

FORM 11.A.9-18

APPLICATION FOR TECHNICAL COMPLIANCE
OF PRELIMINARY PLAT AND CONSTRUCTION PLANS

This application is for technical compliance review of a: _____ Boundary Plat _____ Subdivision Plat

Part I. Applicant Information:

A. This application is made by: _____ Property Owner (Developer)
_____ Agent for Owner*

*If Applicant is an Agent, attach original power of attorney or agency authorization.

B. Property Owner/Developer Information:

Please print or type name(s) as it appears on the deed or other instrument of title. If Agent, in addition to the owner information complete the Agent information below.

Property Owner/Developer:

Contact Person:

Address (to be used for all correspondence):

City: _____ State: _____ Zip: _____

Email: _____

Telephone: Business: _____ Fax: _____

C. Agent Information:

Address (to be used for all correspondence):

City: _____ State: _____ Zip: _____

Email: _____

Telephone: Business: _____ Fax: _____

Part II. Final Subdivision Plan/Site Plan Approval Status:

Check and complete the following items applicable to the **most current** conceptual plan approval for development of the property **delineated by the Preliminary Plat.**

A. Type of Plan: _____Final Subdivision Plan _____Site Plan _____*No Plans Required

*An Abstracted Boundary Survey shall be submitted in lieu of the site plan.

B. Approval Date: _____ or _____ Concurrent Review

C. Exhibit No.: _____

Part III. Property Information:

A. Property Location: **Parcel Control Number:** _____

B. Planned Developments:

Has the property described in the Preliminary Plat received Zoning approval as a Planned Development? Yes _____ No _____ If yes, complete the following:

1. Zoning Control No.: _____

2. Type of Planned Development:

Special Exception (pre-ULDC designation): _____ PUD _____ PRD _____ PCD

- OR -

Planned Development District (ULDC designation):

_____ PUD _____ TND _____ MXPDP _____ MUPDP _____ PIPDP

_____ OTHER (SPECIFY): _____

Part IV. Plat and Plan Information:

A. Developer's Engineer:

Name of professional engineer responsible for coordinating the preparation of the construction plans:

Firm Name (if applicable)_____

Address:_____

City:_____ State:_____ Zip:_____

Phone:_____ Email:_____

B. Developer's Surveyor:

Name of professional land surveyor responsible for coordinating the preparation of the plat:

Firm Name (if applicable) _____

Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

C. Name of Plat (must match name on Plat cover sheet):

D. Density of Plat: Total number of residential dwelling units (d.u.) within Plat = _____ d.u.

Total land area within Plat = _____ acres

Residential density of Plat = _____ d.u./acre

E. Portion or phase of overall Development represented by the Preliminary Plat:

_____ Subdivision of the entire Development as a single plat

_____ Subdivision of a portion of the Development, identified: _____

(e.g. phase, pod, parcel or other designation on the applicable approved master development plan.)

F. Type of Plat:

_____ Residential

_____ Commercial/Industrial

_____ Other (Specify) _____

If Replat, Name of parent plat: _____

Recorded in Plat Book: _____ Page _____

G. Construction Plan Information:

Identification of Plan(s) submitted (e.g. improvement type, preparing engineer, job/drawing/file no., date):

1. _____

2. _____

3. _____

Part V. Application Submittal Requirements:

Application for Preliminary Plat and Construction Plans must be accompanied by all the following items, or a written statement explaining the exclusion of each missing item. (See Articles 11.B.1 and 11.B.2 - ULDC):

1. One (1) original Application Form
2. Four (4) copies of the Preliminary Plat
3. One (1) set of Paving & Drainage Plans (signed and sealed)
4. One (1) set of Water & Sewer Plans (signed and sealed)
5. One (1) copy of Engineer's Opinion of Cost (signed and sealed)
6. One (1) copy of storm drainage system hydraulic design calculations (signed and sealed)
7. One (1) copy of the Final Stormwater Management Plan (signed and sealed), **if not previously submitted for entire Development**
8. One (1) copy of the Soils Report (signed and sealed), **if not previously submitted for entire Development**
9. A check, payable to Board of County Commissioners, for the appropriate application fee (refer to current Fee Schedule)
10. Original power of attorney or letter of agency (if applicant is agent)
11. Three (3) copies of the most current approved (signed) Final Subdivision Plan/Site Plan, including the latest of any Administrative Amendments approving revisions subsequent to DRO approval. Four copies are required if the project is adjacent to a D.O.T. roadway. OR,
____One (1) copy of the concurrent review approval letter.
12. Two (2) copies of the Certified Boundary Survey of the lands encompassed by the Preliminary Plat, based on a current abstract of title.
13. **One (1) CD or electronic format of all documents and plans required (1-12 above).**

I hereby certify that the information set out in this Application is true and correct to the best of my knowledge and belief.

Signature of Applicant

Dated:_____

FOR DEPARTMENT USE ONLY

Received on: _____ Service Slip No.

Reviewed by: _____

_____ All required items were received. APPLICATION COMPLETE ON __

_____ All required items were not received. APPLICATION INCOMPLETE and returned to Applicant on: _____.

Control Number: _____ (project no.) _____ (plat no.)

District:

Original: File

Copy to: Applicant
Master Application File

Revised: 10/20/95, 12/12/97, 07/20/98, 05/22/01, 01/11/05, 09/17/2015, 09/12/2016, 02/24/2017, 10/19/2017, 02/23/2018, 12/7/2018, 2/7/2019, 5/17/19, 8/16/19