WebEOC®
Local Mitigation Strategy Boards
Palm Beach County
Division of Emergency Management
SECTION 1

WebEOC® Basics
WebEOC® Introduction

WebEOC® is the Crisis Information Management Software used by Palm Beach County to manage and coordinate information and resources during a disaster.

To access WebEOC®, enter the following into your browser:

webeoc.pbcgov.com

For help: webeochelp@pbcgov.org
Browser Compatibility

When using WebEOC®, it is necessary to use a current, up-to-date internet browser. Examples of compatible browsers are:

– Google Chrome
– Mozilla Firefox
– Internet Explorer (IE) 11

NOTE: Testing has shown features in WebEOC will not work using Internet Explorer 9.
Logging In

Log in using the credentials assigned to you.

– For **PBC Employees**, your username will be the common name you use to log in to your computer.
– For **Non-PBC Employees**, your username will be your email address.
– For LMS users, a username and password will be provided for agency use.
Position & Incident

After logging in with your username & password, you will need to select your position & incident.

– **Position**: Use the dropdown to select the appropriate position. The position will be one of the following: LMS Committee Member # or (name of agency) LMS

– **Incident**: Use “Training” incident. The LMS board is incident independent which means that it is not influenced by any incident created in WebEOC®.

![WebEOC 8.3 Login](image-url)
Additional Information

After selecting your position & incident, you will be prompted to fill in additional information.

Please fill out your full name, your location, phone number, and email that you can be reached at while logged in.
Home Page

After completing the log in process, you will be directed to the WebEOC Home Page. If you need to take the online training again, you can click the link “Online WebEOC Training” as a refresher of how to use it.
Home Page

Click here to change your position.

Notifications

System-wide Message
If you experience any issues with WebEOC, please email webEOChelp@pbcgov.org
Home Page

Click here to logout of the system.

Notifications

System-wide Message
If you experience any issues with WebEOC, please email webeochelp@pbcgov.org
Home Page

Click here to access the “Help” Menu

Notifications

System-wide Message
If you experience any issues with WebEOC, please email webeochelp@pbcgov.org
Home Page

Click here to open your control panel.

Notifications

System-wide Message
If you experience any issues with WebEOC, please email webeochelp@pbcgov.org
Control Panel

When you open your control panel, you will be able to access boards, menus, plugins, etc. You will only be able to see the LMS Boards you are authorized to view/edit.
Control Panel

Click the name of board to open it in a tab.

If you would like to open the board in a new window, click the icon to the right of the board name.
Control Panel

The blue star icon to the left of the board name indicates that new information has been entered into the board.
Help Menu

If you have any other questions about WebEOC, check out the Help Menu, access this by clicking on the ? Symbol at the top of the page.

Welcome

WebEOC® Professional is Crisis Information Management Software (CIMS) that was developed over a decade ago to meet the needs of emergency management agencies (EMAs) at the federal, State, and local levels.

Today, WebEOC is used by government agencies, such as the U.S. Departments of Agriculture, Defense, Energy, Homeland Security (CDP, FEMA, ICE, TSA, and USCG), Health and Human Services, EPA, and NASA. It is also used by corporations, public utilities, universities, and more.
SECTION 2

LMS Boards – Project Prioritized List (PPL); Project/Initiative Form; Project Scores
Project Prioritized List (PPL)

- Shows all projects that have been evaluated and ranked
- This board is accessible to everyone
PPL – From Left to Right

- Rank
- Final Score
- Tracking Number
- Name of Agency/Jurisdiction
- Project Title
- Estimated Cost
- Grant Source

<table>
<thead>
<tr>
<th>Rank</th>
<th>Final Score</th>
<th>Tracking Number</th>
<th>Agency / Jurisdiction</th>
<th>Project Title</th>
<th>Status</th>
<th>Project Type</th>
<th>Estimated Costs</th>
<th>Grant Source</th>
</tr>
</thead>
<tbody>
<tr>
<td>#1</td>
<td>92</td>
<td>#34</td>
<td>Municipalities</td>
<td>Section Drainage Improvements</td>
<td>New</td>
<td>Control/Reduction and Waterway Management</td>
<td>762,509.00</td>
<td>Capital Improvement</td>
</tr>
<tr>
<td>#2</td>
<td>84</td>
<td>#112</td>
<td>Regional - State</td>
<td>ITID MO Canal Reinforcement and Revetment Repair</td>
<td>New</td>
<td>Food Control/Reduction and Waterway Management</td>
<td>700,000.00</td>
<td>Capital Improvement</td>
</tr>
<tr>
<td>#3</td>
<td>75</td>
<td>#44</td>
<td>Municipalities</td>
<td>Juno Ocean Walk Drainage Project</td>
<td>New</td>
<td>Food Control/Reduction and Waterway Management</td>
<td>35,000.00</td>
<td>Capital Improvement</td>
</tr>
<tr>
<td>#4</td>
<td>68</td>
<td>#54</td>
<td>Municipalities</td>
<td>Lantana Library Hurricane Shutter System</td>
<td>New</td>
<td>Shuttering and Wind Proofing</td>
<td>65,000.00</td>
<td>Capital Improvement</td>
</tr>
<tr>
<td>#5</td>
<td>41</td>
<td>#58</td>
<td>Municipalities</td>
<td>East Lake Village Project</td>
<td>New</td>
<td>Food Control/Reduction and Waterway Management</td>
<td>300,375.00</td>
<td>Unknown/None</td>
</tr>
</tbody>
</table>
PPL – From Left to Right

- Original Date of Entry
- Project Completion
- POC
- Project Details
- Project Scores
- Search field
PPL – Project Details

- Details of the project entry form are displayed
- The details can be printed out or saved as a PDF
- Only the LMS member who submitted the project can reopen the record
- Return to List – Takes the display back to the PPL
LMS Project/Initiative Form

- LMS members can create new project submissions, update status of project/initiative forms, re-submit, or remove forms.
- After signing in, find the LMS Project List and click “New Record”.
LMS Project/Initiative Form

• Information to include in the form is through drop down menus and text boxes

• 3 attachment buttons are available to attach supporting documentation
LMS Project/Initiative Form

• The form can be saved for later use or can be submitted for scoring
• Scoring will only be conducted during the Evaluation Periods by the Evaluation Panel
• LMS members will keep track and access their own projects
Project Scores

• The Evaluation Panel will evaluate projects and score them through the Project Scores Board.

• Final scores are rounded to the nearest whole number.

• The display can be converted into a PDF and printed out.
After the Evaluation Panel completes the scoring process, WebEOC® ranks projects to be displayed in the Project Prioritized List.

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LMS PPL
Any issues/problems, contact your LMS Coordinator. If you forgot your password for WebEOC, click the reset password link from the login screen.

Shane Ratliff, LMS Coordinator
561-712-6481
SRatlif1@pbcgov.org