

**BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

ADDITIONS, DELETIONS, & SUBSTITUTIONS

JULY 10, 2018

- | <u>PAGE</u> | <u>ITEM</u> | | | | | | | |
|-----------------------------|------------------|--|-----------------------------|-----------------|---------------------|-------------|------------------|--|
| 10 | 2E (Dist 2) | ADD-ON: Request for off-site proclamation recognizing the 60 th Anniversary of the Arc (Sponsored by Commissioner Burdick) | | | | | | |
| 23 | 3G-4 | REVISED MOTION: Staff recommends motion to approve: appointment/reappointment of the following individuals to the County Financing Committee for the term beginning August 14, 2018 to August 13, 2021: | | | | | | |
| | | <table border="0"> <tr> <td style="padding-right: 20px;"><u>B. Reappoint Nominee</u></td> <td style="padding-right: 20px;"><u>Seat No.</u></td> <td><u>Nominated By</u></td> </tr> <tr> <td>Paul Dumars</td> <td>Local Government</td> <td>Mayor McKinlay
Vice Mayor Bernard
Commissioner Valeche
Commissioner Burdick
<u>Commissioner Berger</u></td> </tr> </table> | <u>B. Reappoint Nominee</u> | <u>Seat No.</u> | <u>Nominated By</u> | Paul Dumars | Local Government | Mayor McKinlay
Vice Mayor Bernard
Commissioner Valeche
Commissioner Burdick
<u>Commissioner Berger</u> |
| <u>B. Reappoint Nominee</u> | <u>Seat No.</u> | <u>Nominated By</u> | | | | | | |
| Paul Dumars | Local Government | Mayor McKinlay
Vice Mayor Bernard
Commissioner Valeche
Commissioner Burdick
<u>Commissioner Berger</u> | | | | | | |
| 42 | 3AA-2 | REVISED MOTION: Staff recommends motion to: A) adopt a Resolution of the Board of County Commissioners of Palm Beach County (BCC), Florida, authorizing the execution and submittal of a grant application, and grant agreement with the Florida Commission for the Transportation Disadvantaged (CTD), in the amount of \$49,789 for the Administrative Support Grant Program (CSFA 55.001) to provide funds for operational and planning expenses for the Designated Official Planning Agency. This is a deliverable agreement and has an anticipated start date of July 1, 2018 and anticipated end date of June 30, 2019; and B) authorize the County Administrator or designee to submit and execute, on behalf of the BCC, a transportation disadvantaged local program administrative support grant agreement with the Palm Beach Transportation Planning Agency (TPA) in order to fund the Palm Beach TPA's transportation disadvantaged planning activities in fiscal year 2018/19. (Palm Tran) | | | | | | |
| 48 | 5A-1 | DELETED FOR FURTHER STAFF REVIEW | | | | | | |
| 55 | 5F-3 | REVISED MOTION: (OFMB) | | | | | | |

	FY 2018 Adopted		FY 2019 Rollback		FY 2019 Proposed		Over/(Under) Rollback	
	Millage	Taxes	Millage	Taxes	Millage	Taxes		
Countywide Non-Voted	4.7815	\$845,592,790	4.5523 4.5537	\$854,917,894 \$855,180,813	4.7815	\$897,961,450	\$43,043,556	5.03%
Library	0.5491	51,710,218	0.5247	52,213,620	0.5491	54,641,698	2,428,078	4.65%
Fire-Rescue MSTU	3.4581	247,874,640	3.2966	249,966,384	3.4581	262,212,204	12,245,820	4.90%
Jupiter Fire-Rescue MSTU	2.0038	20,679,964	1.9237	20,924,187	1.9026	20,694,681	(229,506)	(1.10%)
Aggregate-Excluding Voted Debt	6.5925	\$1,165,857,612	6.3529 6.3543	\$1,193,068,973 \$1,193,331,892	6.5789	\$1,235,510,033		3.56% 3.53%
Countywide Voted-Debt	0.1208	\$21,379,848			0.1165	\$21,898,908		
Countywide-Library Voted-Debt	0.0400	3,766,907			0.0410	4,079,967		

NOTE: Items that were revised, added, deleted, or backup submitted and were not listed on the preliminary addition/deletion sheet distributed to the Board the prior day are noted with an asterisk (*).

**ORDER OF BUSINESS
BOARD OF COUNTY COMMISSIONERS
BOARD MEETING
PALM BEACH COUNTY, FLORIDA**

JULY 10, 2018

**TUESDAY
9:30 A.M.**

**COMMISSION
CHAMBERS**

- 1. CALL TO ORDER**
 - A. Roll Call
 - B. Invocation
 - C. Pledge of Allegiance

- 2. AGENDA APPROVAL/SPECIAL PRESENTATIONS/BCC AND STAFF COMMENTS**
 - A. Additions, Deletions, Substitutions
 - B. Adoption
 - C. Special Presentations (Page 8)
 - D. Staff Comments (Page 9)
 - E. Commissioner Comments (Page 10)

- 3. CONSENT AGENDA (Page 11-44)**

- 4. PUBLIC HEARINGS - 9:30 A.M. (Page 45-47)**

- 5. REGULAR AGENDA (Pages 48-60)**

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BOARD APPOINTMENTS (Page 61)

MATTERS BY THE PUBLIC – 2:00 P.M. (Page 62)

ADJOURNMENT (Page 63)

JULY 10, 2018

2C. SPECIAL PRESENTATIONS – 9:30 A.M.

1. Proclamation declaring July 2018 as Park and Recreation Month in Palm Beach County (Sponsored by Mayor McKinlay)

* * * * *

2D. STAFF COMMENTS

1. ADMINISTRATION COMMENTS

Staff recommends motion to receive and file: The updated Board Directive Report which includes in process and completed board directive items. **SUMMARY:** At the February 6, 2018 Board of County Commission Meeting, direction was given to the County Administrator to bring back as a receive and file once a month a status report of the board directives to date. The categories of the board directives have been revised to now reflect two groups: **1)** In Process and **2)** Completed. The report continues to be updated on an on-going basis. Countywide (DN)

2. Recognition of Krystin Berntsen as Government Engineer of the Year

3. COUNTY ATTORNEY

JULY 10, 2018

2E. COMMISSIONER COMMENTS

District 1 – COMMISSIONER HAL R. VALECHE

District 2 – COMMISSIONER PAULETTE BURDICK

Request for off-site proclamation recognizing the 60th Anniversary of the Arc

District 3 – COMMISSIONER DAVE KERNER

District 4 – COMMISSIONER STEVEN L. ABRAMS

District 5 - COMMISSIONER MARY LOU BERGER

District 6 - COMMISSIONER MELISSA MCKINLAY, MAYOR

District 7 – COMMISSIONER MACK BERNARD, VICE MAYOR

3. CONSENT AGENDA APPROVAL

A. ADMINISTRATION

1. **Staff recommends motion to approve:** appointment of Connor Lynch to the CareerSource Palm Beach County, Inc. Board of Directors (Board) for the period July 10, 2018 through July 9, 2021.

Nominee/ Appointment	Seat No.	Term	Area of Representation	Nominated By
Connor Lynch	26	7/10/18-7/9/21	Private Sector	Business Development Board of Palm Beach County, Inc.

SUMMARY: On November 18, 2014, the Board of County Commissioners approved the Third Amendment to Interlocal Agreement (R2014-1650) creating the Palm Beach Workforce Development Consortium (R2007-1220) which establishes the current Board composition. The Agreement states that 14 private sector members are appointed by the BCC. The Federal Workforce Innovation and Opportunity Act requests that an emphasis be placed on Chief Executive Officers or high level management positions for both community and business sector appointments. The CareerSource Palm Beach County, Inc. Board of Directors is comprised of a minimum of 19 members with representation established in Attachment 3 to this agenda item. The board has a maximum of 33 seats, with 22 currently filled and diversity count of Caucasian: 17 (77%), African-American: 4 (18%) and Hispanic: 1 (5%). The gender ratio (female:male) is: 11:11. This nominee is a Caucasian male. Countywide (HH)

2. **Staff recommends motion to approve:** Second Amendment to the Contract to Administer Grant Funds with CareerSource Palm Beach County, Inc. (CSPBC). **SUMMARY:** On December 16, 2014, the Board of County Commissioners (BCC) approved a Contract to Administer Grant Funds (R2014-1894) with CSPBC which services include the design, coordination, and implementation of the local workforce development system for Palm Beach County. On April 19, 2016, the BCC approved the First Amendment to the Contract to Administer Grant Funds (R2016-0532) with CSPBC to conform to standard contract language utilized by the County. CSPBC receives Federal funding through the State Department of Economic Opportunity (DEO). Funds are received by the DEO from the US Department of Labor, US Department of Health & Human Services, and the US Department of Agriculture. These are formula funds which are based on the Federal budget and the local population statistics. The Fiscal Year 2018-2019 Budget, in the amount of \$14,489,148, includes the following revenue sources: \$11,670,260 from the US Department of Labor; \$2,198,888 from the US Department of Health and Human Services for Temporary Assistance for Needy Families; \$320,000 from the US Department of Agriculture for the Supplemental Nutrition Assistance Program; and \$300,000 from private grants and local government. At the June 5, 2018 BCC meeting, the BCC approved the Fiscal Year 2018-2019 CSPBC Budget, in the amount of \$14,489,148. CSPBC is requesting a Second Amendment to the Contract to Administer Grant Funds. The amendment makes certain changes to language of the contract to update contact information and bring the contract terms current with County requirements and Federal Regulations. Staff is recommending approval of the Second Amendment to the Contract to Administer Grant Funds. Countywide (HH)

3. CONSENT AGENDA APPROVAL

A. ADMINISTRATION (Cont'd)

3. Staff recommends motion to approve:

A) expenditure of \$36,400 for the installation of 14 speed humps in the San Castle Countywide Community Revitalization Team (CCRT) area; and

B) budget transfer of \$36,400 to the Capital Outlay Fund from the CCRT Recoup Funding Account for the San Castle Speed Humps Installation Project.

SUMMARY: The installation of speed humps was requested by neighborhood residents from the San Castle CCRT area to address the need to slow down traffic and improve safety along neighborhood streets. Approval of the requested funds and the associated budget transfer will fund the construction of 14 speed humps to address this need with CCRT Recoup Funding reserves. County policy requires that 60 percent of affected property owners for each street sign a petition in support of the project. The necessary supporting petitions have been received. District 5 (DW)

4. Staff recommends motion to approve: appointment of the following individual to the Small Business Assistance (SBA) Committee for the seat and term indicated below:

<u>NOMINEE</u>	<u>SEAT</u>	<u>DESIGNATION</u>	<u>TERM</u>	<u>NOMINATED BY</u>
Lillian Reyes	8	National Association of Woman in Construction	07/10/18 to 10/05/18	Mayor McKinlay Vice-Mayor Bernard Commissioner Valeche Commissioner Abrams

SUMMARY: The SBA Committee is established pursuant to Section 2.80.32, of the Palm Beach County Code as amended on March 12, 2013. The committee consists of 15 members representing one black business owner certified as a small business by the County; one Hispanic business owner certified as a small business by the County; one woman business owner certified as a small business by the County; one white male business owner certified as a small business by the County; one business owner domiciled in Palm Beach County; one representative of a business incubator program; one representative of the Hispanic business organization; one representative of the National Association of Women in Construction; one representative of a Women's Business Organization; one certified minority contractor; one representative of the Associated General Contractors of America; one representative of the Small Business Development Center; one representative of a financial institution that assists small businesses; one representative of the Black Chamber of Commerce; and one representative of a professional services organization. The SBA Committee supports the nomination to fill the vacancy created by the resignation of the former member. A memo was sent to the Board of County Commissioners on June 18, 2018, requesting approval of the recommendation. No other nominations were received. The SBA Committee consists of 15 members and the terms of the seats are for three years. The SBA Committee reviews and evaluates the effectiveness of small business programs within County Government. The Committee currently consists of 14 members. The current diversity count is: Caucasian: 5 (35.7%), African American: 7 (50%), and Hispanic: 2 (14.2%). The gender ratio (female:male) is: 8:6. The nominee for appointment to seat 8 is a Caucasian female. Countywide (HH)

3. CONSENT AGENDA APPROVAL

B. CLERK & COMPTROLLER

1. **Staff recommends motion to receive and file:** Warrant List – Backup information can be viewed in the Clerk & Comptroller’s Office.
2. **Staff recommends motion to approve:** the following final minutes of the Board of County Commissioners’ meetings:

Meeting Type	Meeting Date
Workshop	March 27, 2018
Workshop	April 24, 2018
Zoning	April 26, 2018
Regular	May 01, 2018
Comprehensive Plan	May 02, 2018
Regular	May 15, 2018
Zoning	May 24, 2018

3. **Staff recommends motion to approve:** Contracts (regular) and claim settlements list as submitted by various departments to the Clerk & Comptroller’s Office. Countywide

C. ENGINEERING & PUBLIC WORKS

1. **Staff recommends motion to approve:** contract with Engecon Construction, Inc. (ECI) in the amount of \$4,769,315.71 for the construction of Palmetto Park Road from SW 7th Avenue to SW 5th Avenue (project). **SUMMARY:** Approval of this contract will allow Palm Beach County to issue a notice to proceed to ECI, a Palm Beach County based company, to begin construction of the project. The project will remove and replace the existing concrete bridge over the E-4 (El Rio) Canal on Palmetto Park Road, and includes installation of drainage structures, sidewalks, curbs and gutters, and utilities. The Small Business Enterprise (SBE) goal for all projects is 15%. The lowest responsive, responsible bidder, ECI committed to 16.4% SBE participation. The funding for this project is included in a companion agenda item 4B-2 (the Five Year Road Program Mid-Year update). Construction completion is expected in 2020. District 4 (LBH)
2. **Staff recommends motion to approve:** contract with Stantec Consulting Services Inc. (SCS), in the amount of \$663,978.92 for professional engineering services for the 6th Avenue South over Lake Osborne Drive Bridge Replacement project. **SUMMARY:** Approval of this contract will provide the professional services necessary to prepare design plans and construction bid documents for the bridge replacement project. SCS will prepare design plans for an increase in the vertical clearance over Center Drive and Lake Osborne Drive; continuous bicycle lanes and sidewalks throughout the project corridor; pedestrian access from 6th Avenue North to John Prince Park and the adjacent neighborhoods along Lake Osborne Drive; and the maintenance or enhancement of the horizontal and vertical clearances of the bridge over Lake Osborne, which is frequently used by recreational boaters. The Small Business Enterprise (SBE) goal for all contracts is 15%. SCS initially committed to 25% SBE participation for this project, and has subsequently proposed a 25.12% SBE participation for this contract, thus exceeding their original commitment. SCS’ principal address is located in Alberta, Canada. Their United States headquarters is located in Broomfield, Colorado, and they also have an office located in Palm Beach County. Project construction completion is anticipated in 2022. Construction funds are available in the Five Year Road Program in FY 2020. District 3 (LBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

3. Staff recommends motion to approve: task order to the annual structural engineering contract R2017-0026 with Alan Gerwig & Associates, Inc. (AGA) in the amount of \$118,555.92 for professional services for Wabasso Drive over the Lake Worth Drainage District Lat. 2 (LWDD L-2) Canal (934237) project. **SUMMARY:** Approval of this task order will provide the professional services necessary for the preparation of design plans and construction bid documents for the project. The Engineering Department's Roadway Production Division is proposing to replace the existing bridge on Wabasso Drive over the LWDD L-2 Canal with a reinforced circular concrete pipe culvert with concrete headwall. The existing crossing of the LWDD L-2 Canal consists of a short single-span bridge that needs to be replaced. The Small Business Enterprise (SBE) goal for all contracts is 15%. AGA proposes 100% SBE participation for this task order. AGA is a Palm Beach County based company. Design completion is anticipated in early 2020. Construction funds are available in FY 2021. **This project is funded by the infrastructure sales tax. District 7 (LBH)**

4. Staff recommends motion to receive and file: report of plat recordations from October 1, 2017 through March 30, 2018. **SUMMARY:** This report is a bi-annual summary of subdivision plats recorded during the fiscal year quarters since the previous report. There were 22 plats recorded during this period. This report is required by the Department of Engineering and Public Works Policies and Procedures Manual Item No. EL-O-2618, governing administrative approval of plats by the County Engineer. Countywide (LBH)

5. Staff recommends motion to approve:
 - A) first amendment to the annual traffic signal design contract with Simmons & White, Inc. (S&W) R2017-0985, dated August 15, 2017, to extend the contract expiration date from August 14, 2018 to August 14, 2019, and allow for other amendments to the contract; and

 - B) first amendment to the annual traffic signal design contract with Wantman Group, Inc. (WGI) R2017-1444, dated October 3, 2017, to extend the contract expiration date from October 2, 2018 to October 2, 2019, and allow for other amendments to the contract.

SUMMARY: Approval of these first amendments will extend the expiration dates of the annual traffic signal design contracts with S&W from August 14, 2018 to August 14, 2019, and with WGI from October 2, 2018 to October 2, 2019; and add "Section 22 – Additional Reporting" to both original contracts per Palm Beach County requirements. To date, one task in the amount of \$43,070.54 has been authorized for S&W with 84% Small Business Enterprise (SBE) participation that exceeds their SBE commitment of 76%. To date, one task in the amount of \$48,495.78 has been authorized for WGI with 0% SBE participation that does not meet their SBE commitment of 46%. The one task for WGI was for multiple design reviews which did not involve the services proposed by their SBE subconsultants. S&W and WGI are both County based companies. S&W is a certified SBE company. This is the first of two allowable renewals under these contracts. After the second renewal, the contracts will need to be re-solicited. Countywide (LBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

6. Staff recommends motion to:

A) adopt resolution approving a highway maintenance memorandum of agreement (HMMOA) with the Florida Department of Transportation (FDOT) for the construction of new decorative street lighting on Congress Avenue from north of 45th Street to Blue Heron Boulevard (project); and

B) approve interlocal agreement (Agreement) with the City of Riviera Beach (City) for ownership, operation and maintenance responsibility of the project.

SUMMARY: Adoption of this Resolution to approve the HMMOA will allow the FDOT to construct the project, which will provide a decorative street lighting system with approximately 90 new lights within the City, for the City to operate and maintain. The HMMOA is required since the project is located within a Palm Beach County (County) road right-of-way. Construction will be funded by FDOT at an estimated cost of \$2,400,000 and ownership, operation and maintenance responsibility will be assigned to the City by the Agreement. The City further agrees to apply for a right-of-way permit from the County prior to construction. District 7 (LBH)

7. Staff recommends motion to approve: contract with Florida Safety Contractors, Inc. (FSCI) in the amount of \$532,222.64 for the construction of overhead flashing school zone signs (project). **SUMMARY:** Approval of this contract will allow Palm Beach County (County) to issue a notice to proceed to FSCI, a Hillsborough County based company, to begin construction of the project. The proposed work will add overhead flashing school zone signs at six schools throughout the County. On September 12, 2017, the Board of County Commissioners approved a Local Agency Program Agreement (R2017-1209) with the Florida Department of Transportation (FDOT) whereby the FDOT granted the County \$591,941 toward the construction of the project. Construction is expected to be completed in early 2019. The Small Business Enterprise (SBE) goal for all projects is 15%, but the SBE compliance is not applicable due to federal funding restrictions. Districts 2, 3 & 7 (LBH)

8. Staff recommends motion to approve: Work Order 2017053-2 in the amount of \$1,070,000 to mill and resurface Lawrence Road from Boynton Beach Boulevard to south of Lantana Road utilizing Palm Beach County's annual asphalt milling and resurfacing contract R2017-1873 with Ranger Construction Industries, Inc. (Ranger). **SUMMARY:** Approval of this work order will allow the contractual services necessary to construct the improvements. Per County PPM CW-F-050, this work order exceeds the \$200,000 threshold for staff approvals of work orders to annual contracts, thus requiring approval from the Board of County Commissioners. Prior to this work order, approximately \$1 million of Ranger's \$16 million contract has been spent or encumbered. The Small Business Enterprise (SBE) goal for all contracts is 15%. The SBE participation proposed by Ranger for this work order is 15.3%. Approval of this work order will result in a cumulative SBE participation of 14.2% for all the work orders issued under the contract. **This project is funded through the infrastructure sales tax.** Districts 3 & 4 (LBH)

3. CONSENT AGENDA APPROVAL

D. COUNTY ATTORNEY

1. **Staff recommends motion to approve:** Settlement Agreement, inclusive of attorney’s fees and costs, in the total amount of \$75,000 in the personal injury action styled Joyce Erkus v. Palm Beach County, Case No. 502017CA008124XXXMB. **SUMMARY:** On February 19, 2016, at the WUD Southern Region Water Reclamation Facility, Plaintiff Joyce Erkus suffered bodily injury and incurred medical expenses. Countywide (RMF)

E. COMMUNITY SERVICES

1. **Staff recommends motion to approve:** new appointments to the Palm Beach County HIV Comprehensive AIDS Resources Emergency (CARE) Council for a term of three years, effective, July 10, 2018:

<u>Seat No.</u>	<u>Appointment</u>	<u>Term Expires</u>
12	Alejandro M. Rodriguez	07/09/21
22	Dale M. Smith	07/09/21

SUMMARY: The HIV CARE Council nominations process is an open process with publicized criteria and legislatively defined conflict of interest standards. Mr. Rodriguez and Mr. Smith have both successfully completed the HIV CARE Council’s nomination process and the HIV CARE Council recommends these appointments. Mr. Rodriguez has disclosed that he is employed by Compass, Inc., which contracts with the County for services. The HIV CARE Council provides no regulation, oversight, management, or policy setting recommendations regarding contracts. Disclosure of this contractual relationship is being provided in accordance with the provisions of Section 2-443, of the Palm Beach Code of Ethics. The total membership shall be no more than 33 at-large members, per Resolution No. 2011-1560. The diversity count for the 17 seats that are currently filled is Caucasian: 8 (47%), African American: 7 (41%), and Hispanic: 2 (12%). The gender ratio (female:male) is 9:8. Mr. Rodriguez is a Hispanic male and Mr. Smith is an African-American male. The Ryan White Program Manager and staff conduct targeted outreach in an effort to proffer candidates for appointments that will maintain a diverse composition of the Board. (Ryan White Program) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

2. Staff recommends motion to approve:

A) Amendment 009 to Standard Agreement No. IP015-9500 (R2015-1449) for Emergency Home Energy Assistance Program (EHEAP) with the Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA), for the period April 1, 2015 through September 30, 2018, to revise, amend, and replace portions of the standard agreement and increase overall total funding to \$33,746, to provide home energy assistance to seniors;

B) Renewal Agreement No. 2015-305-9500 (R2016-1332) for the Housing Finance Agency (HFA) Hardest Hit Fund (HHF) Elderly Mortgage Assistance (Elmore) Program with AAA, for the period July 1, 2018 through June 30, 2019, to renew the Agreement for the second one-year renewal term, to assist senior homeowners with collecting documents necessary to determine the homeowner's eligibility for the Elmore Program; and

C) budget amendment of \$10,104 in the Division of Senior Services Administration Fund to align the budget to the actual grant award.

SUMMARY: EHEAP Amendment 009 is necessary to incorporate changes made to the Standard Agreement. This amendment revises the 2017-2018 funding allocation and extends the period end date to September 30, 2018. Elmore is a foreclosure prevention assistance program funded by the Department of Health and Human Services via AAA. The HFA has determined that the senior homeowners targeted for assistance under the Elmore Program in many instances require special assistance and services in assembling and providing the documents and information needed in order to qualify and process their applications. The Division of Senior Services (DOSS) is the designated Lead Agency for the AAA Service Area A and as such is qualified to provide such services. A rate of \$47 shall be paid to DOSS for each hour that is spent in person assisting the senior homeowners. DOSS is responsible for providing services north of Hypoluxo Road. The areas of service include all of the County, excluding portions of Districts 3, 4, 5 and 7 south of Hypoluxo Road. The Mae Volen Senior Center, Inc. is responsible for providing services in the areas south of Hypoluxo Road. Sufficient funding is included in the current budget to meet County obligations. No additional funds are required for this amendment. (Division of Senior Services) Countywide, except for portions of Districts 3, 4, 5, & 7 south of Hypoluxo Road (HH)

3. Staff recommends motion to receive and file: contract for Provision of Financial Assistance with Feeding Florida, Inc., for the period May 15, 2018 through September 30, 2018, in an amount not to exceed \$8,000, for developing an action plan that outlines specific steps to address and reduce hunger in Palm Beach County. **SUMMARY:** This contract addresses food insecurity in Palm Beach County; specifically regarding distribution of fresh produce to disadvantaged households. Feeding Florida, Inc. will continue to assess the existing supply chain, and review the current analysis to lay out specific action plans for the communities most in need. They have used proven supply chain techniques designed to approach the issues using available data in the most efficient manner possible. Feeding Florida, Inc. focuses on the goals identified in The Hunger Relief Plan for Palm Beach County, released in October 2015. This item is being submitted in accordance with Countywide PPM No. CW-O-051 to allow the Clerk and Comptroller's Office to receive and file the executed contract. (Financially Assisted Agencies) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

4. Staff recommends motion to approve: Memorandum of Agreement with Children's Services Council of Palm Beach County and United Way of Palm Beach County, Inc., for the period October 1, 2018 through September 30, 2019, in an amount totaling \$508,996 of which \$162,457 is funded by Palm Beach County. **SUMMARY:** On June 19, 2018, the Board of County Commissioners approved funding allocations for the Financially Assisted Agencies (FAA) Program. The Memorandum of Agreement (MOA) being recommended in this item reflects the dollar amounts included in the proposed FY 2019 Budget. This is a three party MOA among Palm Beach County, Children's Services Council of Palm Beach County (CSC) and United Way of Palm Beach County, Inc. (United Way). United Way will subcontract with 211 Palm Beach/Treasure Coast, Inc. (211) as part of the collaboration to connect people to services 24 hours a day. United Way agrees to serve as a fiscal agent and will make payments on a monthly basis to 211 for the services rendered. The County will provide an advance one-time payment of \$162,457 to United Way in accordance with Palm Beach County Administrative Code Rule 305.02. CSC will fund \$206,422 and United Way will fund \$140,117 of the total MOA amount. All three agencies will be part of the program and fiscal monitoring of this MOA. United Way will be the responsible agent for verifying that the deliverables are completed by the MOA end date. (FAA) Countywide (HH)

F. AIRPORTS

1. Staff recommends motion to receive and file:
 - A) Non-Signatory Airline Agreement with OneJet, Inc., a California corporation, commencing March 1, 2018, and terminating September 30, 2019, with automatic October 1st to September 30th annual term renewals unless canceled; and
 - B) Addendum To Airline Agreement with OneJet, Inc., a California corporation, commencing March 1, 2018, and terminating on the date the Non-Signatory Airline Agreement with OneJet, Inc., either expires or is canceled, providing for changes in leased facilities on a short-term basis due to seasonal demands at the Palm Beach International Airport.

SUMMARY: Non-Signatory Airline Agreements provide for the use of airport facilities by airlines on a short-term or seasonal basis in connection with their operations at the airport. Delegation of authority for execution of the standard County Non-Signatory Airline Agreement was approved by the Board of County Commissioners (BCC) in R2014-1575. Delegation of authority for execution of the standard County Addendum agreement above was approved by the BCC in R2016-0976. Countywide (AH)
2. Staff recommends motion to approve: Interlocal Agreement with The Village of Palm Springs regarding airport zoning regulations. **SUMMARY:** This Interlocal Agreement with The Village of Palm Springs allows for the adoption of consistent airport zoning ordinances regulating certain land development activity in the vicinity of Palm Beach International and Palm Beach County Park airports, pursuant to Chapter 333 of the Florida Statutes. Countywide (LB)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

3. Staff recommends motion to approve:

A) Change Order No. 1 to Amendment No. 15 to the Construction Manager (CM) at Risk Contract with The Morganti Group, Inc. for CM at Risk Services for Task M-36: Parcel I Site Access Roadway & Utilities Project at Palm Beach International Airport (PBIA) in the amount of \$202,476.16; and

B) budget transfer of \$202,477 in the Airport's Improvement and Development fund to provide budget for The Morganti Group, Inc. contract; including a transfer from Reserves of \$202,477.

SUMMARY: Amendment No. 15 in the amount of \$4,951,000 and 330 calendar days was approved by the Board on April 20, 2018 (R2018-0380). Approval of Change Order No. 1 in the amount of \$202,476.16 will provide funds for the disposal of unsuitable soils under the Task M-36: Parcel I Site Access Roadway & Utilities Project at PBIA. Airport local funds are being utilized to fund this change order. The Disadvantaged Business Enterprise goal for this contract is 13%. The total to date participation for this contract is 16.5%. Countywide (AH)

4. Staff recommends motion to approve: Change Order No. 7 to the contract with West Construction, Inc. for a time extension of 78 calendar days and no increase in cost, for the Southside Redevelopment Program Phase 1 and 2 project at Palm Beach County Park (Lantana) Airport. **SUMMARY:** The contract with West Construction, Inc. for the Southside Redevelopment Program Phase 1 and 2 project at Lantana Airport in the amount of \$6,353,448.52 and 390 calendar days was approved by the Board on July 11, 2017 (R2017-0935). Change Orders 1-6 in the amount of \$90,020.51 and 101 calendar days were approved under the delegated authorities detailed in PPM CW-F-050. Approval of Change Order No. 7 for 78 calendar days and no increase in cost will increase the contract time for substantial completion to 569 calendar days. The Disadvantaged Business Enterprise (DBE) Goal for this project was established at 11%. The total to date participation for this contract is 1%. DBE participation is largely in later phases of this contract. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

5. Staff recommends motion to:

A) approve a Solar Canopy Energy Agreement (Canopy Agreement) with Florida Power & Light Company, a Florida corporation (FPL), for the license of approximately 6,574 square feet of ground area at the Palm Beach International Airport (PBIA) cell phone waiting lot, for the installation and operation of renewable energy-generating equipment known as a Solar Canopy, and associated equipment, commencing upon Board approval, and expiring 15 years following completion of construction, for payment of an annual license fee by FPL commencing upon completion of construction, calculated at \$18 per kilowatt multiplied by the actual capacity of kilowatts of solar power installed by FPL;

B) approve a Solar Tree Energy Agreement (Solar Tree Agreement) with FPL, for the license of approximately 9,481 square feet of ground area along James L. Turnage Boulevard at PBIA, for the installation and operation of renewable energy-generating equipment known as Solar Trees, and associated equipment, commencing upon Board approval, and expiring ten years following completion of construction, at no cost to FPL;

C) approve a Memorandum of Agreement in the form attached to the Canopy Agreement, to be recorded in the public records, to memorialize the existing of the Canopy Agreement;

D) approve a Memorandum of Agreement in the form attached to the Solar Tree Agreement, to be recorded in the public records, to memorialize the existing of the Solar Tree Agreement; and

E) authorize the Director of the Department of Airports or designee to execute, on behalf of the County, amendments to the Canopy Agreement, Solar Tree Agreement, or Memorandums of Agreement, to replace the legal description exhibits based upon as-built surveys.

SUMMARY: FPL has requested license agreements to use portions of property at PBIA for the installation and maintenance of one Solar Canopy and three Solar Trees. The Solar Canopy and Solar Trees will be installed and maintained at FPL's expense. FPL will pay a license fee for the Canopy Agreement estimated at approximately \$1,080 per year, based on 60 kilowatts of solar power generation. The renewable energy used will be returned to FPL's electric grid. The Solar Trees will be approximately 18 feet high and will be placed approximately 30 feet apart, along the PBIA entrance road, and will feature sponsorship identification. The Solar Canopy will provide sun shade over ten parking spaces at the PBIA cell phone lot, located adjacent to the PBIA Travel Plaza at the southwest corner of Belvedere Road at Florida Mango Road. Separate Memorandums of Agreement, in the forms attached to each agreement, will be recorded to provide notice of the existence of each agreement. The Department of Airports is requesting a delegation of authority to the Department Director to sign amendments to reflect the as-built location of the Solar Canopy or the Solar Trees. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

6. Staff recommends motion to:

A) approve a Settlement Agreement (Agreement) with MSP Partners Realty, LLC (MSP), providing for payment in the amount of \$175,000 in four monthly installments of \$43,750 each to the County to resolve a dispute related to the repair of certain shared drainage improvements at the Airport Center complex; and

B) authorize the Director of the Department of Airports or designee to execute, on behalf of the County, the Ground Lease Estoppel Certificate and Agreement (Estoppel Certificate) in the form attached to the Agreement.

SUMMARY: The Agreement provides for the resolution of a dispute with MSP related to repairs made to a portion of the drainage system at the Airport Center complex (Drainage System 1) shared by the Hilton Palm Beach Airport (Hilton) and County-owned buildings. In December 2014 MSP, the owner of the Hilton, was notified that portions of the shared drainage system required repair pursuant to the Lease Agreement (R92-471(D), as amended) with the County. County staff and MSP were unable to reach agreement on the final scope of work for the repairs or allocation of costs. On March 21, 2016, MSP was notified that it would be in default of the Lease Agreement unless MSP completed the repairs to Drainage System 1 and that, if MSP failed to complete the repairs, the County would proceed with repairs and seek reimbursement from MSP for its share of the costs, which was estimated to be \$248,000. MSP subsequently requested an Estoppel Certificate from the County in order to obtain financing from Wells Fargo; however, MSP was unable to obtain the financing due to the outstanding default notice. MSP has offered to settle the dispute for \$175,000 in exchange for the Estoppel Certificate. Delegation of authority to execute the Estoppel Certificate to the Director of the Department of Airports will allow the Estoppel Certificate to be delivered within the timeframe required by the Agreement. The Agreement is being recommended by the Department of Airports, Facilities Development and Operations Department and County Attorney's Office. Countywide (DO)

7. Staff recommends motion to receive and file: Change Order No. 5 to the contract with A1 Property Services Group, Inc. for a time extension of 88 calendar days and no increase in cost for Building 3400 Heating, Ventilating and Air Conditioning and Roof Improvements at Palm Beach International Airport (PBIA). **SUMMARY:** The contract with A1 Property Services Group, Inc. for Building 3400 Heating, Ventilating and Air Conditioning and Roof Improvements at PBIA in the amount of \$757,867 was approved by the Board on December 6, 2016 (R2016-1751). Change Orders 1-5 in the amount of \$29,604 and 199 calendar days were approved under the delegated authorities detailed in PPM CW-F-050. Change Order No. 5 as well as the Final Contract Summary were approved by the Contract Review Committee on May 16, 2018; however, Change Order No. 5 is being brought to the Board for receive and file due to the cumulative time extensions exceeding 120 days limit per PPM CW-F-050. Countywide (AH)

8. Staff recommends motion to adopt: resolution establishing a new standard form Terminal Space Lease Agreement; authorizing the County Administrator or designee to execute the standard form Terminal Space Lease Agreement; and becoming effective upon adoption. **SUMMARY:** The Resolution establishes a new standard form Terminal Space Lease Agreement for use in leasing space to non-airline tenants that provide aeronautical support services at the Palm Beach International Airport, and authorizes the County Administrator or designee to execute the standard form Terminal Space Lease Agreement on behalf of the Board. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

9. Staff recommends motion to adopt: resolution adopting a standard form Second Amendment to Agreement for Rental Car Lease and Concession; authorizing the County Administrator or designee to execute the standard form Second Amendment; and becoming effective upon adoption. **SUMMARY:** The resolution establishes a standard form Second Amendment to Agreement for Rental Car Lease and Concession (Amendment) for use in extending the term of the Agreements for Rental Car Lease and Concession at the Palm Beach International Airport for a period of three months, and authorizes the County Administrator or designee to execute the standard form Amendment on behalf of the Board. Countywide (AH)

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

1. Staff recommends motion to approve:

A) budget transfer from School Impact Fee Zone 1 reserve account to School Impact Fee Zone 1 appropriation account for \$1,080,660;

B) budget transfer from School Impact Fee Zone 2 reserve account to School Impact Fee Zone 2 appropriation account for \$2,458,509;

C) budget transfer from School Impact Fee Zone 3 reserve account to School Impact Fee Zone 3 appropriation account for \$1,792,449; and

D) budget transfer from School Impact Fee Zone 4 reserve account to School Impact Fee Zone 4 appropriation account for \$699,340.

SUMMARY: Impact fees budgeted in reserve accounts cannot be appropriated until funds have been collected. These budget transfers recognize school impact fee revenues as of May 18, 2018 and allow for their appropriation so that the County may remit funds to the School District in accordance with Article 13 of the Unified Land Development Code (ULDC). Countywide (LB)

2. Staff recommends motion to approve: negotiated settlement offer in the amount of \$11,376 for the full satisfaction of a code enforcement lien that was entered against Pedro L. Castillo on March 2, 2016. **SUMMARY:** The Code Enforcement Special Magistrate (CESM) entered an Order on December 2, 2015 for property owned by Pedro L. Castillo (Mr. Castillo) giving him until January 31, 2016 to bring his property located at 14747 Orange Boulevard in Loxahatchee into full code compliance. The property had been cited for installing accessory structures and a fence without the proper building permits. Compliance with the CESM's Order was not achieved by the ordered compliance date and a fine in the amount of \$50 per day was imposed. The CESM then entered a claim of lien against Mr. Castillo on March 2, 2016. The Code Enforcement Division issued an affidavit of compliance for the property on January 18, 2017 stating that as of January 17, 2017 the cited code violations had been fully corrected. The total accrued lien amount on May 3, 2018, the date on which settlement discussions began, totaled \$22,752.64, of which Mr. Castillo has agreed to pay Palm Beach County \$11,376 (50%) for full settlement of his outstanding code enforcement lien. District 6 (SF)

3. CONSENT AGENDA APPROVAL

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET (Cont'd)

3. Staff recommends motion to approve: the recording of the FY 2017 retirements of tangible personal property (equipment, vehicles, publications) in the official minutes of the Board of County Commissioners' meeting as prescribed by Florida Statutes, Chapter 274. **SUMMARY:** Florida Statutes, Chapter 274 and the Palm Beach County "Surplus Property Ordinance" require the recording of the disposal (retirement) of tangible personal property from the official records of Palm Beach County at historical value. Disposal, retirement, and adjustments total \$67,156,611.27. Countywide (DB)
4. Staff recommends motion to approve: appointment/reappointment of the following individuals to the County Financing Committee for the term beginning August 14, 2018 to August 13, 2021:

<p>A. <u>Appoint Nominee</u> Ron Horan</p>	<p><u>Seat No.</u> Local Government</p>	<p><u>Nominated By</u> Mayor McKinlay Vice Mayor Bernard Commissioner Valeche Commissioner Burdick</p>
<p>B. <u>Reappoint Nominee</u> Paul Dumars</p>	<p><u>Seat No.</u> Local Government</p>	<p><u>Nominated By</u> Mayor McKinlay Vice Mayor Bernard Commissioner Valeche Commissioner Burdick Commissioner Berger</p>

SUMMARY: The County Financing Committee (CFC) meets as needed to review and make recommendations to the County Administrator regarding the issuance of debt obligations and management of outstanding debt, including but not limited to the selection and procurement of all outside professional services. The CFC consists of 5 members and upon approval of this item, five seats are currently occupied. The CFC is currently comprised of the Director of the Office of Financial Management & Budget (Sherry Brown), a representative from the Clerk & Comptroller's Office (Stephen Weiss), two representatives from local government agencies (Leanne Evans, School District Treasurer and Paul Dumars, Solid Waste Authority Director of Financial Services), a Board appointee (Thais Sullivan), and a County Department Director, if needed. Leanne Evans has served the limit of three consecutive three year terms. Paul Dumars has served since August 2012, has attended all meetings in that time period, and is seeking reappointment. The local government finance officer appointees will serve a term of three years, at which time the appointee may be reappointed, or a new appointee selected by the Board. The diversity count, including these appointments, is Caucasian: 3 (60%) and African American: 2 (40%). The gender ratio (male:female) is 3:2. Countywide (DB)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS

1. Staff recommends motion to receive and file:

A) Standard License Agreement for Use of County-Owned Property dated March 23, 2018, with UMTB Donor Services Foundation (Office of the Medical Examiner); and

B) Standard License Agreement for Use of County-Owned Property dated May 17, 2018, with Wanda I. Serbia (North County Senior Center).

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts, agreements and grants must be submitted by the initiating Department as a receive and file agenda item. The attached standard Agreements have been fully executed on behalf of the Board of County Commissioners (Board) by the County Administrator or designee. The Standard License Agreements were approved in accordance with R2010-0333, as amended and approved by the Board on October 1, 2013. These executed documents are now being submitted to the Board to receive and file. (FDO Admin) Countywide (LDC)

2. Staff recommends motion to approve: annual contracts with the following contractors for Overhead Door Replacement on an as-needed basis for projects typically under \$100,000:

<u>Contractor</u>	<u>Status</u>	<u>SBE or Non-SBE</u>
A) Florida Dock & Door Company	Non-Local	Non-SBE
B) General Garage Door Co., Inc.	Local	Non-SBE

SUMMARY: These contracts are for two years and are an indefinite-quantity with a maximum value of \$1,000,000 across all Overhead Door Replacement contractors. The contracts will terminate when a total of \$1,000,000 in work orders are issued among the pool of Overhead Door Replacement contractors, or when the two year term period has expired, whichever occurs first. The contracts provide for up to three one year term renewals, at the sole option of the County. Firms may become pre-qualified and join the bidding pool at any time during the term or renewals. The work consists of replacement of overhead and manual garage doors (rolling and sectional). The work is to be awarded as work orders on a lump-sum, competitively quoted basis among the pool of two Overhead Door Replacement contractors. The specific magnitude of the work shall be determined by individual work orders issued. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. SBE actual participation will be identified on each work order, and will be tracked cumulatively for each work order issued. (Capital Improvements) Countywide (LDC)

3. Staff recommends motion to receive and file: notification of the cumulative total of time extensions to the contract with West Construction, Inc. (R2016-0986) for the Riverbend Park improvements project having reached the 120 day time extension reporting threshold. **SUMMARY:** In accordance with PPM CW-F-050, when the cumulative time extensions approved by the Lead Department and the Contract Review Committee exceeds 120 days, the Department is required to notify the Board that it has reached this reporting threshold. With approval of Change Order No. 3 by the Contract Review Committee, the cumulative total of days for this project is 124. This item notifies the Board that the cumulative threshold has been reached and will be reset by this notification. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. West Construction, Inc.'s cumulative SBE participation for this contract is 17%. (Capital Improvements Division) District 1 (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

4. **Staff recommends motion to approve:** Change Order No. 2 to Amendment No. 1 with Robling Architecture Construction, Inc. (R2017-0307) in the amount of \$99,892.90 and a 90 day time extension for the Water Utilities Department Central Regional Operations Center (WUD CROC) Building 1 and 10 HVAC Improvements project. **SUMMARY:** On March 14, 2017, the Board approved Amendment No. 1 to the continuing services contract with Robling Architecture Construction, Inc. in the amount of \$1,219,255 for modifications to the WUD CROC Administration Building and the Operations/Maintenance Building which includes upgrades to the chillers and modifications to the heating, ventilation and air conditioning (HVAC) systems. Change Order No. 2 provides for a new mechanical supply fan module. This change is necessary as the manufacturer cannot provide replacement components of the existing supply fan module which was the original intent. This change order extends the completion date by 90 days due to the time associated with approvals, material ordering and equipment installation. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. This change order includes 100% SBE participation and the overall SBE participation for this contract is 33.7%. Robling Architecture Construction, Inc. is a Palm Beach County business. This project is being funded from Water Utilities Department Fees. (Capital Improvements Division) District 5 (LDC)

5. **Staff recommends motion to approve:** Second Amendment to Interlocal Agreement (R2008-0758) with the City of Ft. Lauderdale (City) to extend the term of the Agreement for interoperable radio communications through the countywide common talk groups of the County's 800 MHz Radio System retroactively from May 5, 2018 to May 5, 2023. **SUMMARY:** The Agreement, which provides the terms and conditions under which the City can program its radios and utilize the countywide common talk groups for certain inter-agency communications expired on May 5, 2018. The Agreement provided for three renewal options, each for a period of five years. The City has approved a renewal to extend the term of the Agreement retroactively from May 5, 2018 to May 5, 2023, and the renewal now requires Board approval. The terms of the Agreement are standard and have been offered to all municipalities and local branches of State/Federal agencies with 800 MHz trunked radio capabilities. There are no charges associated with the Agreement. The City is required to pay all costs associated with its subscriber units and to comply with established operating procedures for the System. The Agreement may be terminated by either party, with or without cause, with ten days notice. This Second Amendment renews the term, updates the attachment, and adds the standard County nondiscrimination provision. Other than the changes set forth herein, all other terms remain the same. (ESS) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

6. Staff recommends motion to approve:

A) contract with Harvard Jolly Inc. to provide professional architectural/engineering design, permitting, and construction administration services for a new Aquatic Complex at Lake Lytal Park; and

B) Consultant Services Authorization (CSA) No. 1 with Harvard Jolly Inc. for master planning services as the initial phase of the Aquatic Complex design in the amount of \$16,880.65.

SUMMARY: Lake Lytal Pool was constructed in 1975 and has served the residents of central Palm Beach County for over 42 years. The facility is in dire need of replacement given its age, heavy usage and limited footprint for expansion. The new Aquatic Complex will be located on vacant land in the western portion of the park and may include the following features: main entrance ticketing building, concession/party room building, 70M pool, 25 yard teaching pool, family water play area, locker and rest rooms building, an active water features area, and other amenities including parking areas. The estimated cost of phase one of the project is \$5M and the facility will be constructed in multiple phases. CSA No. 1 authorizes the master planning of the aquatic center site that could also include the co-location of a YMCA complex containing a community center, day care center, and competitive skate park. Negotiations between the YMCA and County are ongoing. Harvard Jolly Inc. is a national business with a Palm Beach County office and will be using Palm Beach County subconsultants for a majority of the work. The Small Business Enterprise (SBE) goal established by the SBE Ordinance is 15%. Harvard Jolly Inc. is estimating an overall contract SBE participation of 30%. SBE participation under CSA No. 1 is 51.6%. **Funding for this project is with Infrastructure Sales Tax funds.** (Capital Improvements Division) District 2 (LDC)

7. Staff recommends motion to approve: Consultant Services Authorization (CSA) No. 46 with Colome & Associates, Inc. (R2014-1916) to provide architectural/engineering services for Water Utilities Department Central Regional Operations Center (WUD CROC) Flat Deck Roof Replacements in the amount of \$109,811. **SUMMARY:** This CSA authorizes architectural and structural engineering design services for the design development, cost estimating, construction/permit documents, bidding and construction administration services for the replacement of six existing building flat roof systems with new built-up roofing systems and adding a mechanical exhaust system to the existing open air pavilion/housing generators. Colome & Associates, Inc. is a local business and will be using all local sub-consultants. The Small Business Enterprise goal established by the SBE Ordinance is 15%. SBE participation under this CSA is 100%. Overall SBE participation on this contract is 94.9%. Funding for this work is from the Water Utilities Department User Fees. (Capital Improvements Division) District 2 (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

8. Staff recommends motion to approve: Amendment No. 2 to extend the term through July 15, 2020 to the Master Agreement with AT&T Corp. (Construction Master Agreement) (R2013-889) which provides for the development and installation of new communication systems and applications associated with construction projects when integration with AT&T provided network services is required. **SUMMARY:** The Construction Master Agreement provides the mechanism by which the County can approve additional work authorizations for the development, installation, and integration of various communication systems associated with construction projects. The initial term of the Construction Master Agreement was for three years with two renewal periods each for a period of two years. Amendment No. 1 (R2016-0765) extended the term for the first renewal option. Amendment No. 2 extends the term for the final renewal option through July 15, 2020. The funding source for each individual work authorization will be identified prior to the award of the individual work authorization. (Capital Improvements) Countywide (LDC)

9. Staff recommends motion to approve: easement in favor of Florida Power & Light (FPL) for underground electric utility facilities and an above ground pad-mounted transformer to service the expansion project within Burt Reynolds Park located in Jupiter. **SUMMARY:** On July 12, 2016, the Board approved a contract with Ahrens Enterprises, Inc. d/b/a Ahrens Companies (R2016-0881) to construct the Burt Reynolds Park west side expansion project (Project), which was completed in late 2017. The new construction required the replacement and relocation of the existing transformer and underground power cable. A non-exclusive easement in favor of FPL will be granted for underground electric utility facilities and an above ground pad-mounted transformer. The easement area is approximately ten feet in width by approximately 447 feet in length, containing approximately 4,330 square feet (0.10 acres). This easement is being granted at no charge, as the improvements will only service the Park. (PREM) District 1 (HJF)

10. Staff recommends motion to approve:
 - A) Declaration of Restrictive Covenant over a portion of Bert Winters Park to satisfy dedication and grant requirements imposed by Florida Inland Navigation District (FIND); and

 - B) Site Dedication over a portion of Bert Winters Park to satisfy grant program guidelines of the Florida Fish and Wildlife Commission (FWC).

SUMMARY: In December 2015, the County Parks Department received approval from the Board (R2015-1806) for a budget amendment within the Park Improvement Fund to establish budget for a FIND \$1,000,000 grant to be used at Bert Winters Park in Juno Beach. In October 2017, the Parks Department received approval from the Board (R2017-1493) for a budget amendment within the Park Improvement Fund to establish a budget for a FWC \$200,000 grant. Both grants were secured to help fund the redevelopment costs to update and create new boat launching facilities at Bert Winters Park. The FIND Project Agreement requires the County to dedicate the project site for public use as a boat launching facility for a minimum period of 25 years from the date of project completion. The FWC grant agreement requires the County to dedicate the project site as a boating access facility for a minimum period of 20 years from the date of project completion. A Declaration of Restrictive Covenant for the FIND grant and a Site Dedication for the FWC grant will be recorded to satisfy the grant requirements. The Bert Winters boat launching redevelopment project is expected to be complete in July 2018. Staff will insert the completion date on each document prior to recording in the County public records. (PREM) District 1 (HJF)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

11. Staff recommends motion to approve: Second Amendment to Access Easement in favor of Sannlor Properties II, LLC (Sannlor). **SUMMARY:** Morikami Park (Park) is located on Jog Road in western Delray Beach between Linton Boulevard and Clint Moore Road. On June 20, 1995, the Board approved a Use and Management Agreement (Agreement) (R95-8240) with the American Orchid Society, Inc. (AOS) whereby the orderly development of the Park and the adjacent AOS property would occur in the best interest of both parties. The Agreement required the County to grant AOS easements for access, storm water drainage and signage over Park property. The Board approved an Access Easement (R2011-1786) with AOS and has since approved a First Amendment to Access Easement (R2014-1455) in favor of Sannlor Properties II, LLC (Sannlor). Sannlor is the successor in interest to the AOS property and has redeveloped the site as a day care and private school for autistic children. The First Amendment to Access Easement modified the legal description to add security fencing, a card reader gate and a vehicle turn around area for the new school. This Second Amendment to Access Easement will modify the legal description to include a portion of the security fencing left out of the First Amendment and will also include a grassy area east of the access driveway which Sannlor is currently maintaining. The Second Amendment to Access Easement is being granted at no charge since it is consistent with the original intent of the Agreement. (PREM) District 5 (HJF)

12. Staff recommends motion to approve:

A) budget transfer of \$460,000 within the Fire Rescue Improvement Fund (3700) from Fire Rescue Capital Reserves to Fire Station 19 Remediation and Repairs to fully fund this project; and

B) Amendment No. 4 to the contract with Trillium Construction Inc. (R2016-0764) in the amount of \$1,365,630 for the repair and renovation of Fire Station No. 19 in Jupiter, establishing a Guaranteed Maximum Price (GMP).

SUMMARY: Amendment No. 4 authorizes the repair and renovation of Fire Station 19 which was damaged by water intrusion associated with a vehicle accident with the station's backflow device last year requiring the demolition and reconstruction of the interior north side of the building and replacing the destroyed items that were located within that area of the station. Amendment No. 4 also includes the renovation of the remainder of the station to update the layout to comply with new standards for the separation of the bunker gear from the apparatus bay, single occupancy dorms and restrooms as well as several other renewal/replacement projects. Amendment No. 4 establishes a Guaranteed Maximum Price (GMP) of \$1,365,630 and 218 days for completion. The GMP includes the cost of the work, the construction manager's fee and contractor contingency. Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. Trillium Construction Inc.'s SBE participation for this Amendment is 37%. Trillium Construction Inc. is a Palm Beach County business and is using local subcontractors for 91% of the work. This item is being presented to the Board for approval as the amount of the GMP exceeds the \$1,290,000 the staff authorization level approved previously by the Board. Funding for this work is from the Fire Rescue MSTU Contingency and will be partially offset by an insurance claim. (Capital Improvements Division) District 1 (LDC)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC SUSTAINABILITY

1. Staff recommends motion to approve:

A) Amendment 001 to an Agreement (R2017-1810) with Community Land Trust of Palm Beach County, Inc. (CLT), to revise the number of affordable homes and to reallocate the awarded HOME Investment Partnerships (HOME) Program funds; and

B) Partial Release of Mortgage and Security Agreement to remove the encumbrance from two home sites no longer in the project.

SUMMARY: On October 17, 2017, the County entered into an Agreement (R2017-1810) with the CLT to provide \$749,767 in HOME Program funds which included \$95,000 in operating funds and \$654,767 in set-aside funds for the construction of eight affordable homes on scattered sites in Palm Springs. These funds were awarded by the Board of County Commissioners (BCC) on July 11, 2017 (Agenda Item 5D-1) pursuant to a Request for Proposals DES.2017.1 (RFP) advertised by the Department of Housing and Economic Sustainability which made \$158,984 in operating funds and \$1,186,954 in set-aside funds available. The CLT's RFP proposal was for eight homes and requested the award of \$95,000 in operating funds and \$800,000 in set-side funds. After the award of \$532,187 to the first ranking proposal, only \$654,767 in set-aside funds remained available for award to the CLT. The CLT has indicated that at the level of funding now available through the Agreement, it is unable to construct all eight homes and is requesting the reduction of the number of homes to six. Staff concurs with the CLT that the available funds are at a level commensurate with the construction of six homes and recommends approval of Amendment 001 to the Agreement which reduces the number of homes to be built and reallocates the already awarded funds between the remaining homes. At the closing for the funding conducted on October 31, 2017, the CLT executed a Mortgage and Security Agreement (Mortgage) which secured the funding made available through the Agreement. The Mortgage encumbered eight home sites. With the approval of Amendment 001 to the Agreement and the reduction of the number of homes from eight to six, approval of the Partial Release of Mortgage and Security Agreement will remove the encumbrance of the Mortgage from two home sites no longer in the project. **These are Federal HOME Program grant funds which require a 25% local match provided by State SHIP funds.** District 3 (JB)

2. Staff recommends motion to approve: Subordination Agreement with NEF Preservation Mortgage Loan Fund I LP, and Lakeside Commons, Ltd., for an amount not to exceed \$8,900,000. **SUMMARY:** On August 19, 2003, the County entered into a Loan Agreement (R2003-1215) with Lakeside Commons, Ltd., a Florida limited partnership, which provided, \$231,313 in State Housing Initiative Partnership (SHIP) funds to assist in the construction of Lakeside Commons Apartments, a 99 rental unit complex to serve very low and low income households. The project is located at 550 Executive Center Drive in West Palm Beach. The County secured this three percent (3%) cash flow dependent loan with a second mortgage for a term of 30 years. Lakeside Commons, Ltd., wishes to refinance the existing first mortgage and proposes to encumber the property with a new first mortgage from NEF Preservation Mortgage Loan Fund I LP, a Delaware limited partnership, in the amount of \$8,900,000. Staff recommends approval of this subordination subject to the receipt of \$98,376.75 from Lakeside Commons, Ltd., which will bring the loan payments up to date as of April 30, 2018. **These are SHIP grant funds which require no local match.** District 7 (JB)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC SUSTAINABILITY (Cont'd)

3. [Staff recommends motion to approve:](#) appointment of the following individuals to the Commission on Affordable Housing (CAH), for the July 1, 2018 to June 30, 2021, term:

Appoint:	Nominated By:	
Leonard Tylka	Vice Mayor Mack Bernard Commissioner Steven Abrams	Commissioner Hal R. Valeche
Miguel Jose´ Muniz	Vice Mayor Mack Bernard Commissioner Paulette Burdick	Commissioner Hal R. Valeche Commissioner Steven Abrams
Laurel Robinson	Commissioner Hal R. Valeche Commissioner Steven Abrams	Commissioner Paulette Burdick
Ezra M. Krieg	Vice Mayor Mack Bernard Commissioner Paulette Burdick	Commissioner Hal R. Valeche Commissioner Steven Abrams
Joseph E. Gray	Vice Mayor Mack Bernard Commissioner Paulette Burdick	Commissioner Hal R. Valeche Commissioner Steven Abrams
Corey W. O’Gorman	Vice Mayor Mack Bernard Commissioner Paulette Burdick	Commissioner Hal R. Valeche Commissioner Steven Abrams
Gail Williams	Vice Mayor Mack Bernard Commissioner Paulette Burdick	Commissioner Hal R. Valeche Commissioner Steven Abrams
James T. Houston	Mayor Melissa McKinlay	
George A. Campbell	Mayor Melissa McKinlay	

SUMMARY: F.S. 420.9076 requires that Palm Beach County establish the members of an Affordable Housing Advisory Committee as a condition of receiving State Housing Initiatives Partnership (SHIP) Program funding from the Florida Housing Finance Corporation. The County established the CAH in 1993 through adoption of the Affordable Housing Ordinance (No. 93-8). The CAH functioned until 2011 when it became inactive due to resignations and subsequent difficulty recruiting members due to concerns regarding conflicts of interest. On May 17, 2017, the Board adopted a new Affordable Housing Ordinance (No. 2017-017) that included changes to the responsibilities of the CAH that have alleviated prior conflict of interest concerns. In accordance with F.S. 420.9076 and the Palm Beach County Affordable Housing Ordinance (No. 2017-017), the CAH will function to review local affordable housing policies and incentive strategies, and to provide recommendations to the County regarding the same. F.S. 420.9076 calls for a minimum of eight and a maximum of 11 members representing various subjects related to affordable housing. At this time, staff recommends the appointment of the above nine individuals. Vacant seats remaining include: a representative of essential services personnel and a representative who actively serves on the local planning agency pursuant to F.S. 163.3174. Ezra M. Krieg of Gulfstream Goodwill Industries, Inc., and Corey W. O’Gorman of PLACE Planning and Design, Inc., and James T. Houston of Houston Realty have disclosed their employers’ existing contracts with the County. Staff has evaluated these contractual relationships and determined that the CAH provides no regulation, oversight, management or policy-setting recommendations regarding any of the disclosed contractual relationships. Disclosure of these contractual relationships at a duly noticed public meeting is being provided in accordance with the provisions of Section 2-443 of the Palm Beach County Code of Ethics. A diversity count of the nine representatives recommended for appointment by the BCC demonstrates a racial/ethnic breakdown as follows: Caucasian: 5 (56%); African-American: 3 (33%); and Hispanic-American: 1 (11%). The gender ratio (female:male) is 2:7. Countywide (JB)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES

1. **Staff recommends motion to approve:** Consultant Services Authorization (CSA) No. 4 for the Improvements to Master Repump Station 9-North Project (Project) with Baxter & Woodman, Inc., d/b/a Mathews Consulting for a fixed price of \$190,517.49. **SUMMARY:** On June 20, 2017, the Board of County Commissioners approved the Water Utilities Department (WUD) Contract for Consulting/Professional Services for General Utility, Architectural & Value Engineering Services with Baxter & Woodman, Inc., d/b/a Mathews Consulting (R2017-0815). CSA No. 4 provides for engineering services relating to the design, permitting and bidding services for the Project. The Project includes the addition of a new pump, modifications to the temporary bypass, new variable frequency drives, replacement of the existing generator, structural improvements to the building and site access control. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract with Baxter and Woodman, Inc., d/b/a Mathews Consulting provides for SBE participation of 26% overall. CSA No. 4 includes 40.29% overall participation. The cumulative SBE participation, including CSA No. 4, is 33.83% overall. Baxter and Woodman, Inc., is headquartered in Crystal Lake, Illinois but maintains an office in Palm Beach County from which the majority of the work under CSA No. 4 will be undertaken. (WUD Project No. 18-036) District 5 (MJ)

2. **Staff recommends motion to approve:**
 - A)** contract with All Webbs Enterprises, Inc., for the Water Treatment Plant (WTP) Nos. 2, 3, 8, and 9 System-Wide Wellfield Improvements Project Phase 2 (Project) in the amount of \$6,247,790; and

 - B)** a \$6,536,000 budget transfer in the Water Utilities Department Capital Improvement Fund (Fund 4011).

SUMMARY: On March 21, 2018, four bids were received to rehabilitate four surficial production wells located in Delray Beach and West Palm Beach and the replacement of six surficial production wells located in West Palm Beach and Boca Raton. Rehabilitation and replacement of production wells is necessary in order to restore capacity and ensure a reliable water supply to the WTPs. All Webbs Enterprises, Inc. was determined to be the lowest responsive and responsible bidder in the amount of \$6,247,790. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance (R2002-0064) is 15% overall. The contract with All Webbs Enterprises, Inc. provides for SBE participation of 100% overall. The Office of Small Business Assistance determined that All Webbs Enterprises, Inc. met the 15% SBE requirement. All Webbs Enterprises, Inc. is a Palm Beach County company. (WUD Project No. 16-017) Districts 2 & 5 (MJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (Cont'd)

3. Staff recommends motion to:

A) approve Interlocal Agreement between Palm Beach County (County) and the City of Lake Worth (City) relating to Assessment of Joint Wastewater Transmission System (Agreement); and

B) authorize the County Administrator or designee to execute an Assessment Initiation Form, which is attached to the Agreement as Exhibit "B", for future Joint Wastewater Transmission System assessment and improvement projects subject to the Agreement.

SUMMARY: The County and the City previously entered into an agreement (R2001-0315) to jointly construct, operate and maintain a 14-mile Joint Wastewater Transmission System (System) from the City's master pump station to the East Central Regional Wastewater Reclamation Facility, as well as an agreement to provide for a one-time assessment of the System (R2005-2421). The Water Utilities Department (WUD) and the City have determined that an evaluation of the condition of the System is again necessary, which requires the execution of a new Agreement. Under the terms of the Agreement, WUD will hire a Consulting Engineer to evaluate the condition of the transmission pipeline and associated pump stations, recommend remedial actions and estimate the cost of such remedial actions. The County and the City will cost-share the engineering costs for the assessment per the percentage allocations established in Section 3 of the Agreement. The Agreement additionally allows for ongoing assessments of the System to be initiated without further approval by the Board of County Commissioners in accordance with the delegation to the County Administrator or designee set forth above. (WUD Project No. 18-045) Districts 2 & 3 (MJ)

4. Staff recommends motion to approve: Supplement No. 2 with Globaltech, Inc., for the East Central Regional Water Reclamation Facility Reclaimed Water Facility Improvements Project (R2017-0078) in the amount of \$253,966.78 with a 166 day time extension to the substantial completion date and a 107 day time extension to the final completion date. **SUMMARY:** On March 10, 2015, the Board of County Commissioners (BCC) approved the contract for the Optimization and Improvements Design-Build (Project) (R2015-0315) with Globaltech, Inc. The current contract amount is \$1,385,104.84. Supplement No. 2 provides for the replacement of two existing propeller mixers, a 12-inch butterfly valve (BFV), and a new communications panel, with an increase in cost of \$253,966.78. Supplement No. 2 will additionally extend the substantial completion date of the Project by 166 days and eliminate the 60-day period between substantial and final completion that was provided for in the original contract. This results in the need to only extend the final completion date by 107 days to allow for final completion to occur the day after substantial completion. The mixer replacement within the Flash Mix Basin will improve the coagulation/flocculation process prior to the deep bed filters enhancing the removal of phosphorous and suspended solids in the reclaimed water. The 12-inch BFV will allow for future connection to the High Service Pump Station for process piping and the new communications panel will better integrate the reclaimed water delivery system. The contract provides for SBE participation of 75%. Supplement No. 2 provides 100% SBE participation. The cumulative SBE participation including Supplement No. 2 is 95.61%. Globaltech, Inc., maintains an office in Boca Raton from which the majority of the work will be undertaken. This Project is included in the Water Utilities Department (WUD) FY 18 Budget. (WUD Project No. 17-011) District 7 (MJ)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT

1. Staff recommends motion to:

A) approve Agreement No. 18PB5 (Agreement) with the State of Florida, Department of Environmental Protection for the Jupiter/Carlin Shore Protection Project (Project) for an amount not to exceed \$160,000 beginning on January 26, 2016 and expiring July 31, 2021;

B) approve budget amendment of \$160,000 in the Beach Improvement Fund for the Jupiter/Carlin Shore Protection Project; and

C) authorize the County Administrator, or designee, to sign all future time extensions, task assignments, certifications, and other forms associated with this Agreement and other necessary minor amendments that do not significantly change the scope of work, terms, or conditions of this Agreement.

SUMMARY: The Agreement reimburses the County up to \$160,000 for completed permitting, which began in 2016. The Agreement also reimburses the County for design-related monitoring and any future monitoring tasks for the County's scheduled re-nourishment in FY2020. A local match of up to \$160,000 is required (100% match), which is available in the Beach Improvement Fund from tourist development taxes. District 1 (AH)

2. Staff recommends motion to:

A) approve Agreement No. 18PB6 (Agreement) with the State of Florida, Department of Environmental Protection for the South Lake Worth Inlet Management Plan Implementation (Project) for an amount not to exceed \$60,000 beginning on January 1, 2018 and expiring October 1, 2019;

B) approve budget amendment of \$60,000 in the Beach Improvement Fund for the South Lake Worth Inlet Management Plan Implementation; and

C) authorize the County Administrator, or designee, to sign all future time extensions, task assignments, certifications, and other forms associated with this Agreement and other necessary minor amendments that do not significantly change the scope of work, terms, or conditions of this Agreement.

SUMMARY: Permit-required biological and physical monitoring associated with the operation of the sand transfer plant, located on the inlet's north jetty, is estimated to be \$80,000 for 2018. The Agreement reimburses the County up to \$60,000, with a required local match of up to \$20,000 (25%), which is available in the Beach Improvement Fund from tourist development taxes. District 4 (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION

1. [Staff recommends motion to receive and file:](#) the following original executed Amphitheater Rental Agreement:

Music Jam Productions, LLC, Florida Jam Concert, Sunset Cove Amphitheater, from May 18, 2018 to May 20, 2018.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a receive and file agenda item. This Amphitheater Rental Agreement has been fully executed on behalf of the Board of County Commissioners (Board) by the Director of the Parks and Recreation Department in accordance with Resolution 2009-0335, amended by Resolutions 2009-1807, 2012-1715, and 2014-0166 and is now being submitted to the Board to receive and file. This program is part of a balanced schedule of events, which promote the quality of life in the communities we serve. District 5 (AH)

2. [Staff recommends motion to receive and file:](#) the following original executed Sound and Light Production Services Contractor Agreement:

Blackwood Productions, LLC, Florida Jam Concert, Sunset Cove Amphitheater, for the period May 18, 2018 through May 20, 2018.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a receive and file agenda item. The Sound and Light Production Services Contractor Agreements have been fully executed on behalf of the Board of County Commissioners (Board) by the Director of the Parks and Recreation Department in accordance with Resolution 2009-0592, amended by Resolutions 2010-0645, 2014-0167, 2017-1368 and 2018-0179, and is now being submitted to the Board to receive and file. District 5 (AH)

3. [Staff recommends motion to receive and file:](#) the following original executed Entertainment Contractor Agreement:

Thomas J. Regis, Sunnyside Swing Concert, Canyon Amphitheater, on May 19, 2018.

SUMMARY: The Parks and Recreation Department produces cultural activities to promote the quality of life in the communities it serves. A sponsorship from GL Homes offset the expenses of the concert. In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a receive and file agenda item. The Entertainment Contractor Agreements have been fully executed on behalf of the Board of County Commissioners (Board) by the Director of the Parks and Recreation Department in accordance with Resolution 2008-1109, amended by Resolutions 2010-0644, 2014-0168 and 2017-1367, and are now being submitted to the Board to receive and file. District 5 (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION (Cont'd)

4. Staff recommends motion to receive and file: the following original executed Independent Contractor Agreement:

Palm Beach County Officials Association, Inc., Youth Basketball League, West Boynton Beach Recreation Center, for the period April 28, 2018 through September 29, 2018.

SUMMARY: In accordance with County PPM CW-O-051, all delegated contracts/agreements/grants must be submitted by the initiating Department as a receive and file agenda item. This Independent Contractor Agreement has been fully executed on behalf of the Board of County Commissioners (Board) by the Director/Assistant Director of the Parks and Recreation Department in accordance with Resolution 94-422, amended by Resolutions 2002-2103, 2007-0409, 2012-0168 and 2017-0822, and is now being submitted by the Board to receive and file. District 3 (AH)

5. Staff recommends motion to approve: budget transfer of \$33,064 within the 2003 \$25 Million General Obligation Recreational and Cultural Facilities Bond Fund Reserves to the Caloosa Park Exercise Course Improvement project. **SUMMARY:** This funding will be utilized to assist in the renovation and replacement of exercise equipment along the existing exercise course at Caloosa Park. Funding for this budget transfer is from the 2003 \$25 Million General Obligation Recreational and Cultural Facilities Bond Fund reserves. Reserve funding was accumulated through interest and residual balances from completed bond projects in this fund. This budget transfer will exhaust all remaining reserves in this bond fund. District 4 (AH)

P. COOPERATIVE EXTENSION

1. Staff recommends motion to:

A) accept the donation of \$9,035 from the Friends of the Mounts Botanical Garden, Inc. (Friends) to fund the architectural design work for the renovation and expansion of the Garden Shop in the Mounts Botanical Garden of Palm Beach County (Garden); and

B) approve budget amendment (Fund 1482) in the amount of \$9,035.

SUMMARY: The Friends of Mounts Botanical Garden has made a donation of \$9,035 to the County for the conceptual design to renovate the gift shop and for the design of the electrical grid in the Mounts Botanical Garden. The Cooperative Extension Department is working with Facilities Development and Operations for this renovation. The renovation and expansion will further enhance the garden. No ad valorem funding is required for this project. Countywide (AH)

3. CONSENT AGENDA APPROVAL

S. FIRE RESCUE

1. Staff recommends motion to approve: the write-off of uncollectible emergency transport patient accounts to remove these amounts from the County's general ledger for the following period:

October 1, 2013 through September 30, 2014 (FY 2014) \$11,980,325.53

SUMMARY: In December 1994, the Board authorized Fire Rescue to transport critically ill/injured patients and bill for those services. The County contracts with a private company for these billings and collections services. The County receives payment from a number of sources, including commercial insurance, Medicare, Medicaid, and private individuals. During the period October 1, 2013 to September 30, 2014, Fire Rescue generated \$42,721,650.35 in gross transport billings and collected (to-date) \$20,916,947.89. After adjustments of \$9,824,376.93, required under the guidelines of the Medicare/Medicaid programs, the balance of \$11,980,325.53 is currently deemed to be uncollectible. This balance is primarily due to partial payments, insurance denial based on medical necessity, the inability to obtain accurate patient and/or insurance information, and patients without medical coverage or high deductibles. Staff recommends the amount deemed uncollectible be written-off the County's general ledger. Countywide (SB)

U. INFORMATION SYSTEMS SERVICES

1. Staff recommends motion to:

A) rescind Interlocal Agreement R2013-0308.2, dated March 12, 2013 as amended;

B) approve the replacement Interlocal Agreement for network services with the City of Palm Beach Gardens for an annual revenue of \$9,900; and

C) authorize the County Administrator or designee, to approve and execute Task Orders associated with these services, up to a maximum dollar value of \$50,000 per Task Order.

SUMMARY: The City of Palm Beach Gardens has an existing Interlocal Agreement, as amended, with Palm Beach County (R2013-0308.2) for network services. The County recommends rescinding that Agreement and replacing it with a new Agreement for an initial term of one year with automatic one-year renewals unless notice is given by either party. This revised Agreement includes updated contract terms to provide network services and internet access to the City Hall, four Fire Stations, Tennis Center, Golf Course and Skate Park locations and removes service from the Mirasol Park location. It will generate \$9,900 in annual revenues to the County and fully reimburse the County for one-time installation costs estimated at \$17,351 to connect the Tennis Center. The Florida LambdaRail LLC has approved connection of the City to the Florida LambdaRail network. District 1 (DCB)

3. CONSENT AGENDA APPROVAL

U. INFORMATION SYSTEMS SERVICES (Cont'd)

2. Staff recommends motion to:

A) approve Interlocal Agreement for network services with the Town of Lake Park for an annual revenue total of \$10,500; and

B) authorize the County Administrator or designee, to approve and execute Task Orders associated with these services, up to a maximum dollar value of \$50,000 per Task Order.

SUMMARY: Under this Agreement, Palm Beach County Information Systems Services (ISS) will provide network services and internet access to the Town of Lake Park at the Town Hall, Public Works and Public Library locations. The Agreement is for an initial term of one year with automatic one-year renewals unless notice is given by either party, and will generate \$10,500 in annual revenue to the County and fully reimburse the County for one-time installation costs estimated at \$78,183. The Florida LambdaRail LLC has approved connection of the Town of Lake Park to the Florida LambdaRail network. District 7 (DCB)

3. Staff recommends motion to approve: budget transfer in the amount of \$252,142 within the Information Technology Capital Improvements fund to reallocate project expenditure budgets and initiate a new Information Systems Services (ISS) Capital Project, "Renovation of Former 4th Floor Data Center". **SUMMARY:** ISS manages more than 40 active Capital Improvement projects related to Information Technology for Palm Beach County. Three projects – Novell Metadirectory (Unit I237), Visual Planning Technologies-System (Unit I267), and LEX Backup & Recovery (Unit I337) were completed with residual balances remaining; and one project – Oce Printer Replacement (Unit I308) will not be required due to a decision to phase-out the in-house printing operation. A new ISS Capital Project, "Renovation of Former 4th Floor Data Center" will be established with a budget of \$252,142 by reallocating balances from the above referenced projects. This project is necessary to renovate space on the 4th floor of the Governmental Center, which became available when the ISS Enterprise Data Center was relocated to the Vista Center. Countywide (DCB)

4. Staff recommends motion to approve:

A) donation of computer equipment (network storage device and network switch) with a remaining book value of \$5,564.01 to the Palm Beach County Law Enforcement Exchange (LEX), Inc., a registered 501 (c) (3) organization; and

B) donation of the County-developed software applications comprising the LEX information sharing program.

SUMMARY: Palm Beach County Law Enforcement Exchange, Inc. (LEX) was formed to enable and promote data sharing among local law enforcement agencies in Palm Beach County. LEX is organized as a non-profit organization whose board members include various police chiefs from municipal police departments, a designee from the Palm Beach Sheriff's Office (PBSO) and the State Attorney. In June 2017, PBSO notified LEX that PBSO would no longer participate in the LEX program. In conjunction with this decision, some PBSO-owned computer equipment was donated to LEX. In December 2017, responsibility for providing technical support transitioned from ISS to a third party service provider. In order to maintain the existing infrastructure intact, LEX has requested the County to donate two equipment items to LEX, as well as the LEX application software. One equipment item is fully depreciated and the other has a residual value of \$5,564.01. The LEX software was developed in-house by ISS programming staff. Countywide (DCB)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY

1. Staff recommends motion to approve: Memorandum of Understanding (MOU) with Catholic Charities of the Diocese of Palm Beach, Inc. to formalize the coordination efforts for the delivery of forensic examinations, advocacy services and counseling services for identified human trafficking victims of sexual assault. The terms of this agreement commences on May 15, 2018, and continues through September 30, 2019 with no financial obligation. **SUMMARY:** The MOU outlines the respective duties, responsibilities, policies, and procedures that will be undertaken by Catholic Charities of the Diocese of Palm Beach, Inc. and the County when providing forensic examinations, advocacy services and counseling services to identified trafficking victims of sexual assault. With specific grant directives imposed on Catholic Charities of the Diocese of Palm Beach, Inc., in handling human trafficking victims of sexual assault, this agreement establishes a coordinated and comprehensive response for victim services at the local level. Catholic Charities of the Diocese of Palm Beach, Inc. previously provided services to human trafficking victims of sexual assault. However, this agreement formalizes the cooperative arrangements between Catholic Charities of the Diocese of Palm Beach, Inc. and the County to ensure a coordinated response is provided to human trafficking victims of sexual assault and is commensurate with services available to sexual assault victims in the community at large. Countywide (LDC)

2. Staff recommends motion to:
 - A) **approve** contract for Veterinary Services with Crystal Ramsey, DVM, for relief veterinary services at the main shelter in an amount not to exceed \$24,000 for the period July 10, 2018 through July 10, 2019; and

 - B) **authorize** the County Administrator or designee to sign all future renewals, task assignments, and necessary minor amendments that do not change the scope of work or terms and conditions of the contract after approval of legal sufficiency by the County Attorney's Office and within budget allocations.

SUMMARY: The Animal Care and Control Division is required to provide appropriate and necessary veterinary services for sheltered animals. The relief veterinarian will enable staff to maintain an acceptable number of veterinarians to handle the volume of animals processed, especially during periods of high influx. Countywide (SF)

3. Staff recommends motion to receive and file: four Grant Adjustment Notices (GAN) #003: Release Funds; #007: Completed Required Webinars; #008: Removal of Special Conditions Related to Financial Clearance; and #7D: Travel; with the US Department of Justice (DOJ), Office on Violence Against Women (OVW), Grants to Improve Criminal Justice Response Program (ICJR) (2017-WE-AX-0034), which facilitated administrative filing and approvals through March 16, 2018. **SUMMARY:** As per grant guidelines, certain expenditures and work product require approval from the OVW ICJR grant manager. The approval process is facilitated by drafting a GAN and submitting it through the OVW's Grant Management web portal. GAN #003 released the funds as all programmatic reports had been submitted and all reporting requirements met. GAN #007 approved the webinar completion checklist. Grantees were required to complete mandatory webinars and submit a checklist verifying compliance. GAN #008 removed Special Condition 50 related to financial clearance by the approval of the budget and budget narrative. GAN #7D denied the request to pay for two staff to attend the Florida Council Against Sexual Violence Biennial Training Summit because it was not an OVW sponsored training. R2014-1633 authorized the County Administrator or designee to execute future awards, contract, sub-recipient agreements and sub contracts and amendments/modifications utilizing funding from the DOJ, OVW on behalf of the Board of County Commissioners. Countywide (LDC)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (Cont'd)

4. Staff recommends motion to receive and file: Volunteer & Employee Criminal History System (VECHS) User Agreement with the Florida Department of Law Enforcement (FDLE), which authorized the Department of Public Safety Division of Consumer Affairs (DCA) to process “level 2” criminal history background checks on home caregiver applicants. **SUMMARY:** The DCA received a request from the FDLE to sign a new VECHS User Agreement to enable DCA to process “level 2” criminal history background checks on home caregiver applicants using live scan technology to submit fingerprints to the FDLE and Federal Bureau of Investigation databases. The new agreement includes non-substantive changes compared to the agreement currently in place, which was approved by the Board of County Commissioners on March 1, 2016, (R2016-0299). The agreement outlines the responsibilities of both parties to include retention of applicant fingerprints, notification program, privacy, and security. R2018-0582 authorized the County Administrator or designee to sign future VECHS applications, user agreements, amendments and/or renewals for criminal history background checks on home caregivers with FDLE. Countywide (LDC)
5. Staff recommends motion to approve: appointment of two nominees to Consumer Affairs Hearing Board (CAHB) for the term of July 10, 2018 to September 30, 2020 as follows:

<u>Seat</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Nominated by</u>
1	Steven Goldberg	Citizen/Resident—Attorney (new)	Comm. Valeche Comm. Burdick Comm. Kerner Comm. Abrams
3	David Shane	Citizen/Resident (new)	Comm. Valeche Comm. Burdick Comm. Kerner Comm. Abrams

SUMMARY: The Consumer Affairs Ordinance was approved by the Board of County Commissioners (BCC) on December 17, 2013, and codified in Chapter 9, Article I of the Palm Beach County Code. The Consumer Affairs Ordinance established a seven member CAHB. The CAHB serves in both an advisory capacity to the County Commissioners and as an Appeals Hearing Board to hear and act on consumer concerns about unfair/deceptive business practices and appeals relating to the towing, vehicle for hire, moving, home caregiver, adult entertainer, water taxi, and consumer affairs ordinances. Members are selected from various businesses, professions and the general public. A memo was sent to the BCC on May 23, 2018, seeking nominations for the above two at-large seats. The CAHB has seven seats, five are currently filled. The two nominees are both Caucasian males. With the appointments to these seats, the CAHB will have seven seats filled. The CAHB will have a diversity count as follows: Asian: 2 (29%) African American: 1 (14%) and Caucasian: 4 (57%). The gender ratio (male: female) will be 7:0. Countywide (LDC)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (Cont'd)

6. Staff recommends motion to approve: Statewide Mutual Aid Agreement (SMAA) with the Florida Division of Emergency Management (FDEM) for a period of one year from date of execution with automatic renewal each year. **SUMMARY:** The SMAA is promulgated by the State of Florida and sets forth the standard protocols to be used in the request, utilization, and reimbursement process associated with requests for mutual aid resources. The State has issued an update to the SMAA and has requested all signatories execute the updated agreement. The 2018 update includes the SMAA to be used for smaller events; no declaration of a state of emergency is needed for the agreement to be activated. It also includes new forms to be used for requesting reimbursement. The Agreement is for a term of one year with automatic renewal with no expiration unless notice is given of cancellation at least 60 days prior to renewal. All County municipalities and most taxing districts with emergency response capabilities are signatories on the SMAA, or are in the process of becoming signatories. Palm Beach County is vulnerable to a wide range of disasters that are likely to cause the disruption of essential services and the destruction of the infrastructure needed to deliver critical services. The County may be either the requesting or assisting government in accordance with terms of the SMAA. The requesting party has the responsibility for reimbursing the assisting party for expenses incurred and reimbursement from the Federal Emergency Management Agency would be sought if a declared disaster. Countywide (LDC)

7. Staff recommends motion to:

A) ratify the Mayor's signature of approval for the Sexual Assault Services Formula Grant Program (SASP) for \$173,751 for the first year of an award period from August 1, 2018 through July 31, 2021 to increase availability of victim services for adult, youth, and child victims, expand advocacy services to include collateral victims, and increase awareness and accessibility of victim services within the lesbian, gay, bisexual, and transgender (LGBT) communities; and

B) authorize the County Administrator or designee to execute the grant award and amendments and to submit electronic reports after approval of legal sufficiency by the County Attorney's Office and within budget allocations.

SUMMARY: The Division of Victim Services provides advocacy services to victims of sexual assault. Staff also participates in sexual assault specific community outreach to increase awareness and community engagement in sexual violence services and education. The SASP is a three year grant, up to \$173,751 may be requested for the period of August 1, 2018 through July 31, 2019. Awards for subsequent years are anticipated to be the same or a similar amount. If awarded, the SASP will fund two Victim Advocates to increase intervention, advocacy, accompaniment, and support services to adult, youth, and child victims of sexual assault and those collaterally impacted by the victimization. In addition, a part-time sexual assault outreach coordinator will be added to increase sexual assault awareness and a working knowledge of the existing services that are available for victims of sexual assault specifically in the LGBT community. **No County matching funds are required for this grant.** Countywide (LDC)

3. CONSENT AGENDA APPROVAL

Z. RISK MANAGEMENT

1. Staff recommends motion to approve: First Amendment to contract for Consulting/ Professional Services with Island Medical Care, LLC., (Dr. Earl Campazzi, M.D.) (R2015-1059) to provide 96 hours per month of on-site physician services for the County's occupational health clinic for the period of September 1, 2018 through August 31, 2019 (with one annual option to renew at the County's sole discretion) in a not-to-exceed amount of \$173,534.40. **SUMMARY:** Following a competitive process in 2015 that included the public advertisement of an expiring contracted position for an on-site physician for the County's occupational health clinic, Dr. Earl Campazzi, M.D. (Island Medical Care, LLC) was selected as the contracted physician. On August 18, 2015, the Board approved a three-year contract with Dr. Campazzi that provided for 96 hours per month of on-site physician services for an amount not-to-exceed \$505,440 (\$168,480 annually), and allowed for two consecutive one year renewals at the County's sole discretion (R2015-1059). The First Amendment to Contract for Consulting/Professional Services exercises the first one-year renewal and provides for a 3% cost of living adjustment for an annual not-to-exceed amount of \$173,534.40. The First Amendment also updates certain contract terms to conform to the County's standard contract language. Countywide (HH)

AA. PALM TRAN

1. Staff recommends motion to adopt: resolution of the Board of County Commissioners of Palm Beach County (BCC), Florida, authorizing the execution and submittal of a grant application, standard assurances and grant agreement with the Florida Commission for the Transportation Disadvantaged (CTD), in the amount of \$4,271,633 for the Trip & Equipment Grant Program (CSFA 55.001) to provide Palm Tran Connection Service (Connection) trips and discounted daily and monthly fixed route passes. This is a unit cost agreement and has an anticipated start date of July 1, 2018 and anticipated end date of June 30, 2019. **SUMMARY:** Since June 1999, the BCC has received annual funding from the State of Florida through the CTD to provide opportunities for non-sponsored transportation disadvantaged citizens, not covered under ADA regulations. These funds help them to obtain access to transportation for daily living needs when they are not sponsored for that need by any other available federal, state or local funding source. Palm Tran Connection and Palm Tran Fixed Route provide these services. It is estimated over 2,500 County residents will utilize this program by taking over 11,300 trips monthly on Connection. 2,700 County residents will utilize this program on fixed route service using monthly passes. For FY2018-19, the County has been awarded \$3,844,470, which requires a local match of 10% or \$427,163 for a total grant agreement of \$4,271,633. The total anticipated cost to provide TD Service is \$5,922,395, which requires the County to overmatch \$1,650,761 in order to maintain the program at its current level. A budget amendment will be included when the fully executed agreement is brought to the BCC as a receive and file item. Countywide (DR)

3. CONSENT AGENDA APPROVAL

AA. PALM TRAN (Cont'd)

2. Staff recommends motion to:

A) adopt a Resolution of the Board of County Commissioners of Palm Beach County (BCC), Florida, authorizing the execution and submittal of a grant application, and grant agreement with the Florida Commission for the Transportation Disadvantaged (CTD), in the amount of \$49,789 for the Administrative Support Grant Program (CSFA 55.001) to provide funds for operational and planning expenses for the Designated Official Planning Agency. This is a deliverable agreement and has an anticipated start date of July 1, 2018 and anticipated end date of June 30, 2019; and

~~**B) authorize** the County Administrator or designee to submit and execute, on behalf of the BCC, a transportation disadvantaged local program administrative support grant agreement with the Palm Beach Transportation Planning Agency (TPA) in order to fund the Palm Beach TPA's transportation disadvantaged planning activities in fiscal year 2018/19.~~

SUMMARY: Since 1999, the Board of County Commissioners (BCC) has been the designated Community Transportation Coordinator (CTC) for Palm Beach County. Palm Tran has assumed responsibilities for the implementation of the CTC designation. On June 1, the State legislative staff directed the Florida Commission for the Transportation Disadvantaged (CTD) to have each community transportation coordinator pay the planning agency within its service area from the additional funds it received in the Trip and Equipment Grant. This includes the Administrative Support Grant (TD Planning Grant), which normally is granted to the Palm Beach TPA directly. The TPA serves as the designated official planning agency for CTD in Palm Beach County. The TPA has received this annual allocation in the past to carry out specific planning activities. The allocation for fiscal year 2018/19 for \$49,789 does not require a match. A budget amendment will be included when the fully executed agreement is brought to the BCC as a receive and file item. Countywide (DR)

3. CONSENT AGENDA APPROVAL

BB. YOUTH SERVICES

1. Staff recommends motion to receive and file: contracts for Professional Services with the following Doctoral Psychology Interns to complete a required 2,000-hour internship that will provide the interns training and experience in family and youth counseling for the period August 6, 2018, through August 2, 2019:

- A) Morgan Corbitt in the amount of \$24,920;
- B) Taylor Schnaper in the amount of \$24,920;
- C) Rachele Sosu in the amount of \$24,920; and
- D) Ashley White in the amount of \$24,920;

SUMMARY: The Youth Services Department's Residential Treatment and Family Counseling Division (Division) is an authorized counselor training facility for many state colleges and universities offering degrees in psychology, social work, etc. Doctoral programs require internships in order to meet degree and licensing requirements. The Division is offering its program as a location to obtain this training. The interns provide the equivalent of four FTEs at a cost of less than two FTEs. Each intern, at a minimum, is assigned and completes the workload equivalent to a Family Therapist. The hourly rate of a Family Therapist is \$21.79 versus the hourly intern rate of \$12.21. Additionally, each intern shall receive a \$500 stipend for health insurance. On September 11, 2012, Agenda Item 3X-3 authorized the County Administrator, or designee, to execute future doctoral psychology intern contracts on behalf of the Board of County Commissioners, after approval of legal sufficiency by the County Attorney's Office, and within budgeted allocations. The contracts span two fiscal years, and sufficient funding is included in the current budget and in the proposed FY 2019 budget to meet County obligations. Countywide (HH)

CC. SHERIFF

1. Staff recommends motion to:

A) receive and file Grant Modification #1, dated May 29, 2018, with the Office of National Drug Control Policy to provide an additional \$88,473 in grant funds for the Palm Beach County Narcotics Task Force; and

B) approve budget amendment of \$88,473 in the Sheriff's Grant Fund.

SUMMARY: The Board of County Commissioners accepted this grant award for \$47,639 on April 10, 2018 (R2018-0593). This Grant Modification #1 will provide an additional \$88,473 in reimbursable funding. There is **no match requirement** associated with this award. Countywide (LDC)

2. Staff recommends motion to receive and file: Modification #1 to Subgrant Agreement between the City of Miami and the Palm Beach County Sheriff's Office on behalf of the Palm Beach County Sheriff's Office to extend the grant period from June 30, 2018 through September 30, 2018. **SUMMARY:** The Board of County Commissioners accepted this grant for \$622,675 on June 6, 2017 (R2017-0769). This agenda item will extend the grant period from June 30, 2018 through September 30, 2018. Countywide (LDC)

3. CONSENT AGENDA APPROVAL

CC. SHERIFF (Cont'd)

3. Staff recommends motion to receive and file: Modification #3 to Subgrant Agreement between the Division of Emergency Management and the Palm Beach County Sheriff's Office on behalf of the Palm Beach County Sheriff's Office to extend the grant period from June 30, 2018 through September 30, 2018. **SUMMARY:** The Board of County Commissioners accepted this grant for \$239,384 on November 1, 2016 (R2016-1611). On December 19, 2017, the grant was modified to include a budget modification and project period extension (R2017-1935). This agenda item will extend the grant period from June 30, 2018 through September 30, 2018 through Modification #3. Countywide (LDC)

4. Staff recommends motion to:

A) accept on behalf of the Palm Beach County Sheriff's Office a Memorandum of Agreement with the City of Miami for a FY17 Urban Area Security Initiative (UASI) Grant in the amount of \$574,478, for the period of June 5, 2018 through June 30, 2019, and

B) approve budget amendment of \$574,478 in the Sheriff's Grant Fund.

SUMMARY: The 2017 UASI grant supports various domestic security initiatives within the County and South Florida Region 7, including our intelligence operations, training and exercises, and specialty teams. The UASI is a federally-funded homeland security grant program, pass-through the State of Florida to the City of Miami, as the UASI's fiscal agent. There is **no match requirement** associated with this award. Countywide (LDC)

5. Staff recommends motion to:

A) accept on behalf of the Palm Beach County Sheriff's Office, a donation from The H.E. Hill Foundation, Inc., in the amount, of \$50,000 for the FY2019 Gunfire Detection and Location Project; and

B) approve budget amendment of \$50,000 in the Sheriff's Grant Fund.

SUMMARY: On June 6, 2018, the Palm Beach County Sheriff's Office (PBSO) received a donation from The Howard E. Hill Foundation to offset the contractual services cost of the Gunfire Detection and Location Project. PBSO is providing a \$55,000 match requirement through our FY18 general fund budget. Countywide (LDC)

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4. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

A. FIRE RESCUE

1. Staff recommends motion to adopt:

A) resolution setting the special assessment rate to fund fire hydrant maintenance and rental fees charged to the County by the City of Riviera Beach or its Utility Special District in a certain unincorporated area within the County’s Fire-Rescue jurisdiction and the City’s water utility services area; and providing for sunset of this Resolution; and

B) resolution adopting the assessment roll for a special assessment to fund fire hydrant maintenance and rental fees charged to the County by the City of Riviera Beach or its Utility Special District in a certain unincorporated area within the County’s Fire-Rescue jurisdiction and the City’s water utility services area; and providing for sunset of this Resolution.

SUMMARY: Pursuant to Section 26-110 of the Palm Beach County Code (codifying Ordinance No. 2018-010), these resolutions adopt the special assessment rate and assessment roll for the levy and collection of a special assessment in a certain unincorporated area that receives fire rescue services from the County and water utility services from the City of Riviera Beach or its Utility Special District (collectively the City). The properties included in the assessment roll receive the same special benefit from the hydrants as a part of the County’s fire protection services as do the properties that are specially assessed within the Municipal Service Benefit Unit for Fire Hydrant Maintenance and Rental - Riviera Beach (MSBU-Riviera Beach). Therefore, Palm Beach County Code Section 26-110 requires that the special assessment amount be determined in the same manner as the special assessment amount that is levied in the MSBU-Riviera Beach. The special assessment rate is currently \$52.86 per parcel. District 7 (SB)

B. ENGINEERING & PUBLIC WORKS

1. Staff recommends motion to:

A) adopt resolution confirming the Municipal Service Taxing Unit (MSTU) special assessment process for paving and drainage improvements of Bishoff Road, dead end to Jog Road (Project); and

B) approve budget transfer from the Unincorporated Improvement Fund Reserves in the amount of \$211,500 and appropriate it to the project.

SUMMARY: Adoption of this Resolution will allow Palm Beach County to assess 100% of the entire cost of the project, estimated at \$331,500, to all 14 benefitting property owners. On July 7, 2016, the Board of County Commissioners approved the allocation of \$120,000 to the project for design. Approval of the budget transfer will allocate the remaining required balance, with contingency, to the project. The project includes construction of roadway pavement, driveway reconstruction and drainage improvements. Benefitting property owners will be assessed a maximum of \$249.46 per abutting front footage. Assessments will be payable in 20 equal annual installments at an interest rate of five and one half percent (5.5%) per annum. District 2 (LBH)

4. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

B. ENGINEERING & PUBLIC WORKS (Cont'd)

2. Staff recommends motion to:

A) approve the Five Year Road Program (Program) Findings of Fact (per Article 12.M.3.B of the Unified Land Development Code) with a majority plus one affirmative vote that the delay of the Linton Boulevard/Military Trail Intersection Improvements and the PGA Boulevard/Military Trail Intersection Improvements will not result in any link or intersection on the road network operating at greater than the adopted level of service, and no development projects are phased to this construction;

B) adopt an Ordinance to amend Ordinance No. 85-40, as amended, establishing an amended program; providing for title; purpose; adoption of revised program and revised list of projects; implementation of the program; modification of the program; funding of other roadway improvements; interpretation of exhibit; repeal of laws in conflict; severability; inclusion in the Code of Laws and Ordinances; and effective date; and

C) approve the hiring of professionals to design, appraise and assist in the acquisition of lands, rights-of-way, and easements necessary to undertake the projects identified in the program, as approved herein, including but not limited to the employment of real estate appraisers, engineers, certified public accountants, business damage consultants and experts, and other professionals deemed necessary.

SUMMARY: Since the original development and adoption of Palm Beach County's (County) program on December 3, 1985, the progress and evolution of current and near term projects have continued to be monitored. The most recent update to the program was December 19, 2017. Traffic counts, costs and revenues have been updated. Revisions are being proposed to modify the program to reflect this updated information. The Findings of Fact for the delay of Linton Boulevard/Military Trail and PGA Boulevard/Military Trail Intersection Improvements require **a majority plus one affirmative vote** for approval. On June 19, 2018, the Board of County Commissioners approved this amendment on preliminary reading and authorized advertisement for today's Public Hearing for final adoption. A mid-year ordinance amendment with a preliminary reading and a public hearing is required in order to accomplish this. The approval to hire professionals will facilitate the property acquisitions necessary to accomplish the road goals of the program, as amended herein, for Fiscal Year 2018 through Fiscal Year 2022. Countywide (LBH)

4. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

C. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

1. Staff recommends motion to:

A) conduct a public hearing for approval of the use of the Uniform Method of collecting non-ad valorem special assessments provided for in Chapter 197, Florida Statutes pursuant to the Notice of Intent adopted by Resolution 97-2152 and Resolution 2011-1833;

B) adopt the non-ad valorem special assessment roll and specify the unit of measurement and amount of the assessment; and

C) authorize the Mayor to certify the non-ad valorem assessment roll on electronic media to the Tax Collector pursuant to Chapter 197, Florida Statutes.

SUMMARY: On December 16, 1997, the Board approved Resolution 97-2152, and on November 15, 2011, the Board approved Resolution 2011-1833, expressing the intent of Palm Beach County to use the Uniform Method of collecting non-ad valorem special assessments. The Uniform Method in Resolution 97-2152 provides for inclusion of water and street improvement project special assessments on the tax bill. The Uniform Method in Resolution 2011-1833 provides for the abatement of nuisance conditions. Placing these accounts on the tax bill reduces administrative (including collections) costs and provides for a more efficient collection of amounts due to the County. A public hearing is required to implement this collection method for new special assessment projects to be included on the 2018 tax bill. Countywide (DB)

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5. REGULAR AGENDA

A. COMMUNITY SERVICES

1. ~~DELETED FOR FURTHER STAFF REVIEW: Staff recommends motion to approve: budget transfer in the amount of \$158,500 from the General Fund, Contingency Reserves to the Division of Human and Veteran Services to replace a loss of State grant funds for the period of July 1, 2018 through June 30, 2019. SUMMARY: During the 2018 Legislative Session, the Department of Children & Families (DCF) received budget authority for continued Challenge Grant funding in FY 2018-2019. However, no legal transfer authority (proviso language) was provided for the Florida Housing Finance Corporation to release the funding from the Local Housing Trust Fund to DCF. Therefore, there is no source of funding for Challenge Grants in the upcoming FY 2018-2019. On May 22, 2018, the Department of Community Services was notified that the State of Florida would be amending contract IP003 to remove the Challenge Grant funds in the amount of \$158,500 effective July 1, 2018. As this contract was originally approved on November 21, 2017 for the period of October 1, 2017 through June 30, 2019, these funds were sub-contracted out to The Homeless Coalition of Palm Beach County, Inc. for the development of system-wide performance measures for homeless prevention services and Catholic Charities of the Diocese of Palm Beach, Inc. for financial assistance to needy families. Approval of this item will allow the continuation of contracted services. The portion of funds unspent in FY 2018 will be carried forward to FY 2019. (Division of Human and Veteran Services) Countywide (HH)~~

B. PLANNING, ZONING & BUILDING

1. Staff recommends motion to approve on preliminary reading and advertise for public hearing on August 14, 2018: Ordinance of the Board of County Commissioners of Palm Beach County, Florida, amending Chapter 14 of the Palm Beach County Code (Ordinances 2003-051, 2005-061, 2009-009, and 2012-008) pertaining to property maintenance; amending Section 14-3 (Duties and Powers of the Code Official); amending Section 14-22 (General Definitions); amending Section 14-31 (General); amending Section 14-32 (Exterior Property Areas); amending Section 14-36 (Extermination); amending Section 14-61 (Definitions); amending Section 14-62 (Nuisances Declared); amending Section 14-63 (Nuisance To Be Abated); amending Section 14-64 (Procedure For Enforcement); amending Section 14-67 (Notice Of Assessment); providing for savings clause; providing for repeal of laws in conflict; providing for severability; providing for inclusion in the Code of Laws and Ordinances; providing for enforcement; providing for penalty; providing for captions; and providing for an effective date. **SUMMARY:** This Ordinance revises provisions in the Property Maintenance Code to improve public safety and welfare, provide for definitions consistent with recent Unified Land Development Code changes, ensure that developed and vacant properties and abandoned golf courses meet minimum maintenance requirements, update swimming pool barrier requirements, require owners of multiple occupancy structures to provide for extermination within the structure and make changes recommended by the County Attorney's Office. Based on multiple discussions with the Board of County Commissioners with regard to abandoned golf courses, this Ordinance requires grass, weeds and low-growing vegetation on abandoned or inactive golf courses to be mowed to seven inches on the first 25 feet from the property line and 18 inches on the remainder of the property. Countywide (SF)

5. REGULAR AGENDA

C. HOUSING AND ECONOMIC SUSTAINABILITY

1. Staff recommends motion to approve: the Thirteenth Amendment to the Palm Beach County Action Plan for Fiscal Year 2016-2017. **SUMMARY:** On July 12, 2016 (R2016-0937) the Board of County Commissioners approved the Action Plan for Fiscal Year 2016-2017, including \$325,000 of Community Development Block Grant (CDBG) funding for the Parks and Recreation Department (Parks) for the acquisition of properties and development of a neighborhood park at 1543 and 1551 Meridian Road in West Palm Beach, in the unincorporated Plantation neighborhood. Negotiations with the owners of the initial project site did not result in an agreement for the acquisition. Subsequent extensive efforts to identify a feasible alternate site within the Plantation neighborhood have not been successful. In order to meet expenditure requirements mandated by the U.S. Department of Housing and Urban Development, the funds must now be reallocated to an activity that can move forward. Parks has proposed the use of these CDBG funds for the development of a neighborhood park at 2508 Bridgeman Drive in West Palm Beach, in the unincorporated Westgate/Belvedere Homes CRA. The project will include the construction of a playground, basketball court, and related amenities. Preliminary site design is already complete, and project implementation can move forward expediently. Staff has recommended an additional \$75,000 in CDBG funds for this project which is included in the Department of Housing and Economic Sustainability's Agenda Item 5C-5; the Palm Beach County Action Plan for Fiscal Year 2018-2019. **These are federal CDBG grant funds which require no local match.** District 2 (JB)

2. Staff recommends motion to adopt: resolution of the Board of County Commissioners of Palm Beach County, Florida, approving the issuance of one or more series of Palm Beach County Health Facilities Revenue Bonds (Lifespace Communities, Inc.) by the Palm Beach County Health Facilities Authority in an aggregate principal amount not to exceed \$215,000,000 (the Bonds) for the purpose of financing the Project as described herein. **SUMMARY:** Lifespace Communities, Inc., an Iowa nonprofit corporation (Corporation), has requested the Palm Beach County Health Facilities Authority (Authority) to issue Revenue Bonds in an amount not to exceed \$215,000,000 pursuant to a TEFRA public hearing held on June 1, 2018. The bonds are to be issued by the Authority for the purpose of providing funds to the Corporation to finance, refinance, and reimburse the costs of additions renovations, remodeling, equipping and miscellaneous capital improvements to the life care communities of Lifespace Communities, Inc., known as Abbey Delray, located at 2000 Lawson Boulevard in Delray Beach; The Waterford, located at 601 Universe Boulevard in Juno Beach; and Village on the Green, located at 500 Village Place in Longwood (Seminole County). All facilitates to be financed by the Bonds are owned or leased and operated by the Corporation. The Authority issues Bonds to finance projects for the Village on the Green community pursuant to an Interlocal Agreement between the Authority and Seminole County. Seminole County is separately approving the issuance of the Bonds by the Authority for the Village on the Green projects. Approval by an elected body is required by the Internal Revenue Code; however, adoption of this Resolution does not in any way obligate the County. **Neither the taxing power nor the faith and credit of the County, nor any County funds, shall be pledged to pay the principal, premium, if any, or interest on the Bonds.** Districts 1 & 7 (DCB)

5. REGULAR AGENDA

C. HOUSING AND ECONOMIC SUSTAINABILITY (Cont'd)

3. Staff recommends motion to adopt: resolution of the Board of County Commissioners of Palm Beach County, Florida, authorizing the execution of a First Amendment to Indenture of Trust relating to the County's Revenue Bonds (Palm Beach Day Academy, Inc. Project) Series 2013 and an IRS Form 8038 with respect thereto; providing for a general authorization to perform all acts consistent with the requirements of the Amendment; and providing an effective date. **SUMMARY:** In 2013, the County issued Revenue Bonds (Palm Beach Day Academy, Inc. Project) Series 2013 (2013 Bonds) to refinance the County's Tax-Exempt Adjustable Mode Revenue Bonds (Palm Beach Day Academy, Inc. Project) Series 2006 (2006 Bonds). The 2006 Bonds were issued to refinance earlier Industrial Development Revenue Bonds issued by the County and to finance capital assets for Palm Beach Day Academy, Inc. (Company) located at 241 Seaview Avenue in Palm Beach and 1901 South Flagler Drive in West Palm Beach. The 2013 Bonds are owned by Wells Fargo Bank, National Association (Bank). The Bank and the Company have agreed to reduce the interest rate borne by the 2013 Bonds. The 2013 Bonds are payable solely from revenues derived from the Company. A resolution authorizing the First Amendment to Indenture of Trust (Amendment) is needed, based on the recommendation of the Company bond counsel and the County Attorney's Office, as the 2013 Authorizing Resolution (R2013-0401) may not explicitly address the ability of the Company and Bank to reduce the 2013 Bonds interest rate and amend the Indenture of Trust. **Neither the taxing power nor the faith and credit of the County, nor any County funds, shall be pledged to pay the principal, premium, if any, or interest on the Bond.** Districts 1 & 7 (DB)

4. Staff recommends motion to approve:

A) Fiscal Year 2018-2019 State Housing Initiatives Partnership (SHIP) budget allocations for affordable housing strategies as follows:

• Purchase Assistance	\$900,000
• Owner Occupied Housing Rehabilitation	\$327,667
• Foreclosure Prevention	\$ 60,000
• Administrative Costs	\$143,074

and;

B) budget amendment to the Affordable Housing Trust Fund 2017-2018 Budget to recognize a funding allocation for the Fiscal Year 2018-2019 State Housing Initiative Partnership (SHIP) Program grant award of \$1,430,741.

SUMMARY: Palm Beach County receives an annual allocation from the State of Florida Housing Finance Corporation through the State Housing Initiatives Partnership (SHIP) Program to implement various affordable housing programs and other related activities. On April 10, 2018, the Board of County Commissioners approved the SHIP Amended Local Housing Assistance Plan (LHAP) for fiscal years 2016-2017, 2017-2018 and 2018-2019 (R2018-0608). For Fiscal Year 2018-2019, Palm Beach County is to receive \$1,430,741, an approximate \$3 million reduction from the previous year. If Palm Beach County were fully funded, the allocation would have been approximately \$10 million. SHIP regulations require that a minimum of 65% of a local jurisdiction's SHIP funding be allocated to homeownership activities, and 20% of the fiscal year's funding allocation be expended on special needs households. In accordance with the SHIP regulations, the funds are required to be encumbered within two years and expended within three years of the allocation. **These are State SHIP funds which require no local match.** Countywide (JB)

5. REGULAR AGENDA

C. HOUSING AND ECONOMIC SUSTAINABILITY (Cont'd)

5. Staff recommends motion to:

A) adopt resolution approving the Palm Beach County Action Plan for Fiscal Year 2018-2019; authorizing the County Administrator, or designee, to execute Standard Forms 424 and Certifications for the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) Programs; and funding agreements, amendments thereto, and other documents necessary for implementation of CDBG, HOME, and ESG activities; and

B) approve conditions to certain CDBG funded capital projects as specified in Attachment 4 of this agenda item.

SUMMARY: At the April 24, 2018 Workshop (Agenda Item 4B), the Board of County Commissioners (BCC) conceptually approved program funding strategies for the CDBG and HOME Programs for Fiscal Year 2018-2019. At the time of the Workshop, the Department of Housing and Urban Development (HUD) had not issued the projected municipal award amounts, so we used the current year's program allocations as our guide. During the Workshop, we advised the BCC that approximately \$890,000 in CDBG funds were to be determined. As part of the proposed final Action Plan (AP), we have identified \$890,000 in County capital projects, as well as other CDBG eligible projects. In May 2018, HUD issued the funding notifications for each municipality, and Palm Beach County has received a funding increase in each program. HUD has allocated \$6,442,365 in CDBG funds (10.6% increase), \$2,340,834 in HOME funds (43.8% increase), and \$524,079 in ESG funds (1% increase) for FY 2018-2019. The AP funding recommendations are consistent with the strategies presented to the BCC on April 24, 2018, which include utilizing the pro-rata share formula for CDBG funding allocations to municipalities. The AP also allocates CDBG funds needed to fill budget gaps in several existing CDBG capital projects in order to complete those projects and meet the expenditure and National Objective requirements of the U.S. Department of Housing and Urban Development. CDBG allocations total \$6,442,365 plus program income of \$10,000. Several CDBG funded capital projects include conditions that must be met by municipal sub-recipients (i.e. City of Pahokee's-Pahokee Gymnasium, Village of Palm Springs-Foxtail Palm Park, City of South Bay-Tanner and Cox Parks). HOME allocations total \$2,340,834. The AP also incorporates the ESG funding recommendations made by the Homeless and Housing Alliance (HHA). ESG allocations total \$524,079. The HHA Non-Conflict Grant Review Committee met on April 23, 2018 and recommended ESG funding for five activities. Any revisions directed by the Board today will be incorporated into the Action Plan before submittal to HUD by the August 16, 2018 deadline. **The ESG required local match (\$524,079) will be provided by the four ESG-funded agencies, the Department of Community Services, and the Department of Housing and Economic Sustainability. The HOME required local match (\$497,428) will be provided from the State Housing Initiatives Partnership Program. CDBG funds require no local match.** This Agenda Item will approve a total of \$9,307,278 in federal funding. Countywide (JB)

5. REGULAR AGENDA

C. HOUSING AND ECONOMIC SUSTAINABILITY (Cont'd)

6. Staff recommends motion to:

A) approve Conditional Loan Agreement in the amount of \$100,000 with Gulfstream Goodwill Industries, Inc. (Goodwill) utilizing State Housing Initiative Partnership (SHIP) funding for the purpose of constructing two multi-unit buildings for housing very-low to extremely-low income, disabled residents; and

B) delegate authority to the County Administrator, or designee, to execute the Conditional Loan Agreement, amendments thereto, and all other documents necessary for project implementation including subordination agreements.

SUMMARY: Goodwill has acquired property, via donation by the City of West Palm Beach (City), located at the northeast corner of North Tamarind Avenue and 20th Street, for the purposes of constructing six single occupant housing units for developmentally disabled, very-low or extremely-low income residents. The property consists of two lots. The property located at 2100 N. Tamarind Avenue was quit claimed from the County to the City in 2002. The property located on 2108 Tamarind Avenue was acquired by the City from a private entity in 2008. The cost of the construction, including all requirements, is estimated to be \$950,000. The Florida Housing Finance Corporation (FHFC) has agreed to fund \$592,000, and Goodwill has applied for \$120,000 of SHIP funding from the City. If approved, this additional \$100,000 of SHIP funding will partially fund the remaining construction costs. The SHIP funds recommended for this project come from the SAIL/Tax Credit Match activity. The funding set aside for this activity was not used, because the tax credit project selected by the State in Palm Beach County was not the tax credit project recommended by the County Commission. Goodwill is working with several other local foundations and the City for the remaining funding. The County's SHIP loan funding would be contingent on Goodwill securing all funding for the project prior to the release of any funds by the County. The funding request was submitted by Gulfstream Goodwill Industries, Inc. and did not go through a request for proposal (RFP) process. Since the FHFC does not require a RFP process for its funds, staff is presenting the request for Commission approval. The project will be compatible with the surrounding neighborhood and include six units, a case manager office, and a common laundry facility. Each unit will be approximately 700 square feet with a bedroom, bathroom, and cooking facilities to provide for independent living. The property and units will be owned and operated by Goodwill throughout the life of the project and Goodwill will provide counseling and support services to the residents. The County's 15 year affordability requirements for all units will be recorded against the property and the loan will be made cash flow dependent. The Office of Financial Management and Budget Agenda Item 5F-1 is a companion item. District 7 (JB)

5. REGULAR AGENDA

D. YOUTH SERVICES

1. Staff recommends motion to conceptually approve: allocations for funding in the areas of Health & Wellness and Educational Supports, for the period October 1, 2018 through September 30, 2019, with two one-year extensions at the option of the County, in an estimated total amount of \$863,697:

Proposer	Action Area		Amount
	Health & Wellness	Educational Supports	
Center for Child Counseling, Inc.	X		\$60,000
Compass, Inc.	X		\$48,645
Connection Education Center of the Palm Beaches, Inc.	X		\$118,500
For The Children Inc.	X		\$75,000
The School Board of Palm Beach County, Florida	X		\$63,750
Big Brothers Big Sisters of Palm Beach and Martin Counties, Inc.		X	\$46,453
Boys & Girls Clubs of Palm Beach County, Inc.		X	\$91,451
College for Kids Inc. (Take Stock in Children)		X	\$93,300
Junior Achievement of the Palm Beaches & Treasure Coast, Inc.		X	\$40,000
Seagull Industries for the Disabled, Inc.		X	\$48,896
The Arc of Palm Beach County, Inc.		X	\$32,952
The Palm Beach County Literacy Coalition, Inc.		X	\$51,467
The Guatemalan-Maya Center, Inc.		X	\$48,645
Urban Youth Impact, Inc.		X	\$44,638
Total			\$863,697

SUMMARY: On April 9, 2018, the Youth Services Department issued a Request for Proposals (RFP) for Community Based Agencies (CBAs) funding in FY2019. Proposals were accepted for two Actions Areas identified as priorities in the Youth Master Plan: Health & Wellness and Educational Supports. Funding for the CBAs comes from the Head Start reallocation money identified for evidence-based/promising programming and services for youth and young adults. Countywide (HH)

5. REGULAR AGENDA

E. PALM TRAN

1. Staff recommends motion to approve:

A) Labor Management Agreement (LMA) between Palm Tran, Inc. and the Palm Beach County Board of County Commissioners (BCC), as joint employer, and the Service Employees International Union, Florida Public Services Union, CtW, CLC (SEIU) representing 40 regular full-time, non-professional, supervisory employees of Palm Tran, Inc. for the three year period of October 1, 2017 through September 30, 2020; and

B) Letter of Agreement (LOA) between Palm Tran, Inc. and SEIU establishing an implementation schedule as supplement to the Labor Management Agreement.

SUMMARY: On January 19, 2018, Palm Tran began contract negotiations with SEIU for the purpose of negotiating the terms and conditions of employment for 40 Palm Tran employees (30 Operations Supervisors, ten Maintenance Supervisors). On May 16, 2018, Palm Tran and SEIU tentatively agreed to the terms and conditions of the LMA. The Agreement was ratified by SEIU on June 2, 2018. Of the 41 Articles included in the LMA, 12 were amended during the negotiation process. In general, changes to the non-economic work rules will allow for increased efficiency and effectiveness of operations, as well as align current business practices to formalized PPM's. The negotiated wage article established fair wages by effectively addressing wage compression between supervisors and their direct subordinate staff. The wage compression allows supervisors to be paid one half of one percentage point above the top wage bus operators and maintenance technicians. In addition, the amended wage article provides: Operations and Maintenance Supervisors 3% in Fiscal Year (FY) 18; Operations Supervisors 2% in FY19 and Maintenance Supervisors 3% in FY19 Operations Supervisors 1.5% in FY20 and Maintenance Supervisors .5% in FY20. This represents a total wage increase over the term of the agreement of \$224,260 or an average annual increase of 3.5%. The LOA sets forth an implementation schedule for the FY18 wage increase (no later than the third full pay period following ratification by the BCC) which is retroactive to the first full pay period following October 1, 2017.

F. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

1. Staff recommends motion to authorize: the Impact Fee Manager to use an amended version of the standard form school declaration and restrictive covenant for a special transaction with Gulfstream Goodwill Industries, Inc. **SUMMARY:** Gulfstream Goodwill Industries, Inc. was awarded a grant by the Florida Housing Finance Corporation to acquire land and develop affordable housing for persons with developmental disabilities. The development known as The Home at Tamarind will be located at 2100 N. Tamarind Avenue in West Palm Beach and will be designed to house a maximum of ten residents containing six individual units with each unit having one bedroom and one bathroom. Gulfstream Goodwill Industries is seeking a school impact fee exemption because occupancy rules will require residents to be at least 18 years old and no longer attending public schools. Article 13 of the Unified Land Development Code allows for a school impact fee exemption provided the proposed development has no impact on the school system and a declaration and restrictive covenant is executed. The standard form of the declaration and restrictive covenant was designed for senior housing development (55-years and older – adult communities). Approval of the motion will authorize the Impact Fee Manager to execute an amended version of the school declaration and restrictive covenant customized especially for The Home at Tamarind. The Department of Housing and Economic Sustainability Agenda Item 5C-6 is a companion item. District 7 (LB)

5. REGULAR AGENDA

F. OFFICE OF FINANCIAL MANAGEMENT & BUDGET (Cont'd)

- 2. **Staff recommends motion to approve:** budget transfer of \$840,000 from General Fund contingency to the Supervisor of Election (SOE). **SUMMARY:** The SOE's Fiscal Year 2018 budget did not include funding for a special election. The cost of the special election was \$840,000 and the State will reimburse the SOE for the election; however, it is not likely to occur in the current fiscal year. Funds are needed to continue normal operations. Countywide (DB)
- 3. **Staff recommends motion to authorize:**

A) Staff to submit proposed millage rates for the FY 2019 budget to the Property Appraiser as follows:

	FY 2018 Adopted		FY 2019 Rollback		FY 2019 Proposed		Over/(Under) Rollback	
	Millage	Taxes	Millage	Taxes	Millage	Taxes		
Countywide Non-Voted	4.7815	\$845,592,790	4.5537	\$855,180,813	4.7815	\$897,961,450	\$42,780,637	5.00%
Library	0.5491	51,710,218	0.5247	52,213,620	0.5491	54,641,698	2,428,078	4.65%
Fire-Rescue MSTU	3.4581	247,874,640	3.2966	249,966,384	3.4581	262,212,204	12,245,820	4.90%
Jupiter Fire-Rescue MSTU	2.0038	20,679,964	1.9237	20,924,187	1.9026	20,694,681	(229,506)	(1.10%)
Aggregate-Excluding Voted Debt	6.5925	\$1,165,857,612	6.3543	\$1,193,331,892	6.5789	\$1,235,510,033		3.53%
Countywide Voted-Debt	0.1208	\$21,379,848			0.1165	\$21,898,908		
Countywide-Library Voted-Debt	0.0400	3,766,907			0.0410	4,079,967		

B) Staff to submit to the Property Appraiser public hearing dates of Tuesday, September 4 at 6 p.m. and Monday, September 17 at 6 p.m. in the Commission Chambers, 6th floor of the Governmental Center for FY 2019;

C) Administrative adjustments to establish funding in the FY 2019 budget for capital projects approved and established in the current fiscal year. These projects were approved in the current fiscal year (FY 2018) after the preparation of the proposed budget and are therefore not currently included in the FY 2019 budget. These adjustments will have no impact on proposed ad valorem taxes and will be incorporated into the tentative budget to be presented at the first public hearing; and

D) Administrative adjustments to establish funding in the FY 2019 budget for designated fund balances for contingency and other projects and carryover for encumbrances. These balances and encumbrances were approved in the current fiscal year (FY 2018) after the preparation of the proposed budget and are therefore not currently included in the FY 2019 budget. These adjustments will have no impact on proposed ad valorem taxes and will be incorporated into the tentative budget to be presented at the first public hearing.

SUMMARY: The proposed millage rates for Countywide, Library, & Fire Rescue MSTU are at the current year millage rate, and above rollback. The millage rate for the Jupiter Fire MSTU is below the current year millage rate, and below rollback. Countywide (DB)

5. REGULAR AGENDA

G. PUBLIC SAFETY

1. **Staff recommends motion to approve:** interlocal agreement with the Health Care District (HCD) of Palm Beach County to provide nursing staffing services to disaster relief shelters beginning July 10, 2018 and remaining in effect until May 31, 2023. **SUMMARY:** The HCD will provide nursing and medical assistant staffing services to the disaster relief shelters, which may include first aid to residents with minor health needs, health education, monitoring shelter environment for health issues, and other nursing care services. For any declared disaster, the HCD agreed to submit for reimbursement directly through the Federal Emergency Management Agency (FEMA) Public Assistance (PA) Program. Typically, FEMA's share of eligible costs is 75%, unless a higher percentage is approved. Funding of the 25% nonfederal share of eligible costs is contingent upon the State of Florida future appropriations. Typically, the State contributes 12.5% of the nonfederal share. The County agrees to reimburse the HCD for the remaining share of the eligible staffing costs. In the event a disaster has not been declared, the County will reimburse the HCD for staff costs directly associated with HCD employees working at shelters. Overtime costs, at straight time pay and time and one-half pay, will be reimbursed following the HCD Compensation and Cost Policy for Essential Emergency or Disaster Employees. The County will not reimburse for the employees regularly scheduled salary. The agreement does not provide a disclosed amount for reimbursement due to the uncertainty of the level of impact a disaster can have on Palm Beach County. Countywide (LDC)

2. **Staff requests Board discussion and direction:** regarding proceeding with implementing a juvenile transitional step-down program in Palm Beach County (County). **SUMMARY:** At the May 15, 2018 meeting, the Board of County Commissioners directed staff to formalize conversations with the Department of Juvenile Justice (DJJ) regarding a partnership to create a juvenile transitional step-down facility in Palm Beach County and report back on those conversations. Prior to the Board Directive, as part of the Reentry Task Force (RTF) Strategic Plan, conversations occurred between the Chair of the Juvenile Reentry Task Force (Judge Kathleen Kroll) and the DJJ (Secretary Christina Daly) to determine DJJ's interest. On May 3, 2018, the Juvenile RTF hosted DJJ Secretary Daly and her team along with members of County Administration to discuss County juvenile reentry initiatives. At that meeting, DJJ offered to support a Legislative Budget Request (LBR) to fund programming for a juvenile transitional step-down facility, with the facility and costs for renovation provided by the County. Since the Board's Directive, formalized conversations have resulted in DJJ's request for the County to submit a LBR and for DJJ to conduct a site visit to the County to evaluate potential sites and provide feedback for renovation estimates for a hardened facility. DJJ advised county staff to submit a proposal for a three-year pilot project. The current proposal includes strengthening existing post-release services for case management, transitional jobs, mentoring, transition planning, family reunification and support services (Year 1); implementation of a transitional step-down facility while continuing to enhance services (Year 2 and 3); and an overall evaluation of the pilot project (Year 3). The pilot project would ultimately create and implement a residential transitional step-down facility that would bring committed juveniles (25 at a time) closer to home and utilize evidence-based practices and services for the last 90-120 days of their detainment. The estimated cost of the programming for the facility, excluding costs for facility renovations (incurred by the County) and care and control of the facility (presumably paid by DJJ) is approximately \$2,007,500 annually. The County will not provide direct services at the facility; rather, Request for Proposals would be distributed to solicit vendors. The County would select and manage the contract of an appropriate entity to deliver program services such as treatment, education, employment, mentoring and transition planning. If the pilot is successful, continuation funding would be sought from a variety of sources including County funding. Countywide (LDC)

5. REGULAR AGENDA

H. FIRE RESCUE

1. Staff recommends motion to:

A) accept Florida Department of Health (DOH) Emergency Medical Services (EMS) Matching Grant, ID Code M6063, award in the amount of \$137,730 for the cost of a Chronic Disease Management Project (CDMP) for the period of May 23, 2018 through June 30, 2019;

B) approve the addition of one grant funded on-call Chronic Disease Management Project Coordinator position at an hourly rate of \$29.42 on a temporary basis for the duration of the one year program;

C) approve budget amendment within the Fire/Rescue MSTU Fund to recognize the \$137,730 grant award, establish budget for the approved grant and transfer \$45,910 from contingency reserves for Fire-Rescue's matching requirement; and

D) authorize County Administrator or designee to execute certifications, standard forms, reimbursement requests, amendments or documents relating to work activities and time frames that do not change the general scope or terms and conditions of the grant.

SUMMARY: This \$137,730 grant will be used to fund the cost of a CDMP. The total project cost identified in the grant application is \$183,640. The required match for this grant is \$45,910 (25%), which will be funded from Fire Rescue's contingency reserve. This grant will provide funding for an on-call Chronic Disease Management Project Coordinator, overtime for paramedics, a vehicle and necessary medical equipment. The project coordinator position will be removed from the complement upon expiration of the program, unless the grant is renewed. The vehicle and medical equipment will be owned by and will remain with Fire Rescue. The CDMP will assist patients diagnosed with congestive heart failure that have been recently released from Delray Medical Center to their home. The program will consist of a series of home visits for seven to ten individual patients over a 30-day period for each patient conducted by the Chronic Disease Management Project Coordinator and paramedics. The goal of the program is to reduce the number of non-emergency calls from the same individual and over-utilization of the 911 emergency medical care system. Countywide (SB)

5. REGULAR AGENDA

I. FACILITIES DEVELOPMENT & OPERATIONS

1. Staff recommends motion to:

A) adopt resolution authorizing the conveyance of the County's interest in a 0.06 acre vacant parcel of County-owned unbuildable land located north of Springfield Street, and west of Military Trail in unincorporated Palm Beach County to M&M Investment Associates, LLC for \$20,000 with reservation of mineral and petroleum rights, but without rights of entry and exploration pursuant to Florida Statutes Section 270.11;

B) approve Deposit Receipt and Contract for Sale and Purchase agreement with M&M Investment Associates, LLC for the sale of 0.06 acres of County surplus property; and

C) approve County Deed in favor of M&M Investment Associates, LLC.

SUMMARY: Palm Beach County acquired a 0.06 acre parcel located north of Springfield Street and west of Military Trail in Lake Worth by Tax Deed in March 2016. This property is unbuildable, serves no present or future County purpose and has remained on the surplus property list since it was acquired. The 2017 assessed value issued by the Property Appraiser is \$4,000. In November 2017, PREM was contacted by an adjacent property owner expressing an interest in the parcel. In accordance with Florida Statutes Section 125.35(2), notice of the County's intent to sell this parcel was sent to all adjacent property owners of the County parcel. Three responses of interest were received. On March 27, 2018, Staff provided each party notice and afforded them the opportunity to submit a bid. On April 26, 2018, two bids were received from: Juan Guillermo Escobar in the amount of \$10,000 and M&M Investment Associates, LLC for \$20,000. On May 3, 2018, Mr. Escobar withdrew his bid and his deposit was returned. Pursuant to Florida Statutes Section 125.35(2), the Board may effect a private sale of the parcel upon a finding that the value of a parcel is \$15,000 or less, and when due to its size, shape, location, and value it is of use to only one or more adjacent property owners. Staff recommends a finding by the Board that due to the parcel's size, shape, location, and value it is of use to only one or more adjacent property owners, and that the Board sell this parcel to the highest bidder, M&M Investment Associates, LLC in "As-Is" condition. The County will retain mineral rights in accordance with Florida Statutes Section 270.11, but will not retain rights of entry and exploration. Closing is anticipated to occur within 60 days of Board approval. **This conveyance must be approved by a Supermajority Vote (5 Commissioners).** (PREM) District 2 (HJF)

5. REGULAR AGENDA

I. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

2. Staff recommends motion to:

A) adopt resolution authorizing the conveyance of two surplus County-owned parcels of land to the City of Pahokee (City) without charge pursuant to Florida Statutes Section 270.11, and without reservation of mineral and petroleum rights;

B) approve County Deed which reserves a utility easement across a small portion of one of the two properties being conveyed in favor of the City; and

C) approve Assignment and Assumption of Contract to the City for the MetroPCS California/Florida, Inc. PCS Site Agreement relating to the City's use of the properties for communication facilities.

SUMMARY: On April 30, 2013, the Glades Utility Authority (GUA) conveyed the former Pahokee Elevated Water Tower #1 property (Parcel A-3) and the former Pahokee Elevated Water Tower #3 and Lift Station property (Parcel A-9) to the County. The properties are located within the municipal boundaries of the City. The City had previously conveyed Parcel A-9 to GUA in 2011 and Parcel A-3 in 2012. The County's Water Utilities Department (WUD) is no longer utilizing the water towers or the properties and has declared the properties as surplus, with the exception of a small portion of Parcel A-9 upon which WUD maintains a lift station and improvements. An easement will be reserved in the County Deed for the lift station improvements. Pursuant to the City's reverter rights as set forth in Official Record Book 25987, Page 1095, recorded on April 30, 2013, the properties shall revert to the City when they are no longer used by the County for utility purposes. The City has requested that the County convey the surplus properties back to the City. The City has executed an "As-Is" Acknowledgement accepting the properties without warranties and/or representations and an Assignment and Assumption of Contract. GUA's conveyance of Parcel A-9 to the County included all of GUA's rights and obligations pursuant to an agreement with MetroPCS California/Florida, Inc., dated April 29, 2005, which rights and duties will be assigned to the City at the time of closing. On May 8, 2018, the City adopted a Resolution approving the "As-Is" Acknowledgement and the Assignment and Assumption of Contract. The properties will be conveyed without charge. **This conveyance must be approved by a supermajority vote (5 Commissioners). (PREM) District 6 (HJF)**

5. REGULAR AGENDA

I. FACILITIES DEVELOPMENT & OPERATIONS (Cont'd)

3. Staff recommends motion to:

A) adopt resolution authorizing the conveyance of the County's interest in a 0.13 acre of surplus property to Richard Bernard Haines (Haines), as Heir and as Successor Personal Representative of the Richard Haines, Jr. Estate, without reservation of mineral and petroleum rights at no charge; and

B) approve County Deed in favor of Haines.

SUMMARY: Unbeknownst to the County, on October 31, 2017, Haines mistakenly conveyed to the County a 0.13 acre surplus property containing a 1,240 sf single-family residence located at 1115 Grant Street in West Palm Beach, with an assessed value of \$45,112. At the time of the conveyance of the parcel to the County, it was associated with the assets of the decedent, Richard Haines, Jr. Haines has requested that the County re-convey the parcel to him. As the conveyance to the County was in error and without consideration, Staff recommends that the County re-convey the surplus parcel to Haines without competitive bidding under the alternative disposition procedures established by Ordinance 2002-067. This requires a finding by the Board that Haines is the only person capable of reasonably utilizing the parcel for its highest and best use. This finding is based upon the County's lack of legal arguments to support County ownership of this property and will avoid needless litigation. Haines has requested that such parcel be conveyed without reservation of phosphate, mineral, metals and petroleum rights. **This conveyance must be approved by a Supermajority Vote (5 Commissioners). (PREM) District 7 (HJF)**

JULY 10, 2018

6. BOARD APPOINTMENTS

A. COMMISSION DISTRICT APPOINTMENTS

JULY 10, 2018

7. MATTERS BY THE PUBLIC – 2:00 P.M.

JULY 10, 2018

8. ADJOURNMENT

"If a person decides to appeal any decision made by this Commission with respect to any matter considered at this meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."

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