rik Pavlescak
Beatrice Manning
Rob Scott
Wilson Rios

Kristen Harrington
Richardo Jackson
Philip Dulmage

*Denotes an excused absence

I. The CARE Council Meeting was called to order at 2:36p.m. by Chair, Don Hilliard, at the Mayme Frederick Building. Roll was taken, a **quorum was present**. Guests were introduced.

II. A Moment of Reflection:

Moment of Silence

A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.

III. There were no excused absences.

IV. **Motion** by Vicki Krusel, **second** by Patrice Huntley to accept the February 27, 2017 CARE Council Meeting Agenda as presented. **Motion carried.**

V. **Motion** by Chris Dowden, **second** by Mary Kannel to accept the December 9, 2016 CARE Council Meeting Minutes as presented. **Motion carried.**

- VI. Comments by the Chair:** There were no comments from the Chair.
- VII. Public Comments:** There were no public comments.
- VIII. Educational Moment:** Geoff Downie gave a brief overview of the Integrated Plan. The four goals are: 1) Reduce new HIV infections, 2) Increase access to care and improve health outcomes for PLWHA, 3) Reduce HIV related health disparities and health inequities, and 4) Monitoring and Evaluation.
- IX. Standing Reports & Updates:**
- A. Legislative Update:** Vicki Krusel reported that possible federal level ACA changes will occur in 2018, 2019, or 2020 as far as repeal. Individuals who are on a marketplace plan are in a contract with their insurance company, if they are paying their premiums they will be fine for the rest of the year. Humana will not be providing a plan on the marketplace next year. Florida Blue issues are being resolved. The President issued an executive order asking the federal agencies to relieve the burden of tax penalties for not having health insurance, as a result the IRS will not reject tax returns for not checking the box confirming rather or not you have insurance, this year.
 - B. CPP Updates:** Rob Scott reported that CPP had a meeting on January 19 at Compass and the next meeting will be on March 17 at FoundCare. At January meeting they elected new officers: Chair – Pete Steward, Co-Chair – Quasia Cowan, and Secretary – Helen Romanacce.
 - C. Part B Report:** Mitchell Durant provided the ASAP/Patient Care/Prevention/Surveillance report and a list of drugs added to ADAP Formulary 2017 , he also provided the expenditure report for RW Part B (2016-2017), Patient Care Network and Patient Care Funding (2016-2017). Rob Scott brought bookmarks advertising Test Palm Beach County and a list of anonymous test sites.
 - D. Surveillance Report:** Psyche Doe provided the HIV Surveillance Monthly Reports for December and January; her contact information is on the documents if anyone has any questions.
 - E. Medicaid Report:** None.
 - F. PBC Housing Authority – Update on HOPWA:** Mark White reported there is nothing new except they're making progress with the data integration with the county.
 - G. Florida Statewide Consumer Advisory Group (PBAAG):** None.
 - H. Part A Report:** Geoff Downie provided GY15 and GY16 utilization spreadsheets for comparing. Continuing with the Needs Assessment, there will be 6 focus groups. We're moving into the RFP for the 2018-2022 funding cycle. The RFP will be developed and released in August, to get proposals back in October to get recommendations to the board in time to get contracts out in the beginning of 2018.

- I. **Expenditure Report:** Frank Frank provided the RW GY16 Reimbursements report. He reported that the initial notice for GY17 has been received. The partial award was \$3,404,398 = \$3,138,902 Formula + \$265,496 MAI Funding. This initial notice is a \$784,812 (18%) difference from GY16 \$4.1 million initial notice. GY16 spending right now is about 70% spent (\$4,575,000). Core expenditures are at 72.56% (roughly 73% due to pending reimbursements) and support is at 27.44%. Frank stated that reimbursement of support services will be delayed until the core medical reimbursements are at or near 75%; agencies need to submit December, January, and February. We need about \$400,000 in core medical to get back to the 75/25.
 - J. **Membership:** Vicki Krusel reported membership is busy reviewing applications and recruiting ideas.
 - K. **LPAP:** Chris Dowden reported that the LPAP will bring forward the 340B Policy and Procedures to be voted on.
- X. **Unfinished Business and General Orders:** There was none.
- XI. **New Business**
- A. **Vote: Approval of Committee Recommendations (Documents are on the table)**
Motion carried to approve the LPAP Committee recommendation to approve the 340B Policy and Procedures.
- XII. **Other Business:**
- A. **Committee Workplans:** The committees submitted a copy of their current workplan. Shoshana Ringer informed the board that the new grant year starts this week. Don suggested that all committees review their workplans to make necessary adjustments. Geoff suggested adding committee workplans to the agenda regularly to keep the chairs and the committee focused and on track. Committees' workplan and the Integrated Plan will be added to the CARE Council meetings agenda for regular reporting.
- XIII. **Announcements:**
- There will be a Retreat Workgroup meeting tomorrow, February 28, 2017 at 1:30pm.
The CARE Council meetings will start at 2:00pm from now on.
Pride Fest is March 25 and 26, 2017.
The Red Hat Brunch is March 10, 2017.
- XIV. **Adjournment:** With no further business, the CARE Council Meeting was adjourned at 3:32p.m. at the Mayme Frederick Building, 1440 Martin Luther King Jr. Blvd., Riviera Beach, FL.

Approved as presented 03/27/2017sw.