

2018



NIMS

PALM BEACH COUNTY

Training Requirements

Emergency Operations Center

This matrix supersedes any previous matrix promulgated for this purpose. Any previous versions of the matrix are obsolete.

APPENDIX C: 2018 PALM BEACH COUNTY NIMS TRAINING REQUIREMENTS MATRIX

This matrix outlines training responsibilities for positions reporting to the PBC EOC during an emergency event or incident as per guidelines from the NIMS and the FDEM. Required courses are color-coded in blue. Courses that are not required are blank.

2018 NIMS Training Requirements

The issuance of the 2018 Palm Beach County NIMS Training Matrix update is to provide guidance of current and new training requirements to emergency response positions assigned to the Palm Beach County Emergency Operations Center (EOC) and field operations. Palm Beach County Division of Emergency Management (DEM) reviews training recommendations to maintain Palm Beach County's training requirements current with that of Federal and State training guidelines. NIMS requirements and online course series can be found at: <https://www.firstrespondertraining.gov/frt/npccatalog/EMI>

The essence of the NIMS training program is to help emergency management organizations develop preparedness capabilities for effective and efficient incident management. Accordingly, "...stakeholders should develop a training plan for their personnel in consultation with their training staffs and/or providers. These plans often have significant programmatic, schedule, and budget implications for the stakeholder. Stakeholders may decide to develop their own training courses to suit their specific needs while still meeting the requirements of the *NIMS Training Program*." *NIMS Training Program* (2011). Likewise, the DEM utilizes NIMS to ensure personnel are trained to perform the function they are assigned. As such whenever possible, DEM will create position specific training and will offer those courses regularly.

The implementation of NIMS training requirements stem from different authorities. In 2005, the County adopted resolution 2005-1587 incorporating NIMS as the County's standard for incident management. In addition, the CEMP incorporates NIMS practices and training which establishes the framework for all County organizations and stakeholders to be adequately prepared for when dealing with all hazards, particularly Type 1 incidents – considered the most complex in nature and for which Palm Beach County is to prepare for. Further, Florida Statute §252.32 (2)(n) implements the premise that the FDEM will implement training programs to improve the ability of State and local emergency management personnel to prepare and implement emergency management plans and programs.

Table 3

2018 PBC NIMS Training Requirements

	Position	IS 100	IS 200	ICS/G 300	ICS/G 400	IS 700	IS 702	IS 703	IS 706	IS 800	IS/G 191	IS/G 775
COMMAND	Palm Beach County Division of Emergency Management Personnel											
	Executive Policy Group											
	Mayor- Board of County Commissioners	*	*	*	*	*	*	*	*	*	*	*
	County Administrator- Incident Commander											
	Palm Beach County Attorney											
	Public Safety Dept. Director											
	Unified Command											
	Emergency Management Director											
	Fire Chief, Palm Beach County											
	Palm Beach County Health Department Director											
	Palm Beach County Sheriff											
	Other Command Staff											
	ESF 13 - Military Support											
	ESF 14 - Public Information Officer											

This matrix supersedes any previous matrix promulgated for this purpose. Any previous versions of the matrix are obsolete.

	Position	IS 100	IS 200	ICS/G 300	ICS/G 400	IS 700	IS 702	IS 703	IS 706	IS 800	IS/G 191	IS/G 775	
GENERAL STAFF	Digital Information Support Center (ESF 14 Support Staff)												
	Emergency Information Center (Staff of ESF 14)												
	Information Services Systems Unit												
	Liaison Officer												
	Safety Officer												
	WebEOC Administrator												
	Finance Administration												
	Admin/Finance Section Chief												
	Claims and Compensation Unit Leader												
	Cost Unit Leader												
	Deputy Admin/Finance Section Chief												
	Time Unit Leader												
	Logistics												
	Logistics Section Chief												
	Services Branch Director												
	ESF 15 - Volunteers and Donations Unit Leader												
	Communications Unit Leader												
	EOC Support Unit												

This matrix supersedes any previous matrix promulgated for this purpose. Any previous versions of the matrix are obsolete.

GENERAL STAFF	Position	IS 100	IS 200	ICS/G 300	ICS/G 400	IS 700	IS 702	IS 703	IS 706	IS 800	IS/G 191	IS/G 775	
	Human Resources Unit Leader												
	Purchasing Unit Leader												
	Volunteer and Donations Unit Leader												
	Support Branch Director												
	Base Camp Unit Leader												
	Facilities Development and Operations Unit Leader												
	Fleet and Fuel Unit Leader												
	Procurement Unit Leader												
	Staging Area Unit Leader												
	Distribution Branch Director												
	Operations												
	Operations Section Chief												
Deputy Operations Section Chief													
Operations Section Aid													
Emergency Services Branch Director													
ESF 4-Firefighting Unit Leader													
ESF 9- Search and Rescue Unit Leader													

This matrix supersedes any previous matrix promulgated for this purpose. Any previous versions of the matrix are obsolete.

GENERAL STAFF	Position	IS 100	IS 200	ICS/G 300	ICS/G 400	IS 700	IS 702	IS 703	IS 706	IS 800	IS/G 191	IS/G 775
	ESF 10- Hazardous Materials Unit Leader											
	ESF 16- Law Enforcement Unit Leader											
	Florida Department of Law Enforcement											
	Florida Highway Patrol											
	Transportation Security Administration											
	Emergency Services Branch Deputy Director											
	Private EMS											
	Recovery Branch Director											
	ESF 18-Business and Industry Unit Leader											
	Damage Assessment Unit Leader											
	Housing Unit Leader											
	State and Federal Programs Unit Leader											
	Infrastructure Branch Director											
	Deputy Infrastructure Branch Director											
	ESF 1- Transportation Unit Leader											
	Florida Department of Transportation											

This matrix supersedes any previous matrix promulgated for this purpose. Any previous versions of the matrix are obsolete.

GENERAL STAFF	Position	IS 100	IS 200	ICS/G 300	ICS/G 400	IS 700	IS 702	IS 703	IS 706	IS 800	IS/G 191	IS/G 775
	ESF 3- Public Works Unit Leader											
	ESF 12- Energy Unit Leader											
	ESF 12- Energy Unit Leader											
	Florida Power and Light											
	PBC Water Utilities											
	Water Management											
	Human Services Branch Director											
	Salvation Army											
	Area Agency on Aging											
	ESF 6- Mass Care Unit Leader											
	ESF 8- Health and Medical Unit Leader											
	Agency for Health Care Administration											
	ESF 11- Food and Water Unit Leader											
Planning												
Planning Section Chief												
Deputy Planning Section Chief												
Documentation Unit Leader												
Demobilization Unit Leader												
Fusion Center Unit Leader												
Resources Unit Leader												
Situation Unit Leader												

This matrix supersedes any previous matrix promulgated for this purpose. Any previous versions of the matrix are obsolete.

	Technical Specialist Unit Leader											
	Field Operations Personnel											
	Command Position											
	Supervisory Position											
	Non-Supervisory Position											

This matrix supersedes any previous matrix promulgated for this purpose. Any previous versions of the matrix are obsolete.