

January 7, 2020  
9:30am

**BOARD OF COUNTY COMMISSIONERS  
BOARD MEETING  
PALM BEACH COUNTY, FLORIDA**

**ADDITIONS, DELETIONS, & SUBSTITUTIONS**

**JANUARY 7, 2020**

<b><u>PAGE</u></b>	<b><u>ITEM</u></b>	
26	4C	<b>REVISED PROCLAMATION:</b> Proclamation declaring <del>January 7, 2020</del> <u>January 20, 2020</u> as Martin Luther King Jr. Day of Service in Palm Beach County (Sponsored by Commissioner Bernard)

**NOTE:** Items that were revised, added, deleted, or backup submitted and were not listed on the preliminary addition/deletion sheet distributed to the Board the prior day are noted with an asterisk (\*).

**ORDER OF BUSINESS  
BOARD OF COUNTY COMMISSIONERS  
BOARD MEETING  
PALM BEACH COUNTY, FLORIDA**

**JANUARY 7, 2020**

**TUESDAY  
9:30 A.M.**

**COMMISSION  
CHAMBERS**

- 1. CALL TO ORDER**
  - A. Roll Call
  - B. Invocation
  - C. Pledge of Allegiance
- 2. AGENDA APPROVAL**
  - A. Additions, Deletions, Substitutions
  - B. Adoption
- 3. CONSENT AGENDA (Pages 6-25)**
- 4. SPECIAL PRESENTATIONS (Page 26)**
- 5. PUBLIC HEARINGS - 9:30 A.M. (Page 27)**
- 6. REGULAR AGENDA (Page 28)**
- 7. BOARD OF COUNTY COMMISSIONERS SITTING AS THE ENVIRONMENTAL CONTROL BOARD (Page 29)**
- 8. BOARD OF COUNTY COMMISSIONERS SITTING AS THE CHILD CARE FACILITIES BOARD (Page 30)**
- 9. BOARD APPOINTMENTS (Page 31)**
- 10. STAFF COMMENTS (Page 32)**
- 11. BCC COMMENTS (Page 33)**
- 12. ADJOURNMENT (Page 34)**

\*\*\*\*\*

TABLE OF CONTENTS

CONSENT AGENDA

A. ADMINISTRATION

Page 6

- 3A-1 Three precinct boundary changes due to municipal annexations in Delray Beach and Palm Springs

B. CLERK & COMPTROLLER

Page 6

- 3B-1 Warrant list
- 3B-2 Receive and file Report of County Official Bonds dated January 2020
- 3B-3 Contracts and claims settlements list
- 3B-4 Receive and file annual financial reports, excess fees and unexpended budget for Fiscal Year 2018-2019

C. ENGINEERING & PUBLIC WORKS

Page 6

- 3C-1 Work task order to contract with Stantec Consulting Services Inc. for the Congress Avenue over PBC Lat. 2 Canal Bridge Replacement project

Page 7

- 3C-2 Receive and file Interlocal agreement with the Village of Palm Springs for design of water main and vacuum force main relocation for the Prairie Road Bridge over LWDD L-8 Canal project
- 3C-3 Work order to contract with Ranger Construction Industries, Inc. to mill and resurface Okeechobee Boulevard from Royal Palm Beach Boulevard to Wildcat Way
- 3C-4 Settlement agreement and mutual release agreement with the Winddrift Homeowners Association, Inc. for milling and resurfacing Wind Drift Lane, Wind Drift Terrace and Sanibel Drive

Page 8

- 3C-5 Change order to contract with Hardrive of Delray, Inc. for the Roebuck Road from Jog Road to Haverhill Road and Roebuck Road/Jog Road Intersection project

E. COMMUNITY SERVICES

Page 8

- 3E-1 Contract with Gulfstream Goodwill Industries, Inc. for provision of audiology and interpreting services

Page 9

- 3E-2 Contract with The Glades Initiative, Inc. for provision of financial literacy training and access to care services
- 3E-3 Receive and file the Agency for Health Care Administration Health Care Licensing Application for the North County Adult Day Care center

F. AIRPORTS

Page 10

- 3F-1 Contract with RMD Holding, Ltd. for Perimeter Aircraft Operations Area Security Fence improvements at North Palm Beach County General Aviation Airport
- 3F-2 Amendment to Construction Manager at Risk contract with The Morganti Group, Inc. for service animal relief areas at Palm Beach International Airport
- 3F-3 Amendment to lease agreement with the General Services Administration pertaining to telecommunications and video surveillance services

Page 11

- 3F-4 Receive and file extension of time to the Joint Participation Agreement with the Florida Department of Transportation to construct a fuel farm and wash rack at Palm Beach County Park Airport
- 3F-5 Amendment to Development Site Lease Agreement with Airport Logistics Park, LLC for the preservation and maintenance of native trees

**TABLE OF CONTENTS**  
**CONSENT AGENDA CONTINUED**

**G. OFFICE OF FINANCIAL MANAGEMENT AND BUDGET**

- Page 12  
3G-1 Public Improvement Revenue Refunding Bonds related to the convention center project

**H. FACILITIES DEVELOPMENT & OPERATIONS**

- Page 13  
3H-1 Contracts with five contractors for Heating, Ventilation and Air Conditioning services
- Page 14  
3H-2 Increase maximum dollar value of roofing annual contracts  
3H-3 Work order to contract with Precision Air Systems, Inc. for the Governmental Center Air Handler Replacement project
- Page 15  
3H-4 Amended and restated Interlocal agreement with the Town of Lake Clarke Shores for direct access to the Public Safety Radio System  
3H-5 Interlocal agreement with the Town of Lake Clarke Shores for radio maintenance services  
3H-6 Amendment to Communication Tower Agreement with New Cingular Wireless PCS, LLC for a tower site at 22522 County Road 880
- Page 16  
3H-7 Execution of a Guaranteed Maximum Price Amendment to contract with Robling Architecture Construction, Inc. for the purchase and installation of variable frequency drives on mechanical chiller units at the Palm Beach County Convention Center

**I. HOUSING AND ECONOMIC SUSTAINABILITY**

- Page 17  
3I-1 Receive and file first allonge to the Section 108 Promissory Note between Shellco Construction Corp., Simplified Inc., and Simplified Fabricators Inc. to amend the maturity date

**K. WATER UTILITIES**

- Page 17  
3K-1 Indemnification agreement with the Gloria Ann Batterson Living Trust
- Page 18  
3K-2 Change order to contract with Hinterland Group Inc, for the Lift Station Rehabilitation Project A  
3K-3 Consultant Services Authorization to contract with Brown and Caldwell for the Western Region North Wastewater Treatment Facility Electrical and Wet Weather Improvements project  
3K-4 Resolution amending the Special Assessment for the Pine Ridge Lane Water Main Extension

**M. PARKS & RECREATION**

- Page 19  
3M-1 Receive and file resident caretaker lease agreement with Sean Young for the residence at Peanut Island  
3M-2 Receive and file Sponsorship Agreement with Nostalgic America, Inc.  
3M-3 Amphitheater Rental Agreement with Forbidden Kingdom Music Fest, LLC  
3M-4 Receive and file Florida Inland Navigation District Project Agreement for redevelopment of the western portion of Bert Winters Park
- Page 20  
3M-5 Receive and file Support and Maintenance agreement with Harrington Resources, Inc. for maintenance of pay stations at Kreuzler and South Inlet Beach Parks  
3M-6 Receive and file Licensed Training Provider agreement with the American National Red Cross for Parks employees to teach Red Cross courses at county facilities

**TABLE OF CONTENTS**  
**CONSENT AGENDA CONTINUED**

**N. LIBRARY**

Page 21

- 3N-1 ~~Application to~~ Agreement with the Florida Department of State, Division of Library and Information Services, for a Library Services and Technology Act Grant
- 3N-2 Agreement with Housing Partnership Inc and Children’s Home Society of Florida to provide high quality literacy activities to BRIDGES of Palm Beach County families

**X. PUBLIC SAFETY**

Page 22

- 3X-1 Receive and file Sub Grant agreement with the State of Florida, Division of Emergency Management to authorize reimbursement of Hurricane Irma expenditures
- 3X-2 Ratify appointment to the Emergency Medical Services Advisory Council

**AA. PALM TRAN**

Page 23

- 3AA-1 Resolution approving an amendment to the grant agreement with the Florida Commission for the Transportation Disadvantaged for the Trip & Equipment Grant program
- 3AA-2 Resolution approving a FY 2020 Public Transportation Grant Agreement for non-urbanized area public transportation operating assistance

Page 24

- 3AA-3 Resolution approving a FY 2020 Public Transportation Grant Agreement for urbanized public transportation operating assistance

**CC. OFFICE OF EQUAL OPPORTUNITY**

Page 25

- 3CC-1 Contract with Legal Aid Society of Palm Beach County, Inc. for the Wage Dispute Project

**SPECIAL PRESENTATIONS**

Page 26

- 4A 100<sup>th</sup> Anniversary of Zeta Phi Beta Sorority, Inc.
- 4B Human Trafficking Prevention Month
- 4C Martin Luther King Jr. Day of Service
- 4D Palm Beach State College Day
- 4E Super Bowl LIV Celebration Week
- 4F 24-Hour Homeless Point-In-Time Count Day
- 4G Mentoring Month

**PUBLIC HEARINGS – 9:30 A.M.**

Page 27

- 5 **NONE**

TABLE OF CONTENTS

REGULAR AGENDA

**A. COMMUNITY SERVICES**

Page 28

6A-1 The Community's Plan to End the Cycle of Homelessness

**B. HOUSING AND ECONOMIC SUSTAINABILITY**

Page 28

6B-1 Resolution recommending approval of Project Doctor as a Qualified Target Industry business

**BOARD OF COUNTY COMMISSIONERS SITTING AS THE ENVIRONMENTAL CONTROL BOARD**

Page 29

7A-1 Reappointments to the Environmental Control Hearing Board

7A-2 Appointment to the Environmental Appeals Board

**BOARD OF COUNTY COMMISSIONERS SITTING AS THE CHILD CARE FACILITIES BOARD**

Page 30

8A-1 Appointment to the Child Care Advisory Council

**BOARD APPOINTMENTS** (Page 31)

**STAFF COMMENTS**

Page 32

10A-1 Board directive report

**COMMISSIONER COMMENTS** (Page 33)

**ADJOURNMENT** (Page 34)

3. CONSENT AGENDA APPROVAL

A. ADMINISTRATION

1. Staff recommends motion to approve: three precinct boundary changes submitted by Wendy Sartory Link, Supervisor of Elections, as required by Section 101.001(1), Florida Statutes. **SUMMARY:** Three precinct boundary changes are recommended by Wendy Sartory Link, Supervisor of Elections (SOE), due to municipal annexations in Delray Beach and Palm Springs. Districts 3 & 5 (AH)

B. CLERK & COMPTROLLER

1. **Staff recommends motion to receive and file:** Warrant List – Backup information can be viewed in the Clerk & Comptroller’s Office.

2. Staff recommends motion to:

**A) review** for sufficiency Report of County Officials Bonds dated January 2020, and

**B) receive and file** Report of County Officials Bonds dated January 2020.

**SUMMARY:** Ordinance No. 98-51 sets the various bond amounts for specified county officers and provides for examination of the sufficiency of all the bonds at the regular meeting of the Board of County Commissioners in January and June of each year. Countywide (DB)

3. Staff recommends motion to approve: Contracts (regular) and claim settlements list as submitted by various departments to the Clerk & Comptroller’s Office. Countywide

4. Staff recommends motion to receive and file: annual financial reports, excess fees and unexpended budget for Fiscal Year 2018-2019, for the Clerk & Comptroller, Tax Collector, and Property Appraiser. **SUMMARY:** The financial reports of these Constitutional Officers were submitted to the Office of the Clerk & Comptroller on or before October 31, 2019, in accordance with Section 218.36, Florida Statutes. The amounts shown for the Tax Collector and the Property Appraiser represent the total payment to the County. A portion of these revenues are budgeted in the Library, Fire-Rescue, and various other special revenue funds. The amounts shown as additional/decrease in excess fees will be included in the adjustment for additional balances brought forward, which will be brought to the Board of County Commissioners in March 2020. Countywide

C. ENGINEERING & PUBLIC WORKS

1. Staff recommends motion to approve: a work task order to the structural engineering annual contract (R2017-0137) dated February 7, 2017 with Stantec Consulting Services Inc. (SCSI) in the amount of \$176,714.20 for professional services for the Congress Avenue over PBC Lat. 2 Canal Bridge Replacement (Project). **SUMMARY:** Approval of this work task order will provide the design services necessary for the project. The design will be to replace the existing bridge with a pipe culvert on Congress Avenue over the PBC Lat. 2 Canal. The solicitation for design professionals was advertised on August 7, 2016 and August 14, 2016. The annual contract was approved on February 7, 2017, prior to the effective date of the Equal Business Opportunity Ordinance and pursuant to the Small Business Enterprise (SBE) Ordinance at that time. The SBE goal for all contracts was 15%. SCSI agreed to 31% SBE participation for the contract. The SBE participation for this work task order is 33.25%. The cumulative SBE participation to date including this work task order is 30.3%. SCSI is a Palm Beach County (County) based company. Districts 2 & 7 (YBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

2. Staff recommends motion to:

**A) receive and file** an interlocal agreement with the Village of Palm Springs (Village) for the design of water main and vacuum force main relocation as part of the Prairie Road Bridge over LWDD L-8 Canal project; and

**B) approve** a budget amendment of \$27,778 in the Transportation Improvement Fund to recognize reimbursement funding from the Village and appropriate it to the project.

**SUMMARY:** This agreement is being submitted to the Clerk and Comptroller of Palm Beach County (County) in accordance with Countywide PPM CW-O-051. The agreement was approved by the Deputy County Engineer as a delegated authority in accordance with Palm Beach County Administrative Code Section 404.00. This budget amendment is necessary to reflect the funding from the Village for the design modification to be incorporated into the County's project. District 3 (YBH)

3. Staff recommends motion to approve: Work Order 2018051-82 in the amount of \$600,000 to mill and resurface Okeechobee Boulevard from Royal Palm Beach Boulevard to Wildcat Way utilizing Palm Beach County's (County) annual asphalt milling and resurfacing contract R2018-1533 (Contract) with Ranger Construction Industries, Inc. (Ranger). **SUMMARY:** Per County PPM CW-F-050, this work order exceeds the \$200,000 threshold for staff approvals of work orders to annual contracts, thus requiring approval from the Board of County Commissioners (BCC). Approval of this work order will allow the contractual services necessary to construct the improvement. Prior to this work order, approximately \$15 million of Ranger's \$31.4 million Contract has been spent or encumbered. On October 16, 2018, the BCC approved the Contract with Ranger to provide milling and resurfacing of County roadways for countywide projects. The Contract was renewed on October 22, 2019 with a 15% mandatory Small Business Enterprise (SBE) goal set as the Affirmative Procurement Initiative. Ranger agreed to 15% SBE participation for this work order. Approval of this work order will result in a cumulative SBE participation of 15% for all the work orders issued under the Contract. **This project is funded through the infrastructure sales tax.** District 6 (YBH)

4. Staff recommends motion to approve:

**A)** a Settlement Agreement and Mutual Release (Agreement) with the Winddrift Homeowners Association, Inc. (Winddrift HOA) in the amount of \$72,000 for milling and resurfacing Wind Drift Lane, Wind Drift Terrace, and Sanibel Drive (WD Roads); and

**B)** a budget amendment of \$72,000 in the Transportation Improvement Fund to recognize the agreed to amount from the Winddrift HOA and appropriate it to the Pavement Management/Roadway Striping unit.

**SUMMARY:** Approval of this Agreement will allow the Winddrift HOA to pay Palm Beach County (County) for milling and resurfacing County maintained WD Roads within and servicing the Winddrift HOA. The Winddrift HOA contracted or caused the sealcoating of the WD Roads in violation of Right-of-Way Permitting Ordinance No. 2019-030. The County does not allow sealcoating of County maintained roads due to safety and performance concerns. The sealcoating can be remedied by milling and resurfacing the WD Roads. The County has estimated this cost at \$72,000 and will mill and resurface the WD Roads within six months of receiving payment from the Winddrift HOA. District 4 (YBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

5. Staff recommends motion to approve:

**A)** Change Order No. 7 with Hardrives of Delray, Inc. (HDI) in the amount of \$146,114.91 that will be reimbursed by the City of West Palm Beach (City), and a contract time extension of 60 days to the Roebuck Road from Jog Road to Haverhill Road and Roebuck Road/Jog Road Intersection Project, R2017-1196 (Project); and

**B)** a budget amendment of \$146,115 in the Road Impact Fee Fund – Zone 2 to recognize reimbursement funding from the City and appropriate it to the project.

**SUMMARY:** Per PPM CW-F-050, this change order exceeds the threshold of \$100,000 relating to staff approvals of change orders to contracts, and requires the Board of County Commissioners approval. Change Order No. 7 will compensate HDI for costs and delays associated with plan revisions No. 6 and No. 7 related to the City's future fire station water main and traffic conduit installation, and will extend the contract time by 60 days. The estimated completion is now expected to be April 2020. The contract was approved on September 26, 2017, prior to the effective date of the Equal Business Opportunity Ordinance and pursuant to the Small Business Enterprise (SBE) Ordinance at the time. The SBE goal for all contracts was 15%. HDI committed to 16% SBE participation. The SBE participation for this change order is 3.2%, and the cumulative SBE participation to date, including this change order, is 12.4%. However, HDI expects to meet the SBE goal by completion of the contract. HDI is a Palm Beach County based company. Districts 2 & 7 (YBH)

E. COMMUNITY SERVICES

1. Staff recommends motion to approve: a contract for Provision of Financial Assistance with Gulfstream Goodwill Industries, Inc. (GGI), for the three year period October 1, 2019 through September 30, 2022, in an amount totaling \$258,288, of which \$86,096 is budgeted for FY 2020 with an anticipated annual allocation of \$86,096 in each subsequent fiscal year, contingent upon a budgetary appropriation by the Board of County Commissioners, for the term of this contract, to provide audiology and interpreting services to Palm Beach County clients over 60 years of age who have a certified hearing loss. **SUMMARY:** On July 2, 2019, the Board of County Commissioners approved funding allocations for the Financially Assisted Agencies (FAA) Program. The contract being recommended in this item reflects dollar amounts included in the FY 2020 budget. The contract represents \$86,096 of the total FAA funding allocation of \$13,299,507 in FY 2020. This contract represents .002% of GGI's total operating budget of \$49,815,733. The total amount of FAA funding, for the seven programs currently in effect with GGI, is \$594,816, representing .012% of GGI's total operating budget. GGI will provide and service hearing aids. GGI will also provide interpreting services for seniors and will connect them with a Deaf Services Specialist (DSS). The DSS will conduct video phone calls and/or face to face intakes. An interpreter will provide interpreting services for clients over 60 years of age, who require American Sign Language to communicate effectively. The interpreter will assist clients who need interpreting services in order to access services and information in areas including but not limited to financial, medical, and legal services, the purchasing of a vehicle and accessing mainstream resources. In FY 2018, GGI served 101 clients in audiology and 27 clients with interpreting services. Under this new contract, GGI will serve 168 clients in audiology and 35 clients with interpreting services. Joshua Butler, employee of GGI, is a member of the Homeless Advisory Board (HAB). The HAB provides no regulation, oversight, management, or policy-setting recommendations regarding contracts. Disclosure of this contractual relationship is being provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics. (Financially Assisted Agencies) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

2. Staff recommends motion to approve: a contract for Provision of Financial Assistance with The Glades Initiative, Inc., for the three year period October 1, 2019 through September 30, 2022, in an amount totaling \$426,159, of which \$142,053 is budgeted for FY 2020 with an anticipated annual allocation of \$142,053 in each subsequent fiscal year, contingent upon a budgetary appropriation by the Board of County Commissioners, for the term of this contract, for the provision of financial literacy training and access to care services. **SUMMARY:** On July 2, 2019, the Board of County Commissioners approved funding allocations for the Financially Assisted Agencies (FAA) Program. The contract being recommended in this item reflects dollar amounts included in the FY 2020 budget. This contract represents \$142,053, of the total FAA funding allocation of \$13,299,507 in FY 2020. This contract represents 20% of The Glades Initiative, Inc.'s total operating budget of \$694,893. It is the only program currently in effect with The Glades Initiative, Inc. The Glades Initiative, Inc., will assist extremely low-income families in efforts to increase the financial stability of local residents through navigation services with access to health care coverage, Supplemental Nutrition Assistance Program (SNAP) benefits, financial literacy education and access to healthy food through food bank and pantry services. In FY 2018, The Glades Initiative, Inc. served 50 clients with training and access to care services. Under this new contract, The Glades Initiative will serve 60 households. Karis Engle, employee of The Glades Initiative, Inc., is a member of the Farmworker Program Advisory Board. The Farmworker Program Advisory Board provides no regulation, oversight, management, or policy-setting recommendations regarding contracts. Disclosure of this contractual relationship is being provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics. (Financially Assisted Agencies) Countywide (HH)
  
3. Staff recommends motion to receive and file: the Agency for Health Care Administration (AHCA) Health Care Licensing Application for the period December 18, 2019 through December 17, 2021, to renew the Division of Senior Services (DOSS) North County Adult Day Care center license as required by AHCA. **SUMMARY:** AHCA is responsible for the licensure and regulation of health facilities, including adult day care centers. Adult day care centers are required to be licensed by AHCA with a renewal every two years through a licensing application process. The attached AHCA Health Care Licensing Application is required 60 days prior to the expiration of the current license, which is December 17, 2019. The licensing renewal will enable DOSS to continue to operate the adult day care centers. The centers assist the elderly and/or adults with disabilities to live independently while also receiving support and care. **There is no cost to Palm Beach County.** County-operated or municipally operated centers applying for licensure are exempt from the payment of license fees. On July 11, 2017, the Board of County Commissioners authorized the County Administrator or designee to execute renewal applications for this purpose. In accordance with County PPM CW-O-051, all delegated contracts, agreements, and grants must be submitted by the initiating Department as a receive and file agenda item. DOSS is responsible for providing services north of Hypoluxo Road. The areas of service include all of the districts, excluding District 3, 4, 5 and 7 south of Hypoluxo Road. The Mae Volen Senior Center, Inc. is responsible for providing services in the areas south of Hypoluxo Road. (DOSS) Countywide except for portions of Districts 3, 4, 5, & 7 south of Hypoluxo Road. (HH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS

1. **Staff recommends motion to approve:** a contract with RMD Holdings, Ltd. d/b/a Nationwide Fence & Supply Co. (Nationwide) in the amount of \$862,636.54 and 240 calendar days for Perimeter Aircraft Operations Area (AOA) Security Fence Improvements at North Palm Beach County General Aviation Airport (F45). **SUMMARY:** This project was advertised utilizing the County's competitive bid process. On September 19, 2019, three bids were received for Perimeter AOA Security Fence Improvements at F45. Of the three bids, Nationwide, a Macomb County, Michigan company, has been identified as the lowest responsible/responsive bidder in the amount of \$862,636.54. This project includes the construction of new AOA security fencing, which will augment the existing fence and help to reduce wildlife and non-authorized access into the existing AOA, enhancing safety and security at the Airport. Demolition of existing fencing, tree trimming, and clearing will also be included in this project. A Disadvantaged Business Enterprise (DBE) Goal of 8.5% was established for this project. Nationwide has committed to 9.4% DBE participation for this contract. Countywide (AH)
  
2. **Staff recommends motion to approve:**
  - A) Amendment No. 3 to the Construction Manager (CM) at Risk Contract (Contract) with The Morganti Group, Inc. (MGI) for CM at Risk Services for Airport Improvements for Palm Beach County Department of Airports (Department) in the amount of \$570,239 and 180 calendar days for Work Order MC 07: Service Animal Relief Areas (SARA) at Palm Beach International Airport (PBI); and
  
  - B) a budget transfer of \$8,038 in the Airport's Improvement and Development Fund including a reclass from reserves in the amount of \$8,038.

**SUMMARY:** The CM at Risk Contract with MGI was approved by the Board on January 15, 2019 (R2019-0042). The Contract is for two years with three one year renewal options for CM at Risk Services for Airport Improvements for the Department. In order to complete certain capital improvement projects at the County's four Airports, the Department requires a CM at Risk contractor to provide preconstruction and construction services, which include conducting the procurement process for assigned tasks/work orders, project management and construction supervision. MGI was one of two firms selected to provide these services. MGI is a Danbury, Connecticut, based firm; however, the work will be directly managed by their southeast regional office in Palm Beach County. Approval of Amendment No. 3 in the amount of \$570,239 and 180 calendar days will enable MGI to complete Work Order MC 07: SARA at PBI. A Disadvantaged Business Enterprise (DBE) goal of 12% was established for this contract. DBE participation for this project is 12.83%. Countywide (AH)
  
3. **Staff recommends motion to approve:** Amendment No. 1 to Terminal Building Lease Agreement (R2019-1616) (Lease) with the General Services Administration (GSA), an executive agency of the United States of America. **SUMMARY:** After the Board approved the Lease on October 22, 2019, GSA notified staff that new language pertaining to telecommunications and video surveillance services or equipment was required to be inserted in all GSA leases. Amendment No. 1 amends the general clauses in Exhibit "B" to the lease to incorporate the new provisions. Countywide (HJF)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

4. Staff recommends motion to receive and file: an Extension of Time to the Joint Participation Agreement (JPA) with the Florida Department of Transportation (FDOT) to construct Fuel Farm and Wash Rack at Palm Beach County Park Airport, Financial Project Number 441335-1-94-01 approved by the Board on June 6, 2017 (R2017-0721 and R2017-0722), and amended on May 1, 2018 (R2018-0651 and R2018-0652), until December 31, 2020. **SUMMARY:** The Extension of Time extends the availability of grant funding to allow for the continuation of project activities at said airport. Delegation of authority for execution of the Extension of Time to the JPA with the FDOT was approved by the Board on October 18, 2011 (Agenda Item No. 3F11). Countywide (AH)

5. Staff recommends motion to:

**A) approve** the First Amendment (Amendment) to Development Site Lease Agreement with Airport Logistics Park, LLC (ALP), a Florida limited liability company, (R2019-0300) (Lease), providing for a restriction on the use of approximately 56,146 square feet of ground for the preservation and maintenance of native trees, and the addition of approximately 56,577 square feet of ground for dry detention purposes for a net annual rental increase of \$237.05 upon completion of the development; and

**B) authorize** the County Administrator or designee to execute, on behalf of County, an amendment to the Lease to update the legal description of ALP's leasehold as provided in the amendment.

**SUMMARY:** ALP is constructing approximately 566,672 square feet of industrial warehouse and distribution facilities in two phases on property located west of the Palm Beach International Airport (PBI). As a condition of approval, the Environmental Resources Management Department required a 56,146 square foot area of native trees located within the first phase of the development to be preserved. ALP will be responsible for maintenance of the area at no cost to the County; however, no rental will be charged since it can no longer be used for development, resulting in a rental decrease of approximately \$30,880.30 in the first phase. The area had been designated for dry detention purposes. Since the area can no longer be used for dry detention, the Amendment adds an additional 56,577 square foot area for dry detention, resulting in an increase of \$31,117.35 in rental in the second phase. When rental is paid on both phases, the net change in rental is an increase of \$237.05 annually. The Amendment provides that the County may adjust the final boundary of ALP's leasehold based on changes to the final site plan, location of the improvements constructed or the removal of certain navigational equipment. The Department is requesting a delegation of authority to the County Administrator or designee, to execute, on behalf of County, an amendment to the Lease to update the legal description as provided in the Amendment. Countywide (HF)

3. CONSENT AGENDA APPROVAL

G. OFFICE OF FINANCIAL MANAGEMENT AND BUDGET

1. Staff recommends motion to adopt: a resolution of the Board of County Commissioners of Palm Beach County, Florida (the Board): (i) amending County Resolution No. R2019-1691 adopted by the Board on October 22, 2019, entitled "Resolution of the Board of County Commissioners of Palm Beach County, Florida: (i) authorizing the issuance of Public Improvement Revenue Refunding Bonds, Federally Taxable Series 2019A (Convention Center Project), in the principal amount of not to exceed forty-six million dollars (\$46,000,000) for the purpose of financing the costs of the refunding of the County's Public Improvement Revenue Refunding Bonds, series 2011 (Convention Center Project) and paying certain costs of issuance related thereto; providing certain of the terms and payment of such bonds; providing for the rights, security and remedies of the holders thereof, making certain covenants and agreements in connection therewith; (ii) authorizing the issuance of Public Improvement Revenue Refunding Bonds, Federally Taxable Series 2019B (Convention Center Hotel Project), in the principal amount of not to exceed twenty-six million dollars (\$26,000,000) for the purpose of financing the costs of the refunding of the County's Taxable Public Improvement Revenue Bonds, Series 2013 (Convention Center Hotel Project) and paying certain costs of issuance related thereto; providing certain of the terms and payment of such bonds; providing for the rights, security and remedies of the holders thereof, making certain covenants and agreements in connection therewith; (iii) authorizing the issuance of Public Improvement Revenue Refunding Bonds, Federally Taxable Series 2019C (Convention Center Parking Facility Project), in the principal amount of not to exceed sixty-one million dollars (\$61,000,000) for the purpose of financing the costs of the refunding all or a portion of the County's Public Improvement Revenue Bonds, Series 2015A (various capital improvements project) and paying certain costs of issuance related thereto; providing certain of the terms and payment of such bonds; providing for the rights, security and remedies of the holders thereof, making certain covenants and agreements in connection therewith; (iv) authorizing the use of a preliminary official statement, official notices of sale and summary notices of sale in connection with the public sale of such bonds; (v) authorizing the Mayor or County Administrator to accept the best bid for the purchase of the bonds; (vi) authorizing the debt manager to "deem final" for the purposes of securities and exchange commission rule 15C2-12 the preliminary official statement prepared in connection with the bonds; (vii) approving the forms of and authorizing the execution of an official statement and escrow deposit agreements; (viii) appointing a registrar and paying agent in connection with the bonds; (ix) appointing an escrow agent under the escrow deposit agreements; (x) declaring the County official intent pursuant to treasury regulation Section 1.141-12(d)(3) to take remedial action in connection with the County's Public Improvement Revenue Bonds (various capital improvements project), series 2015A (xi) authorizing the proper officers of the County to do all acts necessary and proper for carrying out the transactions contemplated by the resolution; and providing for an effective date." to amend Section 8 of Article VIII thereof to adjust the delegated net present value savings threshold to refund the County's Public Improvement Revenue Refunding Bonds, Series 2011 (Convention Center Bonds) from 10% to 7%; and (ii) authorizing the proper officers of the County to do all acts necessary and proper for carrying out the transactions contemplated by the resolution; and providing for an effective date. **SUMMARY:** The County's Financial Advisors have reviewed the Public Improvement Revenue Refunding Bonds, Series 2011 (the 2011 Bonds) and determined that these bonds can be refunded for a savings. Based on current market conditions, the estimated savings on the Series 2011 Public Improvement Revenue Refunding Bonds have a net present value of \$3,630,000 (8.79%). These bonds will be refunded at a not to exceed amount of \$46 million on a competitive basis. The attached resolution amends Section 8 of Article VIII of Resolution No. R2019-1691 to adjust the net present value savings threshold to be achieved by the refunding of the 2011 Bonds from 10% to 7%. Countywide (DB)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

1. Staff recommends motion to approve: annual contracts with the following contractors for Heating, Ventilation and Air Conditioning (HVAC) services on an as-needed basis through January 6, 2025.

<u>Contractor</u>	<u>Status</u>	<u>SBE or Non-SBE</u>
A) Cedars Electro-Mechanical, Inc.	Local	SBE
B) Farmer & Irwin Corp.	Local	Non-SBE
C) Florida Mechanical LLC	Local	Non-SBE
D) Precision Air System, Inc.	Local	Non-SBE
E) Thermo Air, Inc.	Non- Local	Non-SBE

**SUMMARY:** The purpose of this annual contract is to pre-qualify contractors to provide HVAC services. The work consists of HVAC services related to system and component installations, upgrades, replacements, modifications and repairs. The specific requirements of the work shall be determined by individual work orders issued against this annual contract. These are five year indefinite-quantity contracts with a maximum cumulative value of \$5,000,000. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract. Projects \$100,000 and over are advertised on the vendor self-service website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently five have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least ten days before the bid due date. The annual HVAC contract was presented to the Goal Setting Committee on August 21, 2019 and the committee established Affirmative Procurement Initiative of sheltered market for projects under \$100,000 when at least four Small Business Enterprises (SBE) are qualified under the annual contract or, for projects over \$100,000, an SBE price preference where an SBE contractor will be given a price preference if their bid is within 10% of the lowest non-small business bid. S/M/WBE actual participation will be identified on each work order and will be tracked cumulatively for each work order issued. (Capital Improvements) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

2. Staff recommends motion to approve: an increase in the maximum dollar value of the Roofing annual contracts by \$1,000,000 to perform roof repairs, maintenance, and replacement services on an as-needed basis through December 14, 2020. **SUMMARY:** On December 15, 2015, the Board initially approved the annual roofing contracts (R2015-1780 through R2015-1786) for an initial term of one year, with four renewal options each for a period of one year, at the sole option of the County. On September 10, 2019, Amendment No. 4 (R2019-1321 through R2019-1327) extended the term of the contract through December 14, 2020 for the final renewal option. During the first four years of the contract, the County awarded \$2,916,507.85 in work orders. Staff is requesting the cumulative limit be increased by \$1,000,000 for a total cumulative value of \$4,000,000 in order to accommodate the current and anticipated new projects required to be accomplished before the term of this contract expires on December 14, 2020. Work is to be awarded as work orders on a lump-sum, competitively bid basis across all prequalified contractors. Contractors are allowed to qualify at any time and be added to this annual contract before the term ends. Projects \$100,000 and over are advertised on the vendor self-service website while projects \$200,000 and over are also advertised in the newspaper. Projects under \$100,000 are bid among the pool of pre-qualified contractors (currently seven have pre-qualified) and for projects over \$100,000, the bidding pool is expanded to include any additional bidders responding to the specific project advertisement that submit a qualification application at least ten days before the bid due date. The annual roofing contract was presented to the Goal Setting Committee on January 2, 2019, and the committee established an Affirmative Procurement Initiative of price preference for Small Business Enterprise. Small/Minority/Women-Owned Business Enterprise (S/M/WBE) actual participation will be identified on each work order, and will be tracked cumulatively over all work orders issued. Current cumulative S/M/WBE participation for all work orders to-date is 76.84%. (Capital Improvements) Countywide (LDC)
  
3. Staff recommends motion to approve: Work Order No. 20-002 to the annual Heating, Ventilation, and Air Conditioning (HVAC) contract with Precision Air Systems, Inc. (Contractor) (R2015-0049) in the amount of \$219,960 for the Governmental Center Air Handler Unit #11 Replacement project for the period of 90 days from permit issuance or until project is complete. **SUMMARY:** The work consists of furnishing the labor, equipment, and materials needed to remove the existing air handler unit # 11, which is more than 30 years old and at the end of its useful life, and replace the unit with a comparable sized new air handler unit. In addition, the contractor is responsible for replacing air dampers, variable frequency drives, the direct digital controls and cleaning the ducts. This project was competitively advertised and new contractors were invited to bid on the project by submitting prequalification documents prior to the submission of the bid response. This work order was solicited pursuant to the HVAC annual contract and the requirements of the Equal Business Opportunity (EBO) Ordinance. The annual contract was presented to the Goal Setting Committee on January 2, 2019 and Affirmative Procurement Initiative of sheltered market was applied for projects under \$100,000 (when four or more Small Business Enterprises (SBE) are qualified under the annual contract) or an SBE contractor will be given a price preference if their bid is within 10% of the lowest responsive and responsible bidder for projects in excess of \$100,000. Since this project was over \$100,000, the SBE price preference API was applied. The Contractor is not a certified SBE but submitted 1.71% SBE participation on this work order. The overall SBE participation on the annual HVAC contract is 57.05%. **Funding for this project is from the Public Building Improvement Fund.** (Capital Improvements Division) District 7 (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

4. Staff recommends motion to approve: an Amended and Restated Interlocal Agreement (Agreement) with the Town of Lake Clarke Shores (Participant) to allow for direct access to the County's Public Safety Radio System (System) from January 7, 2020 through January 6, 2025. **SUMMARY:** This Agreement provides the terms and conditions under which the Participant can directly access the System. This Agreement is intended to terminate and replace Interlocal Agreement (R2017-0165) between County and Participant. The terms of this Agreement are standard and have been offered to all municipalities and local branches of State/Federal agencies where connection through an established municipal hub is not technically feasible. The Participant has been interoperable with the County's System since 2003. The annual fees are consistent with those being charged to the County Departments. In addition, the Participant is required to pay all costs associated with Participant's subscriber units and to comply with the established operating procedures for the System. This Agreement provides for an initial term of five years with two renewal options, each for a period of five years. This Agreement may be terminated by either party, with or without cause on October 1<sup>st</sup> of any year, with a minimum of six months' notice. (ESS) Countywide (LDC)
  
5. Staff recommends motion to approve: an Interlocal Agreement (Agreement) with the Town of Lake Clarke Shores (Participant) for radio maintenance services from January 7, 2020 through January 6, 2025. **SUMMARY:** The Agreement provides for the provision of radio equipment maintenance services to the Participant, by FDO/Electronic Services & Security Division. The services are to be charged on an hourly basis at a cost of \$65/hr/person and \$97.50/hr/person for overtime work. In the event that the County must out-source the labor, a separate labor rate is provided. The rates may be adjusted annually with notification by June 1 (effective that following October 1) at the County's sole discretion, but in no event shall the Participant's fee schedule exceed the fee schedule applied to County departments. The Agreement provides for an initial term of five years with two renewal options, each for a period of five years. The Agreement may be terminated by either party, with or without cause with a minimum of three months' notice. (ESS) Countywide (LDC)
  
6. Staff recommends motion to approve: a ninth amendment to Communication Tower Agreement (Agreement) with New Cingular Wireless PCS, LLC (AT&T) (R99-312-D) for a tower site located at 22522 County Road 880 with a current expiration date of February 22, 2029. **SUMMARY:** AT&T entered into this Agreement to use the County tower located at 22522 County Road 880, (20-Mile Bend) in unincorporated Palm Beach County. AT&T desires to replace its existing antennas and add new antennas to improve signal coverage to prepare for its new 5G services. AT&T will obtain all necessary permits and governmental approvals associated with its modifications. All equipment installations will be made at AT&T's sole cost. This ninth amendment modifies Exhibit "B" Antenna Tower Schematics of the Agreement which include previous modifications to the County's equipment and updates various standard provisions. **There will be no cost to the County nor any service interruptions to the County's system.** AT&T will provide all required structural modifications to maintain the tower's loading capacity. All other terms of the Agreement remain unchanged. Property & Real Estate Management will continue to have administrative responsibility of the Agreement. (Property & Real Estate Management) District 6 (HJF)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

7. Staff recommends motion to authorize: the County Administrator or designee to execute a Guaranteed Maximum Price (GMP) Amendment (Amendment) to the contract with Robling Architecture Construction, Inc. (R2016-0762) in an amount not to exceed \$400,000 for the purchase and installation of variable frequency drives on four existing mechanical chiller units at the Palm Beach County Convention Center as well as pre-construction services relating to the variable frequency drives. **SUMMARY:** On June 21, 2016, the Board of County Commissioners approved the annual contract with Robling Architecture Construction, Inc. to provide construction management services. The construction management scope of services included in this Amendment are the coordination, ordering, purchasing and installation of variable frequency drives for four existing mechanical chillers at the Palm Beach County Convention Center. One of the chillers is currently out of operation and two of the remaining three units are experiencing operational issues. All of the existing variable frequency drives are 16 years old, have been subject to many hours of continuous use and are nearing their end of life. The new variable frequency drives will include the latest technology available, an integrated controller and new rewiring of the control panel in order to update the cooling tower system. This Amendment will authorize Robling Architecture Construction, Inc. to proceed with construction management services including bidding, ordering of equipment, shipping and installation. Authority to execute this Amendment is being requested so that the Amendment can be executed prior to the next BCC meeting allowing Robling Architecture Construction, Inc. to start the bidding and ordering of the needed equipment prior to any equipment failure. The County Attorney's approval of the Amendment will be secured prior to the Amendment being approved. The Amendment will be submitted as a receive and file item after it is executed. The Construction Manager (CM) was selected pursuant to the Small Business Enterprise (SBE) ordinance, but this GMP, having been initiated after January 1, 2019, is subject to the requirements of the Equal Business Opportunity Ordinance. The continuing CM contract was presented to the Goal Setting Committee on February 20, 2019, and an Affirmative Procurement Initiative of 20% SBE participation was applied. The CM is an SBE and to date the CM has achieved 39.42% SBE subcontracting participation. The CM is a local business. **The funding source is from the Tourist Development Bed Tax revenues.** (Capital Improvements Division) Countywide/District 7 (LDC)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC SUSTAINABILITY

1. Staff recommends motion to receive and file: a First Allonge to the Section 108 Promissory Note (Note) by and between Shellco Construction Corp., Simplified Inc., and Simplified Fabricators Inc., (collectively, the Borrower) and Palm Beach County (County) amending the Maturity Date of the Note to April 30, 2020. **SUMMARY:** Staff recommends the Board of County Commissioners receive and file the First Allonge with the Borrower. The document has been executed on behalf of the BCC by the Director of the Department of Housing and Economic Sustainability, in accordance with the BCC's delegation of authority relating to the County's Section 108 Loan Program. The Note provides a \$600,000 loan (County 108 Loan) in the form of a working capital revolving line of credit to the Borrower. The term of the loan was for one year, renewable for no greater than four additional one-year terms. The First Allonge modifies the Maturity Date of the Borrower's Note from October 31, 2019 to April 30, 2020. The six-month extension of the Maturity Date was approved by the Palm Beach County Business Loan Program Loan Review Committee on October 1, 2019. An extension was necessitated by delays with other loans used to leverage the County 108 Loan. In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. **These are Federal funds which do not require a local match.** District 6 (DB)

K. WATER UTILITIES

1. Staff recommends motion to approve: an Indemnification Agreement (Agreement) with the Gloria Ann Batterson Living Trust (Property Owner). **SUMMARY:** The properties located at 152 and 156 Akron Road are owned by the Property Owner. The Palm Beach County Water Utilities Department (WUD) recently determined that the property located at 156 Akron Road was connected to the same meter as the property at 152 Akron Road and receiving water via a service line through the 152 Akron Road property. The Property Owner is requesting to establish a separate service line for the 156 Akron Road property; however, in order for WUD to provide service to both properties through a single service line, WUD requires the Property Owner to provide a Reservation of Easement and enter into the Agreement. The Property Owner has executed a Reservation of Easement (OR BK 30843, Page 1767) in favor of 156 Akron Road over 152 Akron Road for access, connection to, maintenance and utilization of the single service line. The Agreement requires the Property Owner, its heirs, successors, legal representatives and assigns as to ownership of the two properties, to indemnify, defend, and hold the County harmless from any and all liabilities, damages, penalties, claims, costs and expenses that may be imposed or asserted against the County. The Property Owner has paid the required service initiation fees for 156 Akron Road in the amount of \$6,103. District 2 (MJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (Cont'd)

2. **Staff recommends motion to approve:** Change Order (CO) No. 3 for the Lift Station Rehabilitation Project A Bid Package 1 (Project) with Hinterland Group Inc. (Contractor) in the amount of \$276,000.53. **SUMMARY:** On September 26, 2017, the Board of County Commissioners (BCC) approved the Water Utilities Department (WUD) Contract for Lift Station Rehabilitation Project A Bid Package 1 (R2017-1355). The contract provides for the rehabilitation of 30 lift stations throughout the WUD service area to meet current WUD standards. CO No. 3 provides for modifications needed to the original design at several lift stations to resolve conflicts with existing utilities and structures. It also eliminates an existing overhead electrical safety hazard in proximity to a residence at Lift Station (LS) 5059. Included in this CO No. 3 is the replacement of existing valves at several lift stations that were found to be inoperable at the time of construction. Finally, CO No. 3 provides for the modification of the two wastewater pumps at LS 173 due to changed hydraulic conditions in the wastewater system from the time of the original design to the time of construction. CO No. 3 will increase the contract amount by \$276,000.53. This contract was procured under the requirements of the 2002 Small Business Enterprise (SBE) Ordinance (R2002-0064) prior to the adoption of the new Equal Business Opportunity Ordinance on October 16, 2018. The SBE participation goal under the 2002 Ordinance was 15% overall participation. The contract provides for 95% SBE participation. CO No. 3 includes 94.17% SBE participation. The cumulative SBE participation including CO No. 3 is 99.31%. The Contractor is headquartered in Palm Beach County. The Project is included in the WUD FY20 budget (WUD Project No. 15-096) Districts 2, 5, 6 & 7 (MJ)
3. **Staff recommends motion to approve:** Consultant Services Authorization (CSA) No. 6 to the Consulting/Professional Services for Wastewater Engineering Services (Contract) with Brown and Caldwell (Corporation), (Consultant), for the Western Region North Wastewater Treatment Facility (WRNWWTF) Electrical and Wet Weather Improvements (Project) for a not to exceed amount of \$279,431.21. **SUMMARY:** On June 20, 2017, the Board of County Commissioners approved the Water Utilities Department (WUD) Contract (R2017-0813) with Consultant. CSA No. 6 provides for professional engineering services relating to the detailed design, permitting and bidding of the Project. The Project will: (i) replace aging electrical systems that have reached the end of their serviceable life and (ii) make plant piping modifications to improve plant reliability during high flow wet weather events. The Contract was procured under the requirements of the 2002 Small Business Enterprise (SBE) Ordinance (R2002-0064) prior to the adoption of the new Equal Business Opportunity Ordinance on October 16, 2018. The SBE participation goal established under the 2002 SBE Ordinance was 15% overall participation. The Contract provides for 26% SBE participation. CSA No. 6 includes 38.86% SBE participation. The cumulative SBE participation is 26.69%. Consultant is headquartered in Walnut Creek, California but maintains an office in Palm Beach County from which the majority of the work will be undertaken. The Project is included in the WUD FY20 budget. (WUD Project No. 19-035) District 6 (MJ)
4. **Staff recommends motion to adopt:** a resolution of the Board of County Commissioners (BCC) of Palm Beach County, Florida, amending Resolution R2019-0676 pertaining to the Special Assessment process for the Pine Ridge Lane Water Main Extension (Project), reducing the individual assessment from \$242.43 to \$173.19 per front footage. **SUMMARY:** On May 7, 2019, the BCC adopted Resolution R2019-0676 authorizing the Project. Pursuant to Section 9 of Ordinance 2001-0010, property owners are entitled to a reduction in their individual assessment if the final cost of the project falls below the original estimate. The assessment adopted by the BCC was based upon an estimated assessable cost of \$126,063.60 before construction. The actual assessable cost is \$90,058.80 after completion of construction. This Project is based on an assessment of five residential properties and a total length of 520 linear feet of potable water main. The individual cost to the property owners decreased from \$242.43 to \$173.19 per front footage. (WUD Project No. 18-020) District 7 (MJ)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION

1. Staff recommends motion to receive and file: a Resident Caretaker Lease Agreement with Sean Young, a full time County employee, for the residence at Peanut Island, executed on November 4, 2019. **SUMMARY:** This Resident Caretaker Lease Agreement has been fully executed on behalf of the Board of County Commissioners by the Director of the Parks and Recreation Department in accordance with Resolution 2016-1606. The Department is now submitting this Agreement in accordance with County PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating Department as a receive and file agenda item. Districts 1 & 7 (AH)
2. Staff recommends motion to receive and file: an executed Sponsorship Agreement with Nostalgic America, Inc, for a cash sponsorship in the amount of \$6,000 for a series of nine Legends of the Lawn events at Canyon Amphitheater, for the period January 1, 2020 through December 31, 2020. **SUMMARY:** This Sponsorship Agreement has been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of the Parks and Recreation Department in accordance with Resolution 2008-0442, amended by Resolution 2017-0102. Sponsorship events help offer a balanced schedule of events which promote the quality of life in the communities we serve. The Department is now submitting this agreement in accordance with County PPM CW-O-051, which requires all delegated agreements to be submitted by the initiating Department to the BCC as a receive and file agenda item. District 5 (AH)
3. Staff recommends motion to approve: an Amphitheater Rental Agreement with Forbidden Kingdom Music Fest, LLC., for a Forbidden Kingdom Music Event, in the amount of \$50,300 plus direct costs, from February 13, 2020 through February 17, 2020, at Sunset Cove Amphitheater. **SUMMARY:** Forbidden Kingdom Music Fest is a premier electronic dance Music Festival in South Florida. The event is dedicated to exploring the genre of bass and dubstep music. This is the second year that this event will be held at Sunset Cove Amphitheater. Due to its success, the scope of the event has increased to include additional activity stations and a second stage. County revenues generated from this event are estimated to be over \$50,000 therefore, the Board of County Commissioners approval is required. District 5 (AH)
4. Staff recommends motion to:
  - A) **receive and file** a fully executed Florida Inland Navigation District Project Agreement for costs associated with the planning, design and permitting for the redevelopment of the western portion of Bert Winters Park for the period October 23, 2019 through September 30, 2021; and
  - B) **approve** a budget amendment of \$125,000 within the Park Improvement Fund to establish budget for the approved grant.

**SUMMARY:** On May 7, 2019, the Board of County Commissioners (BCC) authorized submission of a Waterways Assistance Program (WAP) grant application, R2019-0648, to fund a portion of the planning, design and permitting costs associated with the redevelopment of the western waterfront portion of Bert Winters Park. The BCC also authorized the Parks and Recreation Director to execute the Project Agreement, and other grant forms related to this project if the grant was approved. The Florida Inland Navigation District (FIND) grant No. PB-19-206 was approved and the Project Agreement has been fully executed. This fully executed Project Agreement is being submitted to the BCC to receive and file and to establish budget for the grant. The planning, design and permitting costs for this project are estimated to be \$250,000. **The \$125,000 FIND grant requires a \$125,000 (50%) match which will be funded from the Bert Winters Park Redevelopment Infrastructure Sales Tax (IST) Project.** This grant project must be completed and all grant related invoices paid on or before September 30, 2021, unless FIND approves a one year time extension. District 1 (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION (Cont'd)

5. Staff recommends motion to receive and file: an executed Support and Maintenance Agreement with Harrington Resources, Inc., to provide support, maintenance and preventive maintenance services for the 21 T2 pay stations located at Kreusler and South Inlet Beach Parks and several saltwater boat ramps for \$16,800 per year for a period of one year beginning October 8, 2019 through October 7, 2020, with four one year renewal options. **SUMMARY:** On October 8, 2019, Palm Beach County entered into a Support and Maintenance Agreement with Harrington Resources, Inc., to provide support, maintenance and preventive maintenance services for the T2 pay stations at Kreusler and South Inlet Beach Parks and several saltwater boat ramps. This agreement requires the Department to pay an annual fee of \$800 per pay station for a total of \$16,800 per year. The term of this agreement is from October 8, 2019 through October 7, 2020, with four one year renewal options. In accordance with County PPM CW-O-051, all delegated agreements must be submitted by the initiating Department as a receive and file agenda item. This Support and Maintenance Agreement has been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of Purchasing in accordance with section 2.53(e) of the Purchasing Code, and is now being submitted to the BCC to receive and file. Countywide (AH)
  
6. Staff recommends motion to receive and file: an executed Licensed Training Provider Agreement with the American National Red Cross (Red Cross) to allow properly certified Parks and Recreation Department employees to teach Red Cross courses at County facilities for the period of December 20, 2019 through December 19, 2023. **SUMMARY:** The Parks and Recreation Department's Aquatics Division utilizes the Red Cross safety services courses to certify lifeguards, teach swimming lessons and train staff to teach instructor level safety services courses. This agreement requires the Department to ensure that instructors maintain the appropriate Red Cross certifications for courses being taught, operate in accordance with Red Cross policies, pay the provider fees associated with the courses taught and properly submit course records to the Red Cross. The Red Cross will provide course materials, certifications for courses and access to the Red Cross electronic resources. In accordance with County PPM CW-O-051, all delegated agreements must be submitted by the initiating Department as a receive and file agenda item. This agreement has been fully executed on behalf of the Board of County Commissioners (BCC) by the Director of Purchasing in accordance with section 2.53(d) of the Purchasing Code, and is now being submitted to the BCC to receive and file. Countywide (AH)

3. CONSENT AGENDA APPROVAL

N. LIBRARY

1. **Staff recommends motion to approve:** the Library Services and Technology Act Grant Agreement with the Florida Department of State for the amount of \$68,387 with local matching funds of \$72,871 for FY 2020. **SUMMARY:** Palm Beach County through its Library System is planning to use the grant funds to purchase technology and supporting equipment to create 13 mobile media labs. The mobile media labs are inspired by the existing media lab at the Main Library called Creation Station. Mobile media labs will allow residents to do photo editing, sound mixing, video production, scanning, and other related functions. Mobile media labs will be housed in library branches and used for activities and events for residents of all ages. (AH)

2. **Staff recommends motion to:**

**A) approve** an agreement with Housing Partnership Inc. dba Community Partners of South Florida and Children’s Home Society of Florida in their capacity as the agencies who administer BRIDGES of Palm Beach County to provide high quality literacy activities to BRIDGES of Palm Beach County families; and

**B) authorize** the County Administrator or designee to execute any necessary amendments to this agreement.

**SUMMARY:** The intent of this agreement is to provide high quality literacy activities to BRIDGES of Palm Beach County families. The Housing Partnership Inc. dba Community Partners of South Florida and Children’s Home Society of Florida agrees to the following:

- Provide flyers and other materials to families in order to engage them to attend Library events, workshops, and activities.
- Host literacy-related activities lead by PBC library staff.
- Provide snacks for families during activities that occur on site at the BRIDGES.
- Engage families to attend activities that occur on site at the BRIDGES.

In return, the Palm Beach County Library System agrees to the following:

- Provide at least 6 high quality literacy-related activities per year.
- Attend service coordination meetings with BRIDGES.
- Serve as member of the Early Childhood Collaborative Teams.

This agreement was borne out of a request by BRIDGES to create a formal partnership as required by the Children’s Services Council of Palm Beach County, and to initiate a more organized approach to providing family literacy services in communities that are mutually served by all parties involved. It is the goal of this partnership to expand access to library resources and instill a love of reading amongst children and their families such that children will be more equipped to enter school ready and eager to learn, with a focus on helping children read on grade level by the time they reach 3rd grade. All services and collaborative efforts are contingent on BRIDGES and Library staff availability as well as the availability of space. The agreement is for one year with automatic renewals thereafter. Countywide (AH)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY

1. Staff recommends motion to receive and file: Federally Funded Modification Z0596-9 to the Sub Grant Agreement Z0596 with the State of Florida, Division of Emergency Management (FDEM) to authorize the reimbursement of eligible Hurricane Irma project expenditures. **SUMMARY:** On September 4, 2017, the President of the United States issued a major disaster declaration designated FEMA-4337-DR-FL for the State of Florida as a result of Hurricane Irma authorizing Public Assistance funding for eligible Florida counties. Public Assistance is a federal grant (CFDA #97.036) to aid state and local governments in returning a disaster area to pre-disaster conditions. To date, there were 17 projects submitted for reimbursement of eligible project expenditures through the Original Agreement Z0596 and modifications 1 through 8. For the remaining eight outstanding projects, FDEM will no longer require individual modifications for the reimbursement of eligible project expenditures; instead, modification Z0596-9 incorporates the remaining eight projects. This modification will avoid unnecessary delays in the reimbursement process. Payment of a specified portion of the nonfederal share is contingent upon future State appropriations. As of August 23, 2019, FEMA will contribute 90% of federal funds for all categories of Public Assistance for Hurricane Irma except for Category B, which is 100% covered by FEMA. The State of Florida will contribute 5% share of the qualified actual expenditures incurred, leaving the County responsible for absorbing the remaining 5%. R2019-0458 gave authority to the County Administrator, or designee, to execute these modifications on behalf of the Board of County Commissioners. Countywide (LDC)

2. Staff recommends motion to ratify appointment:

<u>Nominee</u>	<u>Seat</u>	<u>Designation</u>	<u>Nominated By</u>
Tina Palermo	8	EMS Educator	Medical Career Academy

**SUMMARY:** At the October 8, 2019, Board of County Commissioners meeting, Tina Palermo was appointed to the Emergency Medical Services (EMS) Advisory Council for the term of October 8, 2019 to September 30, 2022, for the EMS Educator Seat. Since the appointment, it has come to the attention of the EMS Office that Ms. Palermo’s employer, Medical Career Academy, Inc., has a contract with Palm Beach County to provide clinical field experience for their EMT’s and Paramedics through Palm Beach County Fire Rescue. The EMS Advisory Council provides no regulation, oversight, management, or policy-setting recommendations regarding the subject contract. Disclosure of this contractual relationship is being provided in accordance with the provision of Section 2-443 of the Palm Beach County Code of Ethics. With the appointment of Ms. Palermo, the EMS Advisory Council currently has 18 seats filled, with a diversity count as follows: Caucasian 16 (89%) and African American 2 (11%). The gender ratio (male: female) is 10:8. Ms. Palermo is a Caucasian female. Countywide (SF)

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN

1. Staff recommends motion to:

**A) adopt** a resolution of the Board of County Commissioners of Palm Beach County, Florida, approving an amendment to the grant agreement (G1A55) with the Florida Commission for the Transportation Disadvantaged (CTD), increasing the award by \$617,276 for the Trip & Equipment Grant Program (CSFA 55.001) to provide Palm Tran Connection trips and discounted daily and monthly fixed route passes;

**B) approve** a budget transfer of \$617,276 in Palm Tran's Operating Fund (1340) to recognize the award and reconcile the budget; and

**C) approve** a budget transfer of \$617,276 in the General Fund (0001) to recognize the award and reconcile the budget.

**SUMMARY:** On July 2, 2019, the BCC approved Contract No G1A55 (R2019-0977) that provided \$3,130,501 and required a local match of \$347,833 in Fiscal Year 2019-2020 for a total project of \$3,478,334. The funding is used for Connection trips and discounted daily and monthly fixed route passes. CTD has issued an amendment for \$617,276 which requires a local match of 10% or \$68,586 for a total project increase of \$685,862. The revised award is \$3,747,777 with a required local match of \$416,419 for a revised total project of \$4,164,196. The match is included in Palm Tran's FY2020 budget. The amendment will become effective upon CTD Execution. This is a unit cost agreement. Countywide (DR)

2. Staff recommends motion to adopt: a resolution of the Board of County Commissioners of Palm Beach County, Florida, approving a FY2020 Public Transportation Grant Agreement (PTGA) in Section 5311 Grant funding for non-urbanized area public transportation operating assistance (FM No. 407184-3-84-01) with the State of Florida Department of Transportation (FDOT), providing a grant in the amount of \$353,187, to offset the operating costs of providing fixed route services to the public in the rural areas of Palm Beach County. **SUMMARY:** Palm Tran will utilize the grant funds to offset the operating costs of providing fixed route service in the rural areas of the County. This FY2020 PTGA in the amount of \$706,374, will provide operating funding in the amount of \$353,187, which requires a match of \$353,187. The match is included in Palm Tran's FY2020 budget. The PTGA will become effective upon FDOT Execution and has an expiration date of December 31, 2024. The grant agreement contains an indemnification provision that differs from that adopted for use by the County and imposes obligations beyond those recognized by County PPM CW-F-049 (PPM). The grant agreement requires, to the extent permitted by law and subject to the limitations of Section 768.28, Florida Statutes, the County to indemnify and hold harmless the State, FDOT, and FDOT's officers and employees from liabilities, damages, losses and costs, including reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of the County and persons employed or utilized by the County in performance of the grant agreement. An exception to the PPM has been approved by Risk Management and the County Attorney taking into consideration the County's need to provide fixed route public transit services, its current performance of such services and exposure/liability for its acts, the amount of the grant award, and the non-waiver of sovereign immunity beyond the statutory caps of Section 768.28, Florida Statutes. The indemnification obligation must also be passed on to contractors and/or consultants. Countywide (DR)

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN (Cont'd)

3. Staff recommends motion to:

**A) adopt** a resolution of the Board of County Commissioners (BCC), of Palm Beach County, Florida, approving a FY2020 Public Transportation Grant Agreement (PTGA) in Block Grant funding for urbanized public transportation operating assistance (FM No. 407188-3-84-01) with the State of Florida Department of Transportation (FDOT), providing a grant in the amount of \$5,344,100, to offset the operating costs of providing fixed route services to the public in Palm Beach County;

**B) approve** a budget transfer of \$182,080 in the Palm Tran Operating Fund 1340 to reconcile the revenue budget to the actual grant award and reduce the transfer from the General Fund 0001; and

**C) approve** a budget transfer of \$182,080 in the General Fund 0001 to reduce the transfer to Palm Tran Operating Fund 1340 and increase Contingency Reserves.

**SUMMARY:** Palm Tran will utilize the grant funds to offset the operating costs of providing fixed route service on all routes in the County. This FY2020 PTGA, in the amount of \$10,688,200, will provide operating funding in the amount of \$5,344,100, which requires a match of \$5,344,100. The match is included in Palm Tran's FY2020 budget. The PTGA will become effective upon FDOT execution and has an expiration date of December 31, 2024. The grant agreement contains an indemnification provision that differs from that adopted for use by the County and imposes obligations beyond those recognized by County PPM CW-F-049 (PPM). The grant agreement requires, to the extent permitted by law and subject to the limitations of Section 768.28, Florida Statutes, the County to indemnify and hold harmless the State, FDOT, and FDOT's officers and employees from liabilities, damages, losses and costs, including reasonable attorney's fees, to the extent caused by the negligence, recklessness, or intentional wrongful misconduct of the County and persons employed or utilized by the County in performance of the grant agreement. An exception to the PPM has been approved by Risk Management and the County Attorney taking into consideration the County's need to provide fixed route public transit services, its current performance of such services and exposure/liability for its acts, the amount of the grant award, and the non-waiver of sovereign immunity beyond the statutory caps of Section 768.28, Florida Statutes. The indemnification obligation must also be passed on to contractors and/or consultants. Countywide (DR)

3. CONSENT AGENDA APPROVAL

CC. OFFICE OF EQUAL OPPORTUNITY

1. [Staff recommends motion to approve:](#) a contract with the Legal Aid Society of Palm Beach County, Inc. for the three year period January 7, 2020 through December 31, 2022 for the Wage Dispute Project totaling \$423,300 of which \$141,100 is budgeted in contract year 2020 with an anticipated annual allocation of \$141,100 in each subsequent contract year, contingent upon a budgetary appropriation by the Board of County Commissioners, for the term of the contract. **SUMMARY:** On December 18, 2018, the County and the Legal Aid Society of Palm Beach County, Inc. (Legal Aid Society) entered into a Contract (R2018-2051) for \$136,990 to cover the salary and benefits of the staff attorney assigned to the Wage Dispute Project, and the support, investigative, court processing services and other actual costs of the project. In 2018, 327 individuals were provided service under the contract. For the current year, this figure has increased to 487. Kristina Rowe, an employee of the Legal Aid Society, serves on the Palm Beach County HIV CARE Council (Council), which is a County Advisory Board. The Council provides no regulation, oversight, management, or policy-setting recommendations regarding the contract listed above. Disclosure of this contractual relationship at a duly noticed public meeting is being provided in accordance with the provisions of Section 2-443 of the Palm Beach County Code of Ethics. Countywide (DO)

\* \* \* \* \*

**4. SPECIAL PRESENTATIONS – 9:30 A.M.**

- A) Proclamation declaring January 16, 2020 as the 100<sup>th</sup> Anniversary of Zeta Phi Beta Sorority, Inc. in Palm Beach County (Sponsored by Commissioner Bernard)
- B) Proclamation declaring January 2020 as Human Trafficking Prevention Month in Palm Beach County (Sponsored by Commissioner McKinlay)
- C) Proclamation declaring ~~January 7, 2020~~ January 20, 2020 as Martin Luther King Jr. Day of Service in Palm Beach County (Sponsored by Commissioner Bernard)
- D) Proclamation declaring January 12, 2020 as Palm Beach State College Day in Palm Beach County (Sponsored by Commissioner McKinlay)
- E) Proclamation declaring January 25 to February 2, 2020 as Super Bowl LIV Celebration Week in Palm Beach County (Sponsored by Commissioner Berger)
- F) Proclamation declaring January 23-24, 2020 as the 24-Hour Homeless Point-In-Time Count Day in Palm Beach County (Sponsored by Mayor Kerner)
- G) Proclamation declaring January 2020 as Mentoring Month in Palm Beach County (Sponsored by Commissioner Weiss)

\* \* \* \* \*

JANUARY 7, 2020

5. PUBLIC HEARINGS – 9:30 A.M.

NONE

\* \* \* \* \*

6. REGULAR AGENDA

A. COMMUNITY SERVICES

- 1. Staff recommends motion to adopt: The Community’s Plan to End the Cycle of Homelessness for individuals and families throughout Palm Beach County. **SUMMARY:** On September 23, 2008, the Board of County Commissioners approved the Ten-Year Plan to End Homelessness in Palm Beach County (The Plan). The Plan provided a blueprint for ending homelessness through seven goals and 63 action steps that focused on the development of a robust coordinated homeless delivery system. The Homeless and Housing Alliance (HHA) achieved 57 of the 63 action steps outlined in The Plan. One of the goals included building regional homeless resource centers (HRC). In August 2012, the County opened the first HRC. Since its inception, HHA has navigated more than 18,000 individuals and provided shelter for nearly 7,000 individuals. More than 2,200 individuals have been placed in permanent housing. The ten year period ended on September 23, 2018 and staff engaged the HHA and other community stakeholders to utilize the collective impact framework to develop “Leading the Way Home” (LTWH). LTWH is comprised of six key focus areas which includes expanding support services, increasing access to housing, engaging health care entities in homeless efforts, aligning funding and investments, expanding advocacy efforts and enhancing the overall system of care. (Community Services) Countywide (HH)

B. HOUSING AND ECONOMIC SUSTAINABILITY

- 1. Staff recommends motion to:

**A) adopt** a resolution by the Board of County Commissioners of Palm Beach County, Florida, recommending approval of Project Doctor, a company authorized to do business in the State of Florida, as a Qualified Target Industry (QTI) business pursuant to s.288.106, Florida Statutes; providing for local financial support for the Qualified Target Industry Tax Refund Program not to exceed \$22,500 over a six year period; providing for severability; providing for an effective date; and

**B) conceptually approve** an Economic Development Incentive for Project Doctor in the form of a cash grant not to exceed \$22,500 over six years.

**SUMMARY:** Project Doctor is contemplating relocating its national headquarters to Palm Beach County. The project will invest \$1,530,000 to lease, renovate, and equip a 23,000 square-foot facility. The project will create 75 new jobs over a three year period at an annualized average wage of \$60,657 and an annualized median wage of \$50,000. The estimated five year local economic impact is \$42.9 million. Project Doctor qualifies for the QTI Tax Refund program which continues to be funded by the Florida Legislature. The company is being offered an incentive not to exceed \$225,000. Of this amount, \$180,000 is from the State of Florida; and \$45,000 is a required match from local government entities. Palm Beach County and the City of Boca Raton will equally share the required local match. Palm Beach County will provide its portion of the local match as a cash grant in an amount not to exceed \$22,500. Provided it meets the State of Florida and County requirements, the cash grant will be paid over a period of six years according to the State’s QTI Refund schedule and secured by a letter of credit or cash bond. The company will be required to enter into a formal agreement memorializing its commitments and establishing terms under which the incentive will be disbursed. The company name will be disclosed at such time. District 4 (DB)

\* \* \* \* \*

**RECESS AS THE BOARD OF COUNTY COMMISSIONERS**

**CONVENE AS THE ENVIRONMENTAL CONTROL BOARD**

7. BOARD OF COUNTY COMMISSIONERS SITTING AS THE ENVIRONMENTAL CONTROL BOARD

A. HEALTH DEPARTMENT

- 1. **Staff recommends motion to approve:** the reappointment of two members to the Environmental Control Hearing Board for a term of three years beginning February 1, 2020 to January 31, 2023.

<u>NOMINEE:</u>	<u>SEAT #:</u>	<u>REQUIREMENT:</u>	<u>NOMINATED BY</u>
Trevor Rosecrans	3	Citizen-at-large	Comm. Bernard Comm. McKinlay Vice-Mayor Weinroth
Douglas MacLaughlin	4	Citizen-at-large	Mayor Kerner Comm. McKinlay

**SUMMARY:** The Board is composed of five members. Membership must consist of one lawyer recommended by the Palm Beach County Bar Association, one medical doctor recommended by the Palm Beach County Medical Society, one engineer recommended by the Palm Beach County Chapter of the Florida Engineering Society, and two citizens-at-large not holding elective office. On November 14, 2019, an email was sent to the Board of County Commissioners regarding the above reappointments. No additional nominations were received. The applicant for reappointment to Seat # 3, Trevor Rosecrans, is a citizen of Palm Beach County and recommended by the above listed commissioners. The applicant for reappointment, Douglas MacLaughlin currently serves as the Attorney - Seat #1, recommended by the PBC Bar Association (Association), however, the Association is currently seeking to recommend a new member. Mr. MacLaughlin is requesting to remain on the Board and is recommended by the above listed County Commissioners, to fill Seat #4, citizen-at-large, when the current member's term expires on January 31, 2020. Carla Erskine, currently appointed to seat #4, has resigned effective January 31, 2020. With this approval, the Board will consist of four members: four Caucasian (80%) and one vacant seat (20%). The gender ratio (female: male) is 0:4. Countywide (HH)

- 2. **Staff recommends motion to approve:** the appointment of one member to the Environmental Appeals Board for a term of three years beginning January 8, 2020 to January 7, 2023.

<u>NOMINEE:</u>	<u>SEAT #:</u>	<u>REQUIREMENT:</u>	<u>NOMINATED BY</u>
Renzo Mosca, E.I.	3	Member	Gold Coast Builders Association

**SUMMARY:** The Board is composed of five members. Membership must consist of one lawyer recommended by the Palm Beach County Bar Association; one member of the Gold Coast Builders Association (formerly known as Home Builders and Contractors Association); one professional engineer recommended by the Palm Beach Branch of the American Society of Civil Engineers(ASCE); one water resource professional employed by the South Florida Water Management District (SFWMD); and one drinking water engineer employed by the Department of Environmental Protection (DEP). The applicant for appointment to Seat # 3, Renzo Mosca is a Civil Engineer recommended by the Gold Coast Builders Association. With this approval, the Board will consist of four members: one African-American (20%), two Caucasian (40%), one Hispanic (20%) and one vacant seat awaiting recommendation. The gender ratio (female: male) is 1:3. Countywide (HH)

\*\*\*\*\*

ADJOURN AS THE ENVIRONMENTAL CONTROL BOARD

CONVENE AS THE CHILD CARE FACILITIES BOARD

8. BOARD OF COUNTY COMMISSIONERS SITTING AS THE CHILD CARE FACILITIES BOARD

A. HEALTH DEPARTMENT

- 1. Staff recommends motion to approve: the appointment of one member to the Child Care Advisory Council for a term of three years beginning January 8, 2020 to January 7, 2023.

<u>NOMINEE:</u>	<u>SEAT #:</u>	<u>REQUIREMENT:</u>	<u>NOMINATED BY:</u>
Sandra M. Medicott	7	Represents the Department of Children and Families	Staff Comm. McKinlay Comm. Valeche

**SUMMARY:** The Child Care Advisory Council, nominated by staff and confirmed by the BCC, is comprised of seven members who serve at the pleasure of the Board of County Commissioners. The Palm Beach County Health Department shall serve as staff to the Council. The Board must consist of two members who represent and operate private child care facilities in Palm Beach County, one of whom operates a family day care home or large family child care home; one member who represents and operates a parochial child care facility in Palm Beach County; one consumer protection enforcement official; one member for fire protection, engineering or technology; one member who, at the time of appointment, was the parent of a child attending a child care facility in Palm Beach County; and one representative from the Florida Department of Children and Families (FDCF). A memo requesting support was sent to all BCC members on November 25, 2019 and no additional nomination recommendations were received. The applicant for Seat 7, Sandra Medicott, is a Contract Manager Specialist with the FDCF. She has more than 21 years of work experience in the areas of Human Services, Criminal Justice, and Substance Abuse and Mental Health. She holds a Masters of Justice Policy and Management degree, and a Bachelor of Arts in Criminal Justice. With this approval, the Council will consist of seven members: two African-American (28.6%) and five Caucasian (71.4%). The gender ratio (female: male) is 6:1. Countywide (HH)

\* \* \* \* \*

**ADJOURN AS THE CHILD CARE FACILITIES BOARD**

**RECOVENE AS THE BOARD OF COUNTY COMMISSIONERS**

JANUARY 7, 2020

9. BOARD APPOINTMENTS

A. COMMISSION DISTRICT APPOINTMENTS

\*\*\*\*\*

10. STAFF COMMENTS

A. ADMINISTRATION COMMENTS

1. [Staff recommends motion to receive and file:](#) the updated Board Directive Reports which include in process and completed board directive items. **SUMMARY:** At the February 6, 2018 Board of County Commissioners Meeting, direction was given to the County Administrator to submit monthly a status report of the board directives. The report categorizes: **1)** In Process Items and **2)** Completed Items. The report continues to be updated on an on-going basis. Countywide (DN)

B. COUNTY ATTORNEY

JANUARY 7, 2020

**11. COMMISSIONER COMMENTS**

**District 1 – COMMISSIONER HAL R. VALECHE**

**District 2 – COMMISSIONER GREGG K. WEISS**

**District 3 – COMMISSIONER DAVE KERNER**

Request for off-site Proclamation declaring the second week of January 2020 as SuperCar Week in Palm Beach County

**District 4 – COMMISSIONER ROBERT S. WEINROTH**

**District 5 - COMMISSIONER MARY LOU BERGER**

**District 6 - COMMISSIONER MELISSA MCKINLAY**

**District 7 – COMMISSIONER MACK BERNARD**

Request for off-site Proclamation declaring January 25, 2020 as Susan G. Komen Race for the Cure Day in Palm Beach County

**12. ADJOURNMENT**

"If a person decides to appeal any decision made by this Commission with respect to any matter considered at this meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."