



ZONING COMMISSION ANNUAL ORGANIZATIONAL MEETING AND ELECTION OF CHAIR AND VICE CHAIR

Vista Center 1st Floor, Ken Rogers Memorial Hearing Room, VC-1W-47
2300 N. Jog Road, West Palm Beach, FL 33411

AGENDA

Opening Comments By Staff

Elections

- **Chair**
- **Vice Chair**

Procedural Issue Updates

1. Consent Agenda Procedures
2. Update on the Sunshine Law
3. Update on the Palm Beach County Code of Ethics and the Florida Code of Ethics for Public Officers and Employees (***Attachment A***)

Administrative Issues

1. Review of the 2018 Board Member Attendance Record (***Attachment B***)

Open Discussion

SUNSHINE LAW

Chapter 286.011 (the Sunshine Law) requires that all work of Public Boards and Commissions take place in the Sunshine.

1. Meetings must be held after reasonable notice,
2. Meetings must be open to the public, and
3. Minutes of the meetings must be taken.

The Sunshine Law applies to any gathering of two or more members of the same board to discuss some matter which is reasonably foreseeable to come before that board for action. Penalties

for violation of the Sunshine Law

1. A violation of the Sunshine Law is a noncriminal infraction, punishable by a fine not to exceed \$500.
2. A person who is a **member of a board or commission** who **knowingly** violates the Sunshine Law is guilty of a misdemeanor of the second degree punishable as provided in s. 775.082 or 775.083. **(Imprisonment not exceeding 60 days or \$500 fine or both).**
3. Removal from office. The governor may suspend someone from their elected or appointed office who is charged with violating the Sunshine Law.
4. Attorneys fees may be assessed against the members of a board or commission found by a court to have violated the Sunshine Law unless the individual seeks and follows the advice of the board attorney prior to the alleged violation.
5. A court can void a resolution, rule, regulation or formal action taken by a government in violation of the Government in the Sunshine Law.

Town of Palm Beach v. Gradison, 296 So. 2d 473 (Fla. 1974) (town zoning ordinance was declared void because citizen committee established to assist in preparation of the ordinance violated the Sunshine Law).

Contact Information for Sunshine

Law: Bob Banks

Chief Land Use County Attorney

Palm Beach County Attorney's
Office 301 N. Olive Avenue, Suite
601

West Palm Beach, FL
33401 561-355-4190

CONTACT INFORMATION FOR ZONING COMMISSIONERS REGARDING ETHICS ISSUES

Palm Beach County Commission on Ethics

The staff of the Palm Beach County Commission on Ethics answers questions

Regarding the Palm Beach County Code of Ethics. The Commission issues advisory opinions upon request. The phone number for the Commission on Ethics is 561-355-1915 or 877-766-5920.

E-mail: ethics@palmbeachcountyethics.com

Florida Ethics Commission

The legal staff of the Florida Commission on Ethics will answer questions regarding the Florida Ethics laws. The Commission issues form legal opinions. The phone number for the Commission is 850-488-7864.

County Attorney's Office

Bob Banks

Chief Land Use County
Attorney 561-355-4190

rbanks@pbcgov.org



ZONING COMMISSION HEARING ATTENDANCE CHART

From: 02/01/2018 To: 02/01/2019

	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19
1 Amir Kanel Zoning Commissioner	X	X	X	X	X	X	X	A	X	X	X	X
2 John Kern Zoning Commissioner									X	X	X	X
2 Joseph Snider Zoning Commissioner	X	X	X	X	X	A	X	A				
3 Barbara Katz Zoning Commissioner	X	X	X	X	X	X	X	X	X	X	U	A
4 Sam Caliendo Zoning Commission	X	X	X	X	X	A	X	U	A	X	X	X
5 Sheri Scarborough Zoning Commissioner	X	A	A	A	X	X	X	X	X	U	X	X
6 Carmine Priore Zoning Commissioner	X	X	X	A	A	A	A	A	.			
6 Marcelle Griffith Burke Zoning Commissioner									X	X	X	X
7 Alex Brumfield Vice Chair	X	X	X	X	X	X	X	X	A	X	X	A

X - Present

U - Unexcused absence

erZB / AppRepHearingAttendanceChart.rpt

A - Absent

NR - Attendance not required - had quorum

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Zoning Commission - HEARING ATTENDANCE CHART

From: 02/01/2018 To: 02/01/2019

	Feb-18	Mar-18	Apr-18	May-18	Jun-18	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19
8 Mark Beatty Chair	X	X	X	X	X	X	X	X	X	X	X	X
9 Robert Currie Zoning Commissioner	A	X	X	A	X	A	A	X	X	X	A	A