

EXHIBIT A

**PALM BEACH COUNTY
LAND DEVELOPMENT REGULATION ADVISORY BOARD (LDRAB)**

Minutes of February 23, 2011 Meeting

On Wednesday, February 23, 2011 the Palm Beach County Land Development Regulation Advisory Board (LDRAB), met in the First Floor Conference Room (VC-1W-47), at 2300 North Jog Road, West Palm Beach, Florida.

A. Call to Order/Convene as LDRAB

1. Roll Call

Chair Wes Blackman called the meeting to order at 2:00 p.m. Ann DeVeaux, Code Revision Zoning Technician, called the roll.

Members Present: 15

Wesley Blackman (PBC Planning Congress)
David Carpenter (District 2)
Raymond Puzzitiello (Gold Coast Build. Assoc.)
Jose Jaramillo (AIA)
Rosa Durando (Environmental Organization) **
Michael Cantwell (PBC Board of Realtors)
Gary Rayman (Fl. Soc. of Prof. Land Surveyors)
Maurice Jacobson (Condominium Assoc.)
Terrence Bailey (Florida Eng. Society) ***
Joanne Davis (District 1)
Barbara Katz (District 3)
Jim Knight (District 4) *
Lori Vinikoor (District 5)
Martin Klein (District 7)
Robert Schulbaum (Member At Large, Alternate)

Members Absent: 1

Mike Zimmerman (District 6)

Vacancies: 3

Vacant (League of Cities)
Vacant (Assoc. General Contractors of America)
Vacant (Member At Large, Alternate)

County Staff Present:

Leonard Berger, Assistant County Attorney
Maryann Kwok, Chief Planner, Zoning
William Cross, Principal Site Planner, Zoning
Monica Cantor, Senior Site Planner, Zoning
Ann DeVeaux, Zoning Technician, Zoning
John Rupertus, Senior Planner, Planning

2. Additions, Substitutions, and Deletions

N/A

3. Elections – Chair and Vice Chair

Motion to nominate Wes Blackman as Chair and David Carpenter as Vice Chair by Martin Klein, seconded by Maurice Jacobson. The motion passed unanimously (12-0).

4. Motion to Adopt Agenda

Motion to adopt by Martin Klein, seconded by Maurice Jacobson. The motion passed unanimously (12-0).

5. Adoption of November 17, 2010 Minutes (Exhibit A)

Motion to adopt by Martin Klein, seconded by Raymond Puzzitiello. The motion passed unanimously (12-0).

B. Annual Organization Discussion

1. Meeting Procedures

Mr. Berger gave an overview of Roberts Rules of Order (Exhibit B), the Working in the Sunshine guide (Exhibit C-1), and the Palm Beach County Code of Ethics (Exhibit C-2). He pointed out that Working in the Sunshine requires that any meetings or discussions between LDRAB members must be conducted as public meetings. He explained that the Palm Beach County Code of Ethics is very stringent and if followed one would be in compliance with the State Code of Ethics. LDRAB members were reminded to check agendas prior to meetings to determine if they have conflicts of interest with topics to be discussed.

* Jim Knight arrives at 2:12 p.m.

Mr. Cross provided an overview of two separate amendments proposed to the LDRAB Rules of Procedure (Exhibit D). The first addressed the relocation of Art 17, Decision Making Bodies to new Art. 2.G, Decision Making Bodies, with amendments to references

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to LDRAB. Also proposed is an amendment to Article V, Subcommittees, to revise membership composition to: eliminate requirement to include non-LDRAB members on the subcommittee, reduce minimum number of members from three to two, only require a minimum of one LDRAB member, and simplify language allowing other interested parties to be appointed by LDRAB majority vote.

Motion to adopt amendments by Martin Klein, seconded by Maurice Jacobson. The motion passed unanimously (13-0*).

2. 2010 Attendance

Mr. Cross summarized the 2010 Attendance Report (Exhibit E) and attendance requirements. Mr. Berger responded to a question about excused absences, and clarified that there are no provisions for excused absences for any County Boards. While the Rules of Procedure have provisions to allow for participation by phone, this does not constitute attendance and quorum is determined by those physically in attendance. Notable mention was given to the perfect attendance record of Ms. Vinikoor and Mr. Puzzitiello in 2010.

3. 2011 Board Members

Mr. Cross reviewed the 2011 Board Membership (Exhibit F) and noted that the vacancy for the Florida Engineering Society was filled by Mr. Terrence Bailey. Both the League of Cities and Association of General Contractors of America seats have been vacant for quite some time, regardless of multiple requests for nominations. It was noted that there were three nominations for the 2nd Alternate position and that approval was anticipated sometime in March or April.

** Rosa Durando arrives at 2:20 p.m.

4. 2011 Meeting Schedule

Mr. Cross highlighted the 2011 LDRAB meeting schedule (Exhibit G). He clarified that at this time Zoning is not expecting to have meetings in June or July unless unexpected amendments are needed.

5. 2011 Work Plan

Mr. Cross gave an overview of the 2011 Work Plan which includes deadlines/scheduling and a summary of the proposed amendments for Round 2011-01 (Exhibits H & I). He explained the topics for the subcommittees (Exhibit J) that would be established for Round 2011-01 and 2011-02 and requested LDRAB participation. The list of subcommittee's currently needed for 2011, where as follows: 2011-01 – Pain Management Clinics, Renewable Energy (Wind), and, Urban Redevelopment Area Overlay (URAO); and, 2011-02 – Use Regulations.

Mr. Cross related that Mr. David Mackarey, President of the PBC Pharmacy Association requested to be a member of the Pain Management Clinics subcommittee, and Mr. Cliff Hertz for the Renewable Energy subcommittee. The following LDRAB and non-LDRAB members were considered for subcommittee membership:

Pain Management Clinics	Urban Redevelopment Area Overlay (URAO)	Renewable Energy (Wind)	Use Regulations (Round 2011-02)
Robert Schulbaum	Wes Blackman	Michael Cantwell	Wes Blackman
Lori Vinikoor	Mike Cantwell	David Carpenter	Michael Cantwell
David Mackarey	David Carpenter	Joanne Davis	Rosa Durando
	Joanne Davis	Rosa Durando	Jose Jaramillo
	Jose Jaramillo	Maurice Jacobson	Raymond Puzzitiello
	Barbara Katz	Barbara Katz	Jim Knight
	Jim Knight	Raymond Puzzitiello	
	Raymond Puzzitiello	Lori Vinikoor	
		Cliff Hertz (1)	

(1) Note: Mr. Hertz clarified at the March 2, 2011 Renewable Energy (Wind) Subcommittee meeting that he does not want to be a member, but rather an Interested Party.

Motion to adopt subcommittee members by Martin Klein, seconded by Maurice Jacobson. The motion passed unanimously (14-0**).

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*** Terrence Bailey arrives at 2:53 p.m.

6. Code Revision Webpage General Information

Mr. Cross highlighted the changes to the Code Revision Webpage (Exhibit K).

C. Public Comments

Alex Larson and Patricia Curry expressed their concerns regarding the timely posting of the meeting agenda on the County's webpage. Ms. Cantor explained that the agenda and attachments had been posted the week prior; however, there were some technical difficulties with the website.

D. Staff Comments

N/A

E. Adjourn

The Land Development Regulation Advisory Board meeting adjourned at 2:57 p.m.

Recorded tapes of all LDRAB meeting are kept on file in the Palm Beach County Zoning/Code Revision office and can be requested by contacting the Code Revision Section at (561) 233-5213.

Minutes drafted by:

Ann DeVeaux, Zoning Tech.



Name (signature)

3-8-11

Date