

**PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION
LAW ENFORCEMENT PLANNING COUNCIL
FINAL SUMMARY MINUTES**

Thursday, March 28, 2013 - 9:30 a.m.

Clayton Hutchinson Agricultural Center
559 North Military Trail
Exhibit Hall "B"
West Palm Beach, FL

Members Present

Chief Steve Kniffin, Chairman, Palm Beach Shores Police Department
Chief Dan Alexander, Vice Chairman, Boca Raton Police Department
Chief Robert Mangold, Atlantis Police Department
Chief Matt Immler, Boynton Beach Police Department
Chief Brian Smith, Juno Beach Police Department
Chief Frank Kitzerow, Jupiter Police Department
Chief Richard Jenkins, North Palm Beach Public Safety Department
Chief Christopher Yannuzzi, Ocean Ridge Police Department
Chief Clarence Williams III, Riviera Beach Police Department
Chief Thomas A. Ceccarelli, Palm Springs Public Safety Department
Chief Christopher Elg, Tequesta Police Department
Michael Driscoll, Resident Agent in Charge, Florida Department of Law Enforcement
Major Carol Owsiany-Himmel, Florida Division of Alcoholic Beverages & Tobacco
John McKenna, Assistant Special Agent in Charge, Drug Enforcement Administration
Edward Thompson, Assistant Special Agent in Charge, U.S. Immigration and Customs Enforcement
George Sanders, Supervisory Special Agent in Charge, Internal Revenue Service
Steven Randerson, Assistant Federal Security Director, Transportation Security Administration
Frank Miller, Patrol Agent in Charge, U.S. Border Patrol
(Represented by Supervisory Border Patrol Agent John Dair)

Members Absent

Chief Anthony Strianese, Delray Beach Police Department
Director Michael Porath, Greenacres Department of Public Safety
Chief Garrett Ward, Gulf Stream Police Department
Chief Craig Hartmann, Highland Beach Police Department
Chief John Stewart, Jupiter Inlet Colony Police Department
Chief Wes Smith, Lake Clarke Shores Police Department
Chief Sean Scheller, Lantana Police Department
Chief Carmen Mattox, Manalapan Police Department
Chief Stephen Stepp, Palm Beach Gardens Police Department
Director Kirk Blouin, Palm Beach Police Department
Chief Roger M. Crane, South Palm Beach Police Department
Chief Vincent Demasi, West Palm Beach Police Department
Sheriff Ric Bradshaw, Palm Beach County Sheriff's Office
Chief Larry Leon, Palm Beach County School District Police Department
Chief Charles Lowe, Florida Atlantic University Police Department
Major Luis Ramil, Florida Highway Patrol
Mike Waites, Chief Investigator, State Attorney's Office 15th Judicial Circuit
Major Jeffrey Hubert, Florida Fish & Wildlife Commission
Lieutenant Anthony Stafford, State Fire Marshall's Office
Robert Shirley, Resident Agent in Charge, Bureau of Alcohol, Tobacco, Firearms and Explosives
Glen Wilner, Assistant Chief, U.S. Marshals Service
Michael Fagan, Special Agent, U.S. Secret Service
Timothy Donovan, Assistant Special Agent in Charge, Federal Bureau of Investigation

Advisory Members Present

Director Larry Schroeder, Criminal Justice Institute of Palm Beach State College
Hon. Dave Aronberg, State Attorney, 15th Judicial Circuit
Feirmon Johnson, Chief Probation Officer, Florida Department of Juvenile Justice

Advisory Members Absent

Joni Livingston, CJSTC Field Specialist, Florida Department of Law Enforcement
Dr. Michael Bell, Palm Beach County Medical Examiner
Rolando Garcia, Deputy Chief, U.S. Attorney's Office
Rosalyn Baker, Circuit Administrator, Florida Department of Corrections
Julie Hogan, Deputy Statewide Prosecutor, Attorney General's Office of Statewide Prosecution

Guests

Jim Kelly, Executive Director, Palm Beach County Association of Chiefs of Police
Sergeant Dave Kelley, Palm Beach Shores Police Department
Commander Pat McCutcheon, Palm Beach County School District Police Department
Captain Nancy Grimes, Palm Beach County Sheriff's Office
Denise Vidal-Bennette, ISS - LEX Project
Louis Tomeo, Director, Clerk & Comptroller Palm Beach County
Cristy Altaro, Alternative Sanctions Coordinator, Court Administration
Captain Tom Mitchell, Delray Beach Police Department
Major Wendy Unger, Boynton Beach Police Department
Major Frank Briganti, Delray Beach Police Department
Assistant Chief Rick Facchine, Palm Beach Gardens Police Department
Assistant Chief Clint Shannon, Palm Beach Gardens Police Department
Captain Spencer Rozier, Riviera Beach Police Department
Hansel Tookes, University of Miami Medical School
Scott Nugent, Director, Fusion Center
Lieutenant Hal Hutchins, Ocean Ridge Police Department
Stewart Saalfield, Court Program Specialist II, Court Administration
Lieutenant Kenneth Voiret, Palm Beach County Sheriff's Office
Kathryn Hill, Security Technician, Palm Beach County Sheriff's Office
Barbara White, Public Defender's Office, 15th Judicial Circuit
Jeff Himmel, Assistant Special Agent in Charge, U.S. Department of Labor
Greg Kridos, Chief of Intake, State Attorney's Office, 15th Judicial Circuit
Colonel Jim Stormes, Palm Beach County Sheriff's Office
Julio Quinones, Federal Bureau of Investigation
Assistant Chief Michele Miuccio, Boca Raton Police Department
Assistant Chief Mary Santos-Olsen, West Palm Beach Police Department
Patrick Doyle, Intelligence Analyst, West Palm Beach Police Department
Sergeant Mike Barbera, Jupiter Police Department
Detective Jared Kenerson, Jupiter Police Department

CJC Staff Present

Michael Rodriguez, Executive Director
Katherine Hatos, Senior Criminal Justice Analyst

- I. Welcome and opening comments by Chief Steven Kniffin, Chairman
- II. Roll Call
- III. Introduction of Guests
- IV. Approval and/or additions to the agenda

The March 28, 2013 agenda was approved.
- V. Approval of the minutes of the meeting of February 28, 2013

The February 28, 2013 minutes were approved.

VI. Chairman's Comments

Reminder that the next meeting on April 25th will be held at the West Palm Beach Police Department in the Community Room. Chairman Kniffin thanked the West Palm Beach Police Department for hosting the meeting.

VII. Presentations

- a. Depositions – *Lieutenant Kenneth Voiret and Kathryn Hill, Security Technician, of the Palm Beach County Sheriff's Office & Barbara White, Public Defender's Office, 15th Judicial Circuit*

Lt. Voiret presented information on the electronic subpoena system implemented over two years ago at the Palm Beach County Sheriff's Office. He acknowledged Kathryn Hill and Barbara White for their assistance with the project. Lt. Voiret explained the process in which Outlook Calendar is used for the transmission of subpoenas by attaching a pdf copy to calendar invites. The system is currently being used with the Public Defender's Office only, but may be branched out to the State Attorney's Office and eventually Traffic Courts. Some of the benefits include relieving a burden on personnel, no cost, ability to track subpoenas, and out of office notifications. They have also significantly reduced the number of no shows that previously averaged about 3 per month to 3 in the past two years all of which had valid excuses. Ms. White shared their experience and success with the system at the Public Defender's Office and offered personal assistance to any agency interested. Questions concerning the process were addressed by Lt. Voiret. Katherine Hatos will e-mail a copy of the presentation and policies.

- b. Syringe Exchange Program (House Bill 735/Senate Bill 808) – *Hansel Tookes, University of Miami Medical School 3rd Year Student*

Hansel Tookes introduced his colleague, Edwin Hayes, 4th year medical student who will soon be a resident at JFK hospital in Palm Beach County. Mr. Tookes provided information about Syringe Exchange Programs (SEPs) in which sterile syringes are exchanged for used syringes amongst injection drug users. They also provide HIV and hepatitis testing, counseling, and referral to drug treatment. Copies of fact sheets were provided in the packet. According to the Institute of Medicine, syringe exchange programs do not encourage initiation of drug use nor do they increase the frequency of drug use. The presence of these programs in communities does not expand drug networks or increase crime rates. Studies indicate that SEPs reduce accidental

needle sticks by law enforcement and the risk to the community from improperly discarded syringes.

House Bill 735 was sponsored by Representative Patrick Pafford of West Palm Beach and passed the House Health Quality Subcommittee. Senate Bill 808 has stalled in the Health Policy Subcommittee chaired by Senator Aaron Bean. The bill was recently amended from a statewide program to using private funds to establish a pilot program in Miami. Representative Patrick Rooney commented about the importance of these programs as a public safety issue and was very supportive of a statewide program. Mr. Tookes requested a letter and calls of support. A motion passed to issue a letter of support as soon as possible for House Bill 735/Senate Bill 808. Chief Kitzerow mentioned that the Florida Police Chiefs Association isn't opposed, but they have already established their legislative priorities. He recommended reaching out to Representative Rooney.

- VIII. New Business: No new business discussed.
- IX. Old Business: No old business discussed.
- X. Committee/Workgroup Reports
 - a. Book and Release Committee: No report was presented.
 - b. Recruitment and Retention Committee: Chief Yannuzzi reported that Katherine Hatos has issued an email to request the statistics for this quarter which ends on March 31st. He asked if agencies would please respond by the April 11th due date.
 - c. Traffic Committee: No report was presented.
 - d. Sexual Assault Response Team: No report was presented.
 - e. Sex Offender Population: No report was presented.
 - f. Court Systems Task Force: No report was presented.
 - g. Property Crimes Workgroup: Chief Kitzerow reported that they are still standing by in getting an agreement for the strike teams. Chief Immler also advised that they should be having their final meeting in the next couple weeks.
- XI. Liaison Updates
 - a. Data Sharing: Chief Kitzerow will save his comments for the LEX meeting afterwards. He reminded everyone of the Intel meeting after LEPC.
 - b. Child Abuse Protocol: No report was presented.

- c. Criminal Justice Commission: Vice-Chairman Alexander reported that on Monday the CJC had a business and Annual Planning Meeting. During the business meeting, the Executive Director mentioned the success of the Citizen's Criminal Justice Academy. They are looking to expand that program as time goes on. The commission voted on supporting uniform predator and offender residency restriction that will be consistent with the state's standards. During the planning meeting, the overall objectives and priorities were covered for the coming year. Priorities are reentry, LEX, drug court treatment, youth program evaluation, and also crime prevention.
- d. Criminal Justice Institute: Director Schroeder announced that their initial moving date was delayed. Information was sent out on three new classes: (1) Conducting background investigations revamped by FDLE and just came out December 2012 - addresses social media and how to conduct background investigations related to those aspects; (2) Investigating domestic violence homicides - 24 hour course coming up in June; deals with basic homicide investigations but specifically looking at domestic violence; (3) Introduction to Criminal Investigation - for those that need a little help or to advance their career in criminal investigations.
- e. High-Intensity Drug Trafficking Area: Colonel Jim Stormes advised that HIDTA Director Wagner will be at the LEPC meeting next month. He can answer questions about funding and training.
- f. High School Criminal Justice Academies: No report was presented.
- g. Communications/Interoperability: Chief Robert Mangold as he has previously reported, Harris through the MPSCC has provided a proposal to the City of West Palm Beach for a P25 overlay network. That proposal was reviewed by West Palm's consultant and he provided a report in favor of the proposal to the commission. It was his understanding that the Mayor's office is supportive of that proposal. Hopefully within the next two to three weeks West Palm's commission will meet and vote in favor.

XII. Training Announcements

Copies provided on the table

XIII. Member Comments

Chief Yannuzzi referred to the last meeting minutes concerning a couple reminders. The deadline for nominations is March 31st for the ASIS Law Enforcement Appreciation Luncheon on May 23rd. There is also an outline (pg. 6) of the upcoming Special Olympics events. Tip a Cop is on April 4th and Law Enforcement Torch run on April 9th. Also, a final reminder regarding the Tour de Force which will be coming to Palm Beach County on April 14th; and on April 15th is the Palm

Beach County portion that starts at the Denny's (390 N. Congress in Boynton) and then goes to the Martin County's Sheriff Office. They will leave at 9:00 in the morning for the 54-mile bike ride.

XIV. Attachments

- a. Legal Eagle Edition (*on white paper*)
- b. Florida Medical Association Fact Sheet (*on yellow paper*)
- c. Public Safety, Law Enforcement, and Syringe Exchange Fact Sheet (*on yellow paper*)

XV. Adjournment

Next Meeting: April 25, 2013 (West Palm Beach Police Department in the Community Room)