



FILM AND
TELEVISION
COMMISSION

MEMORANDUM

TO: Jonathan Brown, Director, Department of Economic Sustainability (DES)

FROM: Michelle Hillery, Deputy Film Commissioner, Palm Beach County Film & Television Commission (FTC)

CC: Verdenia Baker, County Administrator, Palm Beach County
Chuck Elder, Film Commissioner, FTC
FTC Board of Directors

DATE: October 6, 2017

RE: Fourth Quarterly Report for DES Tech Prep Contract – FY2017

Included you will find the FTC's fourth quarterly report for the Palm Beach County Department of Economic Sustainability Contract for Tech Prep.

Attached you will find:

- ❖ Performance Outcome Reporting Form
- ❖ Third, Fourth and Cumulative cash, in-kind, and grant matching dollars report

Please feel free to call me with any questions or if you need additional information at 561.233.1000.

Thank you.

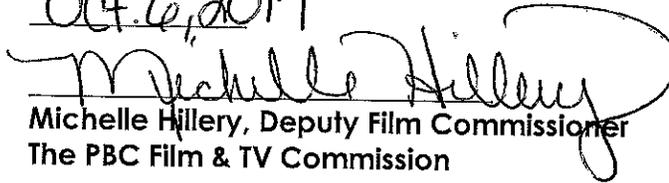
A handwritten signature in black ink, appearing to be "MH", enclosed in a circular scribble.

**EXHIBIT C
REPORTING FORM**

Date

Oct. 6, 2017

Signature


Michelle Hillery, Deputy Film Commissioner
The PBC Film & TV Commission

Reporting Period:

REPORTING PERIOD	DUE DATE
<input type="checkbox"/> First Quarter: October 1, 2016 to December 31, 2016	January 14, 2017
<input type="checkbox"/> Second Quarter: January 1, 2017 to March 31, 2017	April 14, 2017
<input type="checkbox"/> Third Quarter: April 1, 2017 to June 30, 2017	July 14, 2017
<input checked="" type="checkbox"/> Fourth Quarter: July 1, 2017 to September 30, 2017	October 14, 2017

PERFORMANCE OUTCOME

Provide *cumulative* quarterly information and supportive documentation about the following contract deliverables specified in Exhibit "A" and other pertaining activities. Report the *status of completion* of each performance measure as completed, ongoing or pending.

1. Production of the 2017 Student Showcase of Films Competition & Awards Ceremony.

Status: **COMPLETED**

The 22nd annual Student Showcase of Films was held on March 10, 2017, in the Keith C. & Elaine Johnson Wold Performing Arts Center at Lynn University in Boca Raton, Florida. The red-carpet festivities began at 9:15am with the live awards showing starting promptly at 10:30am to a standing-room-only crowd of over 750 attendees. A full report was previously provided in the 2nd Quarterly Report (April 14, 2017).

Dates have been secured for the 2018 SSOF – April 4th and 5th for load-in/rehearsal and April 6th for the live awards show. Lynn University has committed to host and sponsor the 2018 Student Showcase of Films, making it the eighth consecutive year. Additionally, the following sponsors have committed to the 2018 SSOF: Film Florida (\$500 for the Sara Fuller Scholarship), Information Television Network (\$500 for the Mental Health Awareness PSA Award), Keep Palm Beach County Beautiful (\$1,000 for the Environmental PSA Award) and Michael Chasin (\$500 for The Fred and Nellie Chasin Screenwriting Scholarship).

2. Award \$10,000 in scholarships to the Student Showcase of Films winning student filmmakers and/or film programs.

Status: **COMPLETED**

Eighteen students/teams were awarded a total of \$12,500. Film Florida contributed a \$500 scholarship for the Sara Fuller Award, Michael Chasin contributed a \$500

screenwriting scholarship in the name of his parents, The Fred and Nellie Chasin Screenwriting Scholarship, Keep Palm Beach County Beautiful, Inc. contributed \$1,000 (a 100% increase over last year) for the Keep Palm Beach County Beautiful Environmental PSA Award and Information Television Network contributed \$500 for the "Know Difference" Mental Health Awareness PSA Award.

3. A half hour TV show, *The Student Showcase of Films Special Edition*.

Status: **COMPLETED**

The 30-minute TV Show, *The Palm Beach International Film Festival's Student Showcase of Films Review*, DVD was previously provided in the 2nd Quarterly Report (April 14, 2017). Neil London of SuperCar Week produced a two-part video of the 22nd Annual Student Showcase of Films Live Red Carpet Awards Show highlighting their involvement in the event and providing additional exposure for the SSOF, DVD was previously provided in the 3rd Quarterly Report (July 14, 2017). PBCTV Channel 20 Special Edition Program presented the 22nd Annual Student Showcase of Films with special guests SSOF Executive Producer and Deputy Film Commissioner Michelle Hillery and SSOF Producer Christopher Cobb, DVD was also previously provided in the 3rd Quarterly Report (July 14, 2017).

THIRD & FOURTH QUARTER

The FTC secured an estimated total of \$21,393 in cash, in-kind and grant matching dollars for the third and fourth quarter. The total grant matching contribution for this contract year totaled \$133,175 which represents a 2% increase over last year.

A. Grant Matching:

Staff Member	Number of Hours Worked	Equivalent Salary Value
Chuck Elder, FTC	40	\$2,846
Michelle Hillery, FTC	200	\$7,730
Christy Andreoni, FTC	60	\$1,498
Phyllis Man, FTC	10	\$270
Kelly King, FTC	70	\$1,429
Chris Cobb, FTC	200	\$4,456
Alberto Jordat, FTC	40	\$753
Ian Saylor, FTC	20	\$376
Hilary Webber, FTC	30	\$535
TOTAL	670	\$19,893

B. In-Kind Contribution:

Type of Contribution	Description	Cash or Equivalent Dollar Value
Computer Station	FTC Paid: \$125 per month x 12 Months	\$1,500
FY17 Third & Fourth Quarter TOTAL		\$21,393

FY17 CUMULATIVE NUMBERS (Including all FOUR quarters)

FY17 Cumulative Staff Numbers Worked	Equivalent Salary Value
1,945	\$55,400
FY17 Cumulative In-Kind Contribution	Cash or Equivalent Dollar Value
	\$77,775
FY17 Grand Total MATCHING/IN-KIND Dollars	\$133,175
FY17 DES Contract Amount	\$50,000
FY17 TOTAL PROGRAM VALUE	\$183,175