



Palm Beach County Building Division
2300 N Jog Road
West Palm Beach, Florida 33411
Phone: (561) 233-5101
Fax: (561) 233-2200

Project Name: _____

Property Control Number (PCN): _____

Building Code/Life Safety Code Requirements Acknowledgement Form (B-DRO-001)

Applicant (owner/developer/owner agent) is responsible to provide the below information to design professional for incorporation into final design. **Failure to do so may result in approval delay and project redesign.** A meeting with building staff may be required prior to permit application submittal.

1. The applicant is responsible to provide a code and life-safety code analysis for the proposed/existing structure(s) which includes at a minimum the following information: (see 2017 Florida Building Code Building 6th Edition)
 - a. The proposed or existing Type of Construction as reflected in Section 602.
 - b. The proposed or existing building height and number of stories allowed by Sections 504.3 and 504.4.
 - c. The proposed or existing building area total and per story as allowed by Section 506.2
 - d. The proposed or existing building occupancy classification(s) pursuant to Section 302
 - e. Whether the building is proposed to be fully installed with fire sprinklers or not and if a height or area modification is proposed based upon fire sprinklers.
 - f. Mixed Occupancy, separated or non-separated. Section 508.4.
 - g. A ground floor life safety-exiting plan to determine the exact number of exits required for the proposed facility, which complies with Chapter 10.
 - h. Fire separation distances between the proposed building and adjacent property lines or assumed separation distances between buildings on the same parcel in accordance with Table 602.
 - i. Please indicate where proposed firewalls or permanently reserved open spaces are located to exceed height and area limitations or reduce separation distances.

2. Show all required site accessibility features which comply with the Florida Building Code Accessibility Volume as follows: (see 2017 Florida Building Code 6th Edition)
 - a. The required number of accessible parking spaces nearest to the primary building entrance(s) as required by Section 208.
 - b. Accessible route(s) from accessible parking to the accessible primary building entrance as required by Section 206.
 - c. Accessible route(s) from the building entrance(s) to the public right of way as required by Section 206.2.
 - d. Accessible route from each required exit shown on the life safety plan to a public right of way.
 - e. Accessible routes between buildings within the same site as required by Section 206.2.2.
 - f. Accessibility features for occupancies including but not limited to multi-family dwellings, long-term medical facilities such as assisted living, times shares, and dormitories, may be required to comply Fair Housing. See Advisory 223.1, 224.1.

3. Indicate proposed finished floor elevations on all ground floors for each proposed structure:
 - a. Structures located in Special Flood Hazard Areas (SFHA) shall be elevated to 1 foot above Base Flood Elevation (BFE) as depicted on the current Flood Insurance Rate Maps (FIRMs);
 - b. Essential Facilities as defined in Article 1 of the Unified Land Development Code (ULDC) for Article 18 should not be located in a SFHA or if they cannot be located elsewhere, they shall be elevated to 3 feet above BFE including access roadways;
 - c. Projects proposed to be located within a SFHA that affect more than 5 acres of lot area or 50 lots are required to obtain a Letter of Map Amendment from FEMA to have the SFHA boundaries revised for the site(s). Such projects will also be required to provide a re-delineated flood hazard boundary map to Building Division staff. The map must be in a geo-referenced shape file for inclusion in the County GIS database.

Owner/Applicant/Agent Signature: _____ **Date:** _____

Print Owner/Applicant/Agent Name: _____

Please e-mail PZB-Bldg@pbcgov.org with questions relating to the content of this form.