

MINUTES
PALM BEACH COUNTY
BUILDING CODE ADVISORY BOARD
March 15, 2017

1. CALL TO ORDER

Chairman Roger Held called the meeting to order at 2:03 p.m. The meeting was conducted in Room 1W-47 at the Vista Center located at 2300 North Jog Road in West Palm Beach, Florida.

A. ROLL CALL

Members Present:

Roger Held, Chair	Greg Miller Vice Chair
Mike Grimm, Building Official	Gary Kozan, Plumbing Contractor
Wayne Cameron, Building Official	Tom Hogarth, Engineer
Shane Kittendorf, Building Official	David Chase, Architect
Jacek Tomasik, Building Official	James Carr, HVAC Contractor

Members Absent:

Bill Bucklew, Building Official	Joe Byrne, Roofing Contractor
Scott Worley, General Contractor	Donald Sharkey, Electrical Contractor

Others Present:

Shannon Fox, Assistant County Attorney	Anne Helfant, Assistant County Attorney
Doug Wise, Building Division Director	Michael Fox, CPT Supervisor
Brad Brown, Deputy Building Official	Jacquelyn Anderson, Recording Secretary
Greg Burke, AIA	Richard Avon, All Purpose Consultants

B. PLEDGE OF ALLEGIANCE

2. APPROVAL OF MINUTES

- a. Mr. Carr made a motion to approve the minutes of November 16, 2016. Mr. Kozan seconded the motion. The motion passed unanimously.
- b. Mr. Chase abstained from voting to approve the minutes of January 18, 2017, due to his absence at the January meeting. The approval of the January 18, 2017 meeting minutes was deferred to the next meeting for lack of quorum.

3. ADDITIONS AND DELETIONS – None.

4. COMMITTEE REPORTS

- A. **Code Interpretation** - No report.
- B. **Code Amendments** - No report.
- C. **Product Evaluation** - No report.

D. Six Pillars Committee - No report.

5. OLD BUSINESS

A. Roof Moisture Surveys Draft Technical Advisory

Mr. Fox presented a revised draft of the Roof Moisture Surveys Technical Advisory to the Board for review.

There was discussion regarding how the Technical Advisory would be disseminated to industry, posted on the Building Division website and emailed to the Building Officials for the 39 jurisdictions once it is signed by the Chair.

Additional discussion ensued.

Mr. Hogarth made a motion to recommend the approval of the Roof Moisture Survey Technical Advisory. Mr. Cameron seconded the motion. The motion carried unanimously.

B. Rooftop Mechanical Stands

The Board reviewed the draft technical advisory related to Rooftop Mechanical Stand.

The purpose of the proposed advisory which is to clarify misunderstandings due to a glitch in the Florida Building Code and reconcile the intent of the Code.

Discussion ensued.

Mr. Carr made a motion to accept the proposed Technical Advisory. Mr. Hogarth seconded the motion. The motion passed unanimously.

C. Code Compliant Plans

Mr. Burke presented a proposed program to increase efficiency and streamline plans submittals. It is not intended to teach architects the Code, but to help train the architects in what is required on the drawings.

Discussion ensued.

There was discussion regarding putting together a small group of Building Officials together to explore the pilot program and test it, and appointing a member of the Board to serve on a subcommittee. The subcommittee will report back to the Board in two months at the next BCAB meeting.

Mr. Carr made a motion to have the Board appoint an architect to serve with Mr. Wise to represent staff on a group to work on development of this project and provide reports at

subsequent meetings. Mr. Chase seconded the motion.

Discussion ensued.

Mr. Carr amended the motion to have the Board appoint a Building Official member. Mr. Chase seconded the motion. The motion passed unanimously.

Mr. Tomasik made a motion that Mr. Kittendorf be the appointed to serve on the committee. Mr. Grimm seconded the motion. The motion passed unanimously.

6. NEW BUSINESS

A. Blower Door Testing Criteria (Companies)

Mr. Wise and Mr. Fox presented technical information handouts related to the Blower Door requirements in the Florida Building Code that will be effective July 1, 2017.

There was discussion regarding who can conduct the testing. Three examples of search engines where certified individuals can be identified: BPI, FSEC [Florida Solar Energy Center], and RESNET.

There was discussion regarding the Board establishing guidance to the 39 municipalities, which may also include a sample form the jurisdictions might use.

[Without a formal motion or vote of the Board, it was determined that Staff would prepare a draft guideline and sample form to present for consideration of the Board at a subsequent meeting.]

There was discussion regarding certifications, registrations, and qualifications RESNET, BPI, and AC contractors to do blower door testing, and requirements to test equipment.

B. Window Replacements and Energy

Mr. Wise presented the topic of whether individual window replacements are supposed to comply with the solar heat gain coefficient and U-factor on replacement. There are two separate Building Association of Florida informal interpretations that are specific to the question, and both agree that it is the intent for single window replacements to comply and not the 30 percent rule.

Discussion ensued.

[Without a formal motion or vote of the Board, it was determined that Staff would prepare an informal recommendation to present for consideration of the Board at a subsequent meeting.]

C. Uniformity of Chapter 1 FBC within PBC's Municipalities

Mr. Kittendorf presented the topic of uniformity in Chapter 1 among municipalities in Palm Beach County similar to what is done in Broward County and Miami-Dade County. Boynton Beach tries to mirror Palm Beach County. There are complaints from contractors that there are different requirements in the municipalities.

Discussion ensued.

[There was no action taken by the Board.]

D. PBC BCAB as Building Board of Adjustments and Appeals for Municipalities

Mr. Kittendorf presented the topic of the Board acting as the Building Board of Adjustments and Appeals for the municipalities as a "one stop shop" for the public.

Discussion ensued.

[Without a formal motion or vote of the Board, it was determined the Attorneys would look into what it would take to have the BCAB act as the Board of Adjustments and Appeals for municipalities and come back and advise the Board at a subsequent meeting.]

E. Implementing a Requirement for Storm Shutter Removal

Mr. Kittendorf presented the topic of the implementation of a requirement to remove storm shutters post hurricane event.

Discussion ensued.

[There was no action taken by the Board.]

7. FUTURE BOARD MATTERS

The next meeting is scheduled for May 17, 2017.

8. BOARD COMMENTS

Mr. Carr disseminated information regarding an event called Leadercast Palm Beach to be held in May 2017.

9. STAFF COMMENTS

Mr. Wise mentioned Senate Bill 7000 which proposes to dismantle the current the Florida Building Commission system, go to a static code that is only updated internally using Florida Building Code, 6th Edition (2016) as the base code.

Discussion ensued.

10. ADJOURNMENT

Chairman Roger Held adjourned the meeting at approximately 4:04 p.m.

Signed for the board by,



Roger Held, Chair

Respectfully submitted,

Jacquelyn Anderson, Recording Secretary