

**PALM BEACH COUNTY CRIMINAL JUSTICE COMMISSION
LAW ENFORCEMENT PLANNING COUNCIL
FINAL SUMMARY MINUTES**

Thursday, March 26, 2015 - 9:30 a.m.

Clayton Hutchinson Agricultural Center
Exhibit Hall "B"
559 North Military Trail
West Palm Beach, Florida

Members Present

Director Kirk Blouin, Chairman, Palm Beach Police Department
Chief Brian Smith, Vice Chairman, Juno Beach Police Department
Chief Robert Mangold, Atlantis Police Department
Chief Dan Alexander, Chairman, Boca Raton Police Department
Chief Jeffrey Katz, Boynton Beach Police Department
Chief Jeffrey Goldman, Delray Beach Police Department
Director Michael Porath, Greenacres Department of Public Safety
Chief Craig Hartmann, Highland Beach Police Department
Chief Frank Kitzerow, Jupiter Police Department
Chief Wes Smith, Lake Clarke Shores Police Department
Chief Sean Scheller, Lantana Police Department
Chief Carmen Mattox, Manalapan Police Department
Chief Richard Jenkins, North Palm Beach Police Department
Interim Chief Hal Hutchins, Ocean Ridge Police Department
Chief Stephen Stepp, Palm Beach Gardens Police Department
Chief Duncan Young, Palm Beach Shores Police Department
Chief Clarence Williams III, Riviera Beach Police Department (Represented by Major Leonard Mitchell)
Chief Thomas A. Ceccarelli, Palm Springs Public Safety Department
Chief Carl Webb, South Palm Beach Police Department
Chief Bryan Kummerlen, West Palm Beach Police Department
Chief Larry Leon, Palm Beach County School District Police Department
Chief Charles Lowe, Florida Atlantic University Police Department
Duane Little, Special Agent Supervisor, Florida Department of Law Enforcement
Major Camille Soverel, Florida Fish & Wildlife Commission
Major Carol Owsiany-Himmel, Florida Division of Alcoholic Beverages & Tobacco
Michael D'Alonzo, Assistant Special Agent in Charge, Federal Bureau of Investigation
Edward Thompson, Assistant Special Agent in Charge, U.S. Immigration and Customs Enforcement
Robert Shirley, Resident Agent in Charge, Bureau of Alcohol, Tobacco, Firearms and Explosives
Pete Garcia, Federal Security Director, Transportation Security Administration
Xavier Morales, Patrol Agent in Charge, U.S. Border Patrol

Members Absent

Chief Garrett Ward, Gulf Stream Police Department
Chief John Pruit, Jupiter Inlet Colony Police Department
Chief Christopher Elg, Tequesta Police Department
Sheriff Ric Bradshaw, Palm Beach County Sheriff's Office
Major Luis Ramil, Florida Highway Patrol
Troy Walker, Special Agent in Charge, Florida Department of Law Enforcement
Maurice Spates, Resident Agent in Charge, Florida Department of Law Enforcement
Mike Waites, Chief Investigator, State Attorney's Office 15th Judicial Circuit
Lieutenant Anthony Stafford, State Fire Marshall's Office
John McKenna, Assistant Special Agent in Charge, Drug Enforcement Administration
Glen Wilner, Assistant Chief, U.S. Marshals Service
Robert Pearce, Resident Agent in Charge, U.S. Secret Service
Ellie Michaud, Supervisory Special Agent in Charge, Internal Revenue Service

Advisory Members Present

Hon. Dave Aronberg, State Attorney, 15th Judicial Circuit
Gregory Starling, Chief Probation Officer, Florida Department of Juvenile Justice
Julie Hogan, Deputy Statewide Prosecutor, Attorney General's Office of Statewide Prosecution

Advisory Members Absent

Director Larry Schroeder, Criminal Justice Institute of Palm Beach State College
Dr. Michael Bell, Palm Beach County Medical Examiner
Rolando Garcia, Deputy Chief, U.S. Attorney's Office
Joni Livingston, CJSTC Field Specialist, Florida Department of Law Enforcement
Rosalyn Baker, Circuit Administrator, Florida Department of Corrections

Guests

Major Stewart Steele, Boynton Beach Police Department
Judge James Martz, 15th Judicial Circuit
Deputy Chief Dan Szarszewski, Palm Beach Police Department
Scott Nugent, PBSO/Fusion Center
Major Robert Allen, Palm Beach County Sheriff's Office
Major Patrick Mccutcheon, Palm Beach County School District Police Department
Chief Assistant Brian Fernandes, State Attorney's Office 15th Judicial Circuit
Penny Anderson, Senior Coordinator, ISS - LEX Project
Captain Thomas Mitchell, Delray Beach Police Department
Corey Mendez, Bureau of Alcohol, Tobacco, Firearms and Explosives
Juan Torres, Bureau of Alcohol, Tobacco, Firearms and Explosives
Rodney Tilley, Bureau of Alcohol, Tobacco, Firearms and Explosives
Kent Stanton, Bureau of Alcohol, Tobacco, Firearms and Explosives
Deputy Chief Michele Miuccio, Boca Raton Police Department
Sharon L'Herrou, Director of 211 Programs and Services
Assistant Chief Mary Olsen, Delray Beach Police Department
Major Suzanne Crawford, Boynton Beach Police Department
Nicole Bishop, Director of PBC Justice Services & Victim Services
Christopher Yannuzzi
Denise Vidal-Bennette, Senior Manager, ISS - LEX Project
Xanthie Mangum, Federal Bureau of Investigation
Denise Stemen, Supervisory Special Agent, Federal Bureau of Investigation
Major Kelly Harris, Boynton Beach Police Department
Assistant Chief Sarah Mooney, West Palm Beach Police Department
Assistant Chief Tony Kalil, West Palm Beach Police Department
Captain David Bernhardt, West Palm Beach Police Department
J. Chris Klettheimer, Supervisory Special Agent, Federal Bureau of Investigation
Richard Markoe, Manager - Court Operations, Clerk & Comptroller Palm Beach County
Mike Edmondson, Executive Assistant, State Attorney's Office, 15th Judicial Circuit
Megan Legall, Atlantis Police Department
Captain Brian Kapper, West Palm Beach Police Department
Assistant Chief Javaro Sims, Delray Beach Police Department
Maureen Hackett, State Attorney's Office, 15th Judicial Circuit
Chief Assistant Alan Johnson, State Attorney's Office, 15th Judicial Circuit
Colonel Jim Stormes, Palm Beach County Sheriff's Office
Captain Eric Coleman, Palm Beach County Sheriff's Office
Assistant Chief Rick Facchine, Palm Beach Gardens Police Department
Assistant Chief Clint Shannon, Palm Beach Gardens Police Department
Lydia Chung, Palm Tran, Safety and Training Officer
Steven Randerson, Assistant Federal Security Director, Transportation Security Administration
Robert Vazquez, US Border Patrol
Edgar Morley, Support Services Manager, Palm Springs Public Safety Department
Carey Haughwout, Public Defender of the 15th Judicial Circuit
Scott Penney, Public Defender's Office of the 15th Judicial Circuit
Stewart Saalfield, Court Program Specialist II
Patrick Doyle, Intelligence Analyst, West Palm Beach Police Department
Scott Friedman, Florida Department of Law Enforcement
Ted Gonzales, LEX Countywide Program Director
Lieutenant Dennis St. Cyr, Palm Beach County Sheriff's Office
Major Braxton Davis, Palm Beach County School District Police Department

CJC Staff Present

- I. Welcome and opening comments by Director Kirk Blouin, Chairman
- II. Roll Call
- III. Introduction of Guests
- IV. Approval and/or additions to the agenda
- V. Approval of the minutes of the meeting of February 26, 2015
- VI. Chairman's Comments
- VII. Announcements/Presentations

The March 26, 2015 agenda was approved.

The minutes of the February 26, 2015 meeting was approved.

- a. Recognition of Law Enforcement and their Dedication to the Child Abuse Protocol

Chief Sean Scheller, Lantana Police Department, participated in a Community Alliance meeting where contributions to the Child Abuse Protocol (CAP) were acknowledged and recognized. A plaque was presented to the Palm Beach County law enforcement community in recognition of its dedication to protecting Palm Beach County children through the countywide Child Abuse Protocol.

- b. Introduction of Public Defender's Office Chief Investigator

Carey Haughwout, Public Defender of the 15th Judicial Circuit, introduced Scott Penney as the Chief Investigator and operations person who will serve as the point of contact for law enforcement agencies. He will be attending the monthly LEPC meetings.

- c. Trauma Informed Investigations Training Announcement

Nicole Bishop, Director of Palm Beach County Justice Services & Victim Services, announced a training (8 hr.) on May 4th sponsored by the Florida Sheriff's Association, with support from the Florida Police Chiefs' Association. Palm Beach County, with its proactive approach to domestic violence and sexual assault, was chosen as one of the sites in south Florida to host the training. The training will address how individuals respond to trauma. The technique that will be presented was developed by the

Department of Defense and has been found to be the best way of investigating domestic abuse and sexual assault. Ms. Bishop encouraged everyone interested to sign up as attendance is limited to 50 individuals. Katherine Hatos will send out the flyer with links to register.

d. Public Records

Alan Johnson, Chief Assistant State Attorney of the 15th Judicial Circuit, discussed the issue of public records and when investigative records are releasable. He provided a handout explaining in greater detail what information law enforcement agencies can release in complying with a public records request. Mr. Johnson emphasized the importance of the agency relationship between law enforcement and prosecutors in terms of information shared and released to the public; as some agencies consider their investigative case closed upon the filing of criminal charges, while prosecutors consider reports exempt through prosecution. He asked agencies to give the handout he provided to their legal counsel, and encouraged them to reach out to the State Attorney's Office if they have any questions. Mr. Johnson also introduced Maureen Hackett as a contact person.

e. Juvenile First Offender Program

Judge James Martz, 15th Judicial Circuit, discussed the importance of the Juvenile First Offender program and documenting its success in the county. He also emphasized the importance of diverting kids and preventing them from getting a criminal record. Chief Probation Officer Greg Starling, Circuit 15, gave an overview of JJIS Prevention Web which contains confidential information on all youths referred for prevention services, and how it works. Chief Alexander expressed that it is his understanding that police agencies are still given the flexibility and discretion to run their own JFO programs, as opposed to being forced into a Civil Citation situation. He inquired if their inability or unwillingness to use the system may at some point jeopardize their flexibility and discretion in using their own JFO program. Judge Martz advised the interim secretary that this program is so long-standing and sophisticated that there is no reason to step back to the Civil Citation process.

Chairman Blouin asked if Judge Martz knew how much the program is utilized in the county. Judge Martz said they have only anecdotal information, no hard data, but that they are able to deduce from the information they are getting back that the program has not been widely applied yet. Chairman Blouin surmised that maybe this is more due to lack of information and training, than resistance to the program. He added that it will benefit law enforcement in the long run, and it is important to not give kids a criminal record that could later be a self fulfilling prophecy. Chief Leon and Major Braxton offered training if needed. Chairman Blouin invited

the School Police to do a brief presentation on best practices (conceptually what the program is, how to collect/disseminate information, and how to run your program).

VIII. New Business

IX. Old Business

X. Liaison Updates

- a. Data Sharing: Chief Kitzerow reported that they have recently launched the new version of the program, LEX 3.0. He thanked the ISS staff for all their hard work, and encouraged everyone to review it.
- b. Criminal Justice Institute: No report was presented.
- c. Communications/Interoperability: No report was presented.
- d. Legislative Update: Todd Bonlarron, PBC Legislative Affairs Director was not in attendance; but he will email an update to Ms. Hatos, who will distribute it to the members.

XI. Training Announcements

- a. Trauma Informed Investigations Training

XII. Member Comments

Chief Duncan talked about the new staffing survey developed by Katherine Hatos in survey monkey. Chairman Blouin mentioned that the new survey isn't staff intensive. It asks two questions 1) agency name and 2) number of funded vacancies.

Chris Yannuzzi provided information about the Law Enforcement Special Olympics, Blue Line Challenge, and Annual Tour de Force events.

XIII. Attachments

- a. Trauma Informed Investigations Training (*on purple paper*)
- b. Public Records Legal Analysis (*on yellow paper*)
- c. JJIS Prevention Web Information Sheet (*on green paper*)
- d. Summary of Department of Justice Reports (*on white paper*)

XIV. Adjournment

Next Meeting: April 23, 2015 Clayton Hutchinson Agricultural Center