



September 29, 2017

**To: City Managers, Palm Beach County Municipalities**

**SUBJECT: Property Assessed Clean Energy (PACE) Program in Palm Beach County**

**County Administration**

P.O. Box 1989

West Palm Beach, FL 33402-1989

(561) 355-2030

FAX: (561) 355-3982

www.pbcgov.com



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Board of County  
Commissioners**

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Mack Bernard

**County Administrator**

Verdenia C. Baker

At the August 15, 2017 meeting of the Board of County Commissioners (Board), the Board approved several resolutions and agreements that serve to establish a Countywide Property Assessed Clean Energy (PACE) program in Palm Beach County (County). The County joined the Florida Green Finance Authority, the Green Corridor Property Assessment Clean Energy District, the Florida Resiliency Energy District, and the Florida PACE Funding Agency (collectively the "PACE Providers"). The Countywide Program includes all residential and commercial properties within the County as explained below in detail.

The County PACE Ordinance (Ordinance) and the PACE provider agreements/resolutions (found at [discover.pbcgov.org/resilience/Pages/Frequently-Asked-Questions.aspx](http://discover.pbcgov.org/resilience/Pages/Frequently-Asked-Questions.aspx)) are applicable within unincorporated areas of the County and within all municipalities that have not adopted their own PACE ordinance or resolution. However, some municipalities have adopted their own PACE programs. Applicability of the County PACE program to all municipalities is clarified as follows:

- **If your municipality does not have a municipal ordinance addressing PACE and does not have any municipal PACE provider agreements/resolutions**, your municipality is governed by the County Ordinance and is included as a participating municipality in the County's PACE provider agreements/resolutions.
- **If your municipality has a municipal ordinance addressing PACE**, your municipality is not a participating municipality in the County PACE program and is not governed by the County Ordinance nor the County agreements/resolutions. This applies to Boynton Beach, Delray Beach, Golf, and West Palm Beach.
- **If your municipality does not have a municipal ordinance addressing PACE but does have an existing municipal PACE provider agreement(s)/resolution(s)**, your municipality can choose to either continue with its own municipal PACE program or affirm participation in the County PACE program by taking appropriate legislative action. This applies to Jupiter Inlet Colony, Lake Clarke Shores, Lake Worth, Lantana, Mangonia Park, North Palm Beach, Palm Beach Shores, Riviera Beach, and Tequesta.

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The County has made a few enhancements to the standard terms and conditions for the PACE provider agreements and some additional changes in County code, including terms related to 1) consumer protections, 2) indemnification, 3) governance, and 4) termination. The details of the consumer protections are contained in the attached ordinance, while the other items are included in the agreements with the PACE providers. The additional indemnification applies to all participating Cities and their officials in addition to the County and its officials.

If you have any questions about this memo or any of the attached documents, please contact Natalie Schneider at [nschneider@pbcgov.org](mailto:nschneider@pbcgov.org) or at 561-681-3812.

Sincerely,



Jon Van Arnam  
Deputy County Administrator

c: Palm Beach County Mayor and Commissioners  
Verdenia C. Baker, County Administrator  
Nancy L. Bolton, Assistant County Administrator  
Todd J. Bonlarron, Assistant County Administrator  
Faye W. Johnson, Assistant County Administrator  
Mo Thornton, City Manager, City of Atlantis  
Lomax Harrelle, City Manager, City of Belle Glade  
Leif Ahnell, City Manager, City of Boca Raton  
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Bobby Jurovaty, Alderman/Clerk, Town of Briny Breezes  
Dorothy Gravelin, Town Clerk, Town of Cloud Lake  
Neal de Jesus, City Manager, City of Delray Beach  
Michelle Suiter, Town Manager, Town of Glen Ridge  
Christine Thrower, Village Manager, Village of Golf  
Andrea McCue, City Manager, City of Greenacres  
Greg Dunham, Town Manager, Town of Gulf Stream  
Janice Rutan, Administrator, Town of Haverhill  
Valerie Oakes, Town Manager, Town of Highland Beach  
Michael Brown, Mayor, Town of Hypoluxo  
Joseph LoBello, Town Manager, Town of Juno Beach  
Lori Bonino, Interim Town Manager, Town of Jupiter  
John Pruitt, Town Administrator, Town of Jupiter Inlet Colony  
Dan Clark, Town Administrator, Town of Lake Clarke Shores  
John D'Agostino, Town Manager, Town of Lake Park  
Michael Bornstein, City Manager, City of Lake Worth  
Deborah S. Manzo, Town Manager, Town of Lantana  
William Underwood II, Town Manager, Town of Loxahatchee Groves  
Linda Stumpf, Town Manager, Town of Manalapan  
Kenneth Metcalf, Town Manager, Town of Mangonia Park  
Andrew Lukasik, Village Manager, Village of North Palm Beach  
James Titcomb, Town Manager, Town of Ocean Ridge  
Chandler Williamson, City Manager, City of Pahokee  
Thomas Bradford, Town Manager, Town of Palm Beach  
Ron Ferris, City Manager, City of Palm Beach Gardens  
Myra Koutzen, Mayor, Town of Palm Beach Shores  
Richard Reade, Village Manager, Village of Palm Springs  
Troy Perry, Interim City Manager, City of Riviera Beach

Ray Liggins, Village Manager, Village of Royal Palm Beach  
Leondrae Camel, City Manager, City of South Bay  
Bob Vitas, Town Manager, Town of South Palm Beach  
Michael Couzzo Jr., Village Manager, Village of Tequesta  
Paul Schofield, Village Manager, Village of Wellington  
Jeff Green, City Administrator, City of West Palm Beach  
Ken Cassel, City Manager, City of Westlake  
Richard Radcliffe, Executive Director, The Palm Beach County League of Cities