



FY 2018-2019 Action Plan



Palm Beach County
Department of Housing and Economic Sustainability
100 Australian Avenue, Suite 500
West Palm Beach, FL 33406
www.pbcgov.com/hes

Front Cover Photos (clockwise): Osborne Park Pavilion, Lake Worth, FL; New single family home, Riviera Beach CDC, Riviera Beach, FL; La Joya Apartments, Lake Worth, FL; Original section drainage improvements, Greenacres, FL; Oxygen Development, Inc., Palm Springs, FL; Davis Road Pedestrian Bridge, Palm Springs, FL.



**PALM BEACH COUNTY
FY 2018-2019 ACTION PLAN**

**Palm Beach County
Board of County Commissioners**

Melissa McKinlay, Mayor
Mack Bernard, Vice Mayor
Hal R. Valeche
Paulette Burdick
Dave Kerner
Steven L. Abrams
Mary Lou Berger

July 2018



**IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT, THIS DOCUMENT MAY
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**PALM BEACH COUNTY FY 2018-2019 ACTION PLAN
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AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

Per HUD regulations governing Consolidated Submissions for Community Planning and Development Programs (24 CFR Part 91.15 (a)(2)), an entitlement jurisdiction whose fiscal year commences in October must submit an Action Plan to HUD by August 16 of each year. For FY 2018-2019, Palm Beach County expects formula allocations in the following amounts from HUD: Community Development Block Grant (CDBG) - \$6,442,365; HOME Investment Partnership (HOME) - \$2,340,834; and Emergency Solutions Grant (ESG) - \$524,079. The Action Plan serves as the County's application to HUD to receive these funds and details how the funds will be used to address the goals and objectives outlined in the County's Consolidated Plan. The Palm Beach County Urban County Program Jurisdiction comprises all areas of unincorporated Palm Beach County as well as 29 municipalities that have signed inter-local agreements with the County. The Department of Housing and Economic Sustainability (DHES) is the lead agency responsible for the consolidated planning process. The development of the Action Plan involves DHES collaborating with the 29 municipalities, other county departments, service providers, private industry, advocacy groups, the general public, and other interested parties. These collaborative efforts shaped the various housing, community development, economic development and public services strategies which are detailed in the Action Plan.

2. Summarize the objectives and outcomes identified in the Plan

The objectives and outcomes to be realized from the use of CDBG, HOME and ESG funds identified in the FY 2018–2019 Action Plan are identified on the chart below.

Goal Name	Objective	Needs Addressed	Goal Outcome Indicator
Affordable Rental Housing	Decent, Affordable Housing	Rental Housing	Rehabilitation of 58 affordable rental units
Affordable Homeownership	Decent, Affordable Housing	Homeownership	Acquisition of 9 affordable housing units and construction of 2 units for homeownership
Public Services	Suitable Living Environment	Non-Housing Community Development	Public service activities other than Low/Moderate Income Housing Benefit available to 836 Persons
Special Needs Services	Suitable Living Environment	Non-Housing Community Development	Public service activities other than Low/Moderate Income Housing Benefit available to 218 Persons.
Homeless Prevention	Decent, Affordable Housing	Homeless Assistance	Tenant-based rental assistance / Rapid Re-housing made affordable to 169 Households.
Homeless Services	Suitable Living Environment	Non-Housing Community Development	Public service activities other than Low/Moderate Income Housing Benefit made available to 4,257 persons.

Goal Name	Objective	Needs Addressed	Goal Outcome Indicator
Fair Housing Activities	Suitable Living Environment	Non-Housing Community Development	Public service activities other than Low/Moderate Income Housing Benefit to be available to 28 households.
Public Facilities	Suitable Living Environment	Non-Housing Community Development	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit to be accessible to 26,697 persons
Public Infrastructure	Suitable Living Environment	Non-Housing Community Development	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit to be accessible/ available to 12,917 persons.
Code Enforcement	Suitable Living Environment	Non-Housing Community Development	Other: contribute to sustaining communities with over 50,508 persons.
Economic Development Services	Economic Opportunities	Economic Development	Jobs created/retained: 14 Jobs
Economic Development Assistance	Economic Opportunities	Economic Development	Jobs created/retained: 20 Jobs Businesses assisted: 102 businesses

3. Evaluation of past performance

The section focusses on past performance realized in FY 2016-2017 since it represents the last fully completed Action Plan Year. FY 2016-2017 was the second year of the County's FY 2015-2020 Consolidated Plan. The current fiscal year began in September 2017 and at the time of compiling this Action Plan was only nine months complete. This evaluation will assess the extent to which the County achieved the targets set forth in the FY 2016-2017 Action Plan. The review will be undertaken under the following categories: Economic Development, Capital Improvements, Housing, Homeless, Special Needs Services and Public Services.

Economic Development: Activities undertaken under CDBG eligibility categories Economic Development Assistance and Economic Development Services in FY 2016-2017 generated a total of 80 fte jobs and assisted 201 businesses.

Capital Improvements: A total of 33,948 persons benefitted from eleven capital improvements activities completed during the year. Of this number, 13,338 benefitted from public facilities and 20,610 from infrastructure activities.

Housing: Approximately 1,033 families were provided with home ownership or rental assistance during FY 2016-2017. Assistance to purchase a home or to rehabilitate a owner occupied housing unit was provided to 135 households, while 898 persons were provided with rental assistance.

Homeless: Activities aimed at benefitting homeless persons and persons at risk of homelessness during FY 2017-2017 benefitted a total of 3,411 persons. Some 2,682 of these benefitted from the provision of homeless services while 729 were assisted through homeless prevention activities.

Special Needs: A total of 863 persons with special needs received assistance under programs which received funding during FY 2016-2017.

Public Services: A total of 1,077 persons were served by public service activities funded in FY 2016-2017.

Category		Unit	FY 2016-2017		Percent Realized
			Target	Actual	
Economic Development	Economic Development Services	FTE Jobs	223	55	25%
	Economic Development Assistance	FTE Jobs	15	25	167%
	Total Economic Development (Jobs)	FTE Jobs	238	80	34%
	Economic Development Services	Businesses	0	14	--
	Economic Development Assistance	Businesses	40	187	467%
	Total Economic Development (Businesses)	Businesses	40	201	502%
Capital Improvements	Infrastructure	Persons	22,485	13,338	59%
	Public Facilities	Persons	21,004	20,610	98%
	Total Capital Improvements	Persons	43,489	33,948	78%
Housing	Homeownership	Households	2	135	
	Rental	Households	108	898	831%
	Total Housing	Households	110	1,033	939%
Homeless	Services	Persons	5,039	2,682	53%
	Prevention	Persons	102	729	714%
	Total Homeless		5,141	3,411	66%
Special Needs	Services	Persons	239	863	396%
Public Services	General	Persons	638	1,077	168%

4. Summary of citizen participation process and consultation process

A total of 8 public meetings were held by Palm Beach County as part of its Action Plan public participation process. The first two meetings (held on January 19, 2018 and on January 30, 2018) reviewed and proposed changes to the method of distributing funds to municipalities and to the unincorporated county. The meeting discussed a DHES proposal to develop a three-year capital project plan for the CDBG program under which only shovel ready projects would be funded, thereby expediting the county's rate of expenditure. The third and fourth meetings (held on March 23, 2018 and March 25, 2018) allow members of the public to review and comment on the funding strategies to be used to distribute funding under the CDBG, HOME and ESG Programs as well as activities proposed to be funded to enable the County to realize its community development objectives. The fifth meeting held on April 24, 2018 presented the Action Plan Strategies discussed at the previous two meetings to the Board of County Commissioners for discussion and final directions. Two public meetings, scheduled for June 19, 2018 and June 20, 2018 (meetings 6 and 7) will be held to present the draft Action Plan to the Public and to garner any comments which they may have. Finally, at a meeting held on July 10, 2018 (meeting 8) the FY 2018-2019 Action Plan was presented to the Board of County Commissioners for final direction and approval prior to it being submitted to HUD.

All public meetings noted above were advertised in the Palm Beach Post Newspaper, posted on the DHES website at <http://www.pbcgov.com/hes>, and blasted, via email to interested parties and municipalities.

In addition to the eight public meetings noted above, DHES also solicited public input from interested groups by making presentations and providing information to the following groups: The Affordable Housing Collaborative, the Housing and Homeless Alliance, the Housing Leadership Council, the Countywide Community Revitalization Team, the Special Needs Advisory Coalition, and the Glades Technical Advisory Committee.

5. Summary of public comments

Below is a summary of all public comments received either directly at the meetings or in written format:

Comments Public Meetings (January 19 and January 30)

- Representatives of municipalities present at the meeting objected to the implementation of the proposed capital project plan and instead that the old format remain in place.
- The proposed plan could cause allocations to municipalities to become competitive and ultimately take away control of the funds from municipalities.
- Some representatives suggested that the county takes direct action against municipalities who are tardy in implementing projects making them accountable.
- Representatives agreed to participate with the county at a later date to develop a new system to be used to fund capital projects.
- Representatives opined that increased support be given for municipal code enforcement.
- The BCC directed that the old method of distributing funds to municipalities should be continued and that DHES work with the municipalities in the future to develop a system which is amenable to them.

Comments Public Meetings (March 21, March 25 and April 30)

- A member of the public commented on the need to continue to prioritize domestic violence as it is one of the main reason for homelessness.
- Youth recreational programs in the Glades should be expanded.
- A homeless resource center should be established in the Glades.
- A competitive process should be used to distribute public service funds.
- Priority should be placed on using CDBG funds to upgrade deficient infrastructure which is now inhibiting economic development and job growth.
- Increase focus on developing infrastructure in support of affordable housing.
- Board of County Commissioners directed that the funds set-aside for housing should be used to complement other county funded affordable housing programs where feasible.

Comments Public Meetings (June 18, June 19 and July 10)

- A representative of a local CHDO stated that it costs approximately \$250,000 to develop a new single family housing unit.
- A municipal representative expressed appreciation for the formula-based process for CDBG allocations to local municipalities.
- A municipal representative commented on need for additional funding for certain municipal capital projects.

6. Summary of comments or views not accepted and the reasons for not accepting them.

The suggestion that CDBG funds be utilized to upgrade deficient infrastructure which inhibit economic development will not be included in this Action Plan. DHES will consider addressing this comment in future Action Plans once assured that the activity proposed for funding will meet a CDBG national objective. All other comments received from the public, where applicable, were accepted and incorporated into the Action Plan.

7. Summary

The FY 2018-2019 Action Plan addresses twelve (12) of the goals identified in the FY 2015–2020 Five Year Consolidated Plan. The goals addressed are: Affordable Rental Housing, Affordable Homeownership, Public Services, Special Needs Services, Homeless Prevention, Homeless Services, Fair Housing Activities, Public Facilities, Public Infrastructure, Code Enforcement, Economic Development Services, and Economic Development Assistance. The citizen participation process garnered public input that helped shape the funding strategies and activities that are included in the final Action Plan. The FY 2018-2019 Action Plan was approved by the Palm Beach County Board of County Commissioners on July 10, 2018.

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AD-25 ADMINISTRATION

- **SF-424 – COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)**



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Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision		
* If Revision, select appropriate letter(s): _____ * Other (Specify): _____		
* 3. Date Received: _____		4. Applicant Identifier: B-18-UC-12-0004
5a. Federal Entity Identifier: _____		5b. Federal Award Identifier: _____
State Use Only:		
6. Date Received by State: _____		7. State Application Identifier: _____
8. APPLICANT INFORMATION:		
* a. Legal Name: Palm Beach County Board of County Commissioners		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 59-6000785		* c. Organizational DUNS: 0784704810000
d. Address:		
* Street1: 100 Australian Avenue		
Street2: Suite 500		
* City: West Palm Beach		
County/Parish: Palm Beach		
* State: FL: Florida		
Province: _____		
* Country: USA: UNITED STATES		
* Zip / Postal Code: 33406-1485		
e. Organizational Unit:		
Department Name: Housing & Economic Sustainabil		Division Name: _____
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr.		* First Name: Jonathan
Middle Name: B.		
* Last Name: Brown		
Suffix: _____		
Title: Director		
Organizational Affiliation: _____		
* Telephone Number: 561-233-3602		Fax Number: _____
* Email: jbrown2@pbcbgov.org		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-218

CFDA Title:

Community Development Block Grant Program

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Palm Beach County's CDBG Program activities include, public facilities, public infrastructure, public services, code enforcement, housing activities, economic development and program administration.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="6,442,365.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value="10,000.00"/>
* g. TOTAL	<input type="text" value="6,452,365.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

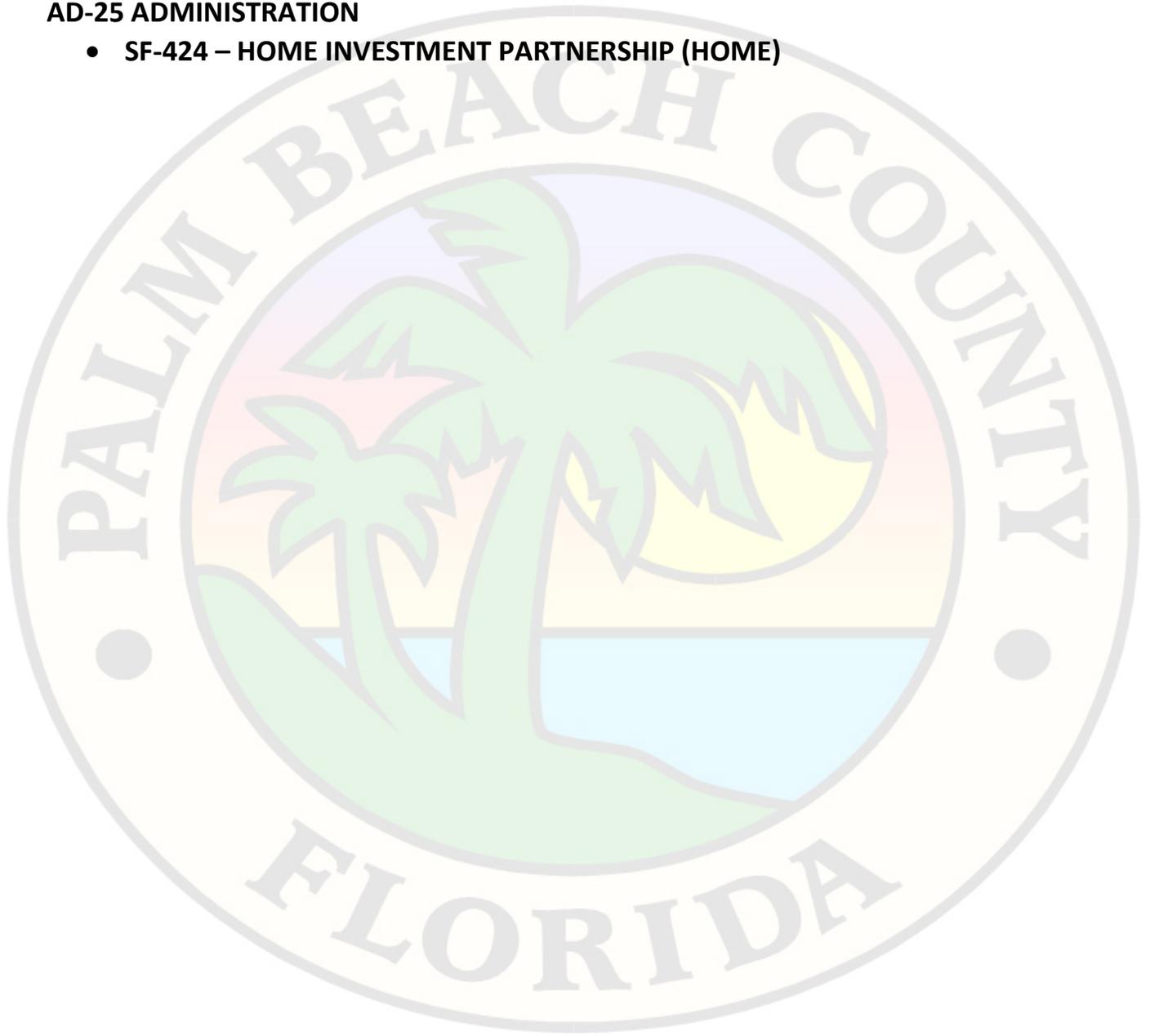
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Director
APPLICANT ORGANIZATION	DATE SUBMITTED
Palm Beach County	08/03/2018

AD-25 ADMINISTRATION

- **SF-424 – HOME INVESTMENT PARTNERSHIP (HOME)**



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Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): <input type="text"/> * Other (Specify): <input type="text"/>
* 3. Date Received: <input type="text"/>	4. Applicant Identifier: <input type="text" value="M-18-UC-12-0215"/>	
5a. Federal Entity Identifier: <input type="text"/>	5b. Federal Award Identifier: <input type="text"/>	
State Use Only:		
6. Date Received by State: <input type="text"/>	7. State Application Identifier: <input type="text"/>	
8. APPLICANT INFORMATION:		
* a. Legal Name: <input type="text" value="Palm Beach County Board of County Commissioners"/>		
* b. Employer/Taxpayer Identification Number (EIN/TIN): <input type="text" value="59-6000785"/>	* c. Organizational DUNS: <input type="text" value="0784704810000"/>	
d. Address:		
* Street1: <input type="text" value="100 Australian Avenue"/>	Street2: <input type="text" value="Suite 500"/>	
* City: <input type="text" value="West Palm Beach"/>	County/Parish: <input type="text" value="Palm Beach"/>	
* State: <input type="text" value="FL: Florida"/>	Province: <input type="text"/>	
* Country: <input type="text" value="USA: UNITED STATES"/>	* Zip / Postal Code: <input type="text" value="33406-1485"/>	
e. Organizational Unit:		
Department Name: <input type="text" value="Housing & Economic Sustainabil"/>	Division Name: <input type="text"/>	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: <input type="text" value="Mr."/> * First Name: <input type="text" value="Jonathan"/>	Middle Name: <input type="text" value="B."/>	
* Last Name: <input type="text" value="Brown"/>	Suffix: <input type="text"/>	
Title: <input type="text" value="Director"/>		
Organizational Affiliation: <input type="text"/>		
* Telephone Number: <input type="text" value="561-233-3602"/>	Fax Number: <input type="text"/>	
* Email: <input type="text" value="jbrown2@pbcgov.org"/>		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-239

CFDA Title:

HOME Investment Partnership Program

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Palm Beach County's HOME Program activities include assistance to developers of affordable rental housing, first time homebuyers, tenant-based rental assistance and program administration

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="2,340,834.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value=""/>
* g. TOTAL	<input type="text" value="2,340,834.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

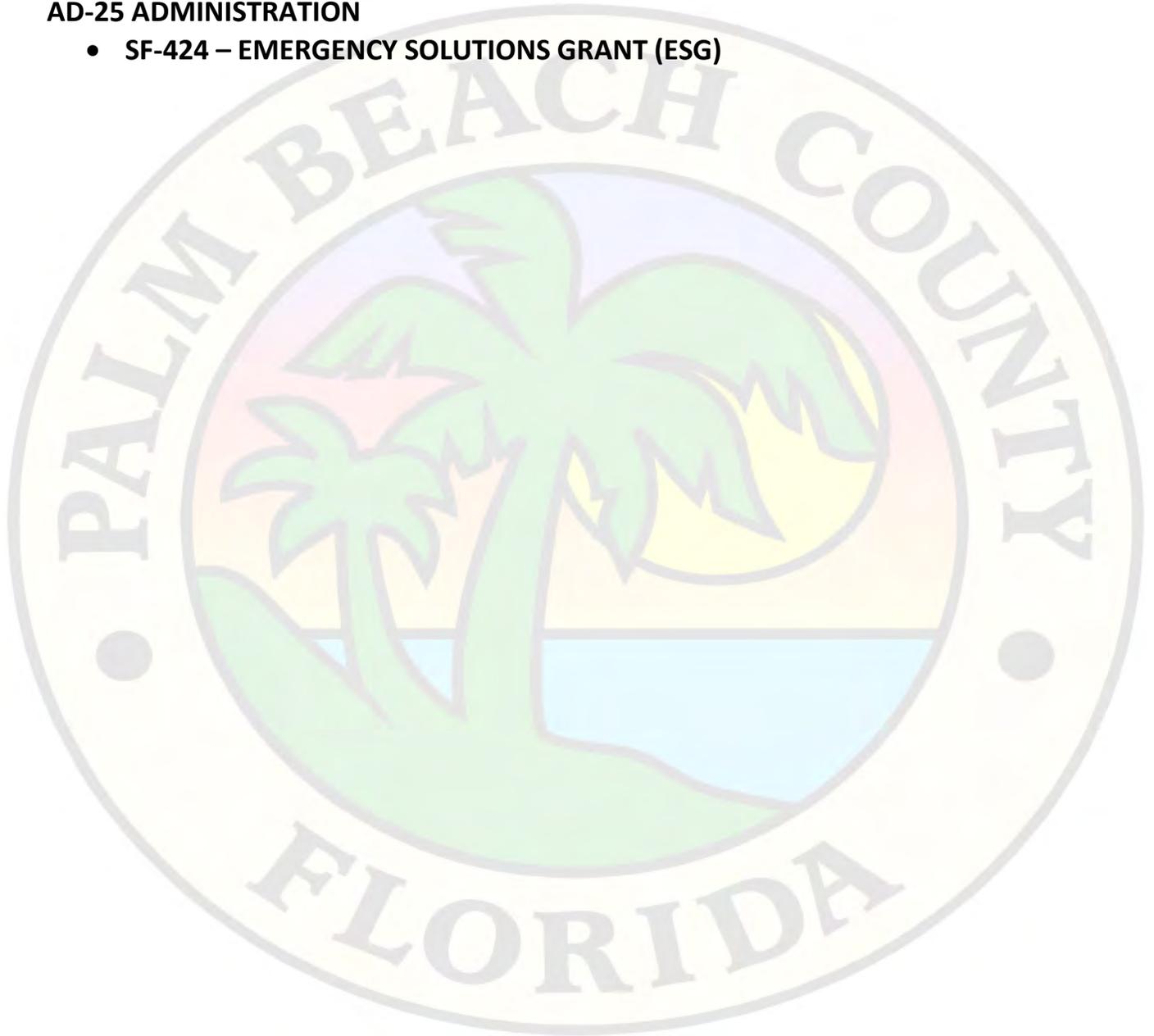
1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Director
APPLICANT ORGANIZATION	DATE SUBMITTED
Palm Beach County	08/03/2018

AD-25 ADMINISTRATION

- **SF-424 – EMERGENCY SOLUTIONS GRANT (ESG)**



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Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		
* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision		
* If Revision, select appropriate letter(s): [] * Other (Specify): []		
* 3. Date Received: [REDACTED]		4. Applicant Identifier: E-18-UC-12-0004
5a. Federal Entity Identifier: []		5b. Federal Award Identifier: [REDACTED]
State Use Only:		
6. Date Received by State: []		7. State Application Identifier: []
8. APPLICANT INFORMATION:		
* a. Legal Name: Palm Beach County Board of County Commissioners		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 59-6000785		* c. Organizational DUNS: 0784704810000
d. Address:		
* Street1:	100 Australian Avenue	
Street2:	Suite 500	
* City:	West Palm Beach	
County/Parish:	Palm Beach	
* State:	FL: Florida	
Province:	[]	
* Country:	USA: UNITED STATES	
* Zip / Postal Code:	33406-1485	
e. Organizational Unit:		
Department Name: Housing & Economic Sustainabil		Division Name: []
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix:	Mr.	* First Name: Jonathan
Middle Name:	B.	
* Last Name:	Brown	
Suffix:	[]	
Title:	Director	
Organizational Affiliation: []		
* Telephone Number:	561-233-3602	Fax Number: []
* Email:	jbrown2@pbcgov.org	

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14-231

CFDA Title:

Emergency Solutions Grant Program

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Palm Beach County's ESG Program provides services to the homeless and those at risk of homelessness through emergency shelters/transitional housing and rapid re-housing activities.

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="524,079.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value=""/>
* g. TOTAL	<input type="text" value="524,079.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

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ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

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As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
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11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
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14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
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16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
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18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Director
APPLICANT ORGANIZATION	DATE SUBMITTED
Palm Beach County	08/09/2018

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG	Palm Beach County	Housing and Economic Sustainability
HOME	Palm Beach County	Housing and Economic Sustainability
ESG	Palm Beach County	Community Services

Table 1 – Responsible Agencies

Narrative

The Department of Housing and Economic Sustainability (DHES) is the agency that is responsible for preparing the Action Plan. The Department of Community Services, Division of Human and Veteran Services (DHS), administers the ESG Program and prepares those sections of the Action Plan that relates to the ESG Program. DHES administers federal funds provided to the County under the formula-based CDBG and HOME programs. All activities related to insertion of data into IDIS is the responsibility of DHES.

Consolidated Plan Public Contact Information

Jonathan B. Brown, Director, Department of Housing and Economic Sustainability, 100 Australian Avenue, Suite 500, West Palm Beach, FL 33406.

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Palm Beach County is dedicated to obtaining input from citizens, municipal officials, public and private agencies, private developers, governmental agencies, stake holders and other interested parties as part of the Consolidated Plan and Action Plan processes. Citizen participation is strongly encouraged throughout the planning process. For the FY 2018-2019 Action Plan consultation included a combination of meetings with county partners, including non-profits subrecipients and municipalities. Specifically, information was disseminated and input sought through meetings to gather community input, meetings with the Board of County Commission (BCC) for input, newspaper advertisements, website announcements, and public meetings to solicit comments on the draft Action Plan. Approval of the Action Plan was requested at a BCC Public Meeting held on July 10, 2018.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Palm Beach County coordinates with public and private housing providers and developers to promote the production and availability of affordable housing units. The County participates in the Housing Leadership Council and the Affordable Housing Collaborative. The County will continue to utilize HOME and SHIP funding for the development of affordable housing. In 2017, the County participated in a Housing Summit which brought together public officials, funders, developers, bankers, real estate professionals, landlords, housing authorities and other housing providers. Concepts developed during the Summit are still being researched. DHES is collaborating with other County departments, community partners, and various housing providers to revise the County's policies as they relate to the provision of affordable and workforce housing.

DHES collaborates with the Florida Department of Health to reduce lead-based paint(LBP) hazards within Palm Beach County by mandating LBP inspections and, if necessary, abatement on qualified single family houses acquired through the county's HOME Programs, and via disbursement of educational materials to homebuyers.

DHES provides funding to public housing authorities within the jurisdiction to assist the upgrading and maintaining of their housing stock. Coordination between the County and the public housing providers is heightened by the requirement for Housing Authorities to obtain a determination from the County ensuring their annual plans and strategies are consistent with the goals of the County's Consolidated Plan.

DHES works with numerous county municipalities in establishing CDBG target areas within the municipalities. The County coordinates with the municipalities to identify eligible projects to be undertaken in these areas.

Palm Beach County provides direct financial assistance to two local economic development agencies to encourage economic development and job growth, particularly in disadvantaged areas of the County.

The County coordinates with many social service agencies and mental health providers to ensure activities funded under local, state and federal programs conform to program guidelines and produce the desired outcomes.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

Palm Beach County's Continuum of Care (CoC) is known as the Homeless and Housing Alliance (HHA). The HHA is a community-based organization whose mission is to plan for and manage homeless assistance resources and programs effectively and efficiently in order to end homelessness in Palm Beach County. The membership includes interested citizens, formerly homeless persons, non-profit organizations, service providers, law enforcement, faith based agencies, governmental entities, educational organizations and various civic groups. The HHA has several committees and task groups which have various roles and responsibilities. These committees include HMIS Oversight, Membership, Housing Inventory/Unmet Needs, Training, Financial Services and Standard Policies and Procedures. The HHA also sets the priorities for ESG funding and develops policies and performance standards for program evaluation.

The HHA is governed by an Executive Committee made up of at least nine (9) members but no more than twenty-one (21) and has dedicated seats for funders, formerly homeless persons, domestic violence service providers, faith based service providers, veterans service providers, family service providers, and the Chair of the HMIS Oversight Subcommittee. The County's Division of Human and Veteran Services (DHS) serve as the Lead Agency for the HHA.

The County's CoC funding supports permanent supportive housing and rapid re-housing projects. Permanent supportive housing projects that dedicate 100% of their beds for chronically homeless individuals and families are a priority. Projects meeting this priority are awarded extra points. CoC funding also supports rapid re-housing projects for unaccompanied youth and victims of domestic abuse. The HHA also sets priority for the ESG Program. For FY 2018-2019 the HHA prioritized emergency shelter for families and rapid re-housing for any age group.

The County's application for the state funded Challenge Grant Program is jointly prepared by the HHA and PBC Department of Community Services (DCS). The County's homeless prevention activities are funded through this program and through the Emergency Food and Shelter (EFS) Program. The EFS program funding is provided to the County by FEMA via the United Way. DCS administers the EFS Program.

The County's Rapid Re-housing Programs and Tenant Based Rental Program are a result of a coordinated effort between the County, the HHA and the service providers that operate these programs.

The County's Offender Reentry Initiative is a result of the coordinated efforts of the County's Public Safety Department, the County's Criminal Justice Commission and Gulfstream Goodwill Industries. The reentry services offered include case management, medical management, housing assistance, and peer support. Employment services are provided via referrals to community partners.

Palm Beach County Sheriff's Office in coordination with the Lewis Center has developed a discharge process that permits individuals who were homeless prior to incarceration to participate in the CoC's Homeless Service Programs. Prior to being released, the County's Outreach Team meets with the inmate and coordinates with community partners to arrange for shelter and support services.

The County is coordinating with the Department of Children and Families (DCF), ChildNet, and service providers to establish a method for the discharge of youth aging out of foster care. The intent is to facilitate transition from the foster care system to self-sufficiency for unaccompanied youth ages 18 to 25. The HHA is working with the Lewis Center to develop a plan for the discharge of patients from health and mental institutions. The County is exploring the establishment of an emergency respite housing facility for this population.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

PBC Division of Human and Veterans Services (DHVS) requests that the HHA Executive Committee prioritize the eligible ESG components and provide direction as to how the ESG award should be allocated for the upcoming program year. The Executive Committee's recommended priorities and distribution method are brought before the entire HHA for final approval. Once the priorities and the distribution method are approved, the following actions are conducted by DHVS:

- A Request for Proposals (RFP) and a scoring tool is developed and an appeal process is established.
- The RFP is issued and posted on the County's and HHA's website.
- A Technical Assistance Meeting is conducted for all interested applicants.
- A Non-Conflict Grant Review Committee with one member being either homeless or formerly homeless is established by DHVS.
- Proposals are initially reviewed by DHVS to insure regulation compliance, and then forwarded for review and scoring by the Grant Review Committee.
- The Grant Review Committee scores and ranks the proposals at a public meeting and makes ESG funding recommendations based on the scoring/ranking.
- The ESG funding recommendations are forwarded to the Board of County Commissioners (BCC) for final approval.

The ESG performance standards were developed from the process the HHA utilizes to review and rank the CoC renewal applications. All applicants must have a definable program that serves the homeless and/or persons at risk of homelessness to be awarded ESG funding. All ESG projects must be an eligible activity

that meets the HHA priority. The ESG applications for funding are scored on the following performance measures: project narrative, project goals and objectives, site control and compliance with zoning and land use, budget proposal, financial audit, past monitoring, HMIS data completeness and HHA participation. These performance measures are used to evaluate all homeless programs, including ESG funded projects within the Continuum.

Palm Beach County’s HMIS is funded by the County, various grants, and by user licensing fees. The HMIS Oversight Subcommittee acts as an advisory group to the HHA Executive Committee. Defining criteria, standards, and parameters for the usage and release of all data collected through HMIS, enforcing minimum data collection standards, and compiling and analyzing HMIS data are the tasks of this subcommittee. The HHA-adopted HMIS Policies and Procedures and the HMIS User Agreements were written by the subcommittee.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction’s consultations with housing, social service agencies and other entities

Agency/Group/Organization	Agency/Group/Organization Type	What section of the Plan was addressed by Consultation?
Adopt-A-Family	Services-Homeless	Homeless Needs - Families with children
Aid to Victims of Domestic Abuse	Services-Victims of Domestic Violence	Homeless to Victims of Domestic Abuse
Children’s Home Society	Services-Homeless	Homelessness Needs - Unaccompanied youth
Children’s Place at Home Safe	Services-Homeless	Homelessness Needs - Unaccompanied youth
Coalition for Independent Living Options	Services-Persons with Disabilities	Non-Homeless Special Needs
ChildNet	Services-Homeless	Homelessness Strategy
Children’s Case Management	Services-Children	Public Services
Healthy Mothers/Healthy Babies	Services-Health	Public Services
The Lord’s Place	Services-Homeless	Homelessness Strategy Homeless Needs - Chronically homeless Homeless Needs - Families with children
Legal Aid Society of Palm Beach County, Inc.	Service-Fair Housing	Public Services - Fair Housing
Place of Hope, Inc.	Services-Homeless	Homelessness Needs - Unaccompanied youth
The Salvation Army	Services-Homeless	Homeless Needs - Chronically homeless

Agency/Group/Organization	Agency/Group/Organization Type	What section of the Plan was addressed by Consultation?
Redlands Christian Migrant Organization	Services-Children	Public Services
Seagull Industries for the Disabled, Inc.	Services-Persons with Disabilities	Non-Homeless Special Needs
Sickle Cell Foundation of Palm Beach County	Services-Health	Public Services
The Urban League of Palm Beach County	Housing Counseling Services	Public Services
YWCA of Palm Beach County	Services-Victims of Domestic Violence	Homeless Needs- Victims of Domestic Abuse
Vita Nova	Services-Homeless	Homelessness Needs - Unaccompanied youth
Special Needs Advisory Coalition (SNAP)	Planning organization	Non Homeless Special needs
Community Land Trust of PBC	Housing	Housing Need Assessment
Habitat for Humanity of SPBC	Housing	Housing Need Assessment
Housing Finance Authority of PBC	Housing	Housing Need Assessment
Housing Leadership Council	Housing	Housing Need Assessment
Neighborhood Renaissance, Inc.	Housing	Housing Need Assessment
Riviera Beach CDC	Housing	Housing Need Assessment
Belle Glade Housing Authority	Housing	Housing Need Assessment
Palm Beach County Housing Authority	Housing	Housing Need Assessment
Pahokee Housing Authority	Housing	Housing Need Assessment
Palm Beach County Board of County Commissioners	Other government - County	Housing Need Assessment; Homelessness Strategy; Economic Development; Capital Improvements
City of Belle Glade	Other government - Local	Capital Improvements
City of Pahokee	Other government - Local	Capital Improvements
City of South Bay	Other government - Local	Capital Improvements
City of Lake Worth	Other government - Local	Capital Improvements
City of Greenacres	Other government - Local	Capital Improvements
City of Riviera Beach	Other government - Local	Capital Improvements
Town of Lake Park	Other government - Local	Capital Improvements
Town of Mangonia Park	Other government - Local	Capital Improvements
Village of Palm Springs	Other government - Local	Capital Improvements
Village of Royal Palm Beach	Other government - Local	Capital Improvements
Homeless and Housing Alliance PBC	Planning organization	Homelessness Strategy
Homeless Coalition, Inc.	Services-Homeless	Homelessness Strategy
Housing Partnership, Inc.	Housing	Homelessness Strategy
Gulfstream Goodwill	Services-Homeless	Homelessness Strategy
Catholic Charities	Services-Homeless	Homelessness Strategy

Agency/Group/Organization	Agency/Group/Organization Type	What section of the Plan was addressed by Consultation?
CROS Ministries	Services-Homeless	Homelessness Strategy
Family Promise of North/Central Palm Beach County, Inc.	Services-Homeless	Homeless Needs - Families with children
Family Promise of Southern Palm Beach County, Inc.	Services-Homeless	Homeless Needs - Families with children
Farmworker's Coordinating Council	Services-Homeless	Homelessness Strategy
Jerome Golden Center for Behavioral Health	Services-Homeless	Homeless Needs - Chronically homeless
Palm Beach County Community Services	Services-Homeless	Homelessness Strategy
Palm Beach County Department of Health	Services-Health	Homelessness Strategy
Palm Beach County HIV Care Council	Services-Persons with HIV/AIDS	HOPWA Strategy
Palm Beach County Homeless Coalition	Services-Homeless	Homelessness Strategy
Palm Beach County School District	Services-Education	Homelessness Strategy
Faith-Hope-Love-Charity	Services-Homeless	Homeless Needs-Veterans
The Lewis Center	Services-Homeless	Homeless Needs - Chronically homeless
The Ryan White Program	Services-Persons with HIV/AIDS	HOPWA Strategy
Safe Schools	Services-Homeless	Homelessness Needs - Unaccompanied youth
Program REACH	Services-Homeless	Homeless Needs - Families with children
SE Florida Behavior Network	Services-Homeless	Homelessness Needs – Mental Health
United Way of Palm Beach County	Regional Organization	Homelessness Strategy
Palm Beach State College	Publically funded institution	Homelessness Strategy
VA Medical Center	Publically funded institution	Homelessness Strategy

Table 2 - Consultation

Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?

DHES made presentations to various organizations regarding the development of the Action Plan as part of the County’s planning process. Agencies, municipalities, and County departments were also invited to participate in the development of the Action Plan at two public meetings held on March 20 and 23, 2018. Public comments were solicited at all presentations and public meetings. Interested entities received written notification of a Board of County Commissioners (BCC) April 24, 2018 meeting. Notices for the public meetings as well as the BCC meeting were published in the local newspaper, placed on DHES’s website and emailed to interested agencies, municipalities, and other County Departments. Notices of all public meetings relating to the Emergency Shelter Grant (ESG) Program are placed on the Community Services’ as well as the HHA’s website. At the April 24 BCC meeting, DHES staff and County Administration presented program strategies for FY 2018-2019. It was determined that the following would be implemented: CDBG funding to be allocated to economic development, municipal projects, county initiated capital projects, rental housing rehabilitation, Special Area of Hope allocation and public service activities; HOME funding to be allocated for CHDO -administered activities, tenant based rental assistance, first time homebuyer assistance, and rental housing development, and ESG funds to be allocated to emergency shelter and transitional housing activities and HMIS.

A draft Action Plan was presented at two public meetings on June 18 and 19, 2018 for various agencies, municipalities and interested parties. The meeting notice was published in the local newspaper and was placed on DHES’s website. Input will be solicited and all applicable comments will be incorporated into the Action Plan. The BCC approved the County’s Action Plan at a BCC Public Meeting held on July 10,2018.

Identify any Agency Types not consulted and provide rationale for not consulting

In seeking public input on the formulation of the Action Plan, DHES endeavored to include all pertinent agencies and interested parties in the consultation process and has not knowingly excluded any entity from the opportunity to be consulted.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care (CoC)	Palm Beach County Department of Community Services/ Homeless and Housing Alliance	<p>The CoC was designed to bring all segments of the public community together to address the needs of the homeless. CoC objectives related to the Strategic Plan are:</p> <ul style="list-style-type: none"> • Quantify the need for homeless services • Streamline the dissemination of the availability of homeless services • Coordinate solicitations for funding

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
		<ul style="list-style-type: none"> • Assist in increasing capacity among service provider agencies. •
Community Revitalization and Redevelopment (CCRT)	Palm Beach County Office of Community Revitalization (OCR)	<p>The CCRT goals correlate with DHES's Strategic Plan by:</p> <ul style="list-style-type: none"> • Coordinating and facilitating community development projects in CCRT targeted areas, many of which mirror DES's established target areas • Overseeing assorted community improvement programs, such as Neighborhood Partnership Grant Program, Neighborhood Street Lighting Program, Neighborhood Home Beautification Program, and Resident Education to Action Program.
Glades Region Master Plan	Palm Beach County Department of Economic Sustainability (DES)	The Glades Region Master Plan serves to provide a framework for economic development and redevelopment in the Glades to attract future infrastructure dollars, thus furthering plan objectives.
Ten Year Plan to End Homelessness	Palm Beach County Homeless Advisory Board (HAB)	The Ten Year Plan to End Homelessness was developed to create a local homeless response system to eliminate homelessness over the course of ten years. The HAB facilitates achievement of plan objectives and goals to prevent and end homelessness in Palm Beach County.
Palm Beach County Comprehensive Plan	Palm Beach County Department of Planning, Zoning and Building	The Comprehensive Plan identifies areas where public infrastructure and other community facilities are lacking. The Action Plan seeks to provide funding to these projects after ascertaining that they are eligible to receive funds.

Table 3 – Other Plans

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

Palm Beach County's Citizen Participation Plan provides for citizens to participate in the development of the consolidated plan, the annual action plan, any amendments to the annual plan, and performance reports. Citizen participation is solicited via one or a combination of the following: public meetings, newspaper advertisements, website postings and direct notifications. Palm Beach County encourages the participation of all its citizens, including minorities and non-English speaking persons as well as persons with disabilities. In the case of public meetings upon request the County will make available bilingual translators for the non-English speaking residents. All printed documentation incorporates a statement which informs interested parties that said documents can be made available in an alternate format. Furthermore, Palm Beach County complies with the Americans with Disabilities Act (ADA) requirements as it relates to public meetings and related activities. Each public notice includes language which informs the reader the County can make accommodations for persons with disabilities with a three (3) day notice.

Palm Beach County (PBC) began its citizen participation and consultation process when it held a meeting on January 19, 2018 and a BCC workshop meeting on January 30, 2018 to discuss the proposed CDBG Capital Project Plan. PBC also held regional public meetings on March 20, 2018 in Belle Glade, and on March 23, 2018 in West Palm Beach to discuss the CDBG, ESG, and HOME Programs. The purpose of the meetings was to generate public involvement in the plan development process. DHES informed the public of these meetings by publishing a notice in the Palm Beach Post on March 4, 2018, posted the notice on the DHES website, and transmitted the notice to all local municipalities and interested agencies. A separate notice was placed in the Palm Beach Post on April 8, 2018 to advise the public about a BCC workshop to be held on April 24, 2018 to present funding recommendations on the CDBG, ESG and HOME Programs and to receive direction from the BCC on those recommendations. The Draft Action Plan was made available to the public for review via a public notice published in the Palm Beach Post on June 10, 2018 and posted to the DHES website. The notice advised the public to meetings held on June 18, 2018 in West Palm Beach and June 19, 2018 in Belle Glade to present specific funding recommendations for the FY 2018-2019 CDBG, ESG and HOME activities. The Draft Action Plan notice provided for a 30-day comment period concluding prior to July 10, 2018 when the Final Action Plan was presented to the BCC for adoption at a Public Meeting.

Citizen Participation Outreach					
Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
Public Meeting	Non-targeted/ broad community	On January 19, 2018, DHES held a public meeting on the new CDBG Capital Project Plan at 100 S. Australian Ave, Risk Management Training Room (1-470). The meeting was attended by municipalities, County departments and other interested parties	Questions and comments were received from attendees in regards to the forthcoming CDBG Capital Projects Plan under the CDBG Program.	All comments were acknowledged and accepted.	www.pbcgov.com/hes
Public Meeting	Non-targeted/ broad community	On January 30, 2018, PBC DHES held a BCC workshop to discuss its CDBG Capital Projects Plan. The meeting was attended by representatives of non-profit agencies, municipalities, County departments and other interested parties	Questions and comments were received from attendees in regards to the forthcoming CDBG Capital Projects Plan under the CDBG Program.	All comments were acknowledged and accepted.	www.pbcgov.com/hes
Public Meeting	Non-targeted/ broad community	On March 20, 2018, DHES held a Regional Meeting at the Belle Glade Civic Center, 725 NW 4 th Street, Belle Glade, FL. The meeting was attended by representatives of non-profit agencies, municipalities, County departments and other interested parties	No comments were made	No comments were made.	www.pbcgov.com/hes
Public Meeting	Non-targeted/ broad community	On March 23, 2018, DHES held a Regional Meeting at 100 Australian Ave. Suite 100, West Palm Beach, FL. The meeting was attended by representatives of non-profit agencies, municipalities, and other interested parties	Questions and comments were received from attendees in regard to forthcoming actions by the County under the CDBG, HOME and ESG Programs.	All comments were acknowledged and accepted.	www.pbcgov.com/hes

Citizen Participation Outreach					
Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
Public Meeting	Non-targeted/broad community	On April 23, 2018, the Non Conflict Grant Review Committee, whose sole purpose is to review the applications for ESG funding, met in a public meeting to review and rank the four (4) applications received and to make funding recommendations. The meeting was attended by representatives of the agencies that applied for ESG funding.	No comments were received at the public meeting	No comments were received at the public meeting.	www.pbcgov.com/hes
Public Meeting	Non-targeted/broad community	On April 24, 2018, DHES sought Board direction on funding strategies outlined by DHES at their BCC workshop meeting.	No comments were made at the workshop	No comments were made at the workshop.	www.pbcgov.com/hes
Public Meeting	Non-targeted/broad community	On June 18, 2018, DHES will hold a Regional Meeting at 100 Australian Avenue, West Palm Beach, FL to receive input on the proposed Action Plan.	Questions and comments were received from attendees in regard to actions by the County under the CDBG, HOME and ESG Programs.	Comments were acknowledged and accepted	www.pbcgov.com/hes
Public Meeting	Non-targeted/broad community	On June 19, 2018, DHES will hold a Regional Meeting at the Belle Glade Civic Center, 725 NW 4 th Street, Belle Glade, FL to receive input on the proposed Action Plan.	Questions and comments were received from attendees in regard to actions by the County under the CDBG, HOME and ESG Programs.	Comments were acknowledged and accepted	www.pbcgov.com/hes
Public Hearing	Non-targeted/broad community	On July 10, 2018, DHES will present the Action Plan to the Board of County Commissioners at the BCC Public Meeting.	No comments were received at the public meeting	No comments were received at the public meeting.	www.pbcgov.com/hes

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Entitlement grant resources totaling \$20,537,298 are expected to be available during Fiscal Year 2018-2019 (October 1, 2018 – September 30, 2019). The amount received will be targeted to identified priority needs to realize specific goals and objectives outlined in the Consolidated Plan. The grant resources will address obstacles that meet underserved needs, achieve decent housing, expend economic development opportunities for low and moderate income persons, develop institutional structures, and enhance coordination between public and private housing and social service agencies. The results of this activities will be reported in the Consolidated Annual Performance Evaluation Report to be published in December 2019.

Anticipated Resources

Program	Source	Uses of Funds	Expected Amount Available Year 4				Expected Resources Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	Public - federal	Administration and Planning Economic Development Housing Public Improvements Public Services	6,442,365	10,000	7,913,188	14,365,553	17,416,144	The total estimated CDBG entitlement to be received per the five year plan is \$34,796,991. The first four years annual allocations totaled \$23,780,312.
HOME	Public - federal	Multifamily rental new construction Multifamily rental rehab Tenant Based Rental Assistance CHDO activities and administration	2,340,834	150,000	3,156,832	5,647,666	5,305,725	The total estimated HOME entitlement to be received per the five year plan is \$10,683,267. The first four years annual allocations

Program	Source	Uses of Funds	Expected Amount Available Year 4				Expected Resources Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
								totalled \$7,145,376.
ESG	Public - federal	Rapid Rehousing Homeless Prevention Contract Management Information System Administration	524,079	0	0	524,079	1,054,672	The total estimated ESG entitlement to be received per the five year plan was \$2,614,265. The first four years annual allocations totaled \$2,083,672.
Total			9,307,278	160,000	11,070,020	20,537,298	23,776,541	

Other Funding Resources

Program	Source	Uses of Funds	Expected Amount (FY 2018-2019)
Other Federal Resources			
Brownfields Revolving Loan Fund, Energy Loan Fund, Intermediary Relending Program (IRP) Loan and Section 108 Loan Guarantee Program	Federal	Financing provided for eligible business projects under economic development initiatives that create jobs for low- and moderate-income persons.	\$17,186,120
Continuum of Care	Federal	Homeless and special needs assistance to create community systems for combating homelessness.	\$5,357,650
Public Housing Authority Funding - Capital Fund	Federal	Develop, finance, and modernize public housing developments and management improvements.	\$1,649,095
Public Housing Operating Subsidy	Federal	Provides operating subsidiaries to housing authorities to assist in funding operating and maintenance.	\$3,132,544

Housing Choice & Veterans Affairs Supportive Housing (VASH) Vouchers under the Section 8 Program	Federal	Federal government's major program for assisting very low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market.	\$24,312,948
Rural Development Rental Assistance	Federal	Rental assistance program for rural areas.	\$370,000
Resident Opportunity and Self Sufficiency Program (ROSS)	Federal	Program to assist public housing residents and section 8 housing choice voucher program participants to connect to supportive services.	\$63,300
Family Self-Sufficiency Program	Federal	Program to assist public housing residents and section 8 housing choice voucher program participants to connect to supportive services.	\$150,389
Mainstream Vouchers	Federal	Program to provide rental assistance to enable persons with disabilities (elderly and non-elderly) to rent affordable private housing.	\$793,593
Neighborhood Stabilization Program	Federal	Program provides purchasing assistance, financing, redevelopment and demolition of foreclosed properties. This amount includes the accrued program income totaling \$8,938,409.32.	\$11,257,313
Ryan White Title I	Federal	Services provided by agencies who serve the HIV/AIDS community.	\$7,638,133
Small Business Administration 504 and 7A Program	Federal	Financing provided by agency for eligible business projects under economic development initiatives that create jobs for low- and moderate-income persons.	\$200,000,000
		TOTAL OTHER FEDERAL	\$271,911,085
Other State Resources			
Palm Beach County Housing Finance Authority	State	Mortgage Credit Certificate \$12.5M in connection with mortgage loans for first time homebuyers; Single Family Loan Program: \$13.22M of FHA/VA first mortgages with \$500K home buyer down payment assistance second mortgage loans; Expected Multifamily tax exempt bond issuance for 1 project: \$12M; and Revolving construction loan fund available for new loans : \$1.1M.	\$38,820,000
SHIP	State	State Housing Initiatives Partnership program provides funds to local governments as an incentive to create partnerships that produce and preserve affordable homeownership and multifamily housing. Distributed on an entitlement basis, this program is designed to serve very low, low and moderate income families. (Includes \$1M program income.)	\$1,430,741
		TOTAL OTHER STATE	\$40,250,741

Local Resources			
Financial Assisted Agencies (FAA) (PBC Department of Community Services)	Ad Valorem	Funding for the prevention/intervention, treatment and emergency services for substance abuse and mental health services, independent living and support services for people/families with special needs or disabilities, domestic abuse, emergency and shelter services.	\$12,993,642
PBC Dept. of Economic Sustainability	Ad Valorem	Funding for economic development agencies and business incentive programs to support business development and create job opportunities for low and moderate income person.	\$2,406,726
Industrial Revenue Bonds	State	IRBs finance businesses and industrial expansions for firms and manufacturers. Private parties purchase the bonds, in effect making the loans to the borrowing businesses which provide job opportunities for area residents including low- and moderate-income persons.	\$200,000,000
Borrowers, Banks and other Financial Institutions	Private	Financing provided by the private sector for eligible business projects under economic development initiatives that create jobs for low- and moderate-income persons. (Amount of leverage provided by private sector and financial institutions to support projects identified for funding under Section 108/IRP loans.)	\$20,000,000
		TOTAL LOCAL	\$235,400,368
		GRAND TOTAL ALL OTHER RESOURCES	\$547,562,194

Table 5 - Expected Resources – Priority Tables

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

Palm Beach County expects to receive \$547,562,194 from local, Federal and State funding to complement the CDBG, ESG, and HOME funds totaling \$9,307,278 which it expects to have available during FY 2018-2019. Of the funds being leveraged \$271,911,085 is to be from Federal sources, \$40,250,741 from the State and \$235,400,368 from local sources including ad valorem and private funds. These funds will be used to undertake community development activities related to providing assistance to the homeless, disabled and underserved population and those having special needs. Funds will also be used for housing purposes and for undertaking of economic development and infrastructure.

Both the HOME and ESG programs have matching fund requirements to be provided by the recipient. For the HOME Program, the match will be provided from the State Housing Initiative Program (SHIP) in the amount of 25% of the annual HOME allocation minus funds budgeted for program administration and CHDO Administration. The match may be anticipated as \$497,427. For the ESG Program, this will be provided by ESG subrecipients and the County in an anticipated amount not less than \$524,079.

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The County, through the Property and Real Estate Management Division (PREM), maintains an inventory of County owned surplus land. The disposition of land owned by Palm Beach County for any purpose including to address needs identified in this Action Plan is governed by Florida Statutes Section 125.35 (County Authorized to Sell Real and Personal Property and to Lease Real Property) and Section 125.38 (Sale of County Property to United States or State) and by Palm Beach County Code of Laws and Ordinances at Chapter 22, Article VI (Real Property Acquisition, Disposition and Leasing). In effecting the requirements of the statutes and code referenced above, Palm Beach County utilizes PPM-CW-L-023 (Requirements for the Acquisition, Disposition, Lease and Exchange of Real Property).

In summary, County owned land may be disposed of in various ways. It may be sold or donated to certain entities (non-profit organizations and municipalities) for public and community interest purposes if the land is not needed for County purposes and the Board of County Commissioners is satisfied with the proposed use of the property. The property can be conveyed or leased upon application from those entities for such price (nominal or otherwise) that the Board may fix, regardless of the actual value of the property. Or, the Board may utilize a formal or informal competitive process. The Board is authorized to sell, lease and convey any property belonging to the County for the highest price, or for a particular use deemed to be the highest and best, or a use that is most responsive to a request for proposals.

PREM staff has been continually evaluating County-owned surplus properties which have potential to be used for development of affordable/workforce/transitional housing. From this exercise, a 1.3 acre parcel of land was identified and the development of twenty small lot homes on the site will be undertaken by the County during FY 2018-2019.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Homeownership	2018	2019	Affordable Housing	Countywide	Affordable Homeownership	HOME: \$992,709	Homeowner Housing Unit Added: 11 household housing units
Goal Description		Increase the supply of affordable homeownership units by providing funding for new construction of S/F Homes (CHDOs) and for homeownership assistance in the form of first and second mortgages to very-low, low and moderate income households. .						
2	Affordable Rental Housing	2018	2019	Affordable Housing Public Housing	Countywide	Affordable Rental Housing	CDBG: \$708,788 HOME: \$747,000	Rental units rehabbed: 58 Household Housing Unit
Goal Description		Preserve the supply of affordable rental housing available to very-low, low, moderate, and middle – income residents through rehabilitation of existing multi-family residential structures.						
3	Public Services	2018	2019	Non-Housing Community Development	Countywide	Provision of Public Services	CDBG: \$95,669	Public service activities other than Low/Moderate Income Housing Benefit: 836 persons assisted
Goal Description		Provide child care services, youth services, health services, services to abused and neglected children, and housing counseling services to persons in Palm Beach County						
4	Special Needs Services	2018	2019	Non-Housing Community Development	Countywide	Special Needs Housing and Services	CDBG: \$90,161	Public service activities other than Low/Moderate Income Housing Benefit: 218 persons assisted
Goal Description		Provide services to persons who are physically or developmentally disabled, ex-offenders, and victims of domestic abuse						

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	Homeless Prevention	2018	2019	Homeless	Countywide	Homeless Assistance	HOME: \$250,000 ESG: \$166,159	Tenant-based rental assistance / 29 Rapid Rehousing: 140 households assisted
Goal Description		Provide funds for tenant based rental assistance/rapid re-housing to assist persons and families who are at risk of homelessness.						
6	Homeless Services	2018	2019	Homeless	Countywide	Provision of Public Services Homeless Assistance	CDBG: \$724,765 ESG: \$249,239	Public service activities other than Low/Moderate Income Housing Benefit: 4,257 persons assisted
Goal Description		Provide services to persons who are homeless or at risk of homelessness.						
7	Fair Housing Activities	2018	2019	Fair Housing	Countywide	Provision of Public Services	CDBG: \$55,759	Public service activities other than Low/Moderate Income Housing Benefit: 28 households assisted
Goal Description		As it relates to Fair Housing Counseling, the County's commitment to honor the certification signed with HUD to Affirmatively Further Fair Housing and through its HUD required Assessment of Fair Housing. To identify impediments and implement corrective actions to fair housing.						
8	Public Facilities	2018	2019	Non-Housing Community Development	Town of Lantana, Village of Palm Springs, Town of Mangonia Park, City of Pahokee, City of South Bay, Unincorporated Palm Beach County	Public Facilities and Infrastructure	CDBG: \$1,631,256	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 26,697 persons assisted
Goal Description		Provision of public facilities in areas where the population is predominately low and moderate income, or will serve a limited clientele that is predominately low/moderate income, and will be in the form of new construction or rehabilitation/upgrading of existing facilities.						

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
9	Public Infrastructure	2018	2019	Non-Housing Community Development	City of Riviera Beach, City of Greenacres, Town of Lantana, Village of Palm Springs	Public Facilities and Infrastructure	CDBG: \$525,250	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 12,917 persons assisted
Goal Description		Provision of adequate infrastructure (water, waste water, drainage improvements, street and sidewalk improvements) to ensure their operation at an efficient level of service and enhance the livability of low- and moderate-income neighborhoods.						
10	Code Enforcement	2018	2019	Non-Housing Community Development	City of Belle Glade, City of Pahokee, City of South Bay, Town of Lake Park, City of Lake Worth,	Code Enforcement	CDBG: \$544,426	Other: 50,508 persons assisted
Goal Description		Support the work of code enforcement officers to identify and take actions to cure code violations in designated target areas.						
11	Economic Development Services	2018	2019	Economic Development	Countywide	Economic Development	CDBG: \$471,818	Jobs created/retained: 14 jobs
Goal Description		Funding is provided to County personnel who provide advice to businesses, and explain and organize the participation of businesses in economic development programs operated by the County, State, and Federal governments (Section 108, USDA, Brownfields, among others).						
12	Economic Development Technical Assistance	2018	2019	Economic Development	Countywide	Economic Development	CDBG: \$306,000	Jobs created/retained: 20 jobs Businesses assisted: 102 businesses
Goal Description		Activities to be undertaken are ultimately targeted toward the creation of jobs through the provision of funding to two economic development agencies to provide assistance to small businesses and microenterprises						

Table 6 – Goals Summary

Projects

AP-35 Projects – 91.220(d)

Introduction

For FY 2018-2019, the Action Plan identifies a total of nine (9) project areas, within which 43 activities are to be funded under the CDBG, ESG and HOME Programs. These projects include code enforcement, public facilities, public infrastructure, public services, economic development, homeless assistance activities, rapid re-housing, housing related activities, as well as administrative and activity delivery costs needed to undertake the activities. All activities identified in the Plan will be completed within one-three years.

#	Project Name
1	CDBG18 Code Enforcement
2	CDBG18 Public Facilities
3	CDBG18 Public Infrastructure
4	CDBG18 Public and Special Needs Services
5	CDBG18 Economic Development
6	CDBG18 DHES Program Administration
7	CDBG18 DHES Housing Rehabilitation
8	ESG18 Emergency Solutions Grant
9	HOME18 Home Investment Partnership Program

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The funding priorities addressed in the FY 2018-2019 Action Plan have not changed from those stated in the Strategic Plan. The following were identified as high priorities in the Strategic Plan: affordable rental housing; affordable homeownership; public services for very-low, low- and moderate income persons/households as well as families with children, elderly, disabled, persons with HIV/AIDS, and persons with alcohol or other addictions; economic development; special needs housing and services; homeless assistance; public facilities and infrastructure; code enforcement; and demolition and clearance. These priorities still remain, but the FY 2018-2019 Action Plan will only address eight of these nine priorities. Funding was not assigned to activities addressing demolition and clearance.

The County will utilize funding from multiple sources such as CDBG, HOME, ESG, Section 108, SHIP, NSP (including NSP program income), Ad Valorem, among others to address identified priorities. The decision as to the type of activities and the specific activities funded annually is dependent on the following: applications submitted by County Departments and municipalities; directives given by the Board of County Commissioners; the amount of funding available; and, how the specific activity for which funding is being requested coincides with the priorities outline in the Consolidated Plan.

In terms of the existence of obstacles to address underserved needs, the major obstacles experienced by Palm Beach County are: the inadequacy of available financial resources to meet the needs of the underserved populations and the vast geographic area which encompasses the County resulting in the eastern urbanized portion being separated from the western agricultural based portion causing an allocation of resources (personnel, equipment and funding) which does not optimize economies of scale.

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AP-38 Project Summary

Project Summary Information

Project Name		CDBG18 Code Enforcement
1.	Activity Name	City of Belle Glade
	Target Area	Belle Glade
	Goals Supported	Code Enforcement
	Needs Addressed	Code Enforcement
	Funding	CDBG: \$148,214
	Planned Activities	Provide support for code enforcement activities within the municipal boundaries of the City of Belle Glade.
	Target Date	September 30, 2019
	Number of Beneficiaries	18,855 persons
	Location Description	110 Dr. Martin Luther King, Jr. Blvd., Belle Glade, FL 33430
2.	Activity Name	Town of Lake Park
	Target Area	Lake Park
	Goals Supported	Code Enforcement
	Needs Addressed	Code Enforcement
	Funding	CDBG: \$33,153
	Planned Activities	Provide support for code enforcement activities within the Lake Park CDBG Target Area
	Target Date	September 30, 2019
	Number of Beneficiaries	4,864 persons
	Location Description	535 Park Avenue, Lake Park, FL 33403
3.	Activity Name	City of Lake Worth
	Target Area	Lake Worth
	Goals Supported	Code Enforcement
	Needs Addressed	Code Enforcement
	Funding	CDBG: \$294,477
	Planned Activities	Provide support for code enforcement activities within the Lake Worth CDBG Target Area

	Target Date	September 30, 2019
	Number of Beneficiaries	15,741 persons
	Location Description	7 North Dixie Highway, Lake Worth, FL 33460
4.		
	Activity Name	City of Pahokee
	Target Area	Pahokee
	Goals Supported	Code Enforcement
	Needs Addressed	Code Enforcement
	Funding	CDBG: \$39,654
	Planned Activities	Provide support for code enforcement activities within the municipal boundaries of the City of Pahokee.
	Target Date	September 30, 2019
	Number of Beneficiaries	6,022 persons
	Location Description	207 Begonia Drive, Pahokee, FL 33476
5.		
	Activity Name	City of South Bay
	Target Area	South Bay
	Goals Supported	Code Enforcement
	Needs Addressed	Code Enforcement
	Funding	CDBG: \$28,928
	Planned Activities	Provide support for code enforcement activities within the municipal boundaries of the City of South Bay.
	Target Date	September 30, 2019
	Number of Beneficiaries	5,026 persons
	Location Description	335 SW 2nd Avenue, South Bay, FL 33493
Total Code Enforcement: \$544,426		
Project Name		CDBG18 Public Facilities
1.		
	Activity Name	PBC Parks and Recreation/Facilities and Development Operations – Limestone Creek Park
	Target Area	Limestone Creek
	Goals Supported	Public Facilities
	Needs Addressed	Public Facilities and Infrastructure

	Funding	CDBG: \$150,000
	Planned Activities	Reconstruction of basketball courts
	Target Date	December 31, 2022
	Number of Beneficiaries	1,128 persons
	Location Description	18301 Limestone Creek Rd., Jupiter, FL 33458
2.	Activity Name	City of Pahokee – Old Pahokee High School Gymnasium
	Target Area	Pahokee
	Goals Supported	Public Facilities
	Needs Addressed	Public Facilities and Infrastructure
	Funding	CDBG: \$750,855
	Planned Activities	Improvements to the gymnasium
	Target Date	December 31, 2021
	Number of Beneficiaries	4,370 persons
	Location Description	360 E. Main Street, Pahokee, FL 33476
3.	Activity Name	Town of Mangonia Park – Improvements to Addie L. Greene Park
	Target Area	Mangonia Park
	Goals Supported	Public Facilities
	Needs Addressed	Public Facilities and Infrastructure
	Funding	CDBG: \$10,401
	Planned Activities	Purchase and installation of playground equipment at the park
	Target Date	December 31, 2021
	Number of Beneficiaries	2,000 persons
	Location Description	1233 53rd Street, Mangonia Park, FL 33407
4.	Activity Name	PBC Parks and Recreation - Bridgeman Drive Park Construction
	Target Area	n/a
	Goals Supported	Public Facilities
	Needs Addressed	Public Facilities and Infrastructure
	Funding	CDBG: \$75,000

	Planned Activities	Construction of a neighborhood park on the east side of the Westgate/Belvedere Homes CRA
	Target Date	December 31, 2021
	Number of Beneficiaries	755 persons
	Location Description	2508 Bridgeman Drive, West Palm Beach, FL 33411
5.	Activity Name	PBC Parks and Recreation – San Castle basketball court construction
	Target Area	San Castle
	Goals Supported	Public Facilities
	Needs Addressed	Public Facilities and Infrastructure
	Funding	CDBG: \$150,000
	Planned Activities	Expansion of existing basketball courts at San Castle Community Park
	Target Date	December 31, 2021
	Number of Beneficiaries	5,433 persons
	Location Description	1101 Mentone Road, Lantana, FL 33462
6.	Activity Name	City of South Bay – Tanner and Cox Parks Improvements
	Target Area	South Bay
	Goals Supported	Public Facilities
	Needs Addressed	Public Facilities and Infrastructure
	Funding	CDBG: \$335,000
	Planned Activities	Improvements to facilities at Tanner Park and Cox Park
	Target Date	December 31, 2021
	Number of Beneficiaries	5,026 persons
	Location Description	105 Palm Beach Road and 105 NW 8 th Avenue, South Bay, FL 33493
7.	Activity Name	Village of Palm Springs – Foxtail Palm Park Improvements
	Target Area	Palm Springs
	Goals Supported	Public Facilities
	Needs Addressed	Public Facilities and Infrastructure
	Funding	CDBG: \$160,000
	Planned Activities	Construction of a neighborhood park

	Target Date	December 31, 2021
	Number of Beneficiaries	10,985 persons
	Location Description	NE corner of Park Lane and Kirk Road, Palm Springs, FL 33461
Total Public Facilities: \$1,631,256		
Project Name		CDBG18 Public Infrastructure
1.	Activity Name	City of Greenacres – 1st Street Storm Water Drainage Improvements
	Target Area	Greenacres
	Goals Supported	Public Infrastructure
	Needs Addressed	Public Facilities and infrastructure
	Funding	CDBG: \$159,265
	Planned Activities	Installation of storm water drainage system – Phase 5
	Target Date	December 31, 2021
	Number of Beneficiaries	240 persons
	Location Description	1st Street between Swain Boulevard and Jackson Avenue, Greenacres, FL 33463
2.	Activity Name	Town of Lantana – North 7th Street West Sidewalk Installation
	Target Area	Lantana
	Goals Supported	Public Infrastructure
	Needs Addressed	Public Facilities and infrastructure
	Funding	CDBG: \$71,832
	Planned Activities	Construction of a sidewalk along North 7th Street
	Target Date	December 31, 2021
	Number of Beneficiaries	1,972 persons
	Location Description	615 N. 7th Street to 730 N. 7th Street, Lantana, FL 33462
3.	Activity Name	Village of Palm Springs – Target area pedestrian pathway design
	Target Area	Palm Springs
	Goals Supported	Public Infrastructure
	Needs Addressed	Public Facilities and infrastructure
	Funding	CDBG: \$133,263

	Planned Activities	Construction of designated pedestrian pathways located in or adjacent to the Village's CDBG Target Area
	Target Date	December 31, 2020
	Number of Beneficiaries	10,355 persons
	Location Description	Public Right of Ways within the Village
4.		
	Activity Name	City of Riviera Beach – Street Improvements
	Target Area	Riviera Beach
	Goals Supported	Public Infrastructure
	Needs Addressed	Public Facilities and infrastructure
	Funding	CDBG: \$160,890
	Planned Activities	Reconstruction of Avenue M from 23 rd to 27 th Streets
	Target Date	December 31, 2021
	Number of Beneficiaries	350 persons
	Location Description	Avenue M from 23 rd to 27 th Streets, Riviera Beach, FL 33404
Total Public Infrastructure: \$525,250		
Project Name		CDBG18 Public and Special Needs Services
1.	Activity Name	Aid to Victims of Domestic Abuse
	Target Area	Countywide
	Goals Supported	Special Needs Services (Victims of Domestic Abuse)
	Needs Addressed	Special Needs Housing and Services
	Funding	CDBG: \$24,642
	Planned Activities	Provide transitional housing to homeless victims of domestic violence and their children.
	Target Date	September 30, 2019
	Number of Beneficiaries	32 persons
	Project Location	Confidential Location
2.	Activity Name	Children's Place at Home Safe
	Target Area	Countywide
	Goals Supported	Public Services (Abused and Neglected Children)

	Needs Addressed	Public Services
	Funding	CDBG: \$17,878
	Planned Activities	Provide therapeutic care to adolescent boys and girls who have been removed from their homes due to abuse and/or homelessness.
	Target Date	September 30, 2019
	Number of Beneficiaries	32 persons
	Project Location	4854 N. Haverhill Road, West Palm Beach, FL 33417 2840 6th Avenue South, Lake Worth, FL 33461
3.	Activity Name	Coalition for Independent Living Options
	Target Area	Countywide
	Goals Supported	Special Needs Services
	Needs Addressed	Special Needs Housing and Services
	Funding	CDBG: \$22,226
	Planned Activities	Purchase and deliver prepared meals for 11 weeks to persons with disabilities and their families through the agency's DINE Program.
	Target Date	September 30, 2019
	Number of Beneficiaries	31 persons
	Project Location	2751 S. Dixie Highway, Suite 203, West Palm Beach, FL 33405
4.	Activity Name	Healthy Mothers Healthy Babies Coalition of Palm Beach County, Inc.
	Target Area	Countywide
	Goals Supported	Public Services (Health Services)
	Needs Addressed	Public Services
	Funding	CDBG: \$10,630
	Planned Activities	Provide assistance to pregnant women and/or their immediate families in order to access health care and secure other services and programs that the families may be eligible to receive.
	Target Date	September 30, 2019
	Number of Beneficiaries	300 persons
	Project Location	4601 Lake Worth Road, Greenacres, FL 33463
5.	Activity Name	Legal Aid Society of Palm Beach County, Inc.
	Target Area	Countywide

	Goals Supported	Fair Housing Activities
	Needs Addressed	Public Services
	Funding	CDBG: \$55,759
	Planned Activities	Provide fair housing enforcement and educational outreach services to low and moderate income clients.
	Target Date	September 30, 2019
	Number of Beneficiaries	28 persons
	Project Location	423 Fern Street, West Palm Beach, FL 33401
6.	Activity Name	Place of Hope
	Target Area	Countywide
	Goals Supported	Public Services (Abuse and Neglected Children)
	Needs Addressed	Public Services
	Funding	CDBG: \$15,945
	Planned Activities	Provide services to abused and neglected children through the agency's Comprehensive Case Management Program.
	Target Date	September 30, 2019
	Number of Beneficiaries	38 persons
	Project Location	9078 Isaiah Lane, Palm Beach Gardens, FL 33418
7.	Activity Name	Redlands Christian Migrant Association
	Target Area	Countywide
	Goals Supported	Public Services (Child Care Services)
	Needs Addressed	Public Services
	Funding	CDBG: \$14,495
	Planned Activities	Provide comprehensive child development services to children of farmworkers.
	Target Date	September 30, 2019
	Number of Beneficiaries	60 persons
	Project Location	20 Carver Street, Belle Glade, FL 33430
8.	Activity Name	Seagull Industries for the Disabled, Inc.
	Target Area	Countywide

	Goals Supported	Special Needs Services
	Needs Addressed	Special Needs Housing and Services
	Funding	CDBG: \$29,281
	Planned Activities	Provide educational and vocational training to adults with developmental disabilities at its Seagull Achievement Center.
	Target Date	September 30, 2019
	Number of Beneficiaries	130 persons
	Project Location	3879 Byron Drive, West Palm Beach, FL 33404
9.	Activity Name	Sickle Cell Foundation
	Target Area	Countywide
	Goals Supported	Public Services (Health Services)
	Needs Addressed	Public Services
	Funding	CDBG: \$17,877
	Planned Activities	Provide comprehensive case management to persons living with sickle cell disease or sickle cell trait in the Glades area of Palm Beach County.
	Target Date	September 30, 2019
	Number of Beneficiaries	46 persons
	Project Location	19 Everglade Street, Belle Glade, FL 33430
10.	Activity Name	Urban League of Palm Beach County, Inc.
	Target Area	Countywide
	Goals Supported	Public Services (Housing Counseling Services)
	Needs Addressed	Public Services
	Funding	CDBG: \$18,844
	Planned Activities	Through the Comprehensive Housing Counseling Program, provide services to clients on foreclosures, homelessness prevention, fair housing, first time homebuyer education and pre-purchase counseling.
	Target Date	September 30, 2019
	Number of Beneficiaries	360 persons
	Project Location	1700 N. Australian Avenue, West Palm Beach, FL 33407
	Activity Name	Vita Nova, Inc.

11.	Target Area	Countywide
	Goals Supported	Special Needs Services (Youths aging out of foster care)
	Needs Addressed	Special Needs Housing and Services
	Funding	CDBG: \$14,012
	Planned Activities	Provide life skills training to youth, aged 18 to 25 years of age, who aged out of the foster care system.
	Target Date	September 30, 2019
	Number of Beneficiaries	25 persons
	Project Location	120 Alpha Street, West Palm Beach, FL 33401
12.	Activity Name	Senator Philip D. Lewis Center – Homeless Resource Center
	Target Area	Countywide
	Goals Supported	Homeless Services
	Needs Addressed	Homeless Assistance
	Funding	CDBG: \$624,765
	Planned Activities	Operational costs of the center. Services provided to help homeless individuals.
	Target Date	September 30, 2019
	Number of Beneficiaries	3,600 persons
	Project Location	1000 45 th Street, West Palm Beach, FL 33407
13.	Activity Name	Program REACH Family Emergency Shelter
	Target Area	Countywide
	Goals Supported	Homeless Services
	Needs Addressed	Homeless Assistance
	Funding	CDBG: \$100,000
	Planned Activities	Operational costs of the shelter. Services provided to help homeless families.
	Target Date	September 30, 2019
	Number of Beneficiaries	195 persons
	Project Location	1320 Henrietta Avenue, West Palm Beach, FL 33401
Total Public Services: \$966,354		

Project Name		CDBG18 Economic Development
1.	Activity Name	Center for Technology, Enterprise and Development (TED Center)
	Target Area	Countywide
	Goals Supported	Economic Development Technical Assistance
	Needs Addressed	Economic Development
	Funding	CDBG: \$226,000
	Planned Activities	A business incubator that will provide technical assistance and services to micro-enterprises and established small businesses.
	Target Date	September 30, 2019
	Number of Beneficiaries	15 persons/62 businesses
	Project Location	401 W. Atlantic Avenue, Delray Beach, FL 33444
2.	Activity Name	Center for Enterprise Opportunity
	Target Area	Countywide
	Goals Supported	Economic Development Technical Assistance
	Needs Addressed	Economic Development
	Funding	CDBG: \$80,000
	Planned Activities	A community development financial institution (CDFI) that provides microloans, counseling services and business training to micro-enterprises and small businesses.
	Target Date	September 30, 2019
	Number of Beneficiaries	5 jobs/40 businesses
	Project Location	2200 N. Florida Mango Road, West Palm Beach, FL 33409
3.	Activity Name	DHES Economic Development Services
	Target Area	Countywide
	Goals Supported	Economic Development Services
	Needs Addressed	Economic Development
	Funding	CDBG: \$471,818
	Planned Activities	Provide economic development services to businesses in Palm Beach County to help them create or retain full time equivalent jobs.
	Target Date	September 30, 2019

	Number of Beneficiaries	14 jobs
	Project Location	100 Australian Avenue, Suite 500, West Palm Beach, FL 33406
Total Economic Development: \$777,818		
Project Name		CDBG18 DHES Housing Rehabilitation
1.	Activity Name	Multi-family Housing Rehabilitation Program
	Target Area	Countywide
	Goals Supported	Affordable Rental Housing
	Needs Addressed	Affordable Rental Housing
	Funding:	CDBG: \$708,788
	Planned Activities	Preserve the supply of affordable housing through the rehabilitation of existing multi-family housing units in Palm Beach County.
	Target Date	December 31, 2021
	Number of Beneficiaries	28 units
	Project Location	100 Australian Avenue, Suite 500, West Palm Beach, FL 33406
Total Countywide Housing Rehabilitation: \$708,788		
Project Name		CDBG18 DHES Program Administration
	Activity Name	Program Administration
	Funding	CDBG: \$1,288,473
	Planned Activities	General, fiscal and planning administrative expenses incurred by DHES in performing planning, coordinating, and monitoring of CDBG Programs.
	Target Date	December 31, 2019
	Project Location	100 Australian Avenue, Suite 500, West Palm Beach, FL 33406
Total Program Administration: \$1,288,473		
Total CDBG Program: \$6,442,365		
Project Name		ESG18 Emergency Solutions Grant
1.	Activity Name	ESG Program Administration
	Target Area	Countywide
	Needs Addressed	Planning/Administration

	Funding	ESG: \$33,681
	Planned Activities	6.4% of the ESG Program is set-aside for eligible planning and administration. Administration of the program will be undertaken by the Palm Beach County Department of Community Services, Division of Human and Veteran Services, and the Palm Beach County Department of Economic Sustainability.
	Target Date	September 30, 2018
	Project Location	810 Datura Street, West Palm Beach, FL 33401 and 100 Australian Avenue,
2.	Activity Name	ESG Emergency Shelter
	Target Area	Countywide
	Goals Supported	Homeless Services
	Needs Addressed	Homeless Assistance
	Funding	ESG: \$249,239
	Planned Activities	Costs for three agencies (Aid to Victims of Domestic Abuse, The Salvation Army, and Young Women's Christian Association) to operate emergency shelters in Palm Beach County.
	Target Date	September 30, 2018
	Number of Beneficiaries	638 persons
	Project Location	810 Datura Street, West Palm Beach, FL 33401
3.	Activity Name	ESG Rapid Re-Housing
	Target Area	Countywide
	Goals Supported	Homeless Prevention
	Needs Addressed	Homeless Assistance
	Funding	ESG: \$166,159
	Planned Activities	Provide rapid re-housing to homeless families in support of homeless intervention activities. Activity will be implemented by Adopt-A-Family.
	Target Date	September 30, 2018
	Number of Beneficiaries	114 persons
	Project Location	1712 2 nd Avenue N., Lake Worth, FL 33460
4.	Activity Name	Client Management Information System (CMIS)
	Target Area	Countywide

	Goals Supported	Homeless Services
	Needs Addressed	Homeless Assistance
	Funding	ESG: \$75,000
	Planned Activities	Funding to support the administration of the HUD required Homeless Management Information System to assist homeless individuals and families with services.
	Target Date	September 30, 2018
	Project Location	810 Datura Street, West Palm Beach, FL 33401
Total ESG Program: \$524,079		
Project Name		HOME18 HOME Investment Partnership Program
1.	Activity Name	HOME Program Administration and Planning
	Funding	HOME: \$234,083
	Planned Activities	10% of the total HOME Program allocation is set-aside for eligible administrative costs incurred during the implementation of the HOME Program.
	Target Date	September 30, 2018
	Project Location	100 Australian Avenue, Suite 500, West Palm Beach, FL 33406
2.	Activity Name	HOME CHDO Set-Aside Program
	Target Area	Countywide
	Goals Supported	Affordable Homeownership
	Needs Addressed	Affordable Homeownership
	Funding	HOME: \$351,125
	Planned Activities	15% of the total HOME Program allocation is set-aside to provide funding to Community Housing Development Organizations (CHDOs) to undertake housing activities to benefit families with incomes at or below 80% of the AMI for Palm Beach County.
	Target Date	September 30, 2019
	Number of Beneficiaries	2 housing units
	Project Location	100 Australian Avenue, Suite 500, West Palm Beach, FL 33406
3.	Activity Name	HOME CHDO Operating Expenses
	Funding	HOME: \$117,042

	Planned Activities	5% of the total HOME Program allocation is set-aside for operating expenses of CHDOs, which will be used to administer HOME funded activities.
	Target Date	September 30, 2019
	Project Location	100 Australian Avenue, Suite 500, West Palm Beach, FL 33406
4.		
	Activity Name	HOME Rental Development
	Target Area	Countywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Rental Housing
	Funding	\$747,000
	Planned Activities	Funding will be provided to developers to rehabilitate affordable multi-family rental units for low and moderate income households.
	Target Date	September 30, 2019
	Number of Beneficiaries	30 housing units
	Project Location	100 Australian Avenue, Suite 500, West Palm Beach, FL 33406
5.		
	Activity Name	HOME First-Time Homebuyer Program
	Target Area	Countywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Homeownership
	Funding	\$641,584
	Planned Activities	Funding will be provided in the form of second mortgages to very-low, low and moderate income households.
	Target Date	September 30, 2019
	Number of Beneficiaries	9 housing units
	Project Location	100 Australian Avenue, Suite 500, West Palm Beach, FL 33406
6.		
	Activity Name	HOME Tenant Based Rental Assistance
	Target Area	Countywide
	Goals Supported	Homeless Prevention
	Needs Addressed	Homeless Prevention
	Funding	HOME: \$250,000

Planned Activities	Funding will be allocated for homeless prevention/intervention and will be administered by Palm Beach County's Department of Community Services, Division of Human and Veteran Services.
Target Date	September 30, 2019
Number of Beneficiaries	29 households
Project Location	810 Datura Street, West Palm Beach, FL 33401
Total HOME Program: \$2,340,834	

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AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

For FY 2018-2019, Palm Beach County plans to utilize 38% of the CDBG allocation in twelve (12) of the 21 CDBG Target Areas that were identified in the FY 2015-2020 Consolidated Plan. These areas are located throughout the jurisdiction as shown below. The identified target areas are characterized by concentrations of low and moderate income persons, concentrations of housing problems, and a need for capital improvements.

CDBG Target Area	Low/Mod Income%*	Minority Concentration%**
City of Belle Glade	88	61
City of Greenacres	61	26
Town of Lake Park	70	61
City of Lake Worth	81	28
Town of Lantana	70	32
Limestone Creek	53	58
Town of Mangonia Park	84	85
City of Pahokee	75	61
Village of Palm Springs	68	23
City of Riviera Beach	78	74
San Castle	72	53
City of South Bay	87	62

Table 8 – CDBG and CDFI Target Areas

*Source: 2006-2010 American Community Survey

**Source: 2011-2015 American Community Survey

Geographic Distribution

Target Area	Percentage of Funds
City of Belle Glade	2%
City of Greenacres	2%
Town of Lake Park	1%
City of Lake Worth	5%
Town of Lantana	1%
Limestone Creek	2%
Town of Mangonia Park	1%
City of Pahokee	12%
Village of Palm Springs	2%
City of Riviera Beach	2%
San Castle	2%
City of South Bay	6%
TOTAL	38%

Table 9 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The County's rationale for the priorities for allocating investments geographically remains the same as stated in the Strategic Plan section of the FY 2015-2020 Consolidated Plan. The Palm Beach County Urban County jurisdiction comprises of twenty-nine municipalities as well as all areas in unincorporated Palm Beach County. There are twenty-one identified CDBG target areas, ten in municipalities and eleven in unincorporated county. In order to qualify as a CDBG target area, the following conditions must be met:

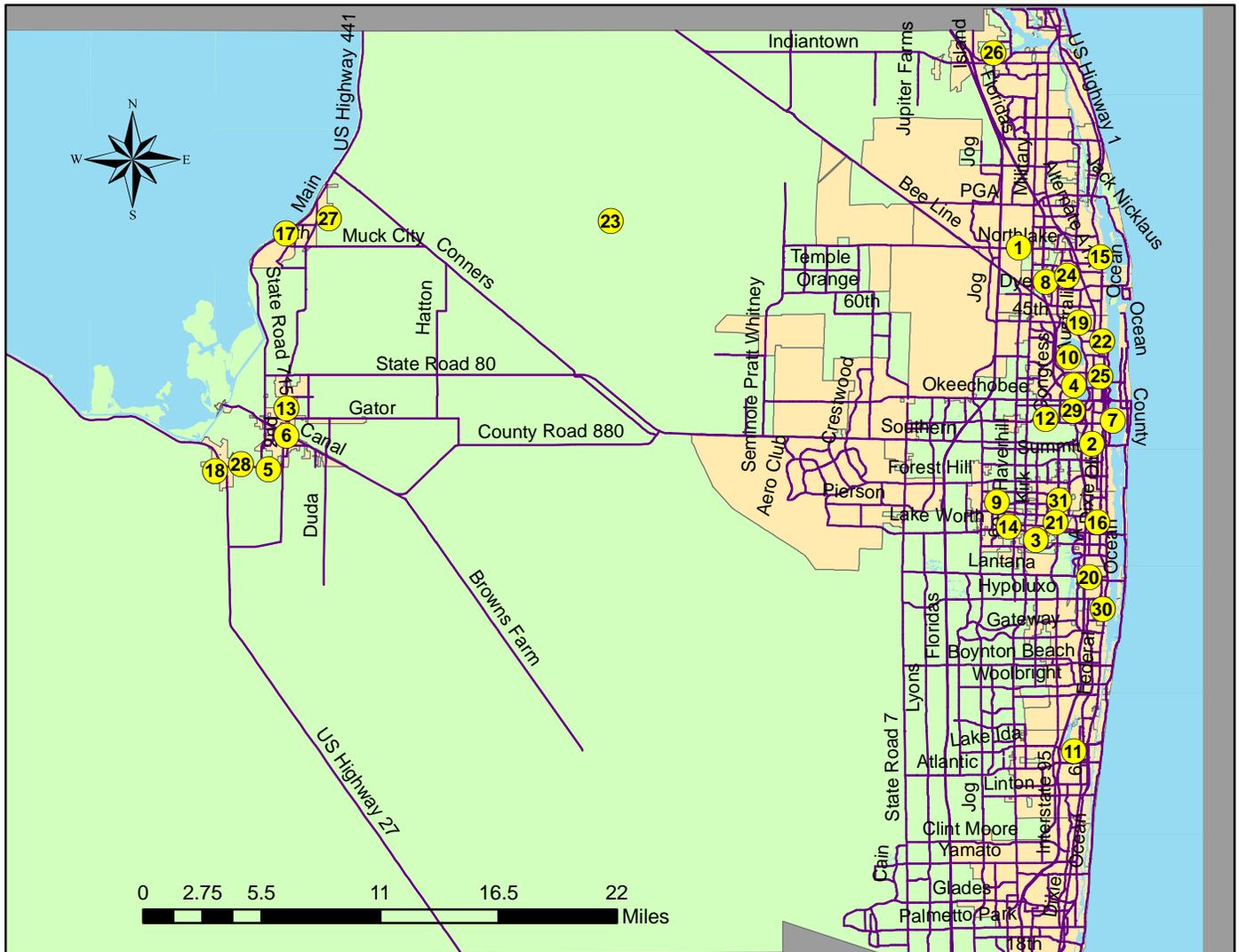
- At least 51% of the residents must be of low and moderate incomes;
- The area must be contiguous area, no less than 0.1 square mile and no more than 1.0 square mile in size;
- Existing land use is more than 50% residential;
- Infrastructure conditions in the area demonstrate the need for improvements; and
- Structural conditions in the area demonstrate a need for rehabilitation, demolition, and/or code enforcement.

CDBG funding will automatically be awarded to municipalities with a target area and is to be used exclusively to undertake capital improvement, code enforcement or housing revitalization projects. Funding award to assist projects located in unincorporated Palm Beach County are also directed to the CDBG target areas, unless a particular activity is identified by County Administration.

The amount of funding awarded to each municipality with a CDBG target area and to the unincorporated areas of the county to pursue capital projects is based on the proportionate share that each contributes to the overall CDBG grant received by the County after deducting funding for program administration, activity delivery, public services, economic development, demolition and any other activities having countywide impact. Municipalities that do not have CDBG target areas within their boundaries are not guaranteed to receive CDBG funding.

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PALM BEACH COUNTY FY 2018-2019 GEOGRAPHIC DISTRIBUTION OF CDBG ACTIVITIES



FY 2018-2019 CDBG Activities

1. Place of Hope
2. Coalition for Independent Living Options
3. Children's Place at HomeSafe
4. Vita Nova, Inc.
5. Redlands Christian Migrant Assoc.
6. Sickle Cell Foundation
7. Legal Aid Society
8. Seagull Industries
9. Healthy Mothers/Healthy Babies
10. Urban League of Palm Beach County
11. Center for Technology, Enterprise, and Development
12. Center for Enterprise Opportunity
13. City of Belle Glade - Code Enforcement*
14. City of Greenacres - Stormwater Drainage Improvements*
15. Town of Lake Park - Code Enforcement*
16. City of Lake Worth - Code Enforcement*
17. City of Pahokee - Code Enforcement*
18. City of South Bay - Code Enforcement*
19. Town of Mangonia Park - Addie L. Greene Park Improvements*
20. Town of Lantana - N. 7th St. West Sidewalk Installation*
21. Village of Palm Springs - Foxtail Palm Park Improvements.*
22. Senator Philip D. Lewis Homeless Resource Center
23. Aid to Victims of Domestic Abuse (Confidential Location)
24. City of Riviera Beach - Avenue M Street Improvements*
25. Program REACH Family Emergency Shelter
26. PBC Parks & Rec. - Limestone Creek Park Improvements
27. PBC Facilities - Old Pahokee High School Gym Improvements
28. PBC Parks & Rec. - Tanner and Cox Park Improvements
29. PBC Parks & Rec. - Bridgeman Dr. Park Construction
30. PBC Parks & Rec. - San Castle Basketball Court Expansion*
31. Village of Palm Springs - Pedestrian Pathway Construction*

Legend

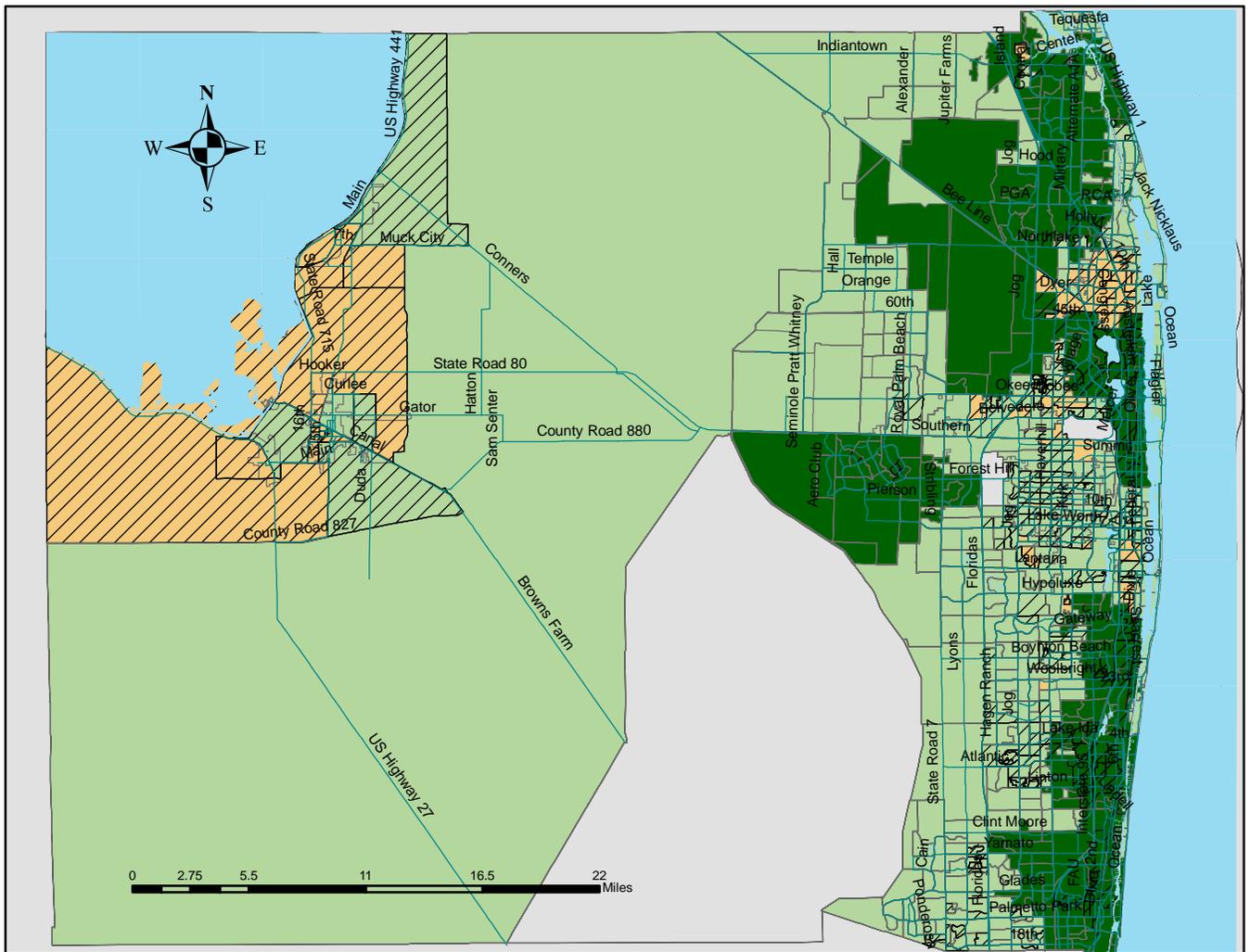
- CDBG Activities
- Major Roads
- Water Bodies
- Municipal Boundaries
- Unincorporated Palm Beach County
- * CDBG Target Area



PBC Department of Housing and Economic Sustainability - July 2018

PALM BEACH COUNTY JURISDICTION

Low/Moderate Income and Ethnic/Minority Concentrations



>51% Low/Mod Income	Entitlement Municipalities
<51% Minority Concentration	Water Bodies
>51% Minority Concentration	N/A

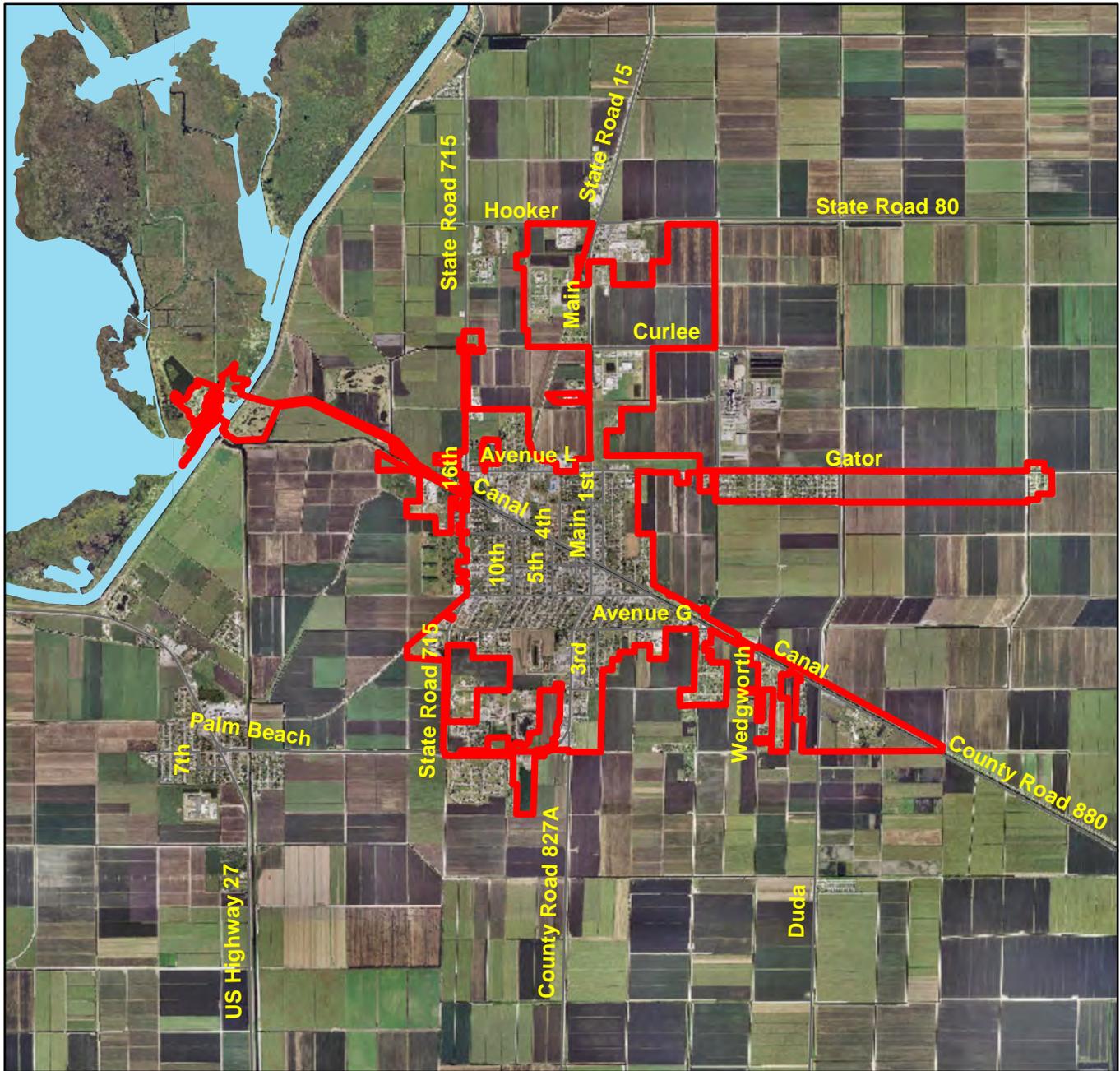
Source: 2006-2010 American Community Survey (Low/Mod Income)
2009-2013 American Community Survey (Minority Conc.)

PBC Department of Economic Sustainability - July 2018

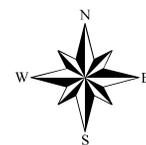
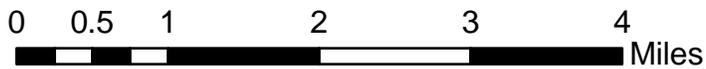




CITY OF BELLE GLADE TARGET AREA



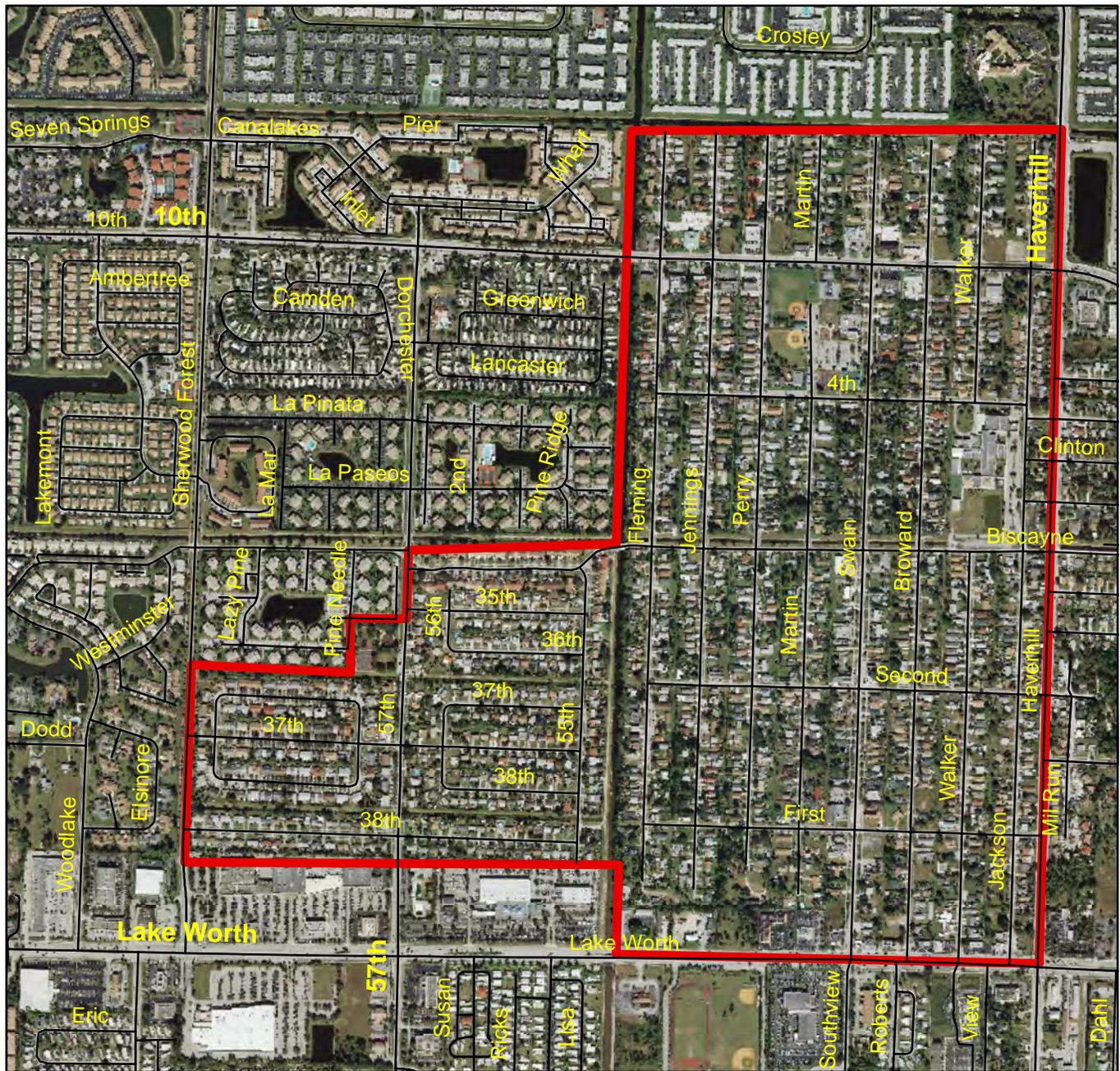
 Target Area Boundaries



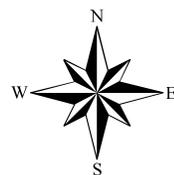
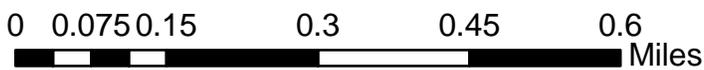
PBC Dept. of Housing and Economic Sustainability - May 2018



CITY OF GREENACRES TARGET AREA



 Target Area Boundaries



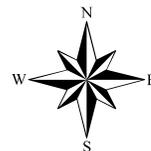
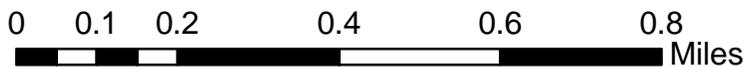
PBC Dept. of Housing and Economic Sustainability - May 2018



TOWN OF LAKE PARK TARGET AREA



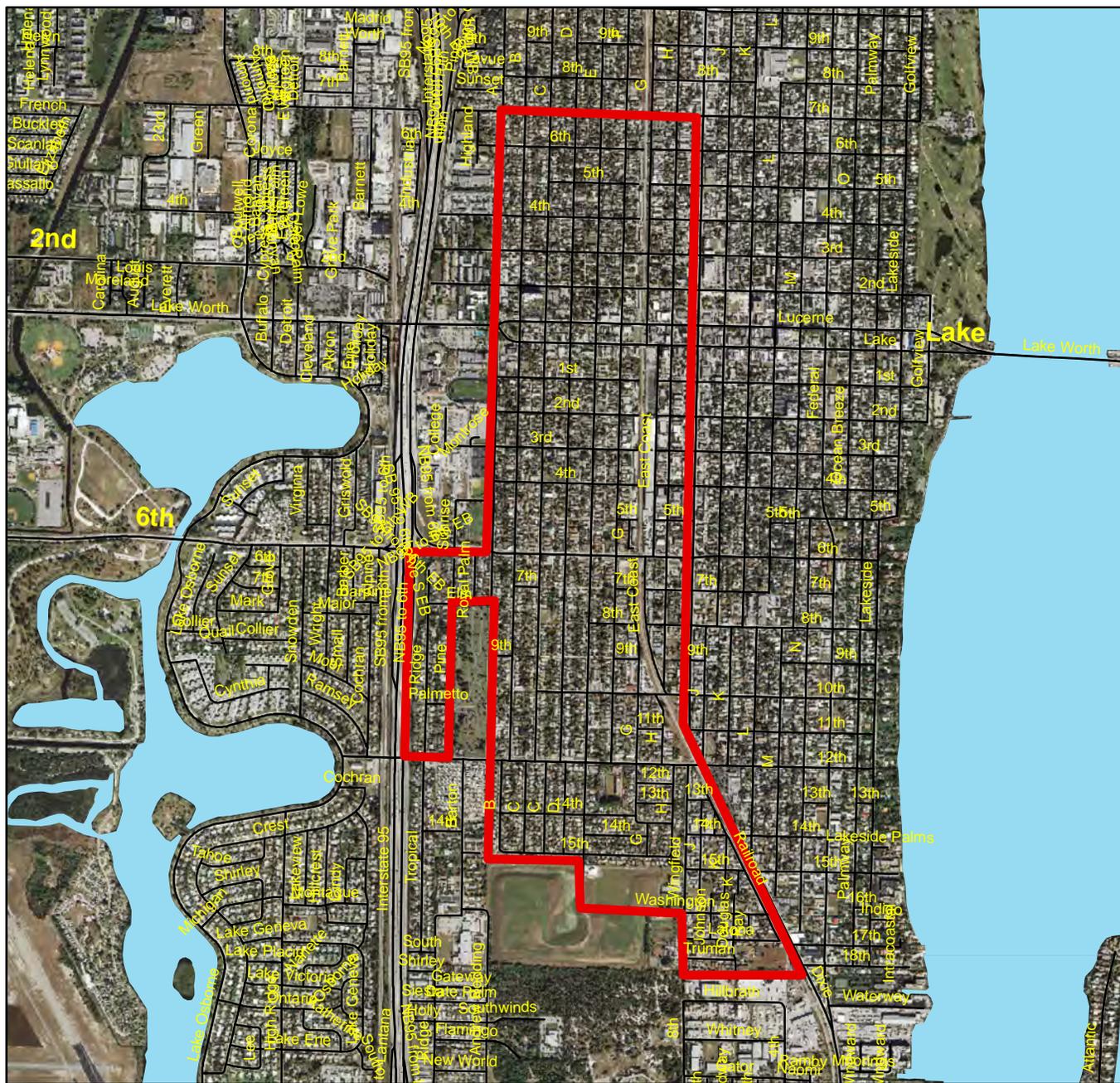
 Target Area Boundaries



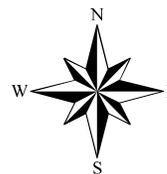
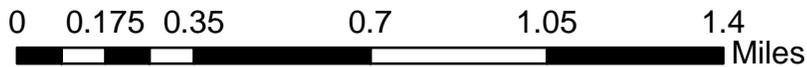
PBC Dept. of Housing and Economic Sustainability - May 2018



CITY OF LAKE WORTH TARGET AREA



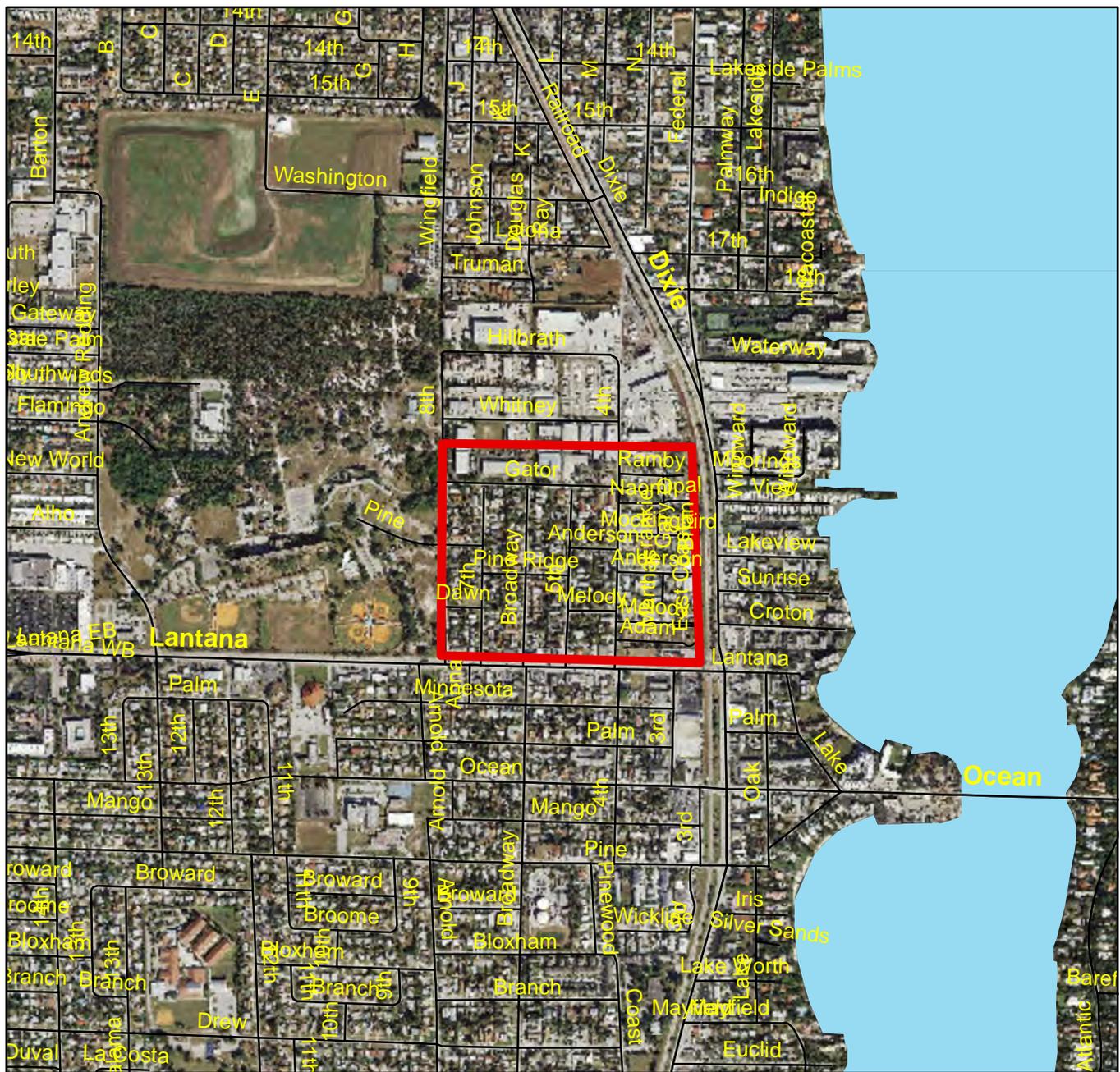
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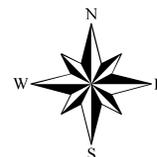
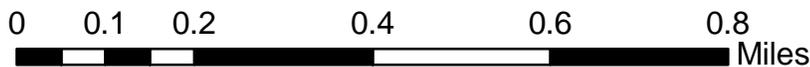
PBC Dept. of Housing and Economic Sustainability - June 2018



TOWN OF LANTANA TARGET AREA



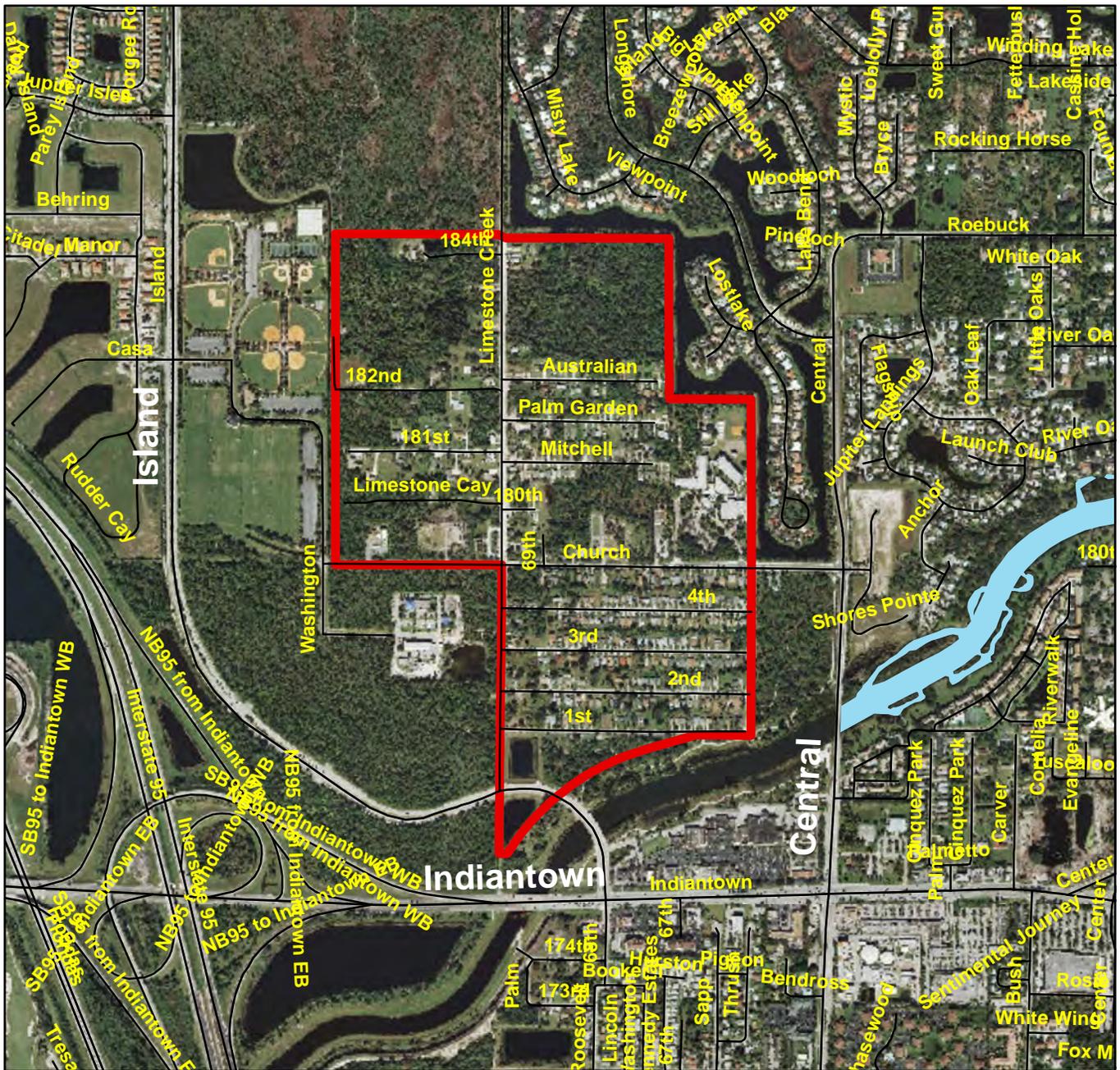
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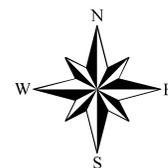
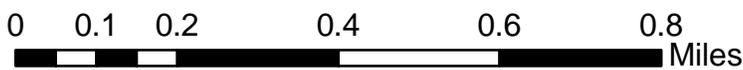
PBC Dept. of Housing and Economic Sustainability - May 2018



LIMESTONE CREEK TARGET AREA



 Target Area Boundaries



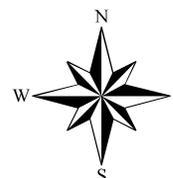
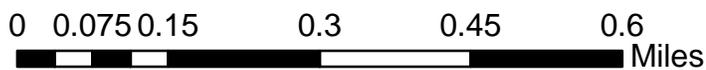
PBC Dept. of Housing and Economic Sustainability - May 2018



TOWN OF MANGONIA PARK TARGET AREA



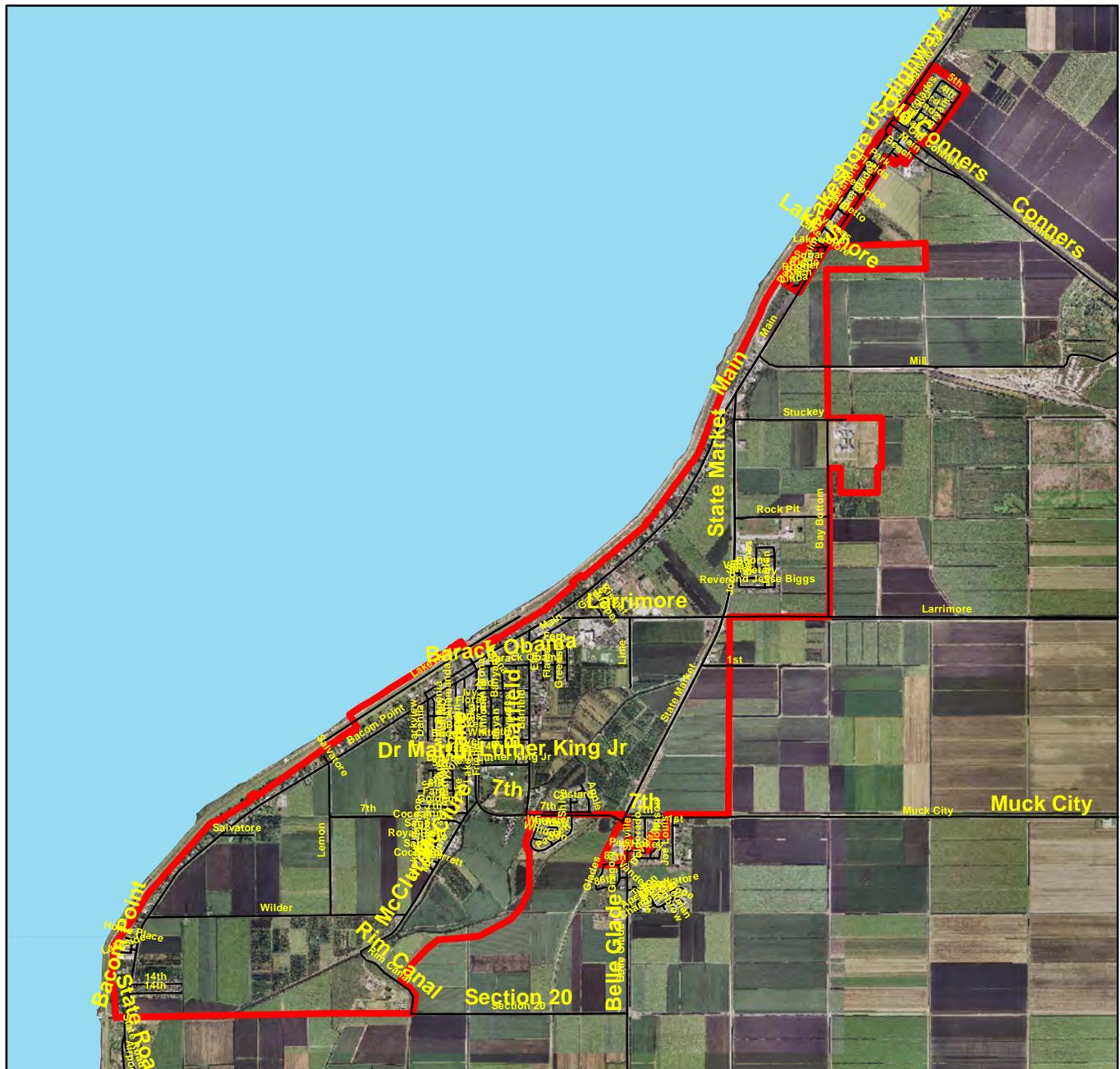
 Target Area Boundaries



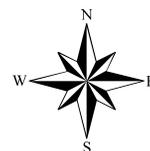
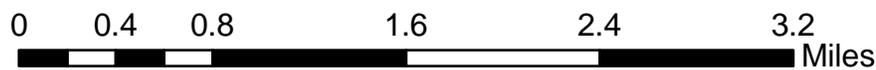
PBC Dept. of Housing and Economic Sustainability - May 2018



CITY OF PAHOKEE TARGET AREA



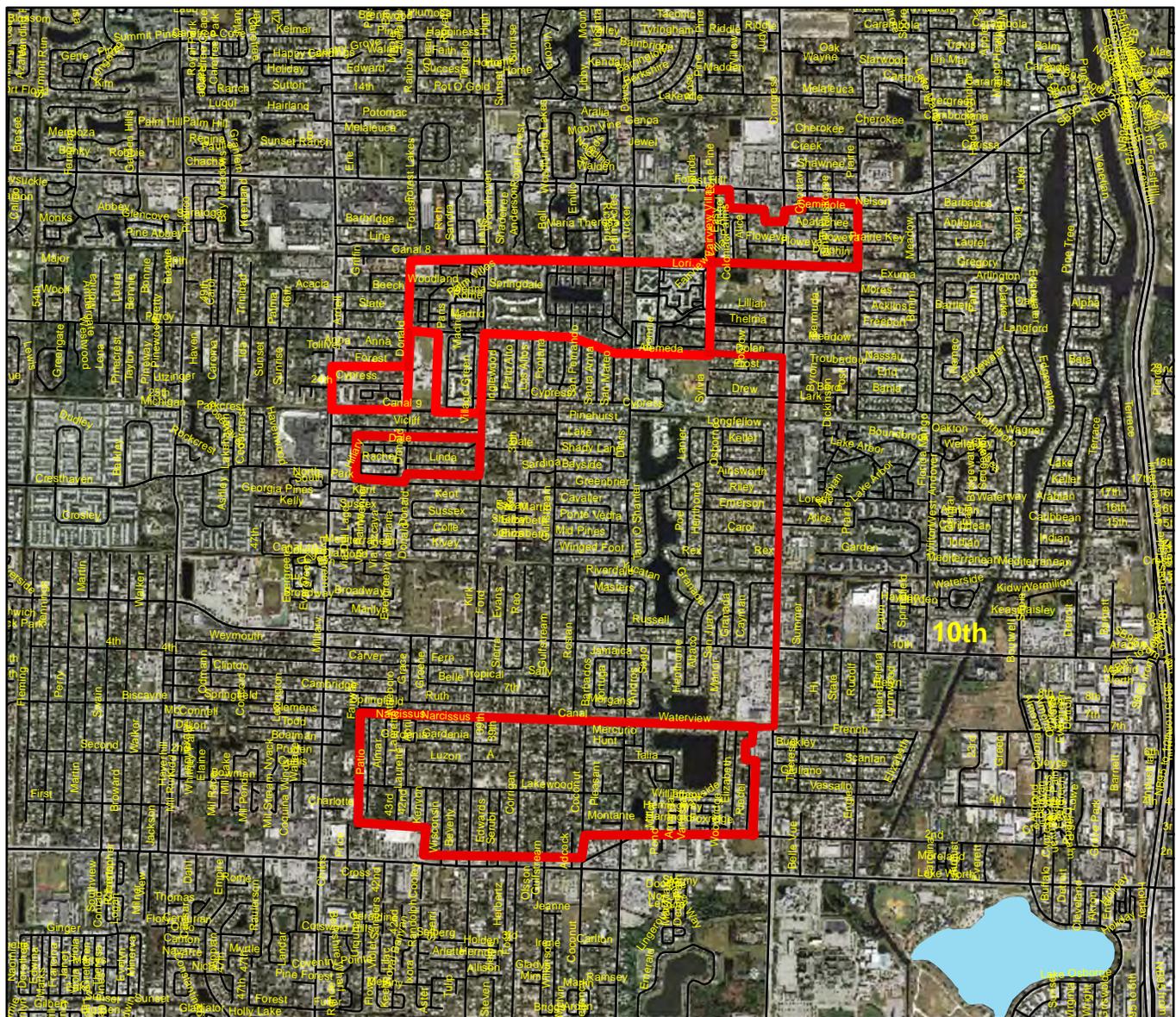
 Target Area Boundaries



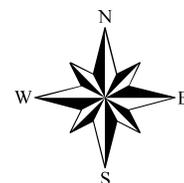
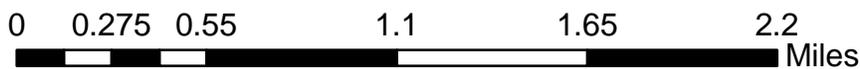
PBC Dept. of Housing and Economic Sustainability - May 2018



VILLAGE OF PALM SPRINGS TARGET AREA



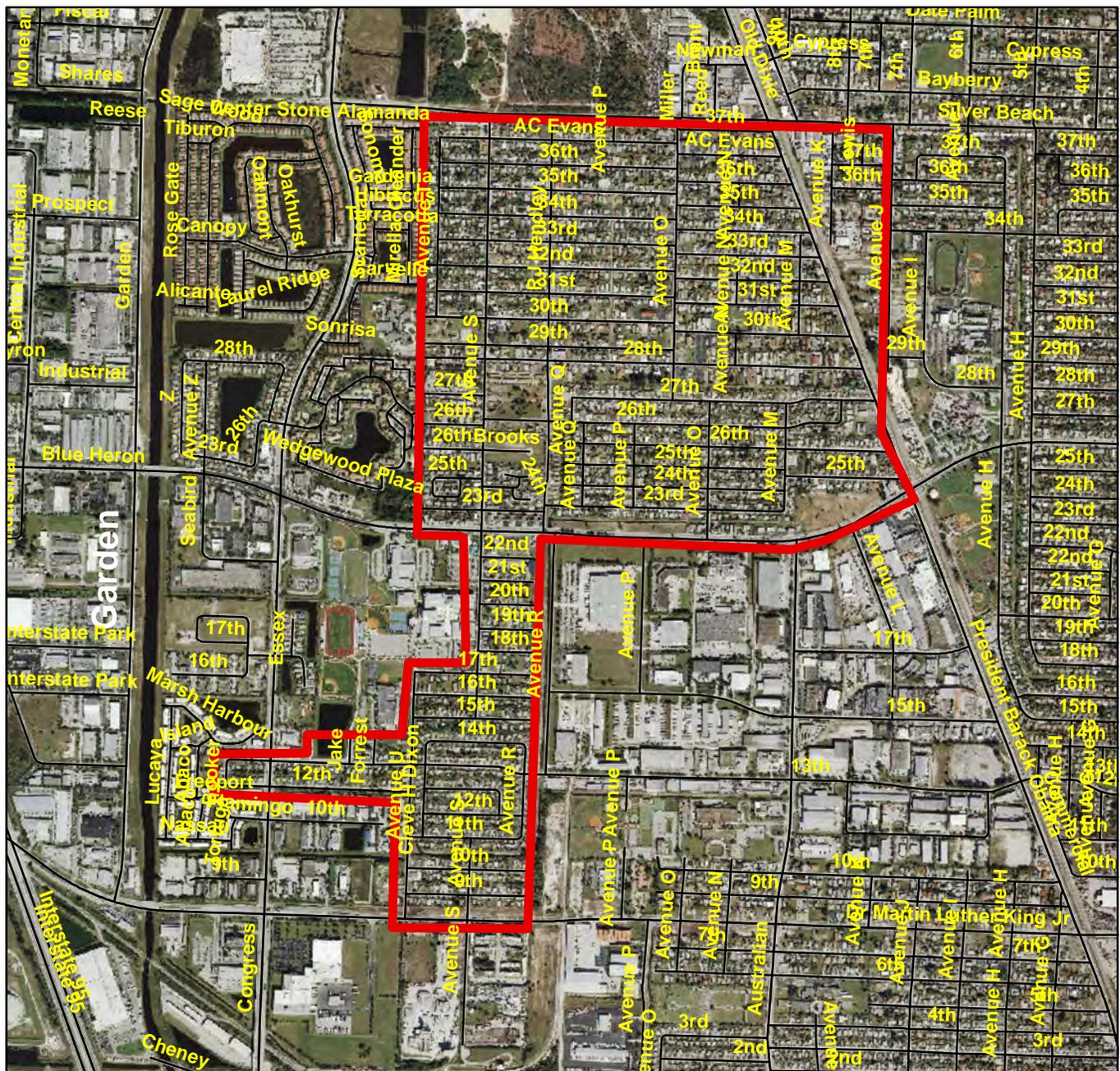
 Target Area Boundaries



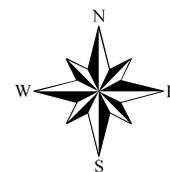
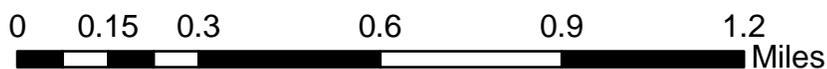
PBC Dept. of Housing and Economic Sustainability - May 2018



CITY OF RIVIERA BEACH TARGET AREA



 Target Area Boundaries



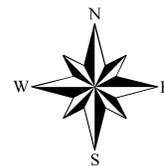
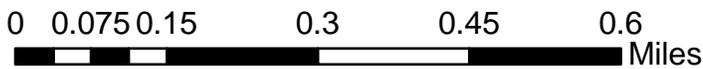
PBC Dept. of Housing and Economic Sustainability - May 2018



SAN CASTLE TARGET AREA



Target Area Boundaries



PBC Dept. of Housing and Economic Sustainability - June 2018

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

In accordance with Palm Beach County’s Consolidated Plan, the assignment of housing priorities is based on the County’s housing needs assessment and market analysis, census data and CHAS data. These priorities include increasing the supply of affordable housing, expanding rental and homeownership opportunities, rehabilitating existing housing stock, and homelessness prevention.

One Year Goals for the Number of Households to be Supported	
Homeless	169
Non-Homeless	1,092
Special-Needs	0
Total	1,261

Table 10 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	194
The Production of New Units	754
Rehab of Existing Units	290
Acquisition of Existing Units	23
Total	1,261

Table 11 - One Year Goals for Affordable Housing by Support Type

Discussion

It is anticipated that a total of 1,261 eligible households will be provided with affordable housing assistance during the 2018-2019 fiscal year. Five hundred twenty-six (526) owner households are expected to receive assistance via acquisition of new or existing units, rehabilitation/replacement of owner housing units, and homeowner foreclosure prevention assistance. It is estimated that seven hundred thirty-five (735) renter households will receive assistance through the creation of new rental units, rehabilitation of existing rental units, rental housing entry assistance, or rental assistance programs targeting homeless prevention/intervention. Homeless persons/households will be provided assistance through two (2) housing programs: the HOME Tenant Based Rental Assistance (TBRA) Program; and the ESG Rapid Re-housing Program. A summary of each program is shown in the following table:

Project-Federal	Activity-Owner	Projected Funding	# Assisted
CHDO Set-Aside Program 15% (HOME) 2017-2018	Affordable Owner- Acquisition	\$351,125	2
First Time Homebuyer (HOME)	Affordable Owner – Acquisition	\$641,584	9
Owner Federal Total:		\$992,709	11
Project-State	Activity-Owner	Projected Funding	# Assisted
Purchase Assistance (SHIP)	Affordable Owner- Acquisition	\$200,000	3
Owner Occupied Housing Rehabilitation (SHIP)	Affordable Owner- Rehabilitation	\$327,667	4
First Mortgage Loan Program (SHIP)	Affordable Owner- Acquisition	\$700,000	7
Disaster Mitigation (SHIP)	Affordable Owner- Rehabilitation	\$217,000	26
Foreclosure Prevention (SHIP)	Affordable Owner- Acquisition	\$60,000	4
Owner State Total:		\$1,504,667	44
Project-Local	Activity-Owner	Projected Funding	# Assisted
Universal Housing Trust (UHT)	Affordable Owner – Acquisition	\$650,000	18
Impact Fee Affordable Housing	Affordable Owner –New Construction	\$369,538.59	207
Housing Finance Authority (Bond Program)	Affordable Owner – Acquisition	\$38,820,000	246
Owner Local Total:		\$39,839,538	471
Overall Owner Total:		\$41,967,376	526
Project-Local	Activity-Rental	Projected Funding	# Assisted
Universal Housing	Affordable Rental – New Construction	\$0	30
Rental Local Total:		\$0	30
Project-Federal	Activity-Rental	Projected Funding	# Assisted
Tenant Based Rental Assistance (HOME)	Rapid Re-housing Homeless - Rental Assistance	\$250,000	29
NSP	Affordable Rental- Rental Rehabilitation	\$2,048,543	36
Developer Rental Program (HOME)	Affordable Rental – Rental Rehabilitation	\$747,000	30
Adopt-A-Family (ESG)	Rapid Re-housing Homeless - Rental Assistance	\$166,159	140

Housing Rehabilitation	Affordable Rental – Rental Rehabilitation	\$708,788	28
Renter Federal Total:		\$3,920,490	263
Project-State	Activity-Rental	Projected Funding	# Assisted
Developer Rental Housing Assistance Tax Credit (SHIP)	Affordable Rental- Rental Rehabilitation	\$230,000	202
Rental Housing Entry Assistance (SHIP)	Affordable Rental- Non-homeless Rental Assistance	\$250,000	25
Developer Rental Housing Assistance Tax Credit (SHIP)	Affordable Rental – New Construction	\$230,000	215
Renter State Total:		\$710,000	442
Overall Renter Total:		\$46,967,404	735

Table 12 – Owner and Renter Funding Assistance

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AP-60 Public Housing – 91.220(h)

Introduction

Palm Beach County has seven (7) housing authorities operating within its boundaries. Four (4) of these are headquartered within the Palm Beach County Urban County jurisdiction but one of these, Riviera Beach Housing Authority, has no HUD assisted units and administers no Section 8 Vouchers. This section will therefore focus on Belle Glade Housing Authority (BGHA), Palm Beach County Housing Authority (PBCHA), and Pahokee Housing Authority (PHA). The Housing Authorities desire to expand the supply and improve the quality of assisted housing, increase assisted housing choices, provide an improved living environment and promote self-sufficiency of families and individuals, reduce financial dependency on federal public housing subsidy, decrease energy consumption and promote youth programs for public housing residents. Each of the authorities provides affordable housing to extremely-low, low-, and moderate-income families through the operation of rental units and administration of tenant-based and project-based vouchers. Together these three entities operate a total 1,567 Housing Units plus an additional 53 scattered homes, and manage 2,432 vouchers including 221 vouchers for HOPWA clients.

Actions planned during the next year to address the needs to public housing

In order to address the needs of public housing residents, each housing authority plans to implement the strategies:

Belle Glade Housing Authority (BGHA): BGHA works with the US Department of Agriculture Rural Development farm labor housing program and provides housing exclusively to farmworkers and their families. In order to address the needs of public housing, BGHA:

- Continues to provide maintenance on dwelling units including a roof replacement program.
- Update/replace cabinets, countertops and flooring in units on a 'most needed' basis; this interior work will be accomplished with in-house maintenance staff.
- Continues to house and support the Redlands Christian Migrant Association and a Day Care Center for children at the Okeechobee Center.
- Continue its work with the Police Athletic League who sponsors football and basketball teams for all age groups of children.

Palm Beach County Housing Authority (PBCHA): PBCHA plans to advance the needs of the public housing residents as follows:

PBCHA will continue to maintain and keep the dwelling units and common areas of all public housing sites in a well-maintained shape.

- The Authority identified an urgent need for additional Senior/Disabled ADA compliant units and continues to pursue the following: adding six new ADA compliant units at the Schall Landings site; and the Drexel House is now a senior community for persons +62 years of age.
- The PBCHA is undertaking Phase 2 of the New South Bay Villas (NSBV) revitalization project. In Phase 1, the rehabilitation of 16 units was completed and the units now occupied. Phase 2 includes rehabilitation and leasing of the remaining 49 units as well as the demolition and

reconstruction of 64 units at the former Marshall Heights community proximate to South Bay Villas. The NSBV community will include a gym/exercise room, large laundry facility, and an outdoor play area, a splash park and walking trails. NSBV will offer supportive services tailored to the working family.

- PBCHA in conjunction with their development partner has completed the extensive renovation of the 144-unit Covenant Villas apartment complex in Belle Glade. Leasing of the housing units is currently underway.
- PBCHA will liaise with an independent organization to provide financial, administrative and operational support services in response to growing housing and economic needs of the community.

Pahokee Housing Authority (PHA): PHA will undertake the following actions in order to address the needs of its residents:

- Rehabilitate abandoned single family homes and rehabilitate its public housing stock; develop vacant property, and assist residents with homeownership initiatives.
- Utilize a Florida Housing Finance Corporation grant to rehabilitate its housing stock by making improvements on up to 129 units at two locations.
- Repair deteriorated gravity sewer main systems at Padgett Island Homes and Fremd Village with a \$600,000 CDBG grant.
- Administer voucher programs for rental assistance, Section 8 housing, and veterans with disabilities and implement measures to improve the quality of assisted housing.
- Continue to engage residents in its operational management, Board meetings, empowerment trainings and policy development.
- Continue to identify funding sources to renovate/modernize its housing stock, develop additional properties and position staff for long-term management.
- Provide mobility counseling and programmatic guidance to participants of Section 8 and VASH programs.
- Conduct landlord workshops to increase participation and understanding of Housing Choice Voucher (HCV) program requirements, and coordinate homeownership workshops for families participating in Section 8 HCV programs.
- Implement measures to bring higher income public households into lower income developments.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The public housing authorities plan to undertake the following actions:

Belle Glade Housing Authority (BGHA):

BGHA is funded and operates under the guidelines of the USDA. There are no requirements to undertake a specific action to encourage residents to become more involved in management. However, BGHA continues to employ 14 residents in their Maintenance and Administration Departments.

Palm Beach County Housing Authority (PBCHA):

- The FSS Program is a five (5) year program available to all Public Housing and Section 8 residents/families and will enable residents to develop an individual training plan to establish self-sufficiency goals. The case management of clients is accomplished through the in-house FSS Program Manager and Coordinators.
- As part of the PBCHA's annual budget, there is a set-aside of \$25.00 per household to help establish and fund Resident Councils at five of the authority's locations. There are presently two active Resident Council Organizations chartered at Drexel House and New South Bay Villas, and the authority is working diligently to revitalize Resident Councils at PBCHA's other communities.
- The PBCHA reports that a Resident Participant has been appointed as a fifth member of its Board of Commissioners, as required by Florida Statutes.
- The PBCHA Resident Advisory Board (RAB) comprises the Resident Council President from each Community, or a Resident from each Community and a representative from Section 8 participants.
- PBCHA continues to implement measures which deconcentrate poverty by increasing the mix of higher income households into lower income properties.
- PBCHA works in collaboration with PBC Sheriff's Office (PBSO) to help combat crime in public housing and maintain a contractual agreement with PBSO to sponsor many programs and events. PBCHA provides office space in its housing developments for PBSO's Community Policing Unit which also assists with fraud investigations and recovery.
- The Housing Authority has successfully installed and promotes the continued use of computer learning centers at Drexel Apartments, Schall Landings, Dyson Circle and Seminole Manor.

Pahokee Housing Authority:

- PHA under HUD's Residents Opportunities and Self-sufficiency (ROSS) program will allow for the continued funding of a full-time Self-Sufficiency Coordinator to operate its Residents Self-Sufficiency program. This program offers comprehensive services through various partners to provide education, transportation, child care, health and budgeting services. The program also maintains alliances with various local and external partners which results in creating jobs and providing resources to improve the social structure in public housing.
- PHA continues to educate employees and residential program participants about their right to Fair Housing and Equal Opportunity (FHEO) rights. PHA will continue to pursue partnerships and collaborate with fair housing agencies for homeownership assistance training for staff and landlords, and for its residents.
- The Housing Authority plans to educate residents on energy conservation to reduce not only consumption of water and electricity but to improve energy efficiency through the continued replacement of appliances with energy efficient models and provide education tips to reduce household energy consumption.
- PHA will utilize its newly renovated Community Center and Computer Lab to host training activities for residents and their children to promote health, economic independence, adult and youth educational opportunities through enhanced learning websites, mentoring and other

services to attain self-sufficiency. The on-going partnership with CareerSource of PBC offers skill building, on-the-job training, job readiness and employment opportunities.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Both the Palm Beach County Housing Authority and the Pahokee Housing Authority were designated a High Performer agency by the U.S. Department of Housing and Urban Development. The Belle Glade Housing Authority operates under the auspices of the USDA and is therefore not subject to this type of assessment.

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AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

Palm Beach County is dedicated to improving housing opportunities of all its residents including the homeless population and those threatened with homelessness. Governments and non-profit agencies will continue to provide facilities and support services to meet the immediate needs of homeless individuals and families and help prevent individuals and families from becoming homeless. In its Five Year Consolidated Plan, Palm Beach County stated that the funds that are reasonably expected to be made available to the County for homeless programs will be utilized to assist the homeless population and to assist in the implementation of the County's Ten Year Plan to End Homelessness in Palm Beach County.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Palm Beach County and its partners will utilize various avenues to provide outreach to the homeless population, including those persons that are unsheltered. The County's outreach efforts include initially assessing the homeless individual/family needs in order to provide the appropriate housing and supportive services referrals. The Service Prioritization Decision Assistance Tool (SPDAT) is the assessment tool used during outreach activities. The tool prioritizes who to serve and identifies what support services should be provided to the individuals/families. The County plans to assist approximately 3,000 unsheltered persons during FY 2018-2019 through the following actions:

- The Homeless Coalition will coordinate several Homeless Project Connect events throughout the County during FY 2018-2019. These events allow the homeless population to receive free haircuts, toiletries, clothing and other related items. Homeless persons will also be provided with the opportunity to obtain identification cards at some of these events. It is estimated that over 700 homeless persons will attend the various Homeless Connect Projects during the fiscal year.
- Palm Beach County's Homeless Outreach Team (HOT), which leads the County's homeless outreach program, will continue to utilize the SPDAT to conduct initial assessments in the field. The individual's SPDAT scores will be used to determine what programs and services are most needed by the homeless individual. The HOT Team will continue to travel to various locations throughout Palm Beach County where homeless persons are known to congregate to conduct these on-site screening.
- The Senator Phillip D. Lewis Center will remain the point of access for the homeless population to obtain housing/services in Palm Beach County. Community Development Block Grant (CDBG) funds will be utilized to partially offset its operating costs. Homeless individuals and families will continue to be referred to the Lewis Center from the County's Homeless Outreach Team as well as law enforcement.
- During the upcoming fiscal year, the Homeless Coalition will provide Warm Welcome Kits to everyone who comes through the doors of the Lewis Center. This program provides a warm

welcome in the form of a simple and sturdy cloth tote bag or backpack stuffed with various necessities and comforts to make the transition from homeless to home less stressful. These item include, among others, t-shirt, socks, wipes, soap, shampoo, toothbrush and toothpaste.

- The County will observe National Hunger and Homeless Awareness 2018 (November 10-18, 2018). The County will sponsor multiple events during this week to include several outreach and educational activities.

Addressing the emergency shelter and transitional housing needs of homeless persons

The County will continue to provide funding (both federal and non-federal) for the operation and maintenance of local emergency shelters and transitional housing facilities and for the implementation of supportive services provided by these facilities. During the upcoming fiscal year, the County will provide shelter and supportive services to the homeless population through the following:

- Palm Beach County will utilize Financially Assisted Agencies (FAA) funding to support emergency shelters and transitional housing facilities owned and operated by non-profit agencies. These facilities provide shelter and support services to homeless single women and men as well as homeless families. FAA funding will also be used to provide shelter and support services to domestic violence victims.
- The County will provide \$149,842 ESG funding to provide transitional housing and support to single homeless men.
- Palm Beach County will allocate \$97,700 of ESG funding and \$24,642 of CDBG funding to support housing facilities that provide shelter and services to domestic violence victims as well as abused, neglected and abandoned children.
- The County will allocate \$724,765 of CDBG dollars to support the operation of two (2) county-owned emergency shelters. The Lewis Center will provide shelter and support services to homeless individuals and Program REACH facility will serve homeless families with children. It is anticipated that during the upcoming fiscal year 2500 homeless individuals and 240 homeless families will receive services form these two shelter facilities.
- A transitional housing project that provides shelter to unaccompanied youth who have aged out of the foster care system will receive financial assistance form the County during the upcoming fiscal year.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Palm Beach County will continue to assist homeless individuals and families to transition into permanent supportive and independent housing. The following actions will be undertaken by the County and its

partners to help the homeless population transition into a permanent form of housing:

- The County will utilize Continuum of Care (CoC) and ESG funding to support three (3) Rapid Re-housing projects. These programs will provide financial assistance to homeless individuals/families to regain stability in permanent housing. The financial assistance will include security deposits, rental assistance, utility deposits, and utility assistance. These households will also be provided with case management and other supportive services.
- State Housing Initiative Partnership (SHIP) funds will be used by Palm Beach County to operate a Housing Reentry Assistance (REAP) Program. This homeless prevention program will provide rental security and utility deposits to eligible households whose income is up to 50% AMI.
- CoC funding will be used to maintain the operation of permanent supportive housing programs that dedicate 100% of their beds for the chronic homeless population. These programs will provide housing to singles as well as to families.
- The County will allocate FAA funding to assist with the operation of permanent housing programs which will assist 265 individuals.
- During the upcoming fiscal year, the County will utilize HOME funds to operate a Tenant Based Rental Assistance (TBRA) Program. The program will provide direct financial assistance to households for rental deposits and monthly rental subsidies.
- The County's Homeless and Housing Alliance (HHA) has established the goal to fund permanent supportive housing projects that dedicate 100% of their beds for chronically homeless participants. This priority will be achieved by awarding maximum points during the grant review process for CoC-funded projects that meet this goal.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

Palm Beach County will continue to use local, state and federal funding to support Homeless Prevention activities that are designed to assist low-income persons and families that find themselves threatened with homelessness. The following actions will be undertaken by the County to assist individuals and families that are at risk of becoming homeless:

- Palm Beach County will continue to provide direct financial assistance in the form of emergency rent and/or utility payments to households in order to prevent the household from becoming homeless. Homeless prevention funds will target those individuals and families who would become homeless without the assistance. The County will utilize funding made available through the Department of Children and Families (DCF) as well as Emergency Food and Shelter Program

(EFSP) for homeless prevention activities.

- The County will utilize FFA funding to support a Traveler's Aid Program. This program provides relocation assistance to homeless families/individuals who find themselves stranded in Palm Beach County. The assistance will be in the form of a one-way bus ticket that will allow the homeless individual to return to a support system outside of Palm Beach County.
- PBC 's DHES will continue to support applications to Federal/State and other programs that are seeking funding to provide services to address the needs of households who find themselves threatened with homelessness. This support will be reflected by providing Certifications of Consistencies with the County's through participation on appropriate governing boards. Consolidated Plan and
- Palm Beach County will continue to coordinate with the Department of Children and Families (CDF), Child-Net and other agencies that provide housing and support services for unaccompanied youth (ages 18 to 25) that have that aged out of the foster care system. Furthermore, DHES will provide \$14,012 of CDBG funds to one public service agency that will provide shelter and services to this population.
- The County will provide CoC funding for the youth project, "Connecting Youth to Opportunities". This project provides rapid re-housing and support services to unaccompanied youth ages 18 to 25 who have aged out of the foster care system.
- The Palm Beach County Sheriff's Office will continue to work with the County's Division of Human Services to ensure persons who were homeless prior to being incarcerated are given the opportunity to access County's homeless services. Assessments and sheltering arrangements will continue to be conducted by the County's outreach team prior to the individual's release from the County's correctional facilities.
- Palm Beach County's Reentry Task Force will maintain its efforts to implement comprehensive re-entry services to ex-offenders throughout the County. These services will include, among others, case management and housing assistance. The Task Force will be seeking funding and support applications during the upcoming fiscal year for this initiative. The Reentry Task Force partners include Palm Beach County, Criminal Justice Commission and Gulfstream Goodwill Industries.
- The Lewis Center will continue to coordinate with area hospitals and mental health facilities to enter into Memorandum of Agreements that establish policies and procedures for hospitals and mental health institutions to make referrals for their patients to the Lewis Center. The referrals will allow for the discharged persons to access the County's homeless services.

Discussion

Palm Beach County does address the needs of persons who are not homeless but do require supportive services to maintain a functional life. Many supportive services for special needs population are currently addressed through various County sponsored programs. The elderly population and senior citizen activities are assisted through the County's social service programs. Many senior activities are facilitated by the Area Agency on Aging of Palm Beach and the Treasure Coast. Special needs services that are not directly provided by the County such as housing for persons with HIV/AIDS, foster care programs, youth aging out of State foster care, mental health disorders and assistance abuse are addressed by the County

through coordination with a network of social service providers and through funding via CDBG, ESG, and General Revenue to non-profit agencies to assist in the provision of those services. The County is an active participant in the Special Needs Advisory Coalition (SNAC). The Coalition's mission is to provide a comprehensive, integrated system of care which supports and connects individuals with special needs and disabilities and their family to community-based services and opportunities.

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AP-75 Barriers to affordable housing – 91.220(j)

1. Introduction

Palm Beach County will continue to implement strategies to remove barriers to affordable housing, whether such barriers are posed by public policies, the economic climate, or conditions in the local housing market. The County's strategies are designed to close the affordability gap, increase the supply of affordable housing, and ensure opportunity for access to affordable housing.

2. Describe the actions that will take place during the next year to remove or ameliorate barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations and policies affecting the return on residential investment

Public policies of Palm Beach County are not intended to be barriers to affordable housing. The County, in its quest to promote affordable housing and to remove identifiable barriers to affordable housing, will continue to implement the following strategies:

- The PBC Planning, Zoning, and Building (PZB) Department in coordination with the Department of Housing & Economic Sustainability (DHES) will complete revisions to affordable housing policies set forth in the Future Land Use Element and the Housing Element of the Comprehensive Plan.
- County land development regulations will allow for Zero Lot Line Developments which utilize less land to develop housing and thereby reduces its cost.
- Accessory Affordable Housing in the "Institutional and Public Facilities" Land Use Category provides non-profits and other community based organizations a means to develop very-low and/or low-income housing on land that has been set aside for public and/or governmental use but ordinarily has no specific residential density. This provision is important to special needs housing production since most often non-profits or community based groups with institutional land look to include special needs housing in conjunction with non-residential facilities (i.e., church site with elderly housing).
- PZB has implemented a mandatory Workforce Housing Program (WHP). The WHP requires the provision of workforce (60 – 140% AMI) units in all new housing developments of 10 or more units located in the unincorporated county. Development of the required workforce units is facilitated by certain incentives including density bonuses up to 100% and flexibility to traffic standards to allow for up to 30% greater volume on affected roadway segments. This program will affect a greater level of workforce housing production.
- PZB will implement a voluntary Affordable Housing Program (AHP), a voluntary program, which stimulates the development of affordable units (<60% AMI) in all new developments of 10 or more units located in the unincorporated county. The AHP requires 65% of total project units to be affordable in exchange for density bonuses incentives.
- PZB's One-Stop Permit Process lessens the time required for developers to acquire necessary building permits, reducing interest costs to developers of affordable housing.

- The County’s Impact Fee Ordinance will minimize impact fees for new development of smaller, more affordable homes, by calculating impact fees on the total square footage of the home.
- The Department of Housing & Economic Sustainability will implement the Impact Fee Assistance Program, which utilizes investment earnings from impact fees collected on roads, parks, and public building to offset impact fees on the development of affordable housing projects for households at or below 140% of Area Median Income (AMI).
- The County Engineer’s Municipal Services Taxing Unit Program provides paving and drainage improvements throughout the unincorporated county. The program will help maintain housing affordability by allowing assessments for such infrastructure improvements to be paid over a period of 20 years to reduce the financial impact on property owners.
- The PBC Water Utilities Department’s Deferred Payment Program will reduce the financial impact on property owners of assessments levied for installation of public water and sewer systems within its service area. This program will allow assessments to be paid back over a period of 20 years with an annual interest rate of 5.5%.
- The Palm Beach County Property Appraiser’s Office will administer property tax exemptions which contribute to housing affordability, including:
 - Homestead Exemption
 - Active Military Service Exemption
 - Civilian Disability Exemptions
 - Disabled Veterans Exemption
 - Senior Exemption
 - Quadriplegic Exemption
 - Granny Flats Exemption
 - Legally Blind Exemption
 - Widow/Widower Exemption
 - Institutional Exemption

All of the listed exemptions contribute to affordability of housing by lowering the annual property tax burden. Additionally, the Portability Exemption allows homeowners which are relocating to transfer their existing homestead exemption to their new primary residence. This enhances fluidity in the housing market and increases the supply of existing for-sale housing thereby mitigating supply side price pressures.

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AP-85 Other Actions – 91.220(k)

Introduction:

Palm Beach County is active in devising strategies to address the needs of low and moderate income persons, homeless families, and underserved populations. The majority of the plans and strategies mentioned in the sections below are direct County actions which are implemented in collaboration with the non-profit community, municipalities, and interested partner agencies. A large underserved population resides in the Glades area of the County and this area is given priority in County efforts. The County implements a wide range of programs aimed at fostering and maintaining affordable housing. Actions to reduce and eliminate lead-based paint hazards are coordinated with the Florida Department of Health, but the County, through its housing programs, strictly enforces lead-based paint abatement requirements on units constructed prior to 1978, and those units and public buildings which accommodate or house children. The following sections outline the specific actions that the County will take to address underserved needs, affordable housing, reduce lead-paint hazards, reduce the number of poverty level families in the County, and develop an institutional structure to ensure the success of activities aimed at low and moderate income level persons.

Actions planned to address obstacles to meeting underserved needs

Palm Beach County has identified the following factors as obstacles to meeting the needs of its underserved population:

- Insufficient funding resources;
- Homelessness;
- Lack of skilled workers and jobs;
- Lack of affordable housing stock;
- Inability of low income families to afford home ownership;
- Need for a more cohesive service delivery system which promotes partnership between service providers;
- The geographic separation between the urban eastern and rural western portion of the county precludes basic amenities, housing choices and efficient provision of job opportunities to low- and moderate-income households residing in the western Glades communities.

During FY 2018-2019, the County plans to undertake the following actions to address the obstacles noted above.

- The County shall continue to apply for new funding from Federal and/or State sources to better focus on the underserved needs of the County, and will support funding applications from other entities within its jurisdiction;
- Provide access to affordable housing to extremely-low, low, and moderate-income families through the new construction or rehabilitation of rental units for these income groups and by providing mortgages at affordable rates to enable homeownership. This strategy will continue to be pursued under the CDBG, HOME and SHIP Programs;

- Provide support to homeless individuals and families, and other members of underserved populations, by allocating funds to non-profit agencies that provide services to those populations, and to the Philip D. Lewis Center from general County revenues, CDBG, and ESG Program; and
- Promote the development of vocational, on-the-job training, apprenticeship and entrepreneurial programs for unskilled persons to secure employment and business opportunities.
- Provide for a new homeless center located in the central portion of the County with funds acquired through the approved additional 1% sales tax;
- Promote cooperation between agencies by participating in different coordinating bodies in the County, such as the Homeless Coalition, Homeless and Housing Alliance, Countywide Community Revitalization Team, Affordable Housing Collaboration, Housing Leadership Council, Special Needs Advisory Coalition, Glades Technical Advisory Committee and the Homeless Advisory Board;
- Address infrastructure deficiencies in low- and moderate income areas (including identified CDBG Target Areas) through funding under the CDBG Program and the 1% sales tax increase;
- Provide financial assistance to businesses under the Section 108 and other County Loan Programs in exchange for creating or retaining jobs to be held by low and moderate income individuals, with a special focus in the Glades area; and
- Lead economic development efforts in the Glades Region (where the highest incidence of poverty exists) in order to improve economic and housing conditions for local residents.
- Continue to promote tax incentive opportunities for businesses creating jobs in the County's high crime areas under the state designated Urban (high crime) Job Tax Credit Program.
- Support countywide agencies such as the Black Business Investment Corporation, community development financial institutions and business incubators to assist in the development of small businesses for low and moderate-income persons.
- Encourage private investment/development in the State designated low-income census tracts under the Federal Opportunity Zone Program.

Actions planned to foster and maintain affordable housing

For FY 2018-2019, Palm Beach County will preserve and enhance the supply of decent and affordable housing for very-low, low-, moderate-, and middle-income (0 – 120% AMI) residents of the County by:

- Providing CDBG and HOME Program funds toward the redevelopment of affordable multifamily rental housing;
- Providing HOME funds to be used for second mortgages to first time low and moderate income households;
- Reusing 1.3 acres of County property to develop approximately 20 small lot homes;
- Continue to utilize interest earnings generated by investment of impact fee collections to assist new affordable housing development.
- Financing the purchase of single-family homes for owner occupancy through first and second mortgages, and down payment or closing cost assistance under the SHIP Program;

- Providing HOME Program funds to certified Community Housing Development Organizations (CHDOs) for the acquisition, rehabilitation, and new construction of single-family housing for ownership and single-family or multi-family housing for rental;
- Providing HOME Tenant-Based Rental Assistance funds for the housing of very-low income homeless families and individuals and those at risk of homelessness;
- Utilizing HOME funding to leverage non-federal and private housing investments to develop rental housing in the local community;
- Continuing the issuance of bonds for single and multi-family housing for moderate, middle and lesser income persons and families through the County's Housing Finance Authority.
- Assisting very-low income households to obtain rental housing by providing SHIP funding for first/last months' rent and security deposits;
- Utilizing SHIP funding to acquire, rehabilitate, and improve housing for veterans and other special needs households;
- Utilizing SHIP funding to re-roof and make other emergency repairs to owner-occupied single-family homes;
- Ensuring, through deed restrictions and monitoring, that housing assisted with Federal, State and local funds administered by DHES remains affordable for a prescribed period;
- Evaluating policies and programs that impede affordable and workforce housing pursuant to FL §420.9076;
- Implementing the Planning, Zoning, and Building Department's Workforce Housing Program, which mandates that housing units in new residential development be provided for households with incomes between 60% and 140% of AMI. The program also provides a density bonus incentive to developers to increase the number of total units in a new development based on the percentage of workforce housing units;
- Implementing the PZB Affordable Housing Program, whereby developers of new residential developments may receive certain incentives in order to provide affordable housing units to <60% AMI households; and
- Continuing rehab hardening program to reduce losses during storms and flood.

Actions planned to reduce lead-based paint hazards

HUD regulation 24 CFR Part 35, entitled "Lead-Based Paint Poisoning Prevention in Certain Residential Structures" requires that lead-based paint (LBP) hazards be controlled before the rehabilitation of a housing unit that is financially assisted by the federal government or being sold by the government, particularly if young children (ages 6 and under) will be occupying the unit. In Florida, Medicaid eligible children, particularly under the age of 72 months, are required to be tested for lead poisoning. All blood lead test results are reportable and results greater than or equal to 10 µg/dL will be reported to Florida Health PBC for inclusion in the Children's Lead Poisoning Database. The Center for Disease Control (CDC) currently recommends a child's blood level equal to 5 µg/dL be reported to parents. No safe blood level in children has been identified and prevention of lead exposure before it occurs is recommended. The Florida Health Palm Beach County will continue to apply for grant funding in order to implement lead-based paint reduction programs. The Florida Health Bureau of Environmental Toxicology and the Florida

Health PBC are the two agencies responsible for monitoring lead hazard exposures within Palm Beach County.

Some of the actions to be undertaken by the Florida Health PBC to address and/or reduce lead-based paint hazards include:

- Promote lead hazard remediation efforts by providing families, communities, and professionals with knowledge and technical assistance regarding lead-based paint testing and abatement programs.
- Promote awareness about the Florida Department of Health Lead Alert Network and Consumer Product Safety Commission which disseminate information about lead hazards, folk medicine, imported candies, recalled toys and other children's products.
- Coordinate lead source identification with appropriate departments and organizations in the County to ensure the guidelines for lead reductions are consistent with the rehabilitation programs and codes.
- Ensure at-risk children are screened for lead poisoning and establish working relationships with stakeholders in the community who can help implement a county-wide elimination plan.

In implementation of its federally funded single family housing rehabilitation programs for homeowners, DHES follows the policies outlined in its residential housing rehabilitation program guidelines. All residential units constructed prior to 1978 and slated for rehabilitation, must undergo an inspection for lead-based paint prior to the initiation of the rehabilitation. If lead-based paint is identified it will be assessed and abated, and the tenant/homeowner may be provided with relocation expenses for the period of the abatement. Up to \$10,000 in CDBG grant funds may be awarded to cover the costs for lead-based paint testing, abatement, and homeowner relocation. DHES will keep on file all results of lead-based paint inspections and abatements in order to comply with applicable regulations. DHES also operates a first mortgage program and under this program all homebuyers purchasing residential units which were built prior to 1978, are advised of the potential of lead-based paints hazards which may affect the housing unit. DHES will require lead-based paint inspections of commercial buildings built prior to 1978, if the buildings will be used by children.

Actions planned to reduce the number of poverty-level families

The County and its partners will continue efforts to reduce the number of poverty-level families through family stabilization programs, employment related supportive services, creating economic opportunities, and the provision of affordable housing.

The County's planned actions to reduce the number of poverty-level families are as follows:

- Advocate for clients underserved, the services and funding to address self-sufficiency and economic stability.

- Collect and analyze data from information systems and other qualitative means in order to assess the economic needs of persons living below the poverty level.
- Assist migrant and seasonal workers to learn new employment skills by providing basic job skills training, job readiness, high school equivalency preparation, counseling and support.
- Coordinate and share data with other organizations that plan and develop economic growth and job training.
- Provide local matching funds for Title 20 subsidized childcare, providing support to low-income, working parents.
- Assist eligible citizens in need including seniors, veterans and current members of the armed forces to attain optimal independence.
- Implement farm worker programs to provide classroom education, on-the-job training, and job search assistance to farm workers and their families to be able to attain full-time, year round employment.
- Continue to provide support for the Lutheran Services Florida (LSF), a non-profit, to administer the Head Start and children services program for 2,468 low-income preschool children from birth to 5 years. LSF receives federal funds for operations.
- Implement a Family Self-Sufficiency Program to assist at-risk families and family members with various educational, health care and other services including economic stability and self-sufficiency services to enable individuals/families to be self-supporting.
- Continue to fund (\$12M) to the Financially Assisted Agency Program, which provides funding to non-profit agencies to administer health and human service programs.
- Continue to provide job creation and retention opportunities, particularly in areas with high concentrations of poverty.
- Support CareerSource Palm Beach County that operates three full service career centers to provide employer/employment opportunities countywide and an office for employment & training and related services for individuals receiving Supplemental Nutrition Assistance Program and Employment and Training Program benefits.
- Continue to use CDBG funds (\$306,000) to encourage entrepreneurial opportunities thru the development of skills training programs, incubators and the community development financial institutions.
- Continue to coordinate and support catalyst projects like Oxygen Development LLC on the Coast and a future inland logistics center in the Glades, to bring major job opportunities.
- Support the Glades Incentive Program to provide incentive payments to contractors & subs who hire new employees residing in the Glades Region.
- Support the operations of the Senator Philip D. Lewis Center (homeless resource center) and the construction of a new homeless center to be located in the central portion of the County provided through the approved additional 1% sales tax.
- Continue to use HOME funds (\$250,000) to fund a tenant based rental assistance program to serve homeless and impoverished families.
- Continue to use ESG funds to fund a rapid rehousing program for the prevention of homeless households.

Actions planned to develop institutional structure

Palm Beach County has a relatively strong institutional structure to manage the delivery of benefits from the various community development programs which are undertaken each year. Entities involved in this endeavor include Palm Beach County government departments, private organizations, other local governments and public agencies. Various special purpose committees and boards include representation from the aforementioned agencies that participate in the distribution of these benefits. PBC continues to evaluate the operation of each of its community development programs in order to ensure their operation within regulatory requirements, maximize persons to benefit, and ensure easy access to these benefits by eligible persons. Following are some of the activities now underway or to be undertaken during the year:

- Actively coordinate with municipal partners in the preparation of the annual action plan.
- Establish and facilitate the actions of various committees to manage the Continuum of Care and the Emergency Solutions Grant requirements.
- Pursue closer relationships between the County and non-profit and for-profit housing providers of affordable housing.
- Provide funding and other incentives for affordable housing development.
- Continue to support workshops and forums which advance affordable housing, economic development, homeless and other special needs issues.
- Provide direct home ownership assistance to L/M income families to enable them to qualify for conventional first mortgages.
- Provides funding to businesses, incubators, among others, in order to generate jobs for L/M income persons.

The system's strengths include the high number and variety of public and private organizations within the County that are involved in providing housing, public services, economic development services, homeless services and other community development activities. Coordination and communication between provider agencies are promulgated to ensure that each has a comprehensive knowledge of the full range of services that are available to their clients. There is inadequate funding to address the County's identified community development needs and PBC and its partners will continue to seek other funding sources. The County's service delivery system for the special needs and homeless populations includes of a large number of service providers. The Homeless and Housing Alliance (HHA), also known as the County's Continuum of Care, has as its mission the effective management of all available homeless assistance resources. The HHA oversees the implementation of programs such as housing, homeless prevention, advocacy, street outreach and case management. The programs are open to both homeless and special needs persons. The lack of affordable housing for the homeless and very low income populations has also been identified by the HHA. PBC will consider utilizing a portion of the sales surtax initiative monies to acquire and rehabilitate older motel sites and convert the space to affordable housing rental units as well as construct a second homeless resource center. One major obstacle to be overcome, to ensure effective service delivery, is the expansive land area comprising the County. Most of the services available to the homeless and special needs population are offered in the eastern portion of the County, and underserved populations in the remainder of the County, especially the western portion, does not

have easy access to these services. The County will continue to explore various options that would allow for western community residents to better access services and benefits. DHES is responsible for certifying consistency with the Action Plan for any housing-related activity that receives HUD funding and will continue to partner with a variety of entities to provide housing and non-housing activities for the development of viable urban communities within the Palm Beach County.

Actions planned to enhance coordination between public and private housing and social service agencies

The following summarizes the actions to be undertaken by Palm Beach County to enhance coordination in the implementation of the Action Plan.

Coordination with Continuum of Care

Formulation, implementation, and monitoring the overall effectiveness of strategies to address homelessness are primarily done by the Homeless and Housing Alliance (HHA) which serves as the local Continuum of Care (CoC), which comprises of homeless service providers from all areas of the homeless arena. The lead agency is the Division of Human Services (DHS). The HHA establishes the homeless priorities to be addressed by the County, and recommends funding under the ESG and HUD's Continuum of Care Grant Programs. The HHA recommendations to address homelessness are included in the Consolidated Plan. Administration of the ESG Program is carried out by the DHS.

Coordination with Public and Assisted Housing Providers

The County will continue to coordinate with: the 3 housing authorities located within its jurisdiction; the five HOME designated CHDOs; Housing Leadership Council; Palm Beach County Affordable Housing Collaborative; Treasure Coast Regional Planning Council; and for-profit and not-for-profit affordable housing providers, to increase the supply of affordable housing and to identify the most needy households. The cooperation will include collaboration on housing types and housing strategies to be adopted, financial assistance to affordable housing projects and identification of groups to be prioritized. Financing is to be provided primarily under the HOME and SHIP programs and projects funded are selected via a competitive RFP.

Coordination with Health, Mental Health, and Service Agencies

Coordination with the following agencies will continue: Palm Beach County Health Department, especially as it relates to lead-based paint identification and abatement; Jerome Golden Center for Behavioral Health, Seagull Industries and the ARC, specifically to address mental health issues; the Legal Aid Society of Palm Beach County and the Urban League of Palm Beach County to address legal and fair housing problems experienced by low- and moderate-income persons; Redlands Christians Migrant Association, Children's Home Society of Florida, Place of Hope, Children's Place at Home Safe, Vita Nova and the County's Youth Services Department to address issues related to youth and child care.

Coordination with Units of Local Governments

Each municipality with an approved CDBG target area is invited annually to submit a project for CDBG funding. This project should be a capital or housing redevelopment project which is located within the identified target area. DHES works with the municipalities to ensure that the projects submitted for funding are eligible and monitor their timely implementation.

Economic Development- Actions to Enhance Coordination with Private Industry, Businesses, Developers, and Social Services Agencies.

Palm Beach County provides incentives and funding to businesses under a wide range of programs. These programs are aimed at creating jobs predominantly for low- and moderate-income households and for the revitalization of depressed areas, primarily the Glades Region of the County and other areas designated as Enterprise Zones. The County will continue to use CDBG entitlement funds to fund two business incubators and one CDFI. The Section 108 Loan Program will continue to provide funding to businesses as well as funding obtained from the USDA and allocations from general revenues. Palm Beach County DHES will also continue to work closely with the Business Development Board to attract new businesses to the County.

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Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

For Fiscal Year 2018-2019, the County expects to receive funding under the following CPD programs: CDBG (\$6,442,365); ESG (\$524,079); and HOME (\$2,340,834). In addition, the County expects to generate approximately \$160,000 in un-programmed program income under CDBG (\$10,000) and HOME (\$150,000). CDBG funds are expected to fund program activities to be implemented by County departments, municipalities and non-profit agencies. The HOME Program will fund CHDO activities, the rehabilitation of affordable rental housing in the Glades area of the County, a first time homebuyers program and a tenant-based rental assistance program. The ESG Program will fund emergency shelters, rapid re-housing and HMIS.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	\$10,000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan	\$0
3. The amount of surplus funds from urban renewal settlements	\$0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan.	\$0
5. The amount of income from float-funded activities	\$10,000
Total Program Income	\$10,000

Other CDBG Requirements

1. The amount of urgent need activities	\$0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit – A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that includes this Annual Action Plan. (FY 2018)	86.9%

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

Palm Beach County will not utilize HOME funds in any other form except those stated in Section 92.205(b)(1).

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

Palm Beach County may use HOME funds during FY 2018-2019 for the following homeownership activities: provision of second mortgages to assist with the purchase of a home; and provision of assistance for rehabilitation of an owner occupied home. Where full funding is provided for acquisition, the assistance will be in the form of a repayable loan and the price of the unit cannot exceed \$280,250 (95% of the median sale price for a housing unit in Palm Beach County (*HUD FHA 2018 Mortgage Limits List*)). All other assistance may be provided in the form of a repayable loan, deferred loan that will be forgiven at the end of the affordability period, or grant. In order to qualify for any of the assistance stated above, a household must have an income that does not exceed 80% of the median income for Palm Beach County.

Recapture Provision

The following Recapture Provision will be implemented to ensure the continued affordability of homebuyer units:

Principal Residence: Any home constructed, acquired or rehabilitated under the HOME Program must be used as the principal residence of the homebuyer.

Upon the sale, transfer, lease, conveyance or alienation of any part or all of the property before the expiration of the affordability period, the County’s HOME repayment provisions are triggered and the full amount of the HOME subsidy will be recaptured.

This policy will be applicable to all HOME funded homeownership activities which are administered by DHES, CHDOs, Developers, or Subrecipients. The following chart depicts the required affordability period based on the types and form of the HOME assistance:

Funded Activity	Forms of Assistance	Affordability Period
<ul style="list-style-type: none"> • Acquisition • New Construction • Purchase assistance 	<ul style="list-style-type: none"> • Repayable Loan • Deferred Loan 	<ul style="list-style-type: none"> • 30 Years
<ul style="list-style-type: none"> • Rehabilitation 	<ul style="list-style-type: none"> • Repayable Loan • Deferred Loan • Grant 	<ul style="list-style-type: none"> • 15 Years

Refinance: Mortgage subordinations will only be granted at the discretion of Palm Beach County. Mortgage subordinations will only be granted in cases where the homeowner is seeking new financing

to: lower the term of the first mortgage; lower the interest rate of the first mortgage; or make improvements to the HOME assisted property. Should the homeowner refinance for any reason other than those stated above, the full amount of the subsidy provided shall become due and payable in full.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

Palm Beach County’s Department of Housing and Economic Sustainability (DHES) utilizes the recapture provision for all of its HOME funded housing assistance programs. Recapture provisions encumber the property via a mortgage and promissory note and/or Declaration of Restrictions. If the owner does not maintain compliance with residency and other provisions of the encumbrance, the requirement to repay the County is triggered. If the recapture provision is triggered by a sale (voluntary or involuntary) of the housing unit, the amount recaptured cannot exceed the net proceeds, if any. Net proceeds are defined as the sales price minus repayment of superior loans and any closing costs. The recaptured funding will be HOME program income. The following chart depicts the amount of the repayment due to the County in the event of a violation of the deed restrictions:

Forms of Assistance	Repayment Calculation
Repayable Loan	All unpaid principal and accrued interest due in full
Deferred Loan / Grant	Full amount of HOME subsidy

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

During FY 2018-2019 Palm Beach County does not plan to use HOME funds to refinance existing debt secured by multi-family housing that is being rehabilitated with HOME and/or other federal funding. However, this activity may be implemented in subsequent years during the Consolidated Plan period. Pursuant to 24 CFR part 91, refinance guidelines will include cost reasonableness per unit, management capacity and best practices, market analysis and feasibility, long-term viability, effect on project debt/equity, purpose of refinance, affordability for 15 years (or longer at the discretion of the County), and other compensating factors consistent with the County’s affordable housing policies.

Emergency Solutions Grant (ESG)
Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

The County's Division of Human and Veterans Services (DHS) administers the Emergency Solutions Grants (ESG) Program and coordinates all ESG-funded activities to enhance the quality of the homeless facilities and services offered to the County's homeless population. Although ESG funds can be used for a variety of activities, Palm Beach County has selected to fund projects under the emergency shelter, rapid re-housing and the homeless Management Information System (HMIS) component. The County has taken full advantage of ESG's flexibility to fund a wide range of services which address critical gaps that exist within the County's Continuum of Care.

Palm Beach County Homeless and Housing Alliance (HHA) have the following written program standards that govern ESG-funded activities: Emergency Shelter Standards, Rapid Rehousing Standards, Coordinated Intake and Assessment Standards, Housing First Standards, and HMIS Policies and Procedures. These standards were written and adopted by the HHA during the past fiscal year. Palm Beach County traditional provides funding for the first three activities mentioned above. The program standards to implement these activities are attached.

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The CoC utilizes the Service Prioritization Decision Assistance Tool (SPDAT) to prioritize the service needs of the homeless population. The CoC adopted the SPADAT as its centralized and coordinated assessment tool in November 2013. Training on the utilization of the tool began in January 2014 with full implementation by July 2014. The SPDAT is used as part of the intake process and found to be effective in determining appropriate placement and service prioritization.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

The ESG Program is administered by the County's Division of Human and Veterans Services (DHS). In order to allocate the ESG Program funds, DHS request that the CoC prioritize the eligible ESG components and provide directions as to how the ESG award should be allocated for the upcoming year. Once the priorities and distribution method are established, DHS utilizes the Request for Proposals (RFP) process to allocate the ESG funds to subrecipients. The process is as follows:

- A Request for Proposals (RFP) and a scoring tool is developed and an appeal process is established.
- The RFP is issued and posted on the County's website.
- A Technical Assistance Meeting is conducted for all interested applicants.
- A Non-Conflict Grant Review Committee with one member being either homeless or formerly homeless is established by DHS.

- Proposals are initially reviewed by DHS to insure regulation compliance, and then forwarded for review and scoring by the Grant Review Committee.
- The Grant Review Committee scores and ranks the proposals based on the following criteria: demonstration of need for the activity; evidence of site control and ability to develop and implement activity; reasonableness of total project costs and the ESG program amount requested; evidence of activity financial feasibility and that matching funds are committed and available for obligation; applicants ability to expend grant funds in timely manner and past performance and the appropriateness of qualifications and backgrounds of personnel assigned to activity.
- The ESG funding recommendations are forwarded to the Board of County Commission (BCC) for final approval

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

Former homeless individuals serve on both the HHA Executive Committee and on the Non-Conflict Grant Review Committee (funding recommendation committee).

5. Describe performance standards for evaluating ESG.

All ESG-funded subrecipients enter into a one-year agreement with Palm Beach County to provide the ESG homeless activity. The agreement's scope of work outlines how request for reimbursements should be submitted and the reporting process for each subrecipient. All ESG agreements entered into by the County are subject to on-going monitoring and evaluation throughout the term of the agreement. The methods of monitoring include: on-site monitoring visits, desk audits of monthly reports, review of final reports, review of randomly selected case files, and on-going contact with agency's program staff.

The contractual agreement requires all subrecipients to submit monthly reports along with their request for reimbursement. The monthly narrative reports describe activity progress during the month through a detailed narrative describing contract activities and the results achieved. To meet HUD's reporting requirements, statistic data is also reported to track the type of activity carried out and the number of individuals/families assisted, including data on racial/ethnic characteristics of the program participants. Subrecipients are advised that unless all reporting requirements are satisfactorily met, requests for reimbursements will not be processed.

All subrecipients must ensure that financial records and documents pertaining to costs and expenses under the ESG grant are maintained to reflect all costs of materials, supplies, services and any other costs and expenses for which reimbursement is claimed or payment is made. All records pertaining to the grant are retained for a period of at least five (5) years following submission of the final expenditure report. In the event that any claim, audit, litigation, or state/federal investigation is

started before the expiration of the record retention period, the records are retained by the sub recipient until all claims or findings are resolved. The County has direct access to any records relevant to the ESG-funded activity.

The HHA has adopted performance measures that are used to evaluate ESG-funded programs within the Continuum. To date fourteen (14) performance measures have been developed and approved by the HHA. In collaboration with the HMIS, the HHA is now using the performance measures to generate reports on the operational aspect of ESG-funded programs.

6. Emergency Solutions Funding Recommendations

The following table shows the funding recommendations made by the Homeless and Housing Alliance Executive Committee, which was tasked by the PBC Department of Community Services, Division of Human Services to recommend the distribution of FY 2018-2019 ESG funds to non-profit entities. Additionally, \$75,000 was set-aside for funding of HMIS, and \$33,681 was allocated for program administration.

FY 2018-2019 EMERGENCY SOLUTIONS GRANT FUNDING RECOMMENDATIONS

Agency	Amount Allocated		Beneficiaries (Individuals)		
	Emergency Shelter (ES)	Rapid Re-housing (RRH)	ES	RRH	TOTAL
Aid to Victims of Domestic Abuse	\$57,964		75		75
Salvation Army	\$151,539		96		96
YWCA	\$39,736		486		486
Adopt A Family		\$166,159		140	140
TOTAL	\$249,239	\$166,159	657	140	797

Table 13 – Emergency Solutions Grant (ESG) Program Funding Recommendations

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APPENDIX I - CERTIFICATIONS

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CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

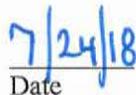
1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.


Signature of Authorized Official


Date

Director
Title

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2018-2019, 2019-2020 & 2020-2021 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.

Jonathan Brown
Signature of Authorized Official

7/24/18
Date

Director
Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Jonathan Brown
Signature of Authorized Official

7/24/18
Date

Director
Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Jonathan Brown
Signature of Authorized Official

7/24/18
Date

Director
Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

APPENDIX II - CITIZEN PARTICIPATION COMMENTS

Following is a summary of meetings held by the Department of Housing and Economic Sustainability (DHES), Department of Community Services, and the Palm Beach County Board of County Commissioners (BCC) as related to the development and approval of the FY 2018-2019 Action Plan.

CDBG Capital Projects Plan Meetings

a) Public Meeting

Date: Friday, January 19, 2018
Time: 9:00 A.M.
Location: 100 Australian Avenue, Risk Management Training Room (1-470), West Palm Beach 33406

Purpose of Meeting:

This meeting was held with representatives of municipalities to present information and to receive input on the Proposed Community Development Block Grant (CDBG) Capital Projects Plan. The goal of the Plan is to address the constant problem of slow implementation of projects due to them not being “shovel ready” The Plan proposed establishing a prioritized list of projects over a three (3) year period. This would insure that CDBG funds are expended in a timely manner.

Summary of Comments:

- Most representatives objected to the proposed plan citing that it would cause some municipalities to lose their annual CDBG allocation; establish a competitive process for a three year period; and take control of the funding process away from municipalities. They insisted that the old format remain in place.
- Some representatives suggested that the County take direct action against municipalities who are not spending funds in a timely manner.
- Municipalities objected to the “top down” manner in which the proposal was developed and conveyed to them.
- Representatives opined that increased support be given for municipal code enforcement activities.
- Municipalities offered to participate with the County in developing an alternate method of distributing funds. This is to be presented to the County by August 1, 2018, and may be modified (after discussions among all parties) and implemented in the FY 2019-2020 funding cycle.

b) BCC Workshop Meeting

Date: Tuesday, January 30, 2018
Time: 9:00 A.M.
Location: PBC Government Center, 301 N. Olive Avenue, West Palm Beach, FL 33401

Purpose of the Meeting:

This meeting was held to discuss the CDBG Capital Project Plan with the Board of County Commissioner and to seek directions on its implementation.

Summary of Comments:

- One municipal representative commented that the process should stay the way it is. They were concerned it could become a competitive process and take away the control of the municipalities.
- Another municipal commenter stated that whatever the County puts in place, they would support of it, as they understood accountability and asked that they be a part of the conversation to work together to come up with a plan that works for the County and municipalities.

Board Direction

After discussing the issue, the Board directed DHES staff to vet out the process and bring it back to the Board at a later date.

Eastern and Western County Regional Meetings

a) Western County Meeting

Date: Tuesday, March 20, 2018
Time: 10:30 A.M.
Location: Belle Glade Civic Center, 725 NW 4th Street, Belle Glade, FL 33430

Purpose of Meetings:

This meeting was held to inform members of the public of the preparation of the FY 2018-2019 Action Plan and to seek their input into defining activities to be funded under the CDBG, HOME and ESG Programs. Comments received will be considered for incorporation into the Annual Action Plan.

Summary of Public Comments (Western Meeting):

There were no public comments.

b) Eastern County Meeting

Date: Friday, March 23, 2018
Time: 10:00 A.M.
Location: 100 Australian Avenue, West Palm Beach, FL 33406

Purpose of Meeting:

This meeting was held to inform members of the public of the preparation of the FY 2018-2019 Action Plan and to seek their input into defining activities to be funded under the CDBG, HOME and ESG Programs. Comments received will be considered for incorporation into the Annual Action Plan.

Summary of Public Comments (Eastern Meeting):

- A member of the public commented on the need to continue prioritizing assistance to victims of domestic violence as it is one of the main reasons for homelessness and that there is a tremendous demand for shelters to help victims of domestic violence.

HESComments Received (Email)

- A comment was sent recommending that CDBG funds be utilized to upgrade infrastructure deficiencies that prevent economic redevelopment and job growth.

Non-Conflict Grant Review Committee Meeting (ESG):

Date: April 23, 2018
Time: 1:00 pm
Location: 810 Datura Street, West Palm Beach, FL 33401

Purpose of the Meeting:

The Non-Conflict Grant Review Committee consists of five (5) individuals whose sole purpose is to review the applications for ESG funding which were submitted in response to a Notice of Funding Availability (NOFA) published on March 19, 2018. At the meeting, the Committee reviewed and ranked the four (4) applications received and to made funding recommendations.

Summary of Public Comments:

There were no public comments.

Actions Taken by the Committee:

The Committee arrived at the following funding recommendations: Aid to Victims of Domestic Abuse - \$57,964; Adopt-A-Family - \$166,159; The Salvation Army - \$151,539; and The Young Women's Christian Association - \$39,736.

Palm Beach County Board of County Commissioners Workshop

Date: April 24, 2018
Time: 10:30 a.m.
Location: PBC Government Center, 301 N. Olive Avenue, West Palm Beach, FL 33401

Purpose of Meeting:

The purpose of this public meeting was to review the County's accomplishments under the ESG, CDBG and HOME Programs, discuss strategies for the FY 2018-2019 Action Plan and to receive direction from the Board of County Commissioners (Board) on these strategies.

Staff used a slide presentation to convey information to the Board and to the public about the Action Plan. The slides presented an overview of the HUD federal programs, the County's accomplishments under the previous year's ESG, HOME, and CDBG Programs and the recommended uses for the funds under the three programs.

Summary of Public Comments:

There were no public comments

Board Direction

After discussion, the Board directed that there be increased focus on developing infrastructure in support of affordable housing and that funds set-aside for housing be used to compliment other county funded affordable housing programs where feasible.

Action Plan Public Meetings (Eastern and Western)

a) Eastern Meeting

Date: June 18, 2018
Time: 10:00 am
Location: 100 Australian Avenue, Room 1-470, West Palm Beach, FL 33406

b) Western Meeting

Date: June 19, 2018
Time: 10:30 am
Location: Belle Glade Civic Center, 725 NW 4th Street, Belle Glade, FL 33430

Purpose of Meetings:

The purpose of the meetings was to present the FY 2018-2019 Draft Action Plan to the public, along with funding recommendations prior to approval by the Palm Beach County Board of County Commissioners.

Summary of Public Comments:

- A representative of a local CHDO stated that it costs approximately \$250,000 to develop a new single family housing unit
- A municipal representative thanked HES for maintaining the CDBG formula allocation for FY 2018-2019
- A municipal representative inquired about obtaining CDBG funds for needed capital projects within their municipality.

Palm Beach County Board of County Commissioners Public Hearing

Date: Tuesday July 10, 2018
Time: No Time Certain BCC Meetings start at 9:30 A.M.
Location: PBC Government Center, 301 N. Olive Avenue, West Palm Beach, FL 33401

Purpose of the Meeting:

The purpose of the meeting was to present the FY 2018-2019 Action Plan to the Board of County Commissioners for approval.

Summary of Public Comments:

There were no public comments.

Board Direction

The Board approved the FY 2018-2019 Action Plan.

NATION & WORLD

MISSOURI

Man convicted of murder hopes ruling leads to his freedom

By Jim Salter
Associated Press

ST. LOUIS — Witnesses have recanted. Another man has confessed. Now, a man who was convicted in 2001 of killing a woman in his Missouri hometown is awaiting a decision from the state's highest court that could determine whether he will be released — and finally get to spend time outside of a prison visitors room with a college-age daughter who was just a baby when he was first arrested.

It will be up to the Missouri Supreme Court to ultimately decide whether 49-year-old David Robinson will go free after a special master appointed to review the case ruled last month that his first-degree murder conviction should be tossed out. In doing so, Judge Darrell Missey cited "clear and convincing evidence" that Robinson "is actually innocent of that crime."

It's not clear when the Supreme Court will rule.

Robinson is anxious to get out, but feels a sense of relief that someone in authority finally believes him. He thinks about his daughter, now a college student, and about being able to spend time with her and other relatives.

"It ain't been no easy task," he said in a phone interview from the state prison in Jefferson City. "It's been rough on me."

But he feels good now. "I'm in a good frame of mind. I'm praying they'll go along with his recommendation," he said.

Robinson was convicted in the August 2000 killing of Sheila Box, who was shot to death in her SUV after leaving the Sikeston bar she and her fiancée owned with \$300 in cash and checks. He was sentenced to life in prison without the possibility of parole.

Missey was appointed to review the case after an extensive investigation by the Southeast Missourian newspaper in Cape Girardeau called into question the actions of a Sikeston police detective.

"You sit back and you think: How can David Robinson still be in prison?" said Charlie Weiss, the attorney handling Robinson's appeal. "This is a very compelling and overwhelming case of actual innocence."

In a court filing Friday, the Missouri attorney general's office cited several "erroneous" findings in Missey's ruling. But it wasn't immediately clear whether charges would be refiled if the conviction is thrown out. A spokeswoman for Attorney General Josh Hawley did not immediately respond to a request for comment.

Robinson grew up in Sikeston, a city of about 16,000 people about 140 miles (225 kilometers) southeast of St. Louis. He admits that he got into trouble plenty of times. His extensive record dates to age 15, with crimes that included burglary, drug charges, and assault.

But, Robinson said, "I didn't do anything of this magnitude to deserve this treatment."

No physical evidence tied Robinson to Box's killing. Two witnesses connected Robinson to the crime, but they have since recanted. Another Sikeston man, Romanze Mosby, confessed on tape in 2004 that he was the real killer. Mosby, who killed himself in 2009, never signed an affidavit confirming his confession, and judges refused to allow it as evidence.

Robinson claimed he was at a family gathering at the time of the shooting, and three relatives backed him up in testimony.



David Robinson has spent nearly two decades in prison for murder and could soon be free after a recent ruling tossing out his conviction. THE SOUTHEAST MISSOURIAN

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PALM BEACH COUNTY
DEPARTMENT OF HOUSING AND ECONOMIC SUSTAINABILITY
NOTICE OF PUBLIC MEETINGS

Palm Beach County Department of Housing and Economic Sustainability (HES) will host two public meetings to gather stakeholder input on the FY 2018-2019 Action Plan inclusive of the Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Partnership Programs. The meetings will be held as follows:

Western County Meeting
 Date: March 20, 2018
 Time: 10:30am
 Location: Belle Glade Library/Civic Center
 725 NW 4th Street
 Belle Glade, FL 33430

Eastern County Meeting
 Date: March 23, 2018
 Time: 10:00am
 Location: Airport Center
 100 Australian Avenue, Room 1-470
 West Palm Beach, FL 33406

Please visit discover.pbcgov.org/hes for notification of any possible changes of meeting dates/times. Public comments can be made at the meetings or may be submitted in writing to HES, Strategic Planning Section, 100 Australian Avenue, Suite 500, West Palm Beach, FL 33406, or hescments@pbcgov.org.
IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), THIS AD MAY BE REQUESTED IN AN ALTERNATE FORMAT. AUXILIARY AIDS OR SERVICES WILL BE PROVIDED UPON REQUEST WITH AT LEAST THREE DAYS NOTICE. PLEASE CONTACT HES AT (561) 233-3623.
 PUBLISH: March 4, 2018

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The Palm Beach Post
 REAL NEWS STARTS HERE

MENTAL HEALTH

Milk co-op mailing highlights suicide risk for dairy farmers

By Lisa Rathke
Associated Press

MONTPELIER, VT. — Accompanying the routine payments and price forecasts sent to some Northeast dairy farmers last month were a list of mental health services and the number of a suicide prevention hotline.

The Agri-Mark dairy cooperative got the resources out to its 1,000 farmers in New England and New York following the suicide of a member farmer in January, and one the year before.

"I know there's a number of farmers out there that are under such tremendous stress that we're worried about that same thing happening," said Bob Wellington, an economist for Agri-Mar Inc., which owns Cabot Creamery.

Farmers are facing their fourth year of payments well below their cost of production, due in part to a national and global oversupply of milk, he said.

Prices paid to farmers hit an average of \$24 per hundred pounds of milk in 2014, the highest price since at least 2000. They quickly dropped to an average of about \$17 per hundred pounds of milk in 2015, \$16 in 2016 and \$17 last year.

"They're really getting frustrated, getting concerned and in some cases they're getting almost desperate about how they're going to pay their bills, how they're going to support their families," Wellington said.

The farm prices have no direct correlation with what consumers pay for milk.

According to a 2016 Centers for Disease Control and Prevention report, people working in farming, fishing and forestry had the highest rate of suicide.

Agri-Mark is also creating

its own assistance program for its members and isn't alone in its concern.

"Financial duress magnifies some of the personal issues like depression, or anxiety, or something else that's underlying can be triggered by a severe economic downturn in the dairy industry," said Ed Staehr, executive director of NY FarmNet, a free confidential service for New York farmers that offers personal and financial consulting at their homes. Vermont has a similar program called Farm First.

Minnesota has set up a free, 24-hour confidential help line as stress, anxiety, depression, financial burdens, and other mental and emotional problems continue to affect farmers and other rural residents. It also provides workshops for people who work with and serve farmers, such as bankers and suppliers, to understand mental health.

Since the department started promoting the help line in early October through December, 39 calls came in including from a few suicidal farmers and others who called about fights with a spouse, anxiety or physical manifestations of stress, like not sleeping, said Meg Moynihan, a dairy farmer and adviser for the Minnesota Agriculture Department.

"At this time of year, people are doing their taxes and starting to go in for operating loans, and it's kind of terrifying to say, 'Am I going to be able to farm again for a year?'" she said.

Calls have poured in to FarmNet in New York since the end of December. The service is seeing more severe cases in recent months, with farmers realizing they're stressed out.

SAMPLE BALLOT - MUESTRA DE BOLETA

Official Ballot
Boleta Oficial
 March 13, 2018
 13 de Marzo de 2018
 City of Riviera Beach - Municipal Election
 Ciudad de Riviera Beach - Eleccion Municipal
 Palm Beach County, Florida
 Condado de Palm Beach, Florida

Instructions: To vote, connect the head and tail of the arrow pointing to your choice next to your choice. Use a black pen. If you make a mistake, ask for a new ballot. Do not cross out or your vote may not count.
 Instrucciones: Para votar, conecte la punta y la cola de la flecha que señala su elección al lado de su elección. Utilice un bolígrafo negro. Si comete un error, pida una boleta nueva. No tache o no se podrá contar su voto.

CITY OF RIVIERA BEACH CIUDAD DE RIVIERA BEACH	
Council District 2 Consejo Distrito 2 (Vote for One) (Vote por Uno)	
Keith Golden	←
KaShamba L. Miller-Anderson	←
Council District 4 Consejo Distrito 4 (Vote for One) (Vote por Uno)	
Julia Batel	←
Down S. Pardo	←

YOUR POLLING LOCATION is listed on your Voter ID Card. You must notify the Elections Office if you move from the address listed on your Voter ID Card. If you are unsure of the polling location of your new Precinct, call 561-656-6200.

The polls are open from 7:00 A.M. to 7:00 P. M. on Election Day.

SU CENTRO ELECTORAL está nombrado en su Tarjeta de Identificación Electoral. Tendrá que informar a la Oficina de Elecciones si se muda de la dirección nombrada en su Tarjeta de Identificación Electoral. Si no está seguro del lugar donde debe votar en su nuevo distrito electoral, llame al 561-656-6200.

LAS URNAS ESTÁN ABIERTAS DE LAS 7 AM A LAS 7 PM EL DIA DE LAS ELECCIONES.

CURRENT AND VALID PICTURE AND SIGNATURE ID IS REQUIRED when you go to your polling place to vote. Each elector is required to present a current and valid Florida Driver's License, a Florida Identification Card, or any other acceptable picture ID listed under F.S. 101.043.
SE REQUIERE IDENTIFICACION VALIDA Y VIGENTE CON SU FOTOGRAFIA Y FIRMA cuando usted va a los centros de votación a emitir su voto. Cada elector debera presentar la licencia de conducir de la Florida, Tarjeta de identificación de la Florida válida y vigente o cualquier otra identificación con foto aceptable bajo la lista del FS 101.043.

SAMPLE BALLOT - MUESTRA DE BOLETA

Official Ballot
Boleta Oficial
 March 13, 2018
 13 de Marzo de 2018
 Town of Highland Beach - Municipal Election
 Ciudad de Highland Beach - Eleccion Municipal
 Palm Beach County, Florida
 Condado de Palm Beach, Florida

Instructions: To vote, connect the head and tail of the arrow pointing to your choice next to your choice. Use a black pen. If you make a mistake, ask for a new ballot. Do not cross out or your vote may not count.
 Instrucciones: Para votar, conecte la punta y la cola de la flecha que señala su elección al lado de su elección. Utilice un bolígrafo negro. Si comete un error, pida una boleta nueva. No tache o no se podrá contar su voto.

Town of Highland Beach Ciudad de Highland beach	Town of Highland Beach - Question Ciudad de Highland Beach - Pregunta
Vice Mayor/Commissioner Three-Year Term Vice Alcalde/Comisionado Mandato de Tres Años (Vote for One) (Vote por Uno)	APPROVAL TO EXPEND FUNDS FOR STREETScape IMPROVEMENTS MAY THE TOWN PLEDGE AND EXPEND AD VALOREM TAXES IN AN AMOUNT NOT TO EXCEED TWO MILLION ONE HUNDRED THOUSAND DOLLARS TO FUND STREETScape IMPROVEMENTS CONSISTING OF CONSTRUCTING A NEW WALK PATH, UPGRADED SIGNAGE, LANDSCAPING, LIGHTING, AND OTHER SIMILAR ACCESSORIES?
Alysen Africano-Nilao	←
Bill Weitz	←
Commissioner Three-Year Term Comisionado Mandato de Tres Años (Vote for One) (Vote por Uno)	¿PODRÁ LA CIUDAD PIGNORAR Y GASTAR IMPUESTOS AL AVALÚO EN UNA CANTIDAD QUE NO EXCEDA DOS MILLONES CIENTO MIL DÓLARES PARA FINANCIAR MEJORAS EN LOS PAISAJES URBANOS QUE CONSISTEN EN LA CONSTRUCCIÓN DE UNA NUEVA SENDA PARA PEATONES, MEJORAS EN LA SEÑALIZACIÓN, LOS JARDINES, LA ILUMINACIÓN, Y OTROS ACCESORIOS SIMILARES?
Carl Lee Gehman	←
Peggy Gossett-Seidman	←
George Kelvin	←
John Ross	←
	YES SÍ ←
	NO NO ←

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PALM BEACH COUNTY DEPARTMENT OF HOUSING AND ECONOMIC SUSTAINABILITY NOTICE OF PUBLIC WORKSHOP

Palm Beach County Board of County Commissioners (BCC) will hold a workshop on the FY 2018-2019 Annual Action Plan inclusive of the Community Development Block Grant, Emergency Solutions Grant, and HOME Investment Partnership Programs. The workshop will be held as follows:

Date: April 24, 2018
 Time: BCC workshops begin at 9:30am
 Location: BCC Chambers, 301 North Olive Avenue, 6th Floor West Palm Beach, FL 33401

Please visit discover.pbccgov.org/hes for notification of any possible changes of dates/times. Public comments can be made at the workshop or may be submitted in writing to HES, Strategic Planning Section, 100 Australian Avenue, Suite 500, West Palm Beach, FL 33406, or hescorrespondents@pbccgov.org.

IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT (ADA), THIS AD MAY BE REQUESTED IN AN ALTERNATE FORMAT. AUXILIARY AIDS OR SERVICES WILL BE PROVIDED FOR MEETINGS UPON REQUEST WITH AT LEAST THREE DAYS NOTICE. PLEASE CONTACT HES AT (561) 233-3623.

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BACK OF THE FRONT

Some states face both tornado, wildfire threats

Dry conditions do not preclude twisters, expert says.

By Ken Miller
 Associated Press

OKLAHOMA CITY — Emergency officials in Oklahoma, Texas and Kansas are bracing for two types of disasters as spring gets into full swing: The start of what's historically the most active time of year for tornadoes plus wildfire threats brought on by severe drought.

April, May and June are the most active months in the U.S. for tornadoes. At the same time, the three states on the southern end of Tornado Alley are experiencing extreme and exceptional drought that could fuel wildfires.

Tornado Alley extends from northern Texas and covers much of Oklahoma, Kansas, Nebraska and South Dakota, plus slivers of New Mexico and Colorado, according to the National Oceanic and Atmospheric Administration's Storm Prediction Center.

The past three years, the U.S. has seen an average of more than 600 tornadoes during April, May and June, according to the center. That is more than half the average of 1,186 tornadoes per year during that time span, although the numbers from the last three months of 2017 are still considered preliminary.

Kansas, Oklahoma and Texas are accustomed to preparing for multiple emergency situations happening at once and train with various agencies to account for different possibilities.

"We're typically preparing for worst-case scenarios



The past three years, the U.S. has seen an average of more than 600 tornadoes during April, May and June.
 JOHN W. CANNON / ELK CITY (OKLAHOMA) DAILY NEWS

year-round anyway," state Department of Emergency Management spokeswoman Keli Cain said, noting that the SPC reports Oklahoma City has been struck by more tornadoes than any other U.S. city, with more than 100 known twisters. "We do have some experience at that. We plan for all hazards anyway."

Katie Horner, spokeswoman for the Kansas adjutant general's division of emergency management, said last year the state dealt with a blizzard, an ice storm, fire, flooding and a tornado warning all in the same week. "We train not only for one or two events in a day, but three or four events in a day," she added.

Chip Orton, the emergency management director for Amarillo, a city of about 200,000 in the Texas Panhandle, says, "My job is to be worried."

"That's why we come to work every day. Is it likely? Probably not. Could it happen? Sure," he said.

While tornadoes are the result of thunderstorms, which are created from conditions that include moisture, the current dry condi-

tions in the area do not preclude twisters, said Storm Prediction Center meteorologist Patrick Marsh. He noted that two tornadoes were reported in the Texas Panhandle on March 18, even as the area was rated in extreme drought.

Some private forecasting services are predicting an increase in tornadoes during the coming months, based largely on the fact that there was the climate phenomenon La Nina during the past winter. They're expecting weather patterns in the coming months to be wetter and warmer than usual, particularly in the southeastern U.S. and along the Gulf Coast.

"(Those conditions) would be a petri dish for thunderstorms. You need to add an additional ingredient for tornadoes. ... You need wind shear. Wind shear is best described as a change in wind speed and direction," Marsh said, and is created when cold air and warm air collide at the surface.

The national Storm Prediction Center, however, does not forecast severe weather more than about a week in advance.

Northern California drenched by storm

Rain wreaks havoc; snow melt could add to problems.

Associated Press

SAN FRANCISCO — Northern California was drenched by a powerful "Pineapple Express" storm that flooded roadways, forced flight cancellations and caused a rare baseball rainout.

No major problems were reported after the heaviest rain from the "atmospheric river" of subtropical moisture moved through from Hawaii late Friday. But flood warnings and watches remained in effect Saturday for the Sierra Nevada, the Santa Cruz Mountains south of San Francisco and other areas.

Forecasters said runoff from melting snow could add to the chance of rapidly rising streams and rivers.

Police rescued a man who became trapped in a rain-swollen drainage channel near Sacramento, where many roads were flooded. The state capital saw more than 1.17 inches of rain on Friday. Downtown San Francisco saw nearly 2 inches, making for the fourth-wettest April day since records began.

Yosemite National Park closed some campgrounds and lodging because of flooding concerns, with the Merced River there expected to peak several feet above flood stage on Saturday.

San Francisco International Airport reported about 150 canceled flights because of the weather and others were delayed.

The opener of the San Francisco Giants-Los Angeles Dodgers weekend series was rained out, the first at the Giants ballpark in 12 years. Saturday's game was also pushed back by two hours to 3:05 p.m. PDT.

Bodega Bay in Sonoma County received nearly 6 inches of rain — more than the entire rainfall total for March, according to the weather service. County officials said there were no major mudslides in areas stripped bare by last fall's wildfires.

FBI offers \$10K to find mechanic

By Juan Ortega
 Sun Sentinel

FORT LAUDERDALE, FLA. — For decades, authorities have wanted to nab an airline mechanic they say played a role in a 1996 plane crash in the Everglades that killed all 110 aboard.

On Thursday, the FBI offered a \$10,000 reward

for the capture of Mauro Ociel Valenzuela-Reyes, a mechanic who worked for ValuJet Airlines' maintenance contractor, SabreTech.

He was facing federal criminal charges in 1999 when he vanished. "He fled before trial," FBI Miami Special Agent Jacqueline Fruge said.

ValuJet Flight 592 departed from Miami International Air-

port on May 11, 1996, and a fire happened in the plane's cargo area soon after. The plane tried to return to the airport, but instead crashed in the Everglades.

Valenzuela-Reyes was charged in the alleged mishandling and packaging of oxygen generators that were in the plane's cargo hold, according to the FBI.

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YOUR WORLD AT A GLANCE

HAWAII

First native Hawaiian congressman dies

Former Sen. Daniel Kahikina Akaka, the first native Hawaiian elected to Congress who served for more than three decades, died Friday. He was 93. Akaka died in Honolulu after being hospitalized for several months, said Jon Yoshimura, the senator's former communications director.

The Democrat served 14 years in the U.S. House before he was appointed to replace Sen. Spark Matsunaga, who died of cancer in spring 1990. Akaka won election that fall for the rest of Matsunaga's term, and voters sent him back for consecutive terms until 2012, when he chose not to seek re-election.

Akaka gained the most attention for his fight to pass legislation that carried his name. The Hawaiian Recognition Bill, known as the Akaka Bill, was intended to give Native Hawaiians the same recognition as Native Americans and Alaska Natives.

INDIA

Government pledges to lend hand to Nepal

India pledged Saturday to upgrade road and cross-border rail links with Nepal and develop inland waterways to provide sea connectivity to the landlocked Himalayan nation. Prime Minister Narendra Modi said India would also help Nepal in the field of agriculture through organic farming, soil testing and education in farming.

From news and wire services

NATION & WORLD

IMMIGRATION

Father kills himself after family separated at border

Suicide in jail follows 'zero tolerance' immigration order.

By Nick Miroff
Washington Post

A Honduran father separated from his wife and child suffered a breakdown at a Texas jail and killed himself in a padded cell last month, according to Border Patrol agents and an incident report filed by sheriff's deputies.

The death of Marco Antonio Muñoz, 39, has not been publicly disclosed by the Department of Homeland Security and did not appear in any local news accounts. But according to a copy of a sheriff's department report obtained by The Washington Post, Muñoz was found on the floor of his cell May 13 in a pool of blood with an item of clothing twisted around his neck.

Starr County sheriff's deputies recorded the incident as a "suicide in custody."

Muñoz's death occurred not long after the Trump administration began implementing its "zero tolerance" crackdown on illegal migration, measures that include separating parents from their children and the threat of criminal prosecution for anyone who enters the United States unlawfully.

Much of the controversy generated by the approach has centered on its potentially traumatic impact for migrant children, but the government has said little about how it handles parents who become mentally unstable or violent after authorities split up their families.

Officials at U.S. Customs and Border Protection in Washington, which oversees border enforcement, had no immediate comment on Muñoz's death nor the whereabouts of his wife and child. Starr County authori-

'They had to use physical force to take the child out of his hands.'

Border Patrol agent who spoke on condition of anonymity

ties refused to provide a copy of Muñoz's autopsy report and did not respond to several phone messages requesting more information about the cause of death.

According to Border Patrol agents with detailed knowledge of what occurred, Muñoz crossed the Rio Grande with his wife and 3-year-old son May 12 near Granjeno, Texas.

Soon after Muñoz and his family were taken into custody, they were arrived at a processing station in McAllen and said they wanted to apply for asylum. Border Patrol agents told the family they would be separated. That's when Muñoz "lost it," according to one agent, speaking on condition of anonymity to discuss the incident.

"They had to use physical force to take the child out of his hands," the agent said. Muñoz was placed in a chain-link detention cell, but he began punching the metal and shaking it violently, agents said.

Though Muñoz did not attempt to assault Border Patrol staff, they were at that point considered to be "pre-assault" because he was so agitated. As one agent described it, Muñoz "had the look of a guy at a bar who wanted to fight someone."

Unruly detainees typically are taken to local jails where they can be placed in more secure settings or isolation

cells, known as administrative segregation. Border Patrol agents found a vacant cell for Muñoz 40 miles away at the Starr County Jail in Rio Grande City. When they attempted to place Muñoz in the van, he tried to run away, and had to be captured and restrained. "He yelled and kicked at the windows on the ride to the jail," an agent said. Shackled and handcuffed, Muñoz attempted to escape again upon arrival, and once more had to be restrained.

Guards said they checked on Muñoz every 30 minutes, and observed him praying in a corner of his cell the following morning. A guard at 9:50 a.m. said he noticed Muñoz lying in the center of the floor, unresponsive and without a pulse. The guard "noticed a small pool of blood by his nose," and "a piece of clothing twisted around his neck which was tied to the drainage location in the center of the cell." Paramedics found Muñoz dead, his electrocardiogram showing a "flat line," according to the report.

Muñoz's wife and son were later released from Border Patrol custody, according to one agent.

Another agent familiar with what happened said he couldn't understand why Muñoz "would choose to separate himself from his family forever" by taking his own life. Homeland Security officials say they are doing more to explain the separation process to parents and have set up a special hotline to help them locate their children after several reports of migrants being sent back to Central America while their children remain in U.S. foster care thousands of miles away.



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AFGHANISTAN

Taliban declares rare three-day cease-fire for Eid religious holiday

By Rahim Faiz
Associated Press

KABUL, AFGHANISTAN — The Afghan Taliban announced a three-day cease-fire over the Eid al-Fitr holiday at the end of the holy month of Ramadan, a first for the group, following a cease-fire announcement by the government.

A statement released Saturday by the Taliban said that they would defend themselves in case of any attack. They say foreign forces are excluded from the cease-fire and Taliban operations would continue against them.

The statement added that the leadership of the Taliban may also consider releasing prisoners of war, if they promise not to return to the battlefield.

Mohammad Haroon Chakhansuri, spokesman for the Afghan president, welcomed the cease-fire announcement. "We hope that (the Taliban) will be committed to implementing their announcement of the cease-fire," he said. "The Afghan government will take all steps needed to make sure that there is no bloodshed in Afghanistan."

"The government of Afghanistan is hopeful that this process will become

a long-term process and will result in a sustainable peace," Chakhansuri added.

Afghan President Ashraf Ghani on Thursday announced a weeklong cease-fire to coincide with the holiday. The palace statement referred to a gathering of Afghanistan's top clerics in which they issued a decree against suicide attacks and called for peace talks.

Hours before the Taliban's announcement, at least 17 soldiers were killed when their checkpoint came under attack by Taliban fighters in western Herat province.

Farhad said one soldier was wounded. He added that eight insurgents were killed and more than a dozen others were wounded in the gun battle in Zawal district.

In northern Kunduz prov-

ince, at least 13 local policemen were killed early Saturday when their checkpoint came under an attack by Taliban fighters, said Nematullah Temori, spokesman for the provincial governor.

Temori said seven others were wounded in Qala-e Zal district. Around 10 insurgents were also killed and nine others wounded during the battle, he said.

In eastern Nangarhar province, a possible candidate for a district council seat was killed when his vehicle was destroyed by a sticky bomb Saturday, said Mohammad Nasim, Rodat district governor.

The Islamic State group claimed responsibility for the attack in a statement posted on its news agency Aamaq website.

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PALM BEACH COUNTY
DEPARTMENT OF HOUSING AND ECONOMIC SUSTAINABILITY
NOTICE OF ACTION PLAN FOR FY 2018-2019
AND NOTICE OF PUBLIC MEETINGS

Palm Beach County Department of Housing and Economic Sustainability (HES) has completed the Draft Palm Beach County Action Plan for FY 2018-2019 and will present the Action Plan to the Board of County Commissioners for approval at a public meeting. This plan is required by the U.S. Department of Housing and Urban Development (HUD) in order for the County to receive Federal Community Development Block Grant (CDBG), Emergency Solutions Grant (ESG), and HOME Investment Partnerships (HOME) Program funds.

CDBG Program: This program provides grant funds to Palm Beach County to support the provision of decent housing, a suitable living environment, and to expand economic opportunities for low- and moderate-income persons. Funded activities must serve one of the three CDBG National Objectives: 1) to benefit low- and moderate-income persons; 2) to aid in the prevention or elimination of slum or blight; and 3) to meet a community development need of particular urgency. The County's estimated CDBG entitlement for FY 2018-2019 is \$6,442,365. It is estimated that CDBG program income in the amount of \$10,000 will be available for use during the program year. Estimated CDBG allocations are as follows: 1) Code Enforcement - \$544,426; 2) Capital Projects - \$2,156,506; 3) Housing Rehabilitation Program - \$708,788; 4) Economic Development - \$777,818; 5) Public Services - \$966,354; 6) Program Administration - \$1,288,473; and 7) Contingency Reserve - \$10,000.

ESG Program: This program provides grant funds to Palm Beach County for direct intervention and support services for homeless persons/families and persons/families who are at risk of becoming homeless. The County's estimated ESG entitlement for FY 2018-2019 is \$524,079 is proposed to fund the following eligible categories: 1) Rapid Re-housing - \$166,159; 2) Emergency Shelter - \$249,239; Client Management Information System - \$75,000; and Program Administration - \$33,681.

HOME Program: This program provides grant funds to Palm Beach County to provide affordable housing for households at 80% or below the area median income. The County's estimated HOME entitlement for FY 2018-2019 is \$2,340,834. HOME funds will be made available through loans, grants, and other forms of HUD approved investments in the following estimated amounts: 1) Community Housing Development Organization (CHDO) Administered Program - \$351,125; 2) CHDO Operating Expenses - \$117,042; 3) Rental Development - \$747,000; 4) First Time Homebuyer Program - \$641,584; 5) Tenant Based Rental Assistance - \$250,000; and 6) Program Administration - \$234,083.

The Draft FY 2018-2019 Action Plan is now available for review on HES's website at www.pbccgov.com/hes and at the Department of Housing and Economic Sustainability, 100 Australian Avenue, Suite 500, West Palm Beach, Florida 33406 for additional information and business hours, please call (561) 233-3600.

All interested parties are invited to submit written comments to HES's Strategic Planning Section at either hescorrespondence@pbccgov.com or 100 Australian Avenue, Suite 500, West Palm Beach, FL 33406 no later than Monday, July 9, 2018.

Public Meeting (Eastern County)
Purpose: To obtain public input on the Draft Action Plan
Date: June 18, 2018
Time: 10:00 a.m.
Place: Risk Management Training Room, Room 1-470, 100 Australian Avenue, West Palm Beach, FL 33406

Public Meeting (Western County)
Purpose: To obtain public input on the Draft Action Plan
Date: June 19, 2018
Time: 10:30 a.m.
Place: Belle Glade Civic Center 725 NW 4th Street, Belle Glade, FL 33430

BCC Public Meeting
Purpose: To approve the Action Plan
Date: Tuesday, July 10, 2018 - No time certain (BCC meetings begin at 9:30 a.m.)
Place: PBC Governmental Center, 8th Floor Commission Chambers, 301 North Olive Avenue, West Palm Beach, FL 33401

Please visit our website at www.pbccgov.com/hes for notification of any possible changes of meeting dates/times.

If a person decides to appeal any decision made by the BCC with respect to any matter considered at the hearing, he/she will need a record of the proceedings, and that for such purpose he/she may need to ensure that a verbatim record of the proceedings is made, which includes the testimony and evidence upon which the appeal is to be based. Following final approval by the BCC, the FY 2018-2019 Action Plan will be available on HES's website at www.pbccgov.com/hes.

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APPENDIX III - HOME Program Description

The HOME Program was created by the 1990 Cranston-Gonzalez National Affordable Housing Act in order to make funds available to participating jurisdiction (PJs) for the provision of decent, safe, affordable housing and expansion of the long-term supply of affordable housing. The HOME program encourages and promotes partnerships between public and private entities for the creation of affordable housing opportunities to low and very low income households.

The County’s FY 2018-2019 HOME allocation is expected to be \$2,340,834. Federal regulations governing the HOME Program allow for a maximum of 10% of HOME Program allocation to be spent on program administration and planning activities; at least 15% of the funds must be spent on CHDO administered activities; and 5% of the funds may be awarded to CHDOs to cover their administrative costs. The HOME Program regulations require each participating jurisdiction to provide, as a matching contribution, not less than 25% of the funds drawn from its HOME Investment Trust Fund Treasury account for certain activities. During FY 2018-2019, the required match of \$497,428 will be provided from State Housing Initiatives Partnership (SHIP) Program funding. The specific amounts which Palm Beach County will set aside to fund eligible costs under the HOME Program are outlined below:

- *DHES Program Administration and Planning*: \$234,083 representing 10% of the total allocation;
- *Community Housing Development Organization (CHDO) Set-Aside Program*: \$351,125 representing 15% of the overall HOME Program allocation. Funding will be used for the development, acquisition and/or rehabilitation of existing single family housing for lease or resale to eligible households;
- *CHDO Set-Aside Program Operating Expenses*: \$117,042 representing 5% of the overall HOME Program allocation;
- *Developer Rental Program*: \$747,000 for loan assistance to create permanent rental housing through the construction of new housing on vacant property, demolition of existing vacant buildings, and rehabilitation/redevelopment of existing residential property.
- *Tenant Based Rental Assistance*: \$250,000 in HOME Program funding will be allocated for homeless prevention/intervention and will be carried out by Palm Beach County’s Community Services Department.
- *First Time Homebuyer Program*: \$641,586 in HOME Program funding awarded as second mortgages to first time homebuyer families whose income does not exceed 80% AMI.

The Table below shows that an estimated 70 households will benefit from the programs to be implemented under the HOME Program for FY 2018-2019. Of this total, forty-one (41) affordable rental/homeownership housing units will be created and 29 renter households will be provided with rental assistance.

Activity	Funding	# of Units /Households Assisted
Program Administration and Planning	\$234,083	n/a

CHDO Set-Aside Program	\$351,125	2 units
CHDO Set-Aside Program Operating Expenses	\$117,042	n/a
Developer Rental Program	\$747,000	30 units
Tenant Based Rental Assistance	\$250,000	29 households
First Time Homebuyer	\$641,584	9 households
Total	\$2,340,834	70

Matching Contributions

The minimum 25% match contribution is required only for certain HOME activities. Based on the County’s HOME allocation for FY 2018-2019, the match requirement totals \$497,428. Palm Beach County provides its match requirement from the SHIP program and currently has \$32,944 in surplus commitment remaining on hand. The remaining match commitment to be provided by the County is \$464,484.

Proposed HOME Projects

For FY 2018-2019, DHES will undertake the following: Tenant-Based Rental Assistance (TBRA), Developer Rental Program, First Time Homebuyer Program and CHDO Activities. The County will utilize one of the following processes to select the agency(s) to implement each of these programs: designation by Board of County Commissioners; competitive Request for Proposal (RFP); and application process. Solicitations for funding are made available via public notices in the newspaper, posting on DHES website, and email distribution to interested parties.

HOME Priority Needs and Objectives

Programs to be supported with HOME funding are intended to address specific priority needs which are identified in the County’s Five Year Plan for FY 2015-2020. The table below lists HOME activities that will be implemented during the upcoming fiscal year and correlates these activities with the priorities identified in the Plan.

HOME Program	Activity Type	Priorities Addressed
CHDO Set-Aside Activities	Acquisition/rehabilitation of existing single family housing for sale or lease to eligible beneficiaries.	Affordable Rental Housing; Affordable Homeownership: High
First Time Homebuyer Program	Funding awarded as second mortgages to first time homebuyer families whose income does not exceed 80% AMI.	Affordable Homeownership: High
Developer Rental Program	Loan assistance program to create permanent rental housing.	Affordable Rental Housing: High

Tenant Based Rental Assistance	Funding allocated for homeless prevention/intervention; to be administered and overseen by PBC Community Services.	Homeless Prevention; Affordable Rental Housing: High
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Affirmative Marketing Policy and Procedure

To advance the County's efforts in achieving non-discrimination and equal opportunity in housing, and to fulfill the HOME requirements of outreach targeted at low and very-low income persons, particularly residents of public housing and manufactured housing, the County has established policies and procedures to affirmatively market housing units produced under these programs. The objectives of these affirmative marketing policies and procedures are in accordance with 24 CFR 92.351 of the HOME regulations and Section 3 of the Housing Development Act of 1968, as amended (12 U.S.C. 1701 U), and is applicable to other Federal, State and local regulations.

In order to carry out policies and procedures of DHES's Affirmative Marketing Program, all non-profits, for-profits, municipalities and individual owner/investor subrecipients of the aforementioned programs must comply with the following:

- The Equal Opportunity logo or slogan must be used by owners in advertising vacant units, and be present on solicitations for Owner Proposal Notices.
- Lenders, non-profit housing developers, and program subrecipients are requested to solicit applications from persons in the housing market area who are not likely to apply to housing without special outreach. Owners and agencies can satisfy this requirement by posting a notice of vacancies or housing opportunities in locations, including, but not limited to, the following:
 - Mobile home communities
 - Churches and other related organizations;
 - Community organizations;
 - Fair housing groups;
 - Housing counseling agencies;
 - Agencies for the disabled;
 - Employment centers;
 - Social media;
 - Local public housing authorities (PHAs) or other similar agencies.
- Program participants must also utilize, to the extent feasible, commercial media informing potentially eligible homebuyers in the market. The use of community, minority, and other special interest publications likely to be read by persons needing special outreach is recommended.
- All program participants are required to adequately inform and train their staff on the objectives of affirmative marketing and ensure that their staff takes every step to ensure compliance.
- Lenders, non-profit housing developers, and other program subrecipients will be required to keep records describing actions taken to affirmatively market units in the rehabilitation program. Palm Beach County DHES will keep records of their efforts to affirmatively market units and will require

rental owners to maintain records of such efforts. Investors/owners must also maintain copies of advertisements, minutes of meetings, income documentation, and census tract information, as applicable.

- Affirmative marketing records of the subrecipients/developers in the program will be monitored periodically. These records will include, but not be limited to: copies of brochures, news clippings, press releases, sign-in logs from community meetings, and any written letters of inquiry to, or from, prospective clients. The participants will be informed of their responsibility to adhere to the said requirements.

Meetings will be held, as needed, with selected subrecipients to ensure the smooth implementation of these and other program requirements.

Minority Outreach Program

Regarding the procurement of supplies, equipment, construction, or services funded with HOME funds, the County requires that subrecipients/contractors make a positive effort to utilize the supplies and services of small business and minority/women-owned business enterprises, and to provide these sources with the maximum feasible opportunity to compete for contracts pursuant to this Agreement. To the greatest extent feasible these small business and minority/women-owned business enterprises shall be located in or owned by residents of the CDBG target areas as designated in the County’s current Consolidated Plan.

This is required by Executive Order 11246, and in order to comply, Palm Beach County deliberately notifies the Offerors or Bidders of the “Equal Opportunity Clause” and the “Standard Federal Equal Employment Specification,” and the goals and timetables for minority and female participation, expressed in percentage terms for the Contractor’s aggregate workforce in each trade on all construction work in the covered area. The goals referenced are shown on the table below.

Timetable	Goal for Minority Participation in each Trade	Goals for Female Participation in each Trade
	22.4%	6.9%
Area Covered	Palm Beach County	All trades for the life of the project

These are required to be inserted into the bid documents and DHES requires compliance to be documented on the contract award report. The goals are applicable to all the Contractor’s construction work (whether or not it is Federal or federally assisted) performed in the covered area. If the contractor performs construction work in a geographical area located outside of the covered area, it shall apply the goals established for such geographic area where the work is actually performed. With regard to this second area, the contractor also is subject to the goals for both its federally involved and non-federally involved construction.

The Contractor's compliance with the Executive Order and the regulations in 41 CFR Part 60-4 shall be based on its implementation of the Equal Opportunity Clause, specific affirmative action obligations required by the specifications set forth in 41 CFR-60-4.3(a), and its efforts to meet the goals. The hours of minority and female employment and training must be substantially uniform throughout the length of the contract, and in each trade, and the contractor shall make a good faith effort to employ minorities and women evenly on each of its projects. The transfer of minority or female employees or trainees from Contractor to Contractor or from project to project for the sole purpose of meeting the Contractor's goals shall be a violation of the contract, the Executive Order and the regulations in 41 CFR Part 60-4. Compliance with the goals will be measured against the total work hours performed.

The Contractor shall provide written notification to the Director of the Office of Federal Contract Compliance Programs within 10 working days of award of any construction subcontract in excess of \$10,000 at any tier for construction work under the contract resulting from this solicitation. The notification shall list the name, address and telephone number of the subcontractor; the employer identification number of the subcontractor; the estimated dollar amount of the subcontract; and the estimated subcontract start and completion dates.

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APPENDIX IV – Summary of the Analysis of Impediments to Fair Housing Choice - Fiscal Years 2015-2016 to 2019-2020

Fair Housing Complaint-Basis, Issues, Race and Income groups

Based on data compiled by the Legal Aid Society (LAS) and the Palm Beach County Office of Equal Opportunity (OEO), over the five-year period encompassed by FY 2009-2010 to FY 2013-2014, a total of 723 fair housing complaints were recorded. This represents a 2.4% decrease from the number of cases filed over the previous five year period. The main basis for fair housing discrimination in the county were: disability (50.9%), race and color (14.7%), national origin (12.2) and familial status (10.1%)

In terms of complaints based on issues, denial of reasonable accommodation (33.8%) stood atop the list. This was followed by discriminate in the conditions or terms of sale, rental occupancy or in services (29.5%); refusal to sell or rent (14.1%) and Intimidation, interference or coercion (10.2%).

Information from the LAS showed that over the five-year period, 51.5 percent of all fair housing discrimination complaints were made by whites (up from 44.8 percent during the previous five years). Hispanics and Blacks, the next two largest racial groups in the county reported 24.2% and 21.0 % of the cases respectively. The data also revealed that 76.4% of the discrimination cases reported affected low- and moderate-income families/households.

Impediments to Fair Housing and Recommendations to Alleviate the Impediments

Disability, National Origin, Race and Familial Status	
Identified Impediments To Fair Housing	Recommendations to Address Impediments
Disability	
<ul style="list-style-type: none"> The right to protection under the law may be overlooked for disabled persons who exhibit unusual or eccentric behavior since the behavior may mask their disability resulting in reasonable accommodations not being sought. Complaints that certain behaviors violate rules or are disruptive, such as noise emanating from an individual’s unit, may be caused by a hearing or other disability. Some housing providers send letters threatening to evict in such cases, rather than exploring reasonable accommodations. Accessibility of some units is inadequate to accommodate needs of the occupant person with a disability. Similarly, some units occupied by persons without a disability are inadequate to accommodate visitors with a disability. 	<ul style="list-style-type: none"> OEO, FHC, and the Legal Aid Society should be alert to the possibility of mental illness when receiving and investigating complaints of housing refusals based on behavior or personality that is "odd" or "difficult to deal with." When an impending refusal of housing can be linked to mental illness, agencies such as OEO, FHC and Legal Aid Society should treat the case as a claim of disability-based discrimination, and look for reasonable accommodations that could be requested. Expand the undertaking of education and outreach to protected classes on rights under the Fair Housing Act. This is more specifically required in Palm Beach County’s western communities. Concentrate fair housing education efforts directors of condominium associations, homeowners associations and apartment managers/owners; and make annual participation in this training a mandatory requirement for

-
- Architectural barriers limit accessibility of common needs and amenities within housing communities e.g., routes to recreation facilities sometimes have steps or other obstacles, or planned paved pathways in construction plans were not built; insufficient access width and other general access issues; ramps not being permitted by property owner/manager, condominium associations and HOAs.
 - Refusal to rent/sell to persons with disabilities, especially those supporting themselves with SSI and SSDI, even when the income is more than adequate to cover cost of the chosen housing.
 - Persons with disabilities are refused the use of a service or emotional support animal as a reasonable accommodation by property owners or condominium and homeowners associations with “no pet” rules.
 - Some developments lack sufficient parking spaces for persons who have disability parking placards. Some disability parking spots are reserved for visitors only and cannot be used by residents even if the spot is closer to their unit. Parking for scooters or large power wheelchairs which cannot fit into the apartment is sometimes an issue.
 - Persons requiring 24 hour Personal Care Attendants encounter problems of housing providers considering the Attendant to be a “visitor” or “occupant” and then demanding an application fee and a completed application for every Personal Care Attendant who visits the home. Some providers also want to count the Attendant(s) as “occupant(s)” and, if the additional person(s) takes the number of residents over the lease or community rule limitation, the person with the disability who leases/owns the apartment is then cited for violation of the lease agreement or the community rule.
- condominium association boards and for landlords when applying for rental licenses.
 - Through the OEO, FHC and Legal Aid Society of Palm Beach County, continue to undertake extensive testing to identify instances of housing discrimination on all protected bases, to test for non-compliance with the accessibility building standards mandated under FHAA and other governing regulations; and to identify the education and outreach efforts needed to strengthen fair housing efforts.
 - Referral of fair housing related complaints to LAS and FHC for investigation.
 - DHES should continue to provide funding under its CDBG program to non-profit entities to carry out Fair Housing activities. Individuals defending against housing discrimination often lack the financial resources to pursue their legal rights on their own.
 - OEO, LAS and FHC to provide information and public education to HOA, Condo Associations and operators or rental apartments on communication problems of some groups of disabled persons and the need to take proactive steps to alleviate this problem.
 - Imposition of mandatory training for housing providers and landlords found in violation of city/county codes.
 - Palm Beach County should enact local protections for victims of domestic violence similar to Violence Against Women Act

Race and Color

- Some housing providers, usually owners of mobile park homes, threaten, intimidate and harass residents especially those perceived as
-

not having legal residency status in the United States.

Familial Status

- Overbearing and improper occupancy restrictions or rules are imposed

Availability of Accessible and Affordable Housing	
Identified Impediments to Fair Housing	Recommendations to Address Impediments
<ul style="list-style-type: none"> • There is a shortage of units affordable to lower income households within Palm Beach County this is particularly true for rental units where only 7% are affordable to households with incomes at 30% or below AMI and less than 30% are affordable to households with incomes which is at 50% or below AMI. • Accessibility of some units is inadequate to accommodate needs of the occupant person with a disability. Also, architectural barriers may limit accessibility of common needs and amenities within housing communities for example, routes to recreation facilities sometimes have steps or other obstacles; planned paved pathways in construction plans were not built; insufficient access width and other general access issues; ramps not being permitted by property owner/manager or condominium/homeowners associations. There may also be insufficient parking spaces for persons who have disability parking placards. 	<ul style="list-style-type: none"> • Palm Beach County Planning Zoning and Building Department should seek to increase the supply of affordable housing to low and moderate-income households by continuing to implement its Affordable Housing Program and its Workforce Housing Program. The Department should also continue to provide incentives to builders of affordable housing unit. • The Department of Housing and Economic Sustainability (DHES) should continue to use Federal, State and Local funds to provide affordable loans, and grants to affordable housing providers and to construct/rehabilitate affordable housing units. • DHES should actively market its SHIP funded Housing Rehabilitation/Barrier Free program to members of the disabled community, housing providers and Condominium Associations. DHES should also seek to explore how the program guidelines may be amended to encourage owners of rental units which are occupied by disabled households to benefit from the program. Currently those eligible to receive assistance under this program are homeowners and condo associations. The program offers funding to undertake substantial repairs and to correct code violations and may be used for installation of elevators and lifts; widening of doorways, and hallways; installation of accessible doors; undertaking of improvements to kitchen, bathroom and bedroom to accommodate mobility; installation of grab bars, entry ramps, railings, walkways, non-slip floor surfaces, delayed closing mechanisms on egress and garage doors. • The requirements of the Florida’s Accessibility Code for Building Construction and the requirements of the Americans with Disabilities Act (ADA) and the Fair Housing Act need to be reinforced through regular trainings and seminars

hosted by agencies such as the LAS and OEO and by County/Municipalities. This training should be targeted at planners, building design and construction professionals. Building officials attendance of these training sessions should be mandatory.

Mortgage and Credit and Property Insurance	
Identified Impediments to Fair Housing	Recommendations to Address Impediments

- Data from HMDA for 2013 showed that over 80% of all loan applications were from Whites. The data also shows that over 69.0% of all loan applications were approved with the approval rate by racial categories being 70.8% for whites, 60.1% for Blacks, 69.0% for Asians and 64.1% for Hispanics. The low rate of mortgage applications from other racial/ethnic groups compared to Whites needs to be addressed.
- The LAS has identified that the market for reverse mortgages in minority communities in the Cities of Riviera Beach and West Palm Beach has seen systematic exploitation.

- Palm Beach County should to continue to offer mortgages and mortgage assistance under its various federal and state funded programs to low and moderate-income households to improve their access to homeownership.
- Palm Beach County should continue to offer funding to agencies who offers first-time homebuyers programs including the analysis of credit reports and provision of assistance on how to improve the scores on the reports.
- Additional protections are needed for clients with Limited English Proficiency. Including mandatory provision of closing documents in resident’s native language; mandatory and heightened pre-closing counseling in the resident’s native language, for seniors seeking reverse mortgages;
- Additional protections are needed to protect surviving spouses (who were not age 62 when reverse mortgage was obtained) who are in danger of losing their primary residence after spouse dies.
- In homeowner association foreclosures cases, claim of lien and pre-foreclosure notices should be sent in resident’s native language.
- Palm Beach County should enact local ordinance protections for tenants in foreclosure in light of the Protecting Tenants in Foreclosure Act that ended under federal law in 2014
- There should be a requirement for mandatory disclosure by homeowner/ and condominium associations if property the entity is renting to the public is involved in pending mortgage foreclosure procedures.
- OEO, LAS and FHC should investigate how financial institutions are operating their housing financing programs in order to detect incidences of predatory lending, reverse mortgage and foreclosure prevention malpractices.

- The Federal government or the State of Florida should institute the following policies: maternity leave and disability income should not impact resident's ability to secure loan, refinance or loan modifications; and self-employment income should be removed as an obstacle for getting qualified for loan modifications.

Zoning and Land Use Policies, and Other Public Policies, Practices, and Procedures Involving Housing and Housing-Related Activities

Identified Impediments to Fair Housing	Recommendations to Address Impediments
<ul style="list-style-type: none"> • Based on data provided by OEO and LAS, zoning and land use policies and other public policies involving housing and related activities in Palm Beach County does not generally manifest themselves as impediments to fair housing. The County recognizes that continued assessment and review of its land use, zoning and other policies related to housing must be undertaken to ensure that these policies remain non-discriminatory and unambiguous. • There may be some unintended discriminatory effects as a result rezoning mobile home parks. This process needs to be better regulated. 	<ul style="list-style-type: none"> • The Planning, Zoning and Building Department will, during the EAR process assess policies and programs related to land-use, zoning and housing to ensure that they remain non-discriminatory. • Palm Beach County needs to better regulate the rezoning of mobile home parks and to decrease the impact of the rezoning on national origin, disabled, familial status, and age protected classes. • DHES will review its PPMs and program criteria to ensure that assistance is not provided to entities where the activity to be funded violates fair housing practices. The review will also seek to impose the addressing of some fair housing issues into housing projects, such as accessibility requirements and set-asides for disabled.

Identified Impediments-Housing problems for families created by the presence of lead-based paint in houses built before 1978

Identified Impediments to Fair Housing	Recommendations to Address Impediments
<ul style="list-style-type: none"> • Approximately 7.3% of all housing units in the county are household units with children present who may potentially be exposed to LBP. • At least 15 new cases of lead poisoning are reported annually in Palm Beach County for children under six years old. 	<ul style="list-style-type: none"> • DHES to continue to undertake mandatory lead based paint in all structures scheduled to be rehabilitated with funds provided by the agency and wherein children under the age of six will be accommodated. • DHES and the PBC Health Department to continue communitywide efforts to sensitize individuals about lead based paint hazards

Problems faced by immigrant populations whose language and cultural barriers combine with a lack of affordable housing to create unique fair housing impediments

Identified Impediments to Fair Housing	Recommendations to Address Impediments
<ul style="list-style-type: none"> • Some families rent only a bedroom in a house for which they pay approximately \$700/month. In addition, they may have to pay for either electric (bill is rarely in their 	<ul style="list-style-type: none"> • The relevant municipal and County Code Enforcement Departments must perform regular inspection of premises located in areas where

name) or some other expense. A consequence of living in this type of shared housing is that families forced to accept living with people that shouldn't be around children and places a stress on parents to keep their families safe. Due to the type of tenure, rent and utility assistance, if needed, is not available to these households circumstances.

- Properties are sold by the owners without provision of notice to the renters, consequently, families are not provided with sufficient time find new housing.
- Renters do not have signed leases, or leases are not renewed after expiration. Therefore, they are not protected from impromptu and unexpected evictions.
- Properties and appliances are not maintained and led to some family members being hospitalized because respiratory and other issues caused by mold and other unattended deficiencies to the properties which the owner refuses to correct.

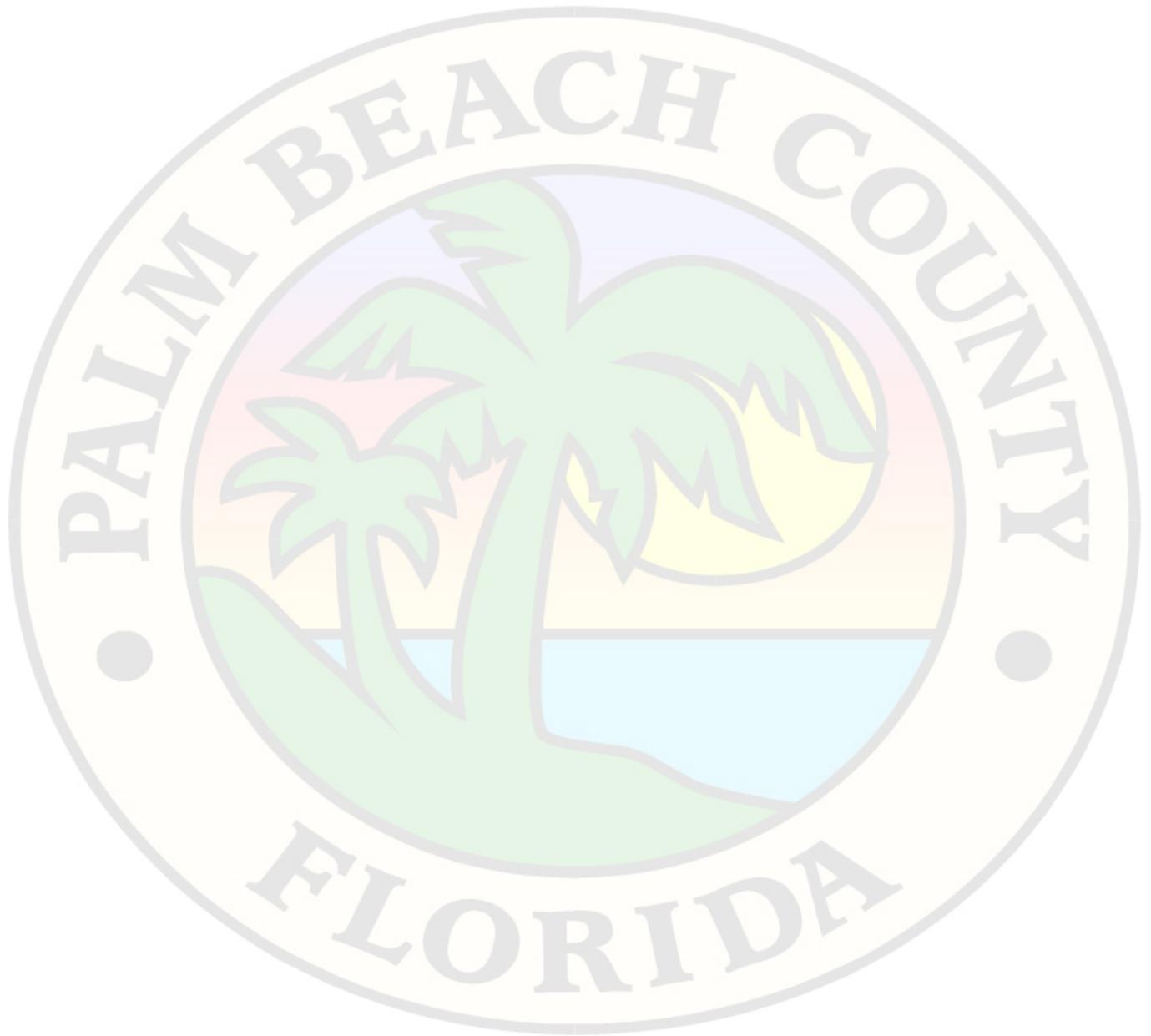
these persons predominantly reside and issue citations where deficiencies are observed.

- OEO, LAS and FHC must target public education presentations to the affected ethnic groups and to the landlords to familiarize each group about their fair housing rights and obligations and penalty to be imposed if those rights are being violated.
- The Department of Community Services, which will implement the SHIP funded Rental Re-entry Program should advertise this program to these residents and target them as beneficiaries, if they are eligible

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APPENDIX V – PBC HOMELESS AND HOUSING ALLIANCE ESG STANDARDS

- **EMERGENCY SHELTER STANDARDS**
- **RAPID REHOUSING STANDARDS**
- **COORDINATED INTAKE AND ASSESSMENT STANDARDS**



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**Palm Beach County Continuum of Care
Written Standards of Operating Policies & Procedures
For
Coordinated Intake & Assessment**



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INTRODUCTION

National research has highlighted Coordinated Intake & Assessment as a key factor in the success of ending homelessness. Coordinated Intake & Assessment can enhance the quality of client screening and assessment and better target program assistance where it can be most effective. As a result, the system for preventing and ending homelessness is less fragmented and scarce resources are used more efficiently.

What is Coordinated Intake & Assessment?

Coordinated Intake & Assessment for Palm Beach County CoC is a centralized access point through the Homeless Resource Center (HRC), outreach, and telephone based centralized intake model. Initial screening can be conducted for all populations at one of the outreach locations or through a Navigator over the phone. Coordinated Intake & Assessment includes the following core components:

- Information so that people will know where or how to access intake for homeless prevention or housing services;
- A screening and assessment process and tools to gather and verify information about the person and his/her housing and service needs and program eligibility and priority;
- Information about programs and agencies that can provide needed housing or services;
- A process and tools for referral of the person to an appropriate program(s) or agencies; and assistance in making program admissions decisions

While most housing and services are made available through other agencies, a variety of services may be provided on site at the “HRC” or by a “Navigator”. These services typically meet basic client needs and may include diversion services, showers, laundry, assessment, referral, shelter, bus pass and/or access to mainstream resources.

KEY TERMS

A number of key terms are subject to varying interpretations and thus should be defined for purposes of this document. They are as follows:

- **Central Point of Access** – For the purpose of this document, Central Point of Access is the Homeless Resource Center where individuals or families can go to for intake and assessment of homeless and housing services for which they may qualify.
- **Admission** – authority to admit a client into a program
- **Assessment** – A process that reveals the past and current details of a individual's/household's strength, and needs, in order to match the client to appropriate services and housing. For the purpose of this document, assessment will refer to a process (whether at primary screening and intake or at entry to a housing program) that reveals a client's eligibility, needs, barriers and strengths.
- **Chronic Homelessness- A chronically homeless individual is someone who has** experienced homelessness for a year or longer, or who has experienced at least four episodes of homelessness in the last three years and has a disability. A family with an adult member who meets this description would also be considered chronically homeless.
- **Coordinated Assessment** –relates to the utilization of the same assessment tool to connect clients to services as a means for a coordinated entry system. For the purpose of this document, that tool is the SPDAT (The Service Prioritization Decision Assistance Tool)
- **Coordinated Systems** – Within our community, coordinated systems is defined as interconnected network of systems that services homeless and at risk households, and consists of coordinated intake and assessment, diversion, prevention, rapid re-housing, transitional housing, permanent supportive housing and other tailored programs and services, and linkages to mainstream resources.
- **Diversion-** is a strategy that prevents homelessness for people seeking shelter by helping them identify immediate alternate housing arrangements and, if necessary, connecting them with services and financial assistance to help them return to permanent housing. The main difference between diversion and other permanent housing-focused interventions centers on the point at which intervention occurs. Prevention targets people at imminent risk of homelessness, diversion targets people as they are applying for entry into shelter, and rapid re-housing targets people who are already homeless.

- **Fiscal Agent** – For the purpose of this document, the entity that coordinates funding and provides oversight to the coordinated intake and assessment system.
- **HEARTH ACT** – The Homeless Emergency Assistance and Rapid Transition to Housing (HEARTH) act of 2009 that includes Emergency Solutions Grant (ESG) and Continuum of Care (CoC) grants.
- **HMIS** – Homeless Management Information System; a centralized data base designated to create an unduplicated accounting of homelessness that includes housing and services.
- **Homeless** – HUD definition as of January 2012; an individual or family who lacks a fixed regular, and adequate nighttime residence, which includes a primary nighttime residence of: a place not designed for or ordinarily used as a regular sleeping accommodation (including car, park, abandoned building, bus/train station, airport or camping grounds); a publicly or privately operated shelter or transitional housing, including a hotel or motel paid for by government or charitable organizations. In addition a person is considered homeless if he or she is being discharged from an institution where he or she has been a resident for 90 days or less and the person resided in shelter (but not transitional housing) or place not meant for human habitation immediately prior to entering the institution.
- **Housing First** –Evidence-Based programming for housing homeless individuals and families according to the provisions of a standard lease without requiring services other than case management in order to attain and retain housing.
- **Housing Ready** – A case management/housing approach that placed homeless households into permanent housing only when determined the household was ready. Until that time, households were placed into long-term shelter or transitional housing programs. The approach is being replaced by the Evidence Based Practice of Housing First and “rapid re-housing.”
- **HUD** – The Department of Housing and Urban Development; the United States federal department that administers federal program dealing with homelessness. HUD oversees HEARTH-funded programs.
- **Information** – Specific facts about a program, such as its location, services provided, eligibility requirements, hours of operation, and contact information
- **Intake** – the general process between the client's initial point of contact and screening for eligibility. This step involves primary assessment of needs, strengths and resources to refer households into appropriate services
- **Homeless Resource Center** – The agency identified as the primary administrator of coordinated intake and assessment. For the purpose of this document, that is the Philip D. Lewis Center and the partners administering the coordinated assessment process; Gulfstream Goodwill Industries, Adopt-A-Family and the Homeless Outreach Teams.

- **Linkage or Access to Mainstream Resources** – An approach to help people stabilize their housing for the long term by linking them to resources for which they are eligible within their community.
- **Navigator** – An intake worker whose responsibility is to provide coordinated intake and assessment for individuals or families seeking housing services.
- **Outcome** – The specific result of what was provided from a specific activity or service; in relation to HUD/HEARTH, a specific result as detailed by HUD/HEARTH funding requirements.
- **Prevention** – An approach that focuses on preventing homelessness by providing assistance to households that otherwise would become homeless and end up in a shelter or on the streets.
- **Progressive Engagement**- refers to a strategy of providing a small amount of assistance to everybody who enters your homelessness system, then waiting to see if that works. If it doesn't, you provide more assistance and wait to see if that works. If not, you apply even more, until eventually you provide your most intensive interventions to the few people who are left.
- **Rapid Re-housing** – An approach that focuses on moving homeless individuals and families into appropriate housing as quickly as possible by providing the type, amount and duration of housing assistance needed to stabilize the household. Clients do not need to be considered "Housing Ready".
- **Referral** – Referring a client to a particular program for possible help
- **Screening** – For the purpose of this document, the process by which eligibility for housing and services is determined at the initial point of contact through coordinated entry. Once screening determines eligibility, the intake and referral process follows.
- **Systems Change** – For the purpose of this document, the process by which our CoC has altered the way homeless and at-risk households engage with the homeless and housing providers within our communities. The purpose of system change is to implement practices that have shown to decrease the incidence and length of time in homelessness, with a long term goal of reducing and ending homelessness.
- **Tailored Programs and Services** – An approach to case management services that matches the services to the particular individual's or family's needs rather than using a one-size-fits-all approach.
- **Targeting** – Process of determining the population to whom assistance will be directed. That is, the target population. The targeting process can occur at both the system and the program levels.
- **Coordinated Intake Provider Network** – is a consortium of partners that includes homeless service providers, advocacy groups, government agencies, and homeless

individuals who are working together to address the housing and support needs of the homeless in Palm Beach Count.

- **Verification** – The gathering and review of information to substantiate the applicant’s/client’s situation and support program eligibility and priority determination.

ENTRY SYSTEM

Applicants and Clients :

- Clients who are in need of homeless prevention or housing services can access information and eligibility criteria through the HRC which serves as the Central Point of Access. Participants seeking assistance must be screened at the HRC by a Navigator or by the Homeless Outreach Teams during off-site outreach. Participants not eligible for services will be referred to other appropriate community resources.
- Eligibility. Individuals and families that are “**Literally Homeless**” (meeting HUD’s Category 1 definition of homelessness).
- Participation Requirement. All households (with the exception of households in domestic violence situations) must be screened prior to program entry.
- Clients can expect :
 - To be treated with respect and dignity
 - Their initial phone call for assistance to be answered live or returned within one business day
 - To be scheduled for an in-person, intake and assessment within two to seven business days as capacity allows
 - To be matched to an appropriate program based upon their unique needs, and referred based on their priority status to opening in a program
 - To wait until the system has the capacity to assist them, and to get help through diversion or other resource available to them.
- Responsibilities. Client must:
 - Answer all questions truthfully and to the best of their ability
 - Bring all required documentation
 - Keep their contact information current in order to be notified of available opening, and referred in a timely manner.

Providers :

- Participation Requirement.
 - All providers receiving funding through HEARTH or a HUD funded program are required to participate in the coordinated intake and assessment process.
 - Providers must be live on the HMIS system and must maintain data which is inputted no later than within 24 hours of a service or outcome being achieved or rendered.
 - Providers must have an appeal process for those applicants who have been denied service or entry into a program.

HRC Partners :

- It is the HRC Partners responsibilities to:
 - Regularly update and make current all program eligibility guidelines and program contact information so that Navigators can make the best referrals possible.
 - Ensure that when a placement referral is made, to confirm within two business days whether the referral is accepted, declined by provider, declined by client, or pending, or the provider is unable to contact the client.
 - Bring problems and suggestions to the monthly Standard Policies & Procedures Committee meeting.
 - Oversee provision of homeless diversion and housing services for eligible clients.
 - Ensure utilization of the same screening and assessment tool, data collection forms, policies on eligibility verification and referral/information-sharing systems.

NOTE : *This system acknowledges that the needs of a household fleeing or attempting to flee, domestic violence , dating violence, sexual assault or stalking, may be different than the needs of non-victims. Navigators will be trained on sensitivity in regards to victim's assistance, and referrals will only be made to domestic violence providers.*

ASSESSMENT TOOLS & PROTOCOLS

This system is focused on providing a continuum of care including prevention, diversion, rapid re-housing and permanent supportive housing approaches. The plan requires each Navigator to assess household's eligibility for services. Prevention services target people at imminent risk of homelessness and will be referred to available homeless prevention programs. Diversion services will target participants as they are applying for entry into shelter. For housing programs, rapid re-housing services will target participants who are already homeless and the SPDAT score warrants the most appropriate housing. Housing first and permanent supportive housing will target participants that are chronically homeless and the SPDAT score identifies this housing type.

Applicants and Clients :

- Each applicant is evaluated on a variety of criterion, including rental history, criminal history, domestic violence, mental health challenges, disabling conditions, language barriers, educational attainment, employment status, and length of homelessness. Services are then assigned based on the SDPAT score.
- The Assessment tool provides a procedure for determining which applicants are eligible and appropriate for the variety of housing and support services available in the community as well as other eligibility factors such as for permanent supportive housing must have a disabling condition and lack the resources to obtain housing.

Providers :

- Each participant who is referred for housing or services will have been evaluated through an assessment based on their current barriers to obtaining and successfully maintain permanent housing.
- The Assessment will be used as a guide, with the understanding that each applicant has a unique set of circumstances.

HRC Partners and CoC Partners:

- The Service Prioritization Decision Assistance Tool (SPDAT) is the assessment tool utilized for this system.
- The SPDAT will utilize 15 domains for individuals and 20 for families to determine an acuity score that will help inform Navigators and Providers about the following :
 - ✓ People who will benefit most from Permanent Supportive Housing
 - ✓ People who will benefit most from Rapid Re-Housing
 - ✓ People who are most likely to end their own homelessness with little to no intervention on your part

- ✓ Which areas of the person’s life that can be the initial focus of attention in the case management relationship to improve housing stability.
- ✓ How individuals and families are changing over time as result of case management process.
- The SPDAT will be integrated into the HMIS System and each agency will ensure data is being maintained and monitored.
- The HRC Partners will provide a system of care that allows clients to give feedback on suggestions and improvements of the Intake and Assessment Process.
- The HRC Partners will ensure that the SPDAT is not used to :
 - Provide a diagnosis
 - Assess current risk or be a predictive index for future risk
 - Take the place of other valid and reliable instruments used in clinical research and care

CoC Partners that receive federal CoC and ESG funds and any local funds required by the funder must participate in the Coordinated Assessment process and track data in the Client Management Information System (CMIS). Only Domestic Violence providers are exempt from the CMIS required as per Florida Statute and Federal regulations. CoC partners receiving federal CoC and ESG funds or any other local funds dedicated to homeless services must fill vacant beds based on acuity from highest to lowest as per CPD-14-012.

PREVENTION / DIVERSION (Category 2 Homeless Definition)

According to the National Alliance to End Homelessness many people seeking homeless assistance still have an opportunity to remain in their current housing situation, whether it’s their own housing or the housing of a friend, relative, acquaintance or coworker. In light of this prevention and shelter diversion are key interventions in the fight to end homelessness. Immediate screening for these possibilities at entry is an important tactic, and can preserve emergency beds for individuals/households that truly have nowhere else to go. Access to rental subsidies and case management at entry is often enough to ensure the household successfully remains housed.

While prevention and diversion are two separate concepts, they are utilized almost interchangeably in this strategy, as they both focus on preventing homelessness. Prevention targets people at imminent risk of homelessness, diversion targets people as they are applying for entry into shelter, and rapid re-housing targets people who are already homeless.

Once an individual/household enters into the system, they should be assessed to determine what housing needs they have. To determine which individuals/households are appropriate for

prevention/diversion, Navigators can ask applicants a series of questions during the assessment, such as those delineated below.

Client :

Clients who are being referred for prevention/diversion will be asked:

- Where did you sleep last night? *If they slept somewhere safe where they could potentially stay again, this might mean they are good candidates for diversion*
- What other options do you have for the next few days or week? *Even if there is an option outside of shelter that is only available for a very short time, it worth exploring if this housing resource can be used.*
- (If staying in someone else’s housing) What issues exist with you remaining in your current housing situation? Can those issues be resolved with financial assistance, case management, etc? *If the issues can be solved with case management, mediation, or financial assistance (or all of the above), diversion is a good option.*
- (If coming from their own unit) Is it possible/safe to stay in your current housing unit? What resources would you need to do that (financial assistance, case management, mediation, transportation, etc.)? *If the individual or family could stay in their current housing with some assistance, systems should focus on a quick prevention-oriented solution that will keep the individual or family in their unit.*

Providers :

Referrals to prevention/diversion providers must be at imminent risk of homelessness AND meet the following threshold.

- No appropriate subsequent housing options have been identified;
- The household lacks the financial resources to obtain immediate housing or remain in its existing housing; and
- The household lacks support networks needed to obtain immediate housing or remain in its existing housing

HRC Partner Agency :

The following list includes some, but not all risk factors that may be considered when determining imminent risk of homelessness. SPDAT will be utilized to determine acuity of the risk factors (scores 0-5 for families and 0-4 for individuals):

- Eviction within two weeks from a private dwelling (including housing provided by family or friends)
- Residency in housing that has been condemned by housing officials and is no longer meant for human habitation
- Sudden and significant loss of income

- Sudden and significant increase in utility cost
- Mental health and/or substance abuse issues
- Physical disabilities and other chronic health issues including HIV/AIDS
- Severe housing cost burden (greater than 50% of income for housing costs);
- Homeless in last 12 months
- Young head of household (under 25 with children or pregnant)
- Current or past involvement with child welfare, including foster care
- Pending foreclosure of rental housing
- Extremely low income (less than 30% of AMI);
- High overcrowding (the number of person exceeds health and/or safety standards for housing unit size)
- Past institutional care (prison, treatment facility, hospital)
- Recent traumatic life event, such as death of a spouse or primary care provider, or recent health crisis that prevented the household from meeting its financial responsibilities.
- Credit problems that preclude obtaining of housing or
- Significant amount of medical debt.

Some participants may not be good candidates for diversion programs due to a lack of safe and appropriate housing alternative and require immediate admittance to shelter, e.g. client fleeing domestic violence. A client's safety should always be the top consideration when developing an individual /household referral to a program.

RAPID REHOUSING

Generally, rapid re-housing is intended to assist eligible participants to quickly obtain and sustain stable, permanent housing. Effective rapid re-housing requires case management and financial assistance, as well as housing search and locations services. Support and duration of service are tailored to meet the needs of each household and each household has a lease in their name and is connected to mainstream resources in the community in which they reside.

Clients :

Eligible households must:

- Be literally homeless as defined by HUD
- Be prepared to put together a reasonable plan that shows how they are going to maintain housing once housing assistance has ended, a budget, a financial worksheet and or a narrative description of changes in household circumstances that made them homeless.

- Entry is based on SPDAT Acuity score (highest to lowest)

Providers :

Providers who are funded for rapid re-housing:

- Will utilize the **“Progressive Engagement”** methodology; that is, providers will determine the amount of rent and utility assistance and/or supportive services that a household will receive using the progressive engagement approach. Household will be asked to identify the minimum amount and duration of assistance needed to achieve housing stability. If it becomes clear that a rapid re-housing intervention is insufficient and or inappropriate for a particular household, the provider will work with the Navigator and/or other housing provider to find a more suitable program.
- Households should be housed within 30 days of acceptance into the program.
- Providers are expected to remain engaged with the household from first contact to program exit as per the CoC approved Rapid Re-Housing Standards.

CoC Partners:

The following process will be used to refer clients to any Rapid Re-Housing program. Providers will receive referrals from any of the following sources, provided they have been assessed by the Navigator and all eligibility and vacancy information is up to date in HMIS.

- Coordinated Access Point and/or Outreach Workers
- Shelters
- Transitional Housing Programs

All households being referred for Rapid Re-Housing must be assessed by a Navigator. While they may be identified through other resources, e.g., shelter or transitional housing provides, McKinney-Vento Liaisons in school districts, or other service providers, they will require screening and assessment through the HRC Coordinated Intake and Assessment System. School Liaisons can conduct the SPDAT and provide this information to the Navigator to be included on Rapid Re-Housing Placement Priority List.

- Navigators are responsible for gathering documentation for verification of homeless status.
- All Rapid Re-Housing clients must be entered into HMIS by the Navigator once the provider has confirmed entry into the program. Information should all include all HUD required data elements.

HOUSING AND/OR MORE INTENSIVE PROGRAM REFERRAL

Participants unable to be served by prevention, diversion or rapid re-housing programs will most likely need more intensive housing and service interventions, such as transitional housing or permanent supportive housing. Those fleeing domestic violence that are not eligible or appropriate for prevention and rapid re-housing services may fall into this category of needing more intensive service intervention, and should be referred to a domestic violence provider prior to intake and/or HMIS data entry.

Table 1 below delineates the characteristics of Permanent Supportive Housing and Transitional Housing Programs.

Characteristics of Transitional Housing & Permanent Supportive Housing Programs

Programs & Characteristics	Transitional Housing	Permanent Supportive Housing
Length of Stay	Maximum stay 24 month	No time limit
Occupancy Agreement	Participant are clients , not tenants and sign an occupancy or program agreement instead of a lease	Participant have a lease
Service Requirements	Services are required	Services are optional
Eligibility	Applicant must meet HUD's definition of homeless	Applicant must meet HUD's definition of homeless and member of the household must have a disabling condition

Provider:

Transitional Housing: programs that provide transitional housing to individuals and/or families, usually for a period of four to twenty-four months along with supportive services to help them become self-sufficient. In addition to providing a place to live, transitional housing providers should help participant to increase their life management skills and resolve the problems that have contributed to their homelessness. Individuals/Households who are homeless and have two or more of the following barriers are appropriate for referral to Transitional Housing:

- Domestic Violence victims fleeing a domestic violent situation
- youth (18-24)
- No income
- Poor rental history
- Sporadic employment history
- No high school diploma or GED
- History of homelessness
- Poor rental history (i.e current eviction, rent/utility arrears)

Permanent Supportive Housing: As a minimum, candidates for Permanent Supportive Housing must meet the following basic requirements:

- Literally homeless
- Lacks the resources to obtain housing
- Has a member of the household with a severe or significant disabling condition
- Qualifies as a high need based on the SPDAT
- Priority is given to those meeting the definition of homelessness

Permanent Supportive Housing is targeted to individuals/households who need services in order to maintain housing and there is prioritization for those who have been homeless for long periods of time or have experienced repeat episodes of homelessness as defined as chronic homeless per HUD.

CoC Partner Agencies :

The navigator provides: needed housing navigation services, frequent communication with the client and serves as the primary liaison between the client and the housing provider. The CoC Partner Agency is responsible for overseeing and ensuring that:

- Advocacy and services to collect required housing documentation are provided
- A climate of trust is created and maintained between clients and navigators.
- A current housing inventory is maintained within HMIS
- Clients are housed based upon a prioritization determination; that is, those who score on the SPADAT as the most vulnerable will be prioritized for housing depending on the availability of housing and services. Legacy programs with beds not dedicated to CH must prioritize the beds for CH individuals and Families as bed become available.

If the Partner Agency is denying the placement, the Agency must submit in writing the reasons for denial to the HRC Partners.

UNACCOMPANIED YOUTH AND YOUNG ADULTS

Unaccompanied youths is a fast growing and underserved sub- populations, in our community.

Clients:

Unaccompanied Youth and Young Adults are defined as youth (ages 13-17) and young adults (ages 18-24) who are unaccompanied by a parent or guardian and are without shelter where appropriate care and supervision are available, whose parent or guardian is unable or unwilling to provide shelter and care, or who lack a fixed, regular and adequate nighttime residence. Undocumented unaccompanied youth and young adults may also be served under these provisions except where exclusions are noted. Unaccompanied youth may be encountered

during outreach but would not enter the Homeless Resource Center due to their age. (City provisions prevent anyone under 18 from entering the program unless they had legally been as an emancipated as an adult. Those under 18 would be connected to the appropriate program based on their age and circumstances.

Providers:

Providers of services for unaccompanied youth and young adults should be able to provide safe and high quality housing and supportive services (scattered-site independent apartments, host homes, and shared housing) to youth and young adults experiencing homelessness that involve integrated affordable housing, intensive strength-based case management, self-sufficiency services, trauma informed care, and positive youth development approaches.

HRC Agency:

All housing service referrals for unaccompanied youth and young adults must be screened and assessed. The HRC Agency is responsible for overseeing and ensuring that:

- Young adults willingly engage with coordinated intake for a screening and when appropriate, a full SPDAT.
- Low barriers of entry for this highly vulnerable population are necessary.
- Navigators consult with expert providers of this population when conducting intake to properly match clients and providers, and reduce the risk of flight for this highly vulnerable population.

PROGRAM EVALUATION

Coordinated Intake and Assessment is one of many projects within our community that addresses the needs of individuals and families that are at risk or experiencing homelessness within our communities. The HRC Partner Agencies will evaluate the effectiveness as well as required HEARTH Act outcomes by utilizing data from HMIS. As recommended by the National Alliance to End Homelessness, the HRC Partner Agencies will track progress in the following areas to evaluate the Coordinated Intake and Assessment process:

- Length of stay, particularly in shelter: If participants are referred to the right interventions and those interventions have the necessary capacity, fewer individuals and families should be staying in shelter waiting to be moved elsewhere. Also if clients are referred immediately to the right provider, over time, clients will likely spend less time jumping from program to program looking for help, which could reduce their overall length and/or repeated episodes of homelessness.
- New entries into homelessness: if every individual and family seeking assistance coming through the front door and the front door has prevention and diversion resources

available, more people should be able to access these resources and avoid entering a program unnecessarily.

- Repeat episodes of homelessness: If clients are sent to the intervention that is the best suited to meet their needs on the first time, families are more likely to remain stably housed.

To track the outcomes summarized above, the CoC Lead Agency will analyze the following Performance Measures annually.

- 1) PBC CoC will reduce the number of person experiencing homelessness.
 - a. Reduction in the total number of person experiencing homelessness
 - b. Reduction in the total number of persons experiencing first time homelessness.
- 2) PBC CoC will reduce the length of homelessness episodes
 - a. Reduction in the mean length of homelessness episode for individuals
 - b. Reduction in the mean length of homelessness episode for families with children
 - c. Reduction in the mean length of homelessness episode for youth
- 3) PBC CoC will reduce the number of persons returning to homelessness.
 - a. Reduction in return to homelessness within one year following exit
 - b. Increase in exits to permanent housing
 - c. Increase in income at exit

Measuring the success of this system and transparency with the community and providers will be a key to the success of coordinated assessment process. The CoC Lead Agency will summarize the data annually. The performance measures are utilized for all CoC programs regardless of funding source. For CoC funded and ESG funded programs, these criteria will be utilized for consideration for renewal or new projects based on the program type.

Moving forward, the CoC Lead Agency will expand the evaluation of outcomes by establishing mechanisms to monitor the quality of service through system-wide monitoring. For example, once a client enters shelter an assessment is to be completed within 72 hours. Procedures will be built into the monitoring system to determine how often this goal is met. This will allow for ongoing monitoring of the quality of services and how the program and Providers are able to follow through with this goal.

As part of the evaluation process, as recommended by the National Alliance to End Homelessness, the CoC Lead Agency will set a goal to establish an integrated feedback loop

that involves using information gained from these assessments to make any necessary program/process adjustments to the system. Additionally, the CoC Lead Agency will continue working to develop data tools to ensure overall system efficiency and effectiveness.

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