



**PALM BEACH COUNTY  
LOCAL MITIGATION STRATEGY  
WORKING GROUP  
MINUTES**



**March 14, 2018  
9:00 a.m. to 10:00 a.m.  
City of Boynton Beach/Intracoastal Park Event Room  
2240 N Federal Hwy, Boynton Beach, FL 33435**

**Attendees:**

- |                             |                                   |
|-----------------------------|-----------------------------------|
| FEMA                        | Town of Lantana                   |
| Palm Beach County           | Indian Trail Improvement District |
| Town of Lake Park           | City of Greenacres                |
| Village of Royal Palm Beach | Town of Palm Beach Shores         |
| City of Palm Beach Gardens  | City of West Palm Beach           |
| Village of Palm Springs     | Town of Jupiter                   |
| Town of Juno Beach          | Town of Haverhill                 |
| Town of Briny Breezes       | Town of Palm Beach                |
| Town of Cloud Lake          | City of Lake Worth                |
| City of Boynton Beach       | West Palm Beach Fire Rescue       |
| City of Delray Beach        | Chen Moore and Associates         |
| Village of Wellington       | Public                            |

**I. Call to Order – Welcome and Introductions – Ralph Wall, Chairperson**

- o Meeting called to order at 9:18 a.m.
- Agency representation will be reflected in meeting notes
- Meeting minutes can be found at <http://discover.pbcgov.org/publicsafety/dem/Sections/Planning-Local-Mitigation-Strategy.aspx>

**II. Update of Projects on PPL– Ralph Wall, Chairperson**

- Was able to remove 13 projects due to completion, duplicate entries, etc. after verifying with the submitting municipality, now 72 projects on list.
- Target – October 2018 all projects five years old or older have been identified. LMS Coordinator will reach out to you with instructions to resubmit your project in either the April or October submission period to remain on the PPL. All “aged-out” projects will be removed at the November Steering Committee meeting.

**III. LMS2020 DRAFT Completed – Ralph Wall, Chairperson**

- The draft is complete and will next be reviewed by the State of Florida DEM Mitigation Bureau. Once this is complete, we will have more public meetings (to meet CRS requirements), and will have the final document out through the LMS membership to all municipalities for adoption at the December 2018 meeting. Municipalities must adopt the LMS2020 in 2019.



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- We have a taskforce that has been working on the draft for the past year and it is still under review. Once we receive a response from the state we will have the final documents for each LMS member to take back to their municipality/agency to adopt, after which it will go before the Palm Beach County Board of County Commissioners, and the LMS2020 will become effective upon their adoption.

**IV. Presentation – Designing Resilient Communities – Public Private Partnership Sustainability**

- Sandy Bridges – Branch V HM Group Supervisor (Acting) – Hurricane Irma – Federal Emergency Management Agency
  - Public Assistance is here also. Also a 406 component to assist. Josie with external affairs. Karen she is with the Office of Disability.
  - FEMA publications were available at the meeting. You can also download or order publications on other topics at [www.fema.gov](http://www.fema.gov) or call 1-800-480-2520
  - In order to achieve the 25% cost-share requirement look into other partnerships from the private sector. Land and equipment of any kind keep track of all money. All are considered in-kind contributions toward the match. Walmart who loses commodities and employees when a disaster strikes, they can become a partner which also helps them. Someone who isn't funded with federal funds. Use forward thinking. Karen then spoke to remind people that in public facility rebuilding, there are federal rules and we have to make sure everything is community inclusive and readily available for those with physical disabilities.

**V. Spring 2018 Project Submission Period for scoring and ranking in the PPL**

- The dates for the Spring Submission period are coming up soon. A new guidance document will be issued prior to the beginning of the submission period.
- Submissions will be accepted from April 9 – 20, 2018.
  - For those of you that have projects that aren't on the list yet this is your opportunity to submit them. Palm Beach County will submit it as our final list of projects for Hurricane Irma HMGP funds on May 9
- Projects will be evaluated and scored from April 23 – May 5.
- New (FINAL) PPL for Irma HMGP funds to be approved May 9 at the Steering Committee regular meeting.

**VI. Hurricane Irma HMGP funding opportunity – Shane Ratliff, LMS Coordinator**

- FEMA sent out the NOFA (Notice of Funding Availability) for Hurricane Irma HMGP funding. The application period ends August 6, 2018.



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- Follow their guidance documents when submitting application. See FEMA handout for notice of funds that has the website address.
- Tier I funding goes to those that were in the path of the storm. Tier II are the adjacent counties. Tier III is everyone who wasn't in the path of the storm and had minimal destruction. Any extra money goes back to Tier I. If you don't have the 25% match then you won't receive any leftover funds. If you have a project than you must apply. You still have a chance to receive funds. Others may not apply or qualify, so just because you rank lower does not mean you should not apply.
- When you are done with your application SEND A COPY TO SHANE FIRST FOR HIS REVIEW. He will confirm all is correct or what is missing so it won't be rejected, then provide the required letter of support from the LMS Chair.
- If you have a project on the PPL now, you are eligible to apply. If you do not have a project currently on the list, there is one more opportunity to get your project scored and ranked during the Spring PPL Submission Period.
- Currently, there is over 15 million dollars in Tier 1 funds for Palm Beach County (subject to change at FEMA's discretion), so we are encouraging every project to apply for this money.
  - At 12 months the actual amount will be announced
  - FEMA previously stated 39 million, that was lowered to 15 million earlier this week, and the "lock-in" is 1-year post disaster, where the final amount will be set. It can go up or down each time. So if everyone applies, we can make sure all of the money due PBC gets used.
- You are required to have a letter of support from the LMS. Once you have sent the LMS Coordinator a copy of your application to FEMA, he will provide you with a letter of support.
  - You must show your project and have a completed application to receive a letter of support

**VII. Applicant Workshop Webinar – Shane Ratliff, LMS Coordinator**

- FDEM Mitigation is holding an online webinar, LMS Coordinator will reach out to you on the date they decide on.
  - FDEM will be coordinating state-wide Applicant Workshop Webinars. The first one is March 15. Shane sent an email with the information. It is just to give general programmatic, technical and environmental and historic preservation information. It will not be



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for questions and answers. Future dates and times will be forthcoming for detailed project-specific webinar.

- Purpose is to answer any questions about specific projects that are being developed into an application.
  - FDEM will be having workshops to talk about application-specific issues that their staff can address questions. A group workshop will be held for Palm Beach, Broward, Glades and Miami-Dade counties. **\*\*update, the tentative date is May 3, Shane will send out more info once State has finalized\*\***
- We are highly recommending you attend this webinar if you are going to apply for HMGP – Irma funds and ask questions to help you develop a better FEMA application.

**VIII. Questions/Comments – Ralph Wall, Chairperson**

- When applying for the HMGP what should the smaller communities without an engineering department or GIS do? Can anyone help with maps? PBC PZ & B/Amanda Kopp can assist
- Question from Angela about when the LIDAR maps will be done for the County. Amanda with PZ&B advised last they were told it would be May of 2019. **\*\*update from meeting, Amanda talked with GIS and is being told it will be completed by 6/1/18\*\***
- Email Shane for any additional information that is needed

**IX. Meeting Hosts Needed**

- We need LMS members to volunteer to host upcoming meetings. We have no meeting sites selected for June or September. Contact the LMS Coordinator ASAP with a location, street address, and to get A/V requirements.
  - Greenacres will host the June meeting.
  - Lantana will host the September meeting
  - Wellington will host the December meeting

**X. Next Meeting: June 13, 2018, 9 a.m.**

- Greenacres volunteered to host the June meeting in their Council Chambers (where we had it last June)
  - Greenacres City Hall Council Chambers  
5800 Melaleuca Lane  
Greenacres, FL 22463

**XI. Adjournment**

- Meeting adjourned at 9:52 a.m.



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