

**OFFICIAL MEETING MINUTES  
OF THE  
COMMISSION ON AFFORDABLE HOUSING (CAH)  
PALM BEACH COUNTY, FLORIDA**

**NOVEMBER 3, 2021**

**THURSDAY**

**12<sup>TH</sup> FLOOR MCEADDY CONFERENCE ROOM  
GOVERNMENTAL CENTER  
WEST PALM BEACH, FL**

**10:41 A.M.**

**I. CALL TO ORDER**

**II. ROLL CALL**

**MEMBERS:**

Commissioner Mack Bernard – Absent  
John-Anthony Bogess – via WebEx  
George “Adam” Campbell  
Lynda Charles  
Timothy Coppage  
Corey O’Gorman  
William Elliot Johnson  
Ezra M. Krieg  
Amy Robbins  
Aquanette Thomas- via WebEx  
Leonard “Len” A. Tylka

**STAFF:**

Jonathan Brown, Director, Housing and Economic Sustainability (HES)  
Sherry Howard, Deputy Director, HES  
Sheila Brown, Planner II, HES  
Carlos Serrano, Director of Strategic Planning and Operations, HES

**ADMINISTRATIVE STAFF:**

Danielle Freeman, Deputy Clerk, Clerk of the Circuit Court & Comptroller’s Office

**III. APPROVAL OF AGENDA**

**MOTION to approve the agenda. Motion by Ezra Krieg, seconded by Corey O’ Gorman, and carried 10-0. Commissioner Bernard absent.**

#### **IV. OLD BUSINESS**

##### **IV.a. Draft Incentives Review and Recommendations Report**

Carlos Serrano, Director of Strategic Planning and Operations, gave a brief PowerPoint overview on the final draft of the annual incentives review. Staff was advised to incorporate changes that would be approved at the December meeting.

Discussion ensued regarding the incentive recommendations, creating a friendlier website and review their fee structures.

Mr. Krieg suggested that all reviews include verbiage that says report results to the Affordable Housing Commission.

**MOTION to modify verbiage for annual incentive review to include report results to the Affordable Housing Commission. Motion by Ezra Krieg, seconded by Elliot Johnson, and carried 10-0. Commissioner Bernard absent.**

Discussion continued regarding additional recommendations to the County.

**MOTION to recommend the County modify their website to include a direct link for Affordable Housing on their main page. Motion made by George “Adam” Campbell, seconded by Timothy Coppage. Commissioner Bernard absent.**

Discussion ensued regarding the objectives for the CAH next year and the following topics were mentioned:

- Arrange to meet with the other Affordable Housing Commissions; and
- review the CAH agenda for 2022 and make objectives clear.

Discussion continued regarding the following recommendations for the County:

- maintaining their current incentive strategy;
- accessory dwelling units
- reduction of parking
- flexible lot configurations
- street requirements;
- impacts on changes to the property development regulation;
- establishing processes prior to adopting policies and procedures;

- consult with the BCC concerning local jurisdictions and transportation providers;
- flexible zoning; and
- regularly updating and list surplus lands on County website.

**V. NEW BUSINESS-** None

**VII. MEMBER COMMENTS**

Discussion ensued regarding the CAH's schedule for next year, submitting ideas to Carlos first, allocation of SHIP funds, and the continuation of virtual attendance for meetings.

Mr. Serrano stated that the County Attorney said a physical quorum was needed and then a vote could be taken allowing virtual attendance via the web.

**MOTION to allow remote attendance via WebEx. Motion made by Elliott Johnson, seconded by Ezra Krieg, and carried 10-0. Commissioner Bernard absent.**

**VIII. ADJOURNMENT**

**MOTION to approve the adjournment. Motion by Elliott Johnson, seconded by Corey O'Gorman and carried 10-0. Commissioner Bernard absent.**

**At 11:31 a.m., vice chair declared the meeting adjourned.**

APPROVED: