June 13, 2018

Terracon Consultants, Inc.
1225 Omar Road
West Palm Beach, Florida 33405
Attn: Mr. Michael J. O’Connor, P.E., Principal

RE: CONSTRUCTION MATERIALS TESTING, GEOTECHNICAL ENGINEERING AND INSPECTION SERVICES CONTRACT ON AN ANNUAL WORK TASK ORDER BASIS
RESOLUTION NO.: R2017-1660
CONTRACT DATED: NOVEMBER 7, 2017

Dear Mr. O’Connor:

This letter serves as your “Notice to Proceed” with the above referenced Annual Service Amendment, which was approved by the Board of County Commissioners (Board) on June 5, 2018 (R2018-0814).

The County User Departments will be in touch with you when your services are required.

If you have any questions, please feel free to contact me, at 561-684-4122.

Sincerely,

Holly B. Knight, P.E.
Contracts Section Manager

Attachment

pc: Administrative Services, Fiscal (NTP)
       CCNA File (w/original)
       Roadway Project File

ec: April Smith, Contract Development & Control
       Allen F. Gray, Office of Small Business Assistance
       Angela Smith, Office of Small Business Assistance
       Sabrina L. Hoffman, Grants, Contracts, and Compliance, Finance Department
       Tracy L. Ramsey, Grants, Contracts, and Compliance, Finance Department
       Mark Tomlinson, Director, Construction Coordination
       John Chesher, Director, Capital Improvements
       James Stiles, Director, Water Utilities
       Deborah L. Drum, Director, E.R.M
       Bruce Pelly, Director, Department of Airports
       Bill Grieve, Environmental Services Department, City of Delray Beach
       Omelio A. Fernandez, P.E., Director, Roadway Production Division
       Morton L. Rose, P.E., Assistant Director, Roadway Production Division
       Holly B. Knight, P.E., Contracts Section Manager, Roadway Production Division
       Vanessa Jagoo, TA III, Roadway Production Division
       JaeAnn Dean, TA II, Roadway Production Division

F:\ROADWAY\CCNA\Annuals\TESTING\Terracon\2018\First Amendment_Additional Reporting\ANNUAL_1st AMENDMENT_NTP_BCC.doc
WITNESSETH

WHEREAS, on November 7, 2017, the CONSULTANT and COUNTY entered into a twelve month Annual Testing Lab Services CONTRACT for engineering services and other related tasks throughout Palm Beach County; and

NOW, THEREFORE, in consideration of the mutual covenants, promises, and agreements herein contained, the parties agree as follows:

1. The above recitations are true and correct and incorporated herein.

2. Add the following: SECTION 22 – ADDITIONAL REPORTING

COUNTY requires CONSULTANT to track during the CONTRACT, and report at the end of the CONTRACT, the county of residence of the Consultant’s employees and its subconsultants’ employees. CONSULTANT agrees to prepare and provide the required report with its request for final payment.

3. It is the intent of the parties hereto that this Amendment shall not become binding until the date executed by the COUNTY.

4. Except as provided herein, all other provisions of the Annual Testing Lab Services CONTRACT dated November 7, 2017, (R2017-1660), hereby confirmed shall remain in full force and effect.
IN WITNESS WHEREOF, the parties have caused this First Amendment to the Annual Testing Lab Services Contract (R2017-1660) to be executed and sealed the __ day of __________________, 2018.

OWNER:
Palm Beach County, Florida, a Political Subdivision of the State of Florida

CONSULTANT:
Terracon Consultants, Inc. a Delaware Corporation

BOARD OF COUNTY COMMISSIONERS

BY: Melissa McKinlay, Mayor

CORPORATE SEAL

ATTEST:
Sharon R. Bock, Clerk & Comptroller Circuit Court

BY: Michael J. Yost, Corporate Secretary

APPROVED AS TO TERMS AND CONDITIONS:

BY: Omelio A. Fernandez, P.E.
Director of Roadway Production

APPROVED AS TO FORM & LEGAL SUFFICIENCY:

BY: Yelizaveta B. Herman,
Assistant County Attorney

F:\ROADWAY\ICCA\Annuals\TESTING\Terracon\2018\Terracon 1st Amendment Contract.docx
**CERTIFICATE OF LIABILITY INSURANCE**

**THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CON芙RS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.**

**IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).**

**PRODUCER**
Lockton Companies
444 W. 47th Street, Suite 900
Kansas City MO 64112-1006
(816) 960-9000

**INSURED**
TERRACON CONSULTANTS, INC.
1225 OMAR ROAD
WEST PALM BEACH FL 33405

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**COVERAGES**

<table>
<thead>
<tr>
<th>INSURER(S) AFFORDING COVERAGE</th>
<th>NAIC #</th>
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<tbody>
<tr>
<td>INSURER A: Lexington Insurance Company</td>
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<tr>
<td>INSURER B: Travelers Property Casualty Co of America</td>
<td>25674</td>
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<tr>
<td>INSURER C: The Travelers Indemnity Company</td>
<td>25658</td>
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**CERTIFICATE NUMBER:** 12404216

**REVISION NUMBER:** XXXXXXX

**THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.**

<table>
<thead>
<tr>
<th>INSR LTR</th>
<th>TYPE OF INSURANCE</th>
<th>ADDL/SUB INSUR WD</th>
<th>POLICY NUMBER</th>
<th>POLICY EFF (MM/DD/YYYY)</th>
<th>POLICY EXP (MM/DD/YYYY)</th>
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<td>TC2J-GLSA-1118L293</td>
<td>1/1/2018</td>
<td>1/1/2019</td>
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<td>CONTRACTUAL LIAB</td>
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**EXCESS LIABILITY**

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<tr>
<td>B X</td>
<td>ANY AUTO OWNED</td>
<td>SCHEDULED AUTOS</td>
<td>TC2J-CAP-131J3858</td>
<td>1/1/2018</td>
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<td>COMBINED SINGLE LIMIT: $2,000,000</td>
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<tr>
<td></td>
<td>AUTOS ONLY HIRED</td>
<td>NON-OWNED AUTOS</td>
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<td>X</td>
<td>UMBRELLA LIABILITY</td>
<td>OCCUR CLAIMS-MADE</td>
<td>ZUP-91M46583 (EXCLUDES PROF. LIAB.)</td>
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**WORKERS COMPENSATION AND EMPLOYERS LIABILITY**

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<td>E.L. EACH ACCIDENT</td>
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<tr>
<td>E.L. DISEASE - EA EMPLOYEE</td>
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<tr>
<td>E.L. DISEASE - POLICY LIMIT</td>
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**CERTIFICATE HOLDER**

**CANCELLATION**

**SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.**

**AUTHORIZED REPRESENTATIVE**

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