

**OFFICIAL MEETING MINUTES
OF THE
COMMISSION ON AFFORDABLE HOUSING (CAH)
PALM BEACH COUNTY, FLORIDA**

DECEMBER 21, 2023

**THURSDAY
10:30 A.M.**

**100 AUSTRALIAN AVENUE
WEST PALM BEACH, FL**

MEMBERS:

Commissioner Mack Bernard
George "Adam" Campbell
Lynda Charles
Shirley Erazo
William "Elliott" Johnson
Ezra M. Krieg, Vice Chair
Tim Kubrick
Corey O'Gorman
Amy Robbins
Aquannette Thomas
Leonard "Len" A. Tylka, Chair

COUNTY STAFF PRESENT:

Carlos Serrano, Division Director II, Housing and Economic Development (HED)
Michael Sklar, Principal Planner, HED

PRESENT VIA WEBEX:

David Brandt, Executive Director, Housing Finance Authority, HED
Yvette Cueto, Planner II, HED
Elizabeth Jo Miller, Senior Planner, HED
Stefania Russell, Planner II, HED
Tessa Wattley, Real Estate Contract Analyst, HED

CLERK OF THE CIRCUIT COURT & COMPTROLLER'S OFFICE STAFF PRESENT:

Jillian Zalewska, Deputy Clerk

I. Call to Order

The chair called the meeting to order at 10:35 a.m.

II. Roll Call

Present: Adam Campbell, Lynda Charles, Ezra Krieg, Tim Kubrick,
Corey O'Gorman, Amy Robbins, and Len Tylka

Absent: Commissioner Bernard, Shirley Erazo, Elliott Johnson, and Aquannette Thomas

III. Approval of Remote Attendance

MOTION to approve remote attendance. Motion by Ezra Krieg, seconded by Corey O’Gorman, and carried 7-0.

IV. Approval of Agenda

MOTION to approve the agenda. Motion by Adam Campbell, seconded by Lynda Charles, and carried 6-0.

V. Approval of Minutes

MOTION to approve the October 19, 2023, meeting minutes. Motion by Ezra Krieg, seconded by Adam Campbell, and carried 7-0.

VI. Old Business

No old business was discussed.

VII. New Business

(CLERK’S NOTE: Commissioner Bernard joined the meeting via Webex.)

a. Public Comments on Draft 2023 Incentives Report

Mr. Serrano stated that the draft report had been posted online and that a notice was distributed to more than 300 contacts who had expressed interest in housing-related funding and issues. No responses were received.

There was no public comment.

b. Adopt 2023 Incentives Review and Recommendations Report

MOTION to adopt the 2023 Incentives Review and Recommendations Report. Motion by Corey O’Gorman, seconded by Amy Robbins, and carried 8-0.

c. CAH Schedule for 2024 Meetings

The members agreed to maintain the current schedule.

Mr. Tylka inquired what the commission should discuss at the next meeting.

Mr. Krieg proposed that the CAH select three items from the report to prioritize for the year. He also suggested including additional stakeholders, such as housing authorities and other affordable housing commissions, in the discussions.

Ms. Charles recommended that the members revisit the housing plan. She also discussed the possibility of collaboration between the County and municipalities.

Mr. Tylka suggested that the next meeting be utilized as a brainstorming session for the commission to select topics for the year and set a schedule.

Mr. Campbell inquired if the CAH would need to consider State Housing Initiative Partnership (SHIP) Program funds in the coming year.

Mr. Serrano replied that staff would present proposed allocations and changes to the Local Housing Assistance Plan in May or June, close to the start of the State fiscal year.

Commissioner Bernard stated that County staff was meeting to discuss changes to the housing plan and that more information regarding adoption of the plan would be available soon.

STAFF DIRECTION:

Mr. Tylka requested that Mr. Serrano distribute information regarding the outcome of County staff's meeting about the housing plan to the CAH members.

Mr. Serrano confirmed that the next CAH meeting would be held on January 18, 2024. He also stated that calendar invitations for the year would be sent to the members.

VIII. Member Comments

There were no member comments.

IX. Adjourn

MOTION to adjourn. Motion by Ezra Krieg, seconded by Adam Campbell, and carried 8-0.

At 10:47 a.m., the chair declared the meeting adjourned.

APPROVED: