



GENERAL APPLICATION ADMINISTRATIVE PROCESSES

Check (✓) type of application:

Date of Event: _____

- [] Concurrency Determination (Separate Not DRO or PH)
[] CLF - Type 1 & Type 2 (RM Zoning District only)
[] Potentially Buildable Lot
[] Unity of Title Release
[] Reasonable Accommodation
[] Other
[] Temporary Use
[] Temporary Sign

In the box below, provide a brief and specific description of the request, (begin with "To allow..."):

[Empty box for request description]

1. PROPERTY LOCATION

- A. Control #: _____ Control Name: _____ Application Name: _____
B. Property Control Number (PCN): List additional PCN(s) on separate sheet and attach to application PCN: _____
C. Section/Township/Range: ___ / ___ / ___ Gross Acreage of Subject Property: _____ Gross Acreage of Affected Area: _____
D. Location of Subject Property (proximity to closest major intersection or road): _____
E. Address: _____ Project No: _____
F. Subdivision Name: _____ Plat Name: _____
G. Water/Sewer Provider: _____ Drainage District: _____
H. Is Subject Property located in an Overlay District or Zone? If yes, provide the District or Zone: _____
I. What is the Use/Type of Development: _____ Square Footage/Number of Units: _____

2. FUTURE LAND USE AND ZONING DISTRICT

- A. Current Zoning District: _____ Future Land Use (FLU): _____
B. Existing Use(s) on Subject Property: _____ Proposed Use(s): _____

3. APPLICANT INFORMATION

Applicant's Name: _____
Address: _____ City _____ State _____ Zip _____
Phone: _____ Fax: _____ Email: _____

Current Property Owner(s): _____
Address: _____ City _____ State _____ Zip _____
Phone: _____ Fax: _____ Email: _____

[] Check (X) here if the applicant is a contract purchaser. Consent is required from the contract purchaser if a contract is pending to purchase the subject property. Consent is required from all property owners, or Homeowners or Property Association (HOA or POA) if the subject property is under common ownership or if the request is to modify a prior approved Development Order of the property (i.e. condition of approval, parking requirements, etc.)

Agent*: _____ Name of Firm: _____
Address: _____ City _____ State _____ Zip _____
Phone: _____ Fax: _____ Email: _____

*All correspondence will be sent to agent unless otherwise specified.