SUBJECT: ANNUAL E-SUB/FAX PERMIT PROGRAM NO-FEE SUB-PERMIT

AUTHORITY: Palm Beach County Amendments to the Florida Building Code Chapter 1 Administration.

PURPOSE: The purpose of this PPM is to set forth the guidelines to follow in accepting and issuing sub-permits through the E-SUB/FAX Program.

POLICY: No-fee sub-permits may be issued if the applicant meets the following criteria:

- Complete the E-SUB/ Fax Application
- Submit the annual $200.00 fee
- Provide copy of active license

PROCEDURE: Building Division Permit Center will accept the E-Sub/Fax Program Application, copy of the active license and refer the customer to the cashier with an invoice for the $200.00 fee.

The Building Division ePZB automated program will maintain the list of current customers participating in this Program.

Supersession History:
1. PPM# PBO-060, issued 03/15/91
2. PPM# PBO-060, effective 03/18/91
3. PPM# PBO-060, effective 03/03/94
4. PPM# PBO-060, effective 04/25/03
5. PPM# PBO-060, effective 08/06/03
6. PPM# PBO-060, issued 04/19/12

Rebecca D. Caldwell, Director