

**Palm Tran Service Board Minutes**  
**Clayton Hutcheson Agricultural Center**  
**559 Military Trail, West Palm Beach, FL 33415**  
**Thursday May 26, 2016**

1. Call to Order 1:32 P.M.
2. Introduction of Members / Roll Call

Quorum Present/ Members present:

Dwight Mattingly – Chair  
Myra Goldick- Vice Chair  
Terry Brown  
Andre Cadogan  
Beverly J. Scott  
Martin Rothman  
Dennis Martin  
Robert Weinroth

3. **MOTION TO ADOPT AGENDA** for May 26, 2016.  
Chair deferred agenda item seven (7) and removed agenda item six (6).  
**Action Taken:** Motion to adopt amended agenda made by Robert Weinroth, seconded by Myra Goldick. Motion approved unanimously.
4. **MOTION TO APPROVE MINUTES** for March 24, 2016.  
**Action Taken:** Motion to approve minutes made by Robert Weinroth, seconded by Terry Brown. Motion approved unanimously.
5. **Comments from Palm Tran Service Board Chair.**
  - Thanked everyone in attendance and commented that there will be a report for the Workshop that was held in April given at a later date.
6. **Safety Message- Safety and Training Section**
  - Deleted from agenda.
7. **Comments from the Executive Director (Clinton B. Forbes)**
  - Deferred
8. **Action Items**
  - None
9. **Information Items**
  - (A) **May Bid Changes Update presentation**  
B.J. Barrow, Palm Tran Operations Manager, gave a brief presentation on May bid changes and route improvements to Route 40, Route 48, Route 60 and Route 94.

(B) **PTSB De-Brief on TDP Workshop**

Stewart Robinson from Kimley-Horn & Associates gave a brief overview of the first phase of the Transit Development Plan (TDP) workshop, feedback from discussions, current goals and providing a timeline. Peter Haliburton from Cambridge Systematics gave an overview on the results from the round table discussions. Mr. Haliburton discussed Ridership vs. Coverage, Transit Infrastructure and Safety, Service Span & Holidays, Financial Sustainability and Marketing Initiatives. Mr. Robinson stated that the completion of TDP- Phase 1 which would include data collection, technical memoranda, draft of the goals and objectives as well as performance measures will be completed in June. He also reiterated that Phase 1 and that will set the stage for Phase 2 which will include situational appraisal, infrastructure needs assessment and defining the goals and objective for the 2016-2026. The TDP is scheduled to be completed by the end of 2016. To facilitate public outreach and input, workshops and presentations will be held with various boards and committees in the next few months.

**Public Comment on Information Items**

Stanley Voice commented that there should be an estimated dollar amount put on all the major changes. The marketing plan that was mentioned should not only be for business groups but to market Palm Tran to a variety of businesses.

(C) **Glades Road Study presentation**

Ian Debnam from Jacobs Engineering Group and Ashutosh Kumar from Connectics Transportation Group gave an overview of ways transit fits into the proposed improvements in the Glades Road corridor. The presentation consisted of the Background and Process, Area Overview, Analysis and Recommendations, Short Term Improvements, Mid-Term Improvements and Long-Term Improvements.

**Analysis Included**

- Significant Employment
- Transit Goals
- Work Travel Market
- Summary
- Transit Service Short-term
- Transit Service- Mid-term
- New Tri-Rail Station
- Express Bus Alternatives
- Transit Service- Long Term
- Estimated Cost

(D) **South Florida Business Leadership Network presentation**

Julie Kreafler gave a brief description on South Florida Business Leadership Network, and their Mission and Vision statement. South Florida Business Leadership Network (SFLBLN) is an employer to employer network with a common vision of increasing workforce diversity through the recruitment of hiring of qualified workers with disabilities.

**(E) St. Mary's Hospital Request**

A request was made by St. Mary's Hospital for Palm Tran to no longer stop on their property. Steve Anderson gave a description on how it will affect routes 20, 21 and 31.

**10. Public Comment on Information Items**

Margaret Barry asked if there would be changes on the eastern corridor of route 91 and 94.

Stanley Voice commented on the grants, bus shelters and benches.

**11. Committee Reports**

**(a) Planning**

Mr. R. J. Jeannition and Stanley Voice requested to be named to the Planning Subcommittee.

Staff gave presentation on three items

- Introduction to Palm Tran Planning Section
- Introduction to Transit Development Plan
- Introduction to Palm Tran Transit Network Revision

Mr. Bill McDonald raised concern over trespassing in certain areas of the County

Mr. Bill McDonald informed staff of a damaged bus shelter at the Turnpike and Okeechobee Blvd.

**(b) Paratansit**

Terry Brown commented on the last meeting where safety gave a presentation on the Annual Inspection, Training and Safety of the vehicles and they reviewed of the upcoming Riders Handbook.

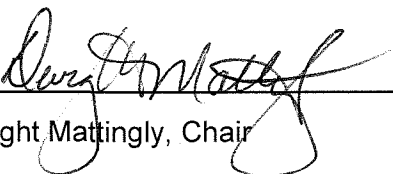
**(c) Members of the Public**

Rick Gonzalez from First Transit commented on a new program that they offer called Safe Wheels that will be identifying riders with broken devices and assisting with repairs.

Stanley Voice suggested the meetings be changed from 1:30 to 4:00 pm.

**ADJOURNMENT: Adjourned at 4:02 P.M**

Respectfully submitted,

  
Dwight Mattingly, Chair

  
Myra Goldick, Vice-Chair

***Minutes are draft and subject to approval by the PTSB and signatures of Chair and Vice-Chair.***