

# **PALM BEACH COUNTY BUSINESS OPPORTUNITIES**

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Palm Beach County Purchasing Department

# Palm Beach County Purchasing Department

- The mission of the Purchasing Department is to **Effectively** and **Efficiently** provide Palm Beach County Departments with access to goods and services.
- Purchasing utilizes a **fair** and **competitive** process to procure **quality** and **cost effective goods and services** from **responsive and responsible vendors**.
- Purchasing Conducts its procurement activities in accordance with the **Palm Beach County Purchasing Code** and with applicable federal, state and local laws, rules, regulations, policies and procedures.

# Purchasing Code

- The Palm Beach County Purchasing Code governs the procurement of goods and services for the County.
- County Policies:
  - To provide equitable treatment to all persons interested in doing business with Palm Beach County
  - To provide fair and open competition
  - To obtain goods and services of satisfactory quality and quantity at a reasonable cost
  - To act in good faith in the procurement of goods and services.

WHY SHOULD I REGISTER  
TO BECOME A VENDOR?



# BUSINESS OPPORTUNITIES

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# Business Opportunities

- Commodity Code(s)
  - Palm Beach County uses the National Institute for Government Procurement Commodity Codes
  - Commodity Codes are used in solicitations to identify the good(s) and/or service(s) Palm Beach County is looking to Procure
  - Vendors can receive email notifications of Business Opportunities

WHERE DO I FIND  
BUSINESS OPPORTUNITIES?

# Vendor Self-Service System

**CGI Advantage** | [Purchasing Website](#) | [OEBO Website](#) | [PBC Vendor Directory](#)



## Welcome to Palm Beach County's Vendor Self-Service System

As a registered vendor with Palm Beach County, VSS provides you with the following features:

- Business Opportunities:** Construction & Non-Construction Solicitations; Email Notifications of Business Opportunities; Public Access to Solicitations
- Financial Transactions:** View Payment History; Review Currently Held Master Agreements
- Vendor Account Maintenance:** Addresses; Contacts; Commodity Code Selections (Vendors must select NIGP Commodity Codes for their purchases)
- Office of Equal Business Opportunity:** Small/Minority/Woman Owned Business Enterprise (S/M/WBE) are encouraged to click on the registered in VSS PRIOR TO beginning the S/M/WBE Certification process.

For best utilization of the VSS Registration System, please ensure pop-up blockers are disabled and you are using one of the following browsers: Internet Explorer 8.0 or higher, Google Chrome 28.0 or higher, or Mozilla Firefox 24.0 or higher.

For assistance in registering, please use the [VSS New Registration User Guide](#) to guide you through the registration process. If you are having trouble with your account activation.

If you need further assistance, or have questions, **Palm Beach County VSS Assistance** is available Monday through Friday, 8:00am-5:00pm EST. Please email [VSSAssistance@pbcgov.org](mailto:VSSAssistance@pbcgov.org) or call 561-836-2200.

Thank you for your interest in doing business with Palm Beach County. We look forward to working with you.

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### Announcements

06/02/2021  
ATTENTION VENDORS -  
If you are a landlord working with the Community Services Department for rental assistance on behalf of your tenant, please contact 355-4792 or e-mail [CSDLandlord@pbcgov.org](mailto:CSDLandlord@pbcgov.org) for assistance.

04/23/2020  
ATTENTION VENDORS -  
Beginning February 3, 2020, ALL Vendors are REQUIRED to enter the following information when registering and/or modifying their VSS Account: (1) attach a current, signed W-9 IRS Tax form. OR if you are a foreign vendor, a current, signed W-8 IRS Tax Form; and (2) add the Commodity Code(s) associated with the goods or services your organization provides.

04/23/2020  
EFT/ACH Information: If you would like to set up or update your EFT/ACH Information, please contact The ACH Onboarding team via email at [plbcpaymentmgr@mypalmbeachclerk.com](mailto:plbcpaymentmgr@mypalmbeachclerk.com) to complete the EFT/ACH enrolment. Further questions or concerns regarding EFT/ACH should also be directed to said email.

Click the Register button to register a new or existing account.

[Register](#)

[Public Access](#)

**CGI Advantage** | [Purchasing Website](#) | [OEBO Website](#) | [PBC Vendor Directory](#)

Home | Help | Accessible Help | Site Map | Privacy Report | Logout

Business Opportunities | Vendor Registration

Solicitations | Purchase History

Welcome, New

Search for Solicitations

[Show Me...](#) | [All Solicitations](#) | [Open Solicitations](#) | [Closing Soon](#) | [Recently Published](#) | [Recent Amendments](#) | [Recent Intents](#) | [Recent Awards](#)

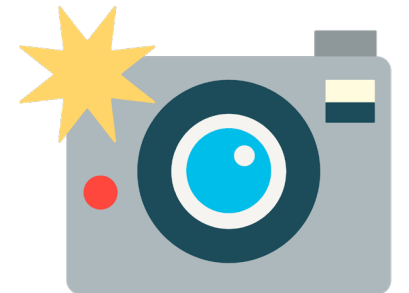
Keyword Search:  [Go](#) [Advanced Search](#)

Solicitation	Doc. Desc./Buyer/Cateo/rv/Solicitation Type	Date	Status
Janitorial Services, North County Aquatic Center, Term Contr RFQ - 680 - 809151EW <a href="#">Summary</a> <a href="#">Details</a>	Purchasing Bridget Williams Request for Quotes(RFQ)	Published On : 4/9/24 Amended On : Closing On : 4/30/24 4:00 PM EDT Time Left: 23:38:08 Intent Posted On:	Open
VEHICLE DIAGNOSTIC TOOL & INFORMATION SYSTEM, PID ONE-TIME RFQ - 680 - 012424-26ZG <a href="#">Summary</a> <a href="#">Details</a>	Purchasing Zulma Gasca Request for Quotes(RFQ)	Published On : 4/10/24 Amended On : Closing On : 4/30/24 4:00 PM EDT Time Left: 23:38:08 Intent Posted On:	Open
IMPVY TO LIFT 880, 881, & 1051, LS REHAB BID PKG 1 LS0637 IFB - 720 - WJJD 21-059R <a href="#">Summary</a> <a href="#">Details</a>	Water Utilities Henry Melendez Construction Invitation for Bids(IFB)	Published On : 4/1/24 Amended On : 4/23/24 Closing On : 5/1/24 2:00 PM EDT Time Left: 1 Day, 21:38:08 Intent Posted On:	Open
GL 24-12 Fuel Farm Replacement at Pahokee Airport, IFB IFB - 120 - GL 24-12 <a href="#">Summary</a> <a href="#">Details</a>	Airports Beana Andrade-Delegato Construction Invitation for Bids(IFB)	Published On : 3/25/24 Amended On : 4/25/24 Closing On : 5/2/24 2:00 PM EDT Time Left: 2 Days, 21:38:08 Intent Posted On:	Open
WATER SOFTENER SYSTEM, MAIN & REPAIR SERVICES,TERM CONTRACT RFQ - 680 - 250736ZG <a href="#">Summary</a> <a href="#">Details</a>	Purchasing Zulma Gasca Request for Quotes(RFQ)	Published On : 4/1/24 Amended On : Closing On : 5/2/24 4:00 PM EDT Time Left: 2 Days, 23:38:08 Intent Posted On:	Open
VALVES, AIR RELEASE, PURCHASE, TERM CONTRACT IFB - 680 - 24-0411CB <a href="#">Summary</a> <a href="#">Details</a>	Purchasing Christal Bakie Invitation for Bids(IFB)	Published On : 3/19/24 Amended On : Closing On : 5/2/24 4:00 PM EDT Time Left: 2 Days, 23:38:08 Intent Posted On:	Open
AUTOMATED EXTERNAL DEFBRILLATOR (AED) MANAGEMENT PROGRAM RFP - 680 - 24-050MB <a href="#">Summary</a> <a href="#">Details</a>	Purchasing Marva Brown Request for Proposals(RFP)	Published On : 4/3/24 Amended On : 4/17/24 Closing On : 5/2/24 4:00 PM EDT Time Left: 2 Days, 23:38:08 Intent Posted On:	Open
GENERATOR INSPECTION, MAINTENANCE AND REPAIR OF IFB - 680 - 24-022MB <a href="#">Summary</a> <a href="#">Details</a>	Purchasing Jonathan Silva Invitation for Bids(IFB)	Published On : 3/14/24 Amended On : 4/25/24 Closing On : 5/2/24 4:00 PM EDT Time Left: 2 Days, 23:38:08 Intent Posted On:	Open
KITCHEN HOOD VENTILATION SYSTEMS, INSPECTIONS, CLEANING, REP RFQ - 680 - 555655KM <a href="#">Summary</a> <a href="#">Details</a>	Purchasing Bridget Williams Request for Quotes(RFQ)	Published On : 4/15/24 Amended On : Closing On : 5/3/24 4:00 PM EDT Time Left: 3 Days, 23:38:08 Intent Posted On:	Open
Professional Claims Administration for Liability & WC RFP - 680 - 24-0461AC <a href="#">Summary</a> <a href="#">Details</a>	Purchasing Lynn Clavette Request for Proposals(RFP)	Published On : 3/28/24 Amended On : 4/16/24 Closing On : 5/3/24 4:00 PM EDT Time Left: 3 Days, 23:38:08 Intent Posted On:	Open



# CURRENT COMMODITY CODES

- 91039 Janitorial/Custodial Services
- 07550 Oil Analysis and Diagnostic Equipment
- 91077 Water Purification/Softening Services
- 81562 Steam Specialties: Air Vent Valves, Main Vent Vales, Radiat
- 93639 Generators, Portable and Stationary, Including Parts and Acc
- 95861 Insurance and Risk Management Services
- 95363 Life Insurance
- 98172 Tents, Tarpaulins and Supplies Rental or Lease
- 90911 Airport Facility Maintenance and Repair
- 16552 Ice Equipment: Carts, Crushers, Picks, Scoops, Shavers, Stor
- 39035 Ice
- 34016 Fire Alarm Systems, Power Sirens, and Controls
- 95268 Personal Care Services
- 95240 Elderly Assistance Services
- 92683 Site Assessment, Environmental
- 96667 Offset Printing, Custom Bound, Hardback, Leather, etc.: Book
- 91832 Consulting Services (Not Otherwise Classified)
- 92800 Equipment Maintenance and Repair Services for Automobiles
- 29080 Solar Powered Electrical Systems (For Battery Charging, etc.)
- 98836 Grounds Maintenance: Mowing, Edging, Plant (Not Tree) Trimming
- 20085 Uniforms, Blended Fabric
- 96278 Sewing, Embroidery, Embossing and Alternation Services
- 80072 Shoes and Boots, Safety Toe
- 20078 Sweaters
- 20016 Coats, Jackets Parkas, Vests (Cold Weather)
- 20130 Caps, All Types (Except Disposable and Hospital Types)
- 20125 Belts and Suspenders
- 20119 Bandanas, Handkerchiefs, Ties, etc.
- 08015 Badges, Buttons, Emblems and Patches, Metal: Cap, Game Ward



# FINANCIAL TRANSACTIONS

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# Financial Transactions

- Review your current Contract(s)/Agreement(s) with Palm Beach County
- View Vendor Payment History
- EFT/ACH Information:
  - To set up EFT/ACH, contact the ACH Onboarding Team at:  
[pbcpaymentmgr@mypalmbeachclerk.com](mailto:pbcpaymentmgr@mypalmbeachclerk.com)

# VENDOR ACCOUNT MAINTENANCE

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# Vendor Account Maintenance

- View/Add/Update Payment/Ordering/Billing Address(es)
- View/Add/Update Contact Information
- View/Add/Update Vendor Account Users
- View/Add/Update Vendor Account Commodity Code(s)



PALM BEACH COUNTY

**OEBO**

OFFICE OF EQUAL BUSINESS OPPORTUNITY

**SMALL BUSINESS IS BIG BUSINESS**



# Office of Equal Business Opportunity

- For more information on how to become a certified S/M/WBE, please visit Palm Beach County's Office of Equal Business Opportunity website:

<http://discover.pbcgov.org/oebo>

To speak with a Small Business Development Specialist, call  
(561) 616-6840

# Business Opportunities Recap

## New Vendors





# Business Opportunities Recap

## Current Vendors



Vendor Self-Service Registration Assistance:

Phone Number: 561.616.6800

E-Mail Address: [PBCVendor@pbc.gov](mailto:PBCVendor@pbc.gov)

Website: <http://discover.pbcgov.org/purchasing>

VSS Link: <https://pbcvssp.co.palm-beach.fl.us/webapp/vssp/AltSelfService>

# THANK YOU

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WE LOOK FORWARD TO  
WORKING WITH YOU.

