Pool Barrier Requirements/Process

PPM# PBO-104

All pools/spas shall be primary permits. Sub-permit applications may be accepted concurrently with the pool permit application. Pool sub-permits may be issued anytime (except for decks, which must be simultaneous) after the pool primary permit has been issued.

All permitted pools/spas are issued as a “primary” permit with sub-permits for a barrier, electric, and any other appropriate sub-trade. If a fence or wall exists, the barrier permit will still be required, which will allow inspections to determine if any additional work is needed to convert the fence/wall to a code-compliant pool/spa barrier. A natural barrier may be utilized as a required pool barrier, provided it meets the requirements of the Florida Building Code.

The following Building Division forms are required to be submitted prior to permit completion, as appropriate:

1. Affidavit of Understanding (click here for form) This form shall be signed by both the property owner and contractor indicating they understand that a 360-degree barrier is required around a pool, spa or hot tub and must be submitted with the application for the pool.

2. Affidavit of Compliance (click here for form) This form shall be signed by the property owner indicating which method has been utilized to create the required barrier around a pool, spa or hot tub and must be submitted with the application for the barrier.

In order to allow a neighbor’s wall or fence to be utilized as part of the required barrier around a pool, spa or hot tub a recorded Pool Barrier Agreement must also be submitted with the application for the pool barrier.

3. Pool Barrier Agreement (click here for form) This form shall be signed by the property owner and recorded in the Official Records of Palm Beach County in order to allow a neighbor’s wall or fence to be utilized as part of the required barrier around a pool, spa or hot tub. The recorded Agreement along with the signed Affidavit of Compliance must be submitted with the application for the barrier.

Please review PPM# PBO-104 (click here) complete application submission requirements.