



PALM BEACH COUNTY  
**BUILDING CODE ADVISORY BOARD (BCAB)**

**NOVEMBER 20, 2019 MINUTES**

**I. CALL TO ORDER**

Chair Wayne Cameron called the meeting to order at **2:02 p.m.** The meeting was conducted in Room 1W-47 at the Vista Center located at 2300 North Jog Road in West Palm Beach, Florida.

**A. Roll Call**

**1. Members Present:**

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|--|---------------------------------------|
| Wayne Cameron, <i>Building Official, Chair</i> | Gary Kozan, Plumbing Contractor       |
| Robert Brown, Building Official                | Joe Byrne, Roofing Contractor         |
| Shane Kittendorf, Building Official            | Scott Worley, General Contractor      |
| John Cosmo, Building Official                  | Thomas Hogarth, Engineer              |
| Jacek Tomasik, Building Official               | Donald Sharkey, Electrical Contractor |
| Peter Ringle, Building Official                | James Carr, HVAC Contractor           |

**2. Absent Members:**

- |   |                                  |
|---|----------------------------------|
| Roger Held, Building Official                       | Kristin Materka, Architect       |
| Edward Lynch, <i>General Contractor, Vice Chair</i> | Greg Miller, Aluminum Contractor |

**3. Others Present:**

- |  |  |
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| Doug Wise, Building Official (PBC)         | Brad Brown, Deputy Building Official (PBC)   |
| Chelsea Koester, Assistant County Attorney | Jacquelyn Anderson, Recording Secretary      |
| Bob Nicholls, CPT Coordinator (PBC)        | Jay Huebner, Gold Coast Builders Association |

**B. Pledge of Allegiance**

**C. Approval of Minutes**

✦ Mr. Worley made a motion for the approval of the September 17, 2019 minutes. Mr. Robert Brown seconded the motion. The motion carried unanimously.

**II. ADDITIONS AND DELETIONS**

**A. None.**

**III. COMMITTEE REPORTS**

- A. Code Interpretation** – No report.
- B. Code Amendments** – No report.
- C. Product Evaluation** - No report.

**IV. OLD BUSINESS**

**A. Universal Countywide/Municipal Building Permit Application**

Mr. Wise stated the County Attorney’s office reviewed the proposed new language on the countywide permit application, and how the language may affect impact fees.

Ms. Koester stated the proposed language cannot override Article 13 of the ULDC.

Discussion ensued.

Mr. Worley stated he presented the proposed language change to the builder's association group, and there was a concern regarding the language. Builder association members selected the president of the association to come and speak to the BCAB.

Mr. Huebner expressed concern that the proposed language will lengthen the permit processing time by requiring all agency reviews to be complete without the benefit of building permit review comments.

Discussion ensued.

- ✦ Mr. Kozan made a motion to change the language to include the phrase "for the purpose of permit issuance, this application is not considered complete or sufficient until the applicant secures..."

Discussion ensued.

- ✦ Mr. Kozan withdrew the motion.

Mr. Worley inquired about the codes statutory language for single-family dwellings and commercial buildings.

Discussion ensued.

- ✦ Mr. Robert Brown made a motion to have staff provide the appropriate statutory language to the Gold Coast Builders Association, so they can look at rewording the language as presented by staff. The Board will also look at the language to reword and determine how to improve it. Everyone will bring proposed wording back to the next meeting for consideration in an effort to achieve the objectives of both the builders and the municipalities at the same time with the same language. Mr. Cosmo seconded the motion.

Mr. Sharkey suggested a workshop or a meeting together to try to reach a consensus rather than separate meetings, which may prolong the process.

Discussion ensued.

- ✦ Mr. Robert Brown amended the motion to include that the Chair appoint a board member to come up with language or options for the application form and share with the board. Mr. Cosmo seconded the amendment to the motion. Discussion ensued. The motion carried unanimously.
- ✦ Mr. Worley nominated Robert Brown to be the BCAB member on a subcommittee that will include staff and Mr. Huebner to discuss new wording on the permit application. Mr. Kozan seconded the motion. There was no additional discussion. The motion carried unanimously.

## **V. NEW BUSINESS**

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### **A. Owner Builder Affidavit**

Mr. Wise stated in the recent legislation there were changes in the statutory language regarding owner builders that owner builders can complete a permit that was substantially completed by a contractor even if the property is up for sale. The new language was being presented to the Board in case the municipalities want to utilize the new language.

- ✦ Mr. Robert Brown made a motion to accept the language of the proposed owner builder affidavit. Mr. Ringle seconded the motion. There was no additional discussion. The motion carried unanimously.

**B. Brazilian Plywood Lawsuit**

Mr. Nicholls stated this topic was being brought before the Board for informational purposes only. Staff is not making any recommendation, and does not expect the Board to take any action because the situation is still in progress. There is a Product Advisory issued by the APA regarding Brazilian plywood that alleges the wood does not meet the structural testing standards because the trees are being grown in Brazil at a much faster rate than in the U.S., resulting in a less dense wood fiber. Several plywood producers have filed a lawsuit alleging Brazilian plywood has been falsely labeled to show that it meets standards, but does not.

Discussion ensued

- ✦ Mr. Robert Brown made a motion to have staff draft a technical advisory to monitor the situation.

Discussion ensued.

- ✦ Mr. Robert Brown amended the motion that staff prepare a technical advisory that refers to the APA reference in the building code, presents the APA report, and recommends that industry monitor the unfolding events related to this issue, just as an advisory to monitor, and not making any determination one way or another. Mr. Worley seconded the amended the motion. Discussion ensued. The motion carried 11 to 1 with Mr. Byrne opposing.

**VI. FUTURE BOARD MATTERS**

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A. None

**VII. BOARD COMMENTS**

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Mr. Carr wished everyone a Happy Thanksgiving, Merry Christmas and New Year.

Mr. Byrne invited the board members to the Roofing Association Meeting, January 28 @ Mayacoo Country Club. He stated the state lobbyist will be retiring at the end of December, and a new lobbyist was selected.

**VIII. STAFF COMMENTS**

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A. Next Meeting – January 15, 2020

**IX. ADJOURNMENT**

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Chair Wayne Cameron adjourned the meeting at approximately 3:44 p.m.

Signed for the board by,



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*Wayne Cameron, Chair*

Respectfully submitted by  
Jacquelyn Anderson  
Recording Secretary

