



SOLICITATION SIGNATURE PAGE

(Please attach to Goal Setting Worksheet and API Recommendation Form)

Presented at GSC Meeting: October 15, 2025

Department/Division WATER UTILITIES - Procurement Division
AIR RELEASE VALVES (old cma 24041)

Project Name/Number _____

Contract Manager Pamela S. Giust

Phone/ E-mail (561) 493-6061

Estimated Date of Advertising 11/01/2025 Estimated Dollar Value of Project \$1,625,000.00/ 5yr

Type of Solicitation IFB

DEPARTMENT/DIVISION/OFFICE

SIGNATURE AND DATE

Originating Department/Division

 9/25/25

Department/Division Director



OEBO

 10/08/25

Goal Setting Committee Chairperson

Solicitation Review and API Recommendation

Department/Division _____

Project Name/Number _____

Contract Manager _____

Phone/e-Mail _____

Estimated Date of Advertising _____ Estimated Dollar Value of Project _____

Type of Solicitation _____

The following steps have been taken in the review of the scope of services and terms:

EARLY/FORMAL REVIEW*

- ☐ A review of the Terms and Conditions of the solicitation and contract has been reviewed and removed any language or conditions that may adversely impact S/M/WBE firms to respond.
- ☐ Special contract requirements are included due to the following:

- ☐ This solicitation has been reviewed to identify opportunities for De-Bundling or Aggregating to increase competition among S/M/WBE firms.
- ☐ This solicitation review has considered and determined this contract is sized to maximize S/M/WBE participation in the bidding process. The following steps were taken:

- ☐ The following opportunities have been combined to increase the competition among S/M/WBE firms:

- ☐ The selection criteria will not unnecessarily restrict competition or adversely impact the ability for S/M/WBE firms to respond or participate as subcontractors. The following steps were taken:

- ☐ The project will be advertised for a minimum of 30 days unless where practical or for a longer period if required by state law.
- ☐ Researched relative availability for the particular good or service at the prime and subcontractor levels.
- ☐ Consult with department management which API will create maximum opportunity for S/M/WBEs or prepare Waiver.
- ☐ Complete Goal Setting form with backup documentation.
- ☐ The originating department has determined there are no S/M/WBE subcontracting opportunities and have included documentation associated with the **No API** recommendation on the Goal Setting Worksheet.
- ☐ Forward to the OEBO for review.
- ☐ If the OEBO agrees, submit to the Purchasing or Originating Department.
- ☐ If the OEBO disagrees, change and submit to Purchasing or Originating Department.

MANDATORY REVIEW

Complete Department Goal Setting Form, attach to Solicitation Document and forward to the OEBO for the Goal Setting Committee.

*A Solicitation Signature Page should be attached and signed at each step of the review process.

GOAL SETTING

Project Summary Worksheet

Availability Adjustment/Weighting

This form has been modified subject to Emergency Ordinance 2025-014 approved on June 3, 2025, by the Board of County Commissioners

ORIGINATING DEPARTMENT: WATER UTILITIES DEPARTMENT

DATE: September 24, 2025

SOLICITATION NAME: AIR RELEASE VALVES

PROJECT No. 24041

TYPE OF SOLICITATION: IFB

CATEGORY: GOODS & OTHER SERVICES

SCOPE OF PROJECT:

Term Contract is required for the purchase and delivery of Air Release Valves used within the potable water and wastewater utility infrastructure; Warehouse inventory-stock item. Air Release Valves are established for approved manufacturers, as deemed by the Water Utilities Minimum Engineering & Construction Standards. Current Vendor unable to renew due to pricing. Contract to be re-solicited for 12 month period with four (4) renewal options available. Annual Usage \$325,000

COMMODITY CODE	PRIMARY DISCIPLINE/TRADE DESCRIPTION	ESTIMATED COST	PERCENTAGE OF PROJECT COST
8156265	Valves, Air Release	\$ 1,625,000.00	100.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
			0.00%
		\$1,625,000.00	100.00%

AVAILABILITY

COMMODITY	SBE	WBE	M/WBE	RACE/ETHNICITY				Total S/M/WBE	NON-S/M/WBE	TOTAL FIRM	PERCENT OF WORK
				AABE	NABE	HABE	ABE				
8156265	1								4	5	100.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
0									0		0.00%
Total	1								5	5	100.00%

GOAL SETTING

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PROJECT No. 24041

TYPE OF SOLICITATION: IFB

CATEGORY: GOODS & OTHER SERVICES

COMMODITY AVAILABILITY										WEIGHT
COMMODITY	SBE	WBE	M/WBE	AABE	NABE	HABE	ABE	Total- S/M/WBE	NON- SMWBE	
8156265	0.20000								0.80000	1.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
0	0.00000								0.00000	0.000
TOTAL	0.20000								0.80000	
X 1	20.00%								80.00%	

YTD UTILIZATION:

SBE	MBE	WBE	AABE	NABE	HABE	ABE

GOAL SETTING
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ORIGINATING DEPARTMENT: WATER UTILITIES DEPARTMENT

DATE: September 24, 2025

SOLICITATION NAME: AIR RELEASE VALVES

PROJECT No. 24041

TYPE OF SOLICITATION: IFB

CATEGORY: GOODS & OTHER SERVICES

AVAILABLE APIS:

SBE Price Preference

DEPARTMENT RECOMMENDED API:

SBE Price Preference

Pamela S. Giust

9/24/2025

DEPARTMENT REPRESENTATIVE NAME

Pamela S Giust

9/24/2025

DEPARTMENT REPRESENTATIVE SIGNATURE

OEBO RECOMMENDED API:

SBE Price Preference

Wen Fils-Aime

10/08/25

OEBO REVIEWER NAME

Wen Fils-Aime

10/08/25

OEBO REVIEWER SIGNATURE

GOAL SETTING COMMITTEE DETERMINATION

Ordinance Reference: _____

GOAL SETTING COMMITTEE CHAIRPERSON NAME

GSC DATE: _____

GOAL SETTING COMMITTEE CHAIRPERSON SIGNATURE

CMA 24041

8156265 - OSBD

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Search Criteria

Vendor ID:

Complete Vendor ID

City(ies):

Select a City

Company / DBA / Vendor Name:

Legal Business or Alias or Doing-Business-As or Vendor Name

Zip Code(s):

x 334

Commodity / Services:

x (8156265) Valves, Air Release

Email Address:

Email Address

Phone Number:

Enter a 10-digit phone Number

OSBD Vendors: ☒

Business Owner:

Firstname Lastname HINT: John Smith

Business Class:

Select a Business Class

 Search

 Search & Print

 Clear

 Download Entire Directory

Search Results

Page 1 of 1 (1 vendors)

Page Size: 25 ▼

Keyword Search:

 Excel

Vendor ID ↓	Company Name ↓	Alias / DBA Name ↓	Address ↓	Contact Name ↓	Emails ↓	Phone No ↓	View
VC0000125844	Utility Supply Associates, Inc.		140 Commerce Rd, Boynton Beach 33426-9364 140 Commerce Road, Boynton Beach 33426 140 Commerce Road, Boynton Beach 33426 140 Commerce Road, Boynton Beach 33426	BILL POTTS, BILL POTTS, BILL POTTS	sales@utilitysupplyassociates.com	561-493-9900, 561-493-9900, 561-493-9900	 Info

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The Code of Ethics defines a vendor as any person or entity who sells goods or services, or sells or leases real property to the County (includes pending proposals, offers or requests).

Vendors with pending bids, proposals, quotes or submittals may not appear on this list.

**** To register as a vendor, or for any vendor related questions please contact the Purchasing Department at 561-616-6800 or <https://pbcvssp.pbc.gov/vssprd/Advantage4>. (<https://pbcvssp.pbc.gov/vssprd/Advantage4>) ****

**** If you are a landlord working with the Community Services Department for rental assistance on behalf of your tenant, please contact 355-4792 or e-mail PBCLandlord@pbcgov.org (<mailto:PBCLandlord@pbcgov.org>) for assistance. ****

For questions **regarding the Code of Ethics**, please contact the Commission on Ethics at 561-355-1915 or ethics@palmbeachcountyethics.com (<mailto:ethics@palmbeachcountyethics.com>)

8156265 - UNIVERSAL

=5

Search Criteria

Vendor ID:

Complete Vendor ID

City(ies):

Select a City

Company / DBA / Vendor Name:

Legal Business or Alias or Doing-Business-As or Vendor Name

Zip Code(s):

x 334

Commodity / Services:

x (8156265) Valves, Air Release

Email Address:

Email Address

Phone Number:

Enter a 10-digit phone Number

OSBD Vendors: ☐

 Search  Clear

Search Results

Page 1 of 1 (5 vendors)

Page Size: 25

Keyword Search:

 Excel