May 8, 2019
9:00 a.m. to 10:00 a.m.
Palm Beach County EOC – Broadcast Studio
20 South Military Trail, West Palm Beach, FL  33415

I. Call to Order – Welcome and Introductions – Ralph Wall, Chairperson
   - Attendance reflected on sign in sheet
   - Meeting minutes may be found at http://discover.pbcgov.org/publicsafety/dem/Sections/Planning-Local-Mitigation-Strategy.aspx

II. LMS2020 Public Post-Survey – Joe Mercurio, LMS Coordinator
   - The LMS2020 is up for public comment at two locations in May
     - South Florida Water Management District – May 2, 2019
     - Wellington Community Center – May 20, 2019; 5:30-6:30pm
   - Public comment survey is current live across County and Municipality social media platforms
     - Take the opportunity to promote in your community
     - Closing date for survey is Friday, May 24, 2019 at 5:00pm
   - State submission on final product prior to July 31, 2019
   - A motion was made to develop guidance sheet for scoring, however, a product is developed and utilized for the Evaluations Panel. Mr. Mercurio will revisit for clarity and ease-of-use.
     - Add Benefit Cost Analysis (BCA) – include figures, cost of damage and adding as much detail as possible
   - The Chairman asked that stakeholders place emphasis on identification of risk values and formulas; otherwise possibility of not acquiring full value of eligible points
   - A comment was made that stakeholders provide and promote reference page numbers, especially on municipality Master Plans for quick reference for evaluators; can’t search over 400 pages of a document looking for public support
   - The Committee was reminded that the purpose of project rankings have value when the plan is reviewed for execution after a disaster; this is the order of funding priorities
The Committee was also reminded that projects can be worked for improvements over the course of the year and held in a non-ranked status until ready for submittal
  o Helps alleviate rushing a written project within a two-week window
• After submitted for scoring, it cannot be edited
• Comments were made that the State LMS has an aggressive schedule for providing Requests For Information (RFI’s); many claimed that response times were as quick as 48 hours for return responses

III. Review and Approval of Spring 2019 PPL – Ralph Wall, Chairperson
• Total of 17 projects submitted
• A DRAFT PPL was provided on screen for review and consideration
• Upon consent and approval, a final PPL will be emailed to all members and transmitted to State of Florida Mitigation
• Eight (8) out of fifteen (15) members needed for quorum
  o List of members was verified and quorum was met
• The DRAFT PPL was viewed on the electronic screens for the entire audience
  o All members had the opportunity to review and comment
  o Seeing no further comments or concerns were made
    ▪ Motion to Approve was made; Seconded
  o The Spring 2019 Prioritized Project List was APPROVED by unanimous consent
• Mr. Mercurio will take for ACTION to remove DRAFT language and prepare the document for FINAL submission for State review.
• FINAL 2019 PPL will be emailed to full LMS Group and consent will be noted at the LMS Working Group scheduled for June 12, 2019.

IV. Training Opportunities
• Governors Hurricane Conference
  o Grant preparation training should be utilized
    a. Scoring system proves beneficial for application process
V. **Questions/Comments – Ralph Wall, Chairperson; Joe Mercurio**  
   - LMS Times was promoted for all stakeholders to present any mitigation efforts that are happening in the community. It does not all have to be flooding or hurricane material  
     - Display and distribution  
     - Community provides photos, videos, etc. to promote LMS  
     - The county should be identified for recognition purposes

VI. **Next Meeting:** August 14, 2019 at 9:00am at the EOC