

**BOARD OF COUNTY COMMISSIONERS  
BOARD MEETING  
PALM BEACH COUNTY, FLORIDA**

**ADDITIONS, DELETIONS, & SUBSTITUTIONS**

**FEBRUARY 6, 2018**

<b><u>PAGE</u></b>	<b><u>ITEM</u></b>	
1	1D	<b>ADD-ON:</b> Black National Anthem
1	1E*	<b>ADD-ON:</b> Dennis Anderson MLK Oratorical
6	2C-1*	<b>RENUMBERED TO 2C-2</b>
6	2C-2*	<b>RENUMBERED TO 2C-3</b>
6	2C-3*	<b>RENUMBERED TO 2C-4</b>
6	2C-4*	<b>RENUMBERED TO 2C-5</b>
6	2C-5*	<b>ADD-ON: RENUMBERED 2C-6:</b> Proclamation declaring February 11-17, 2018 as 211 Awareness Week in Palm Beach County (Sponsored by Commissioner Burdick)
6	2C-6*	<b>ADD-ON: RENUMBERED 2C- 1:</b> Proclamation declaring February 2018 as Black History Month in Palm Beach County (Sponsored by Vice-Mayor Bernard)
6	2C-7*	<b>ADD-ON: RENUMBERED 1E:</b> Presentation recognizing Dennis Anderson for his MLK Oratorical Award (Sponsored by Mayor McKinlay)
6	2C-8*	<b>ADD-ON: RENUMBERED 2C-7:</b> Presentation of Inaugural Visionary Award to Board of County Commissioners
31	5C-1	<b>REVISED SUMMARY:</b> At its November 7, 2017 board meeting, the Board directed staff to reestablish the Commission on the Status of Women, which was created by enactment of Ordinance No. 73-9 on June 29, 1973 and ultimately repealed by Ordinance Number 95-27 in July of 1995. The Board has now determined a need still exists for a County advisory commission to represent the special interests and concerns of local women of all races, ethnic and cultural backgrounds, religious convictions and social circumstances to review County policies and other important issues pertaining to the best interest of the citizens of Palm Beach County, particularly the women therein. Staff recommends <u>adoption</u> <del>approval</del> of the Resolution creating and establishing a fifteen member advisory commission, to be known as the Palm Beach County Advisory Commission on Women. (Admin)

**REVISED MOTION & SUMMARY** ~~A) conceptually approve the establishment of an Addiction Stabilization Facility on County property located at 673 Fairgrounds Road, West Palm Beach, commonly known as the Stockade; and B) authorize staff to negotiate an interlocal agreement with the Health Care District of Palm Beach County (District), providing for use of the property as an Addiction Emergency Room (AER) and an outpatient Medication Assisted Treatment (MAT) clinic as part of the C.L. Brumback Primary Care Clinics, a federally qualified Health Center operated by the District.~~

**A) authorize** staff to continue to work with the Health Care District of Palm Beach County and other community partners to establish an Addiction Stabilization Facility within Palm Beach County. The facility would include an Addiction Emergency Room (AER) and an outpatient Medication Assisted Treatment (MAT) clinic as part of the C.L. Brumback Primary Care Clinics, a federally qualified Health Center operated by the District; and B) authorize staff to negotiate contract(s) with the Southeast Florida Behavioral Health Network and/or directly with community providers to expand substance abuse treatment capacity on an emergency basis utilizing an amount not to exceed \$500,000 in funding from the approved allocation for implementation of the Palm Beach County Opioid Crisis Response Plan. Continuation of such contracts beyond the current fiscal year would be subject to an appropriation for this purpose in the FY 2019 budget.

**SUMMARY:** These approvals will allow staff to develop agreement(s) for the continue to work with the Health Care District of Palm Beach County and others to establishment of an addiction treatment facility on currently vacant County property within Palm Beach County and to expand substance abuse treatment capacity at community facilities on an emergency basis. The addiction stabilization facility will include two (2) major components designed to stabilize a patient's addiction and avoid relapse. The first component is a 14-bed, 24/7 addiction emergency room (AER). Patients who have overdosed may be directly transported by Fire Rescue to the AER. Additionally, patients may be self-referred or transferred from other emergency rooms. At this facility, patients will receive complete medical assessment and treatment, psychosocial and psychiatric assessment, peer counseling, and navigation services. At the same location, an outpatient MAT Continuation Clinic will provide similar psychosocial and psychiatric assessments, medication assisted treatment, individual and group therapy, pharmacy, and primary care services for conditions including HIV, Hep-C, etc. The combined facilities will serve as a centralized hub and a model facility for addiction assessment, treatment and referral to community network facilities. The emergency services being recommended will include additional inpatient treatment beds and expanded capacity for medication assisted treatment on an inpatient and outpatient basis.

Ancillary services including transitional beds and permanent housing navigation may be co-located at the facility and may require an additional provider and a co-located county staff position subject to future Board approval. Recommendations from the Southeast Florida Behavioral Health Council related to the expansion of treatment capacity at existing community provider facilities, and enhancements to prevention and education programs are also being pursued and will be presented on a later date. The anticipated term of the interlocal agreement is five (5) years. Countywide (HH) (Admin)

**NOTE:** Items that were revised, added, deleted, or backup submitted and were not listed on the preliminary addition/deletion sheet distributed to the Board the prior day are noted with an asterisk (\*).

**ORDER OF BUSINESS  
BOARD OF COUNTY COMMISSIONERS  
BOARD MEETING  
PALM BEACH COUNTY, FLORIDA**

**FEBRUARY 6, 2018**

**TUESDAY  
9:30 A.M.**

**COMMISSION  
CHAMBERS**

- 1. CALL TO ORDER**
  - A. Roll Call
  - B. Invocation
  - C. Pledge of Allegiance
  - D. Black National Anthem
  - E. Dennis Anderson
  
- 2. AGENDA APPROVAL/SPECIAL PRESENTATIONS**
  - A. Additions, Deletions, Substitutions
  - B. Adoption
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- 3. CONSENT AGENDA (Pages 7-27)**
  
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- 2C-4 Eating Disorders Awareness Week
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- 2C-7 Inaugural Visionary Award

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**2C. SPECIAL PRESENTATIONS – 9:30 A.M.**

1. Proclamation declaring February 2018 as Black History Month in Palm Beach County (Sponsored by Vice-Mayor Bernard)
2. Proclamation declaring February 6, 2018 as Donna Hoagland Day in Palm Beach County (Sponsored by Commissioner Valeche)
3. Proclamation declaring February 28, 2018 as Pink Shirt Day in Palm Beach County (Sponsored by Mayor McKinlay)
4. Proclamation declaring the week of February 25 – March 3, 2018 as Eating Disorders Awareness Week in Palm Beach County (Sponsored by Vice Mayor Bernard)
5. Proclamation declaring February 6, 2018 as Students Against Opioid Abuse Day in Palm Beach County (Sponsored by Mayor McKinlay)
6. Proclamation declaring February 22-17, 2018 as 211 Awareness Week in Palm Beach County (Sponsored by Commissioner Burdick)
7. Presentation of Inaugural Visionary Award to Board of County Commissioners

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3. CONSENT AGENDA APPROVAL

B. CLERK & COMPTROLLER

1. **Staff recommends motion to receive and file:** Warrant List – Backup information can be viewed in the Clerk & Comptroller’s Office.
2. **Staff recommends motion to approve:** the following final minutes of the Board of County Commissioners’ meetings:

Meeting Type	Meeting Date
Regular	November 21, 2017
Workshop	November 28, 2017
Regular	December 05, 2017

3. **Staff recommends motion to approve:** Contracts (regular) and claim settlements list as submitted by various departments to the Clerk & Comptroller’s Office. Countywide

C. ENGINEERING & PUBLIC WORKS

1. **Staff recommends motion to approve:**

**A)** second amendment to the annual civil engineering contract with Civil Design, Inc., (CDI) R2016-0308, dated March 22, 2016, to extend the contract expiration date from March 21, 2018 to March 21, 2019, and modify the fee schedule among other changes;

**B)** third amendment to the annual civil engineering contract with Michael B. Schorah & Associates, Inc., (MBS) R2016-0309, dated March 22, 2016, to extend the contract expiration date from March 21, 2018 to March 21, 2019 among other changes; and

**C)** second amendment to the annual civil engineering contract with Mock, Roos & Associates, Inc., (MRA) R2016-0310, dated March 22, 2016, to extend the contract expiration date from March 21, 2018 to March 21, 2019 among other changes.

**SUMMARY:** Approval of these second and third amendments will extend the expiration dates of the annual civil engineering contracts for CDI, MBS and MRA from March 21, 2018 to March 21, 2019. These extensions will provide a continuation of the required professional services provided by CDI, MBS and MRA for one year, on a task order basis. The amendment with CDI will also adjust the hourly rates as allowed in the original contract. These amendments with CDI, MBS and MRA will also amend “Section 5.2. Payments” and will add “Section 21 – Chapter 119, F.S. Public Records” and add “Section 22 – Additional Reporting” to the original contracts per Palm Beach County requirements. These amendments are the second renewals of two possible one year renewals permitted per the original contracts. The first amendment with MBS was due to a scrivener’s error in their multiplier. To date, tasks in the amount of \$359,970 have been authorized for CDI with 97.16% Small Business Enterprise (SBE) participation which exceeds their commitment of 95%. Tasks in the amount of \$47,992 have been authorized for MBS with 100% SBE participation which exceeds their commitment of 94%. Tasks in the amount of \$265,552 have been authorized for MRA with 95.79% SBE participation which is currently less than their commitment of 100%. MRA’s SBE participation was reduced because their subconsultant, Scheda Ecological has now become ESA/Scheda Environmental, which is not an SBE company. MRA will endeavor to increase their SBE participation in the future. CDI, MBS and MRA are Palm Beach County (County) based companies and are all certified as SBE companies. Countywide (LBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

2. Staff recommends motion to adopt: Resolution to abandon a portion of a 12-foot utility easement lying within Parcel I and a portion of a 15-foot utility easement lying within Parcel X, plat of Del Mar Plaza Sub-Division No. 1, as recorded in Plat Book 41, Page 108, public records of Palm Beach County, Florida. **SUMMARY:** Adoption of this Resolution will eliminate the portions of the utility easements that are in conflict with future plans for development by FRIT Florida, Inc. The petition site is located approximately 700 feet northwest of the intersection of Powerline Road and Palmetto Park Road. District 4 (LBH)
3. Staff recommends motion to approve: second amendment to the annual roadway pathway & minor construction contract R2016-0231, Project No. 2015056 (Federalized), dated March 1, 2016, with Wynn & Sons Environmental Construction Company, Incorporated (Wynn & Sons) to increase the amount of the contract by \$565,000 and to extend the expiration date from February 28, 2018 to February 28, 2019. **SUMMARY:** Approval of this second amendment will increase Wynn & Sons' contract from \$1,510,000 to \$2,075,000 and extend the expiration date from February 28, 2018 to February 28, 2019. The increased contract amount is based on updated estimates that exceed the current contract amounts to be expended throughout Palm Beach County by the user departments. The increase is needed for miscellaneous minor roadway projects not originally anticipated and additional work required by Palm Tran. The tasks issued under this contract will be partially or fully funded with federal funds, making Small Business Enterprise participation not applicable. This is the second of two allowable renewals. After this amendment, the contract will need to be rebid. Countywide (LBH)
4. Staff recommends motion to approve: second amendment to the annual landscaping contract R2016-0142, Project No. 2015054, dated February 9, 2016, with Arazoza Brothers, Corporation (Arazoza) to increase the amount of the contract by \$25,000 and to extend the expiration date from February 8, 2018 to February 8, 2019. **SUMMARY:** Approval of this second amendment will increase Arazoza's contract from \$1,210,000 to \$1,235,000 and extend the expiration date from February 8, 2018 to February 8, 2019. The increased contract amount is based on estimated amounts for additional work required by Parks and Recreation. The Small Business Enterprise (SBE) goal for all contracts is 15%. Arazoza, the sole bidder, committed to 0% SBE participation. Arazoza has performed \$75,738.45 in task orders to date. This is the second of two allowable renewals for this contract. After this amendment, the contract will need to be rebid. Countywide (LBH)
5. Staff recommends motion to approve: first amendment to the annual guardrail contract R2017-0233, Project No. 2017052, dated March 14, 2017, with Southeast Highway Guardrail and Attenuators, LLC (Southeast) to increase the amount of the contract by \$425,000 and to extend the expiration date from March 13, 2018 to March 13, 2019. **SUMMARY:** Approval of this first amendment will increase Southeast's contract amount from \$375,000 to \$800,000. This increase for \$425,000 is for the normal expected workload for the next 12 months. The original contract was increased from \$300,000 to \$375,000 by Change Order No. 1, which was approved on November 29, 2017, by the Contract Review Committee. This increase in the contract amount is based on the estimated additional amount to be expended for guardrail maintenance and replacement throughout Palm Beach County by the user departments. Southeast is a Palm Beach County based company. The Small Business enterprise (SBE) goal for all contracts is 15%. Southeast, the sole responsive bidder committed to 0% SBE participation. Southeast has performed \$251,942.16 in task orders to date. This is the first of two allowable renewals under this contract. After the second renewal, the contract will need to be rebid. Countywide (LBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

6. Staff recommends motion to approve: contract with Community Asphalt Corp. (Community) in the amount of \$2,457,741.50 for the construction of the Australian Avenue and Palm Beach Lakes Boulevard intersection improvements (Project). **SUMMARY:** Approval of this contract will allow Palm Beach County to issue a notice to proceed to Community, a Palm Beach County based company, to begin construction of the project. The proposed work will add an eastbound right turn lane on the east approach of Palm Beach Lakes Boulevard, expand the drainage system with an additional outfall, mill and resurface the existing pavement, and construct new concrete sidewalks. The Small Business Enterprise (SBE) goal for all contracts is 15%. There were no bidders responsive to the SBE goal; however, Community is the lowest responsive, responsible bidder with the greatest SBE participation of 8.6%. Community was not able to meet the County's SBE participation goal because of the unavailability of specialized SBE contractors who provide utility and drainage work. District 7 (LBH)
  
7. Staff recommends motion to approve: work order in the amount of \$207,576 to construct a mast arm traffic signal at the intersection of Hypoluxo Road and Rivermill Club Drive/Silverwood Drive, Palm Beach County (County) Intersection ID Number 41648 (Project), utilizing the County's annual traffic signal contract R2017-0234 with Gerelco Traffic Controls, Inc. (Gerelco). **SUMMARY:** Approval of this work order will allow Gerelco to construct the project. Per County PPM CW-F-050, this work order exceeds the threshold relating to staff approvals of contracts, thus requiring approval from the Board of County Commissioners. Gerelco is a Port St. Lucie based company with an office in Palm Beach County. The Small Business Enterprise (SBE) goal for all contracts is 15%. Gerelco's SBE participation for the contract is 23.1%, but their SBE participation proposed for this work order is 2.67%. Their major SBE subcontractor, T.I. Electric, was in the process of renewing their SBE certification with the County at the time of signing this work order. Because Gereclo has not completed any major projects under this contract to date, their achieved SBE participation is 0%. District 3 (LBH)
  
8. Staff recommends motion to approve:
  - A) Amendment to the Infrastructure Surtax (IST) Project Plan approved by the Board of County Commissioners on April 4, 2017, to consolidate the individual budgets for 79 street lighting projects into a project entitled Street Lighting LED Replacements - Countywide; and
  - B) budget transfer of \$1,675,000 within the Infrastructure Sales Tax Fund to combine the multiple street lighting projects into the Street Lighting LED Replacements – Countywide project's budget.

**SUMMARY:** The purpose of the plan amendment is to consolidate the individual budgets for 79 street lighting projects into a project entitled Street Lighting LED Replacements – Countywide. The transfer will modify the fiscal accounting for these projects, but will in no way modify the scope, timing or amount of funding allocated to the Category as presented in the approved April 4, 2017 IST Project Plan. There are currently 79 individually listed street lighting projects that will replace the high pressure sodium lights with light emitting diode (LED) lights. The LED projects are planned to utilize the Engineering Department's annual lighting design consultant to evaluate the lighting parameters. Palm Beach County will then pay FPL to complete the lighting design and construct the improvements. The budget transfers will implement the accounting changes for FY 2018 funding. The Sales Tax Oversight Committee reviewed this request at their January 18, 2018 meeting and approved it unanimously. Countywide (LBH)

3. CONSENT AGENDA APPROVAL

C. ENGINEERING & PUBLIC WORKS (Cont'd)

9. Staff recommends motion to approve: Work Order 2015053-59 in the amount of \$1,450,000 to mill and resurface Military Trail from Hypoluxo Road to Lake Worth Road utilizing Palm Beach County's (County) annual asphalt milling and resurfacing contract R2016-0143 with Ranger Construction Industries, Inc. (Ranger). **SUMMARY:** Approval of this work order will allow the contractual services necessary to construct the improvements. Per County PPM CW-F-050, this work order exceeds the \$200,000 threshold for staff approvals of work orders to annual contracts, thus requiring approval from the Board of County Commissioners. Prior to this work order, over \$15 million of Ranger's \$20 million contract has been spent or encumbered. The Small Business Enterprise (SBE) goal for all contracts is 15%. The SBE participation proposed by Ranger for this work order is 15%. Approval of this work order will result in a cumulative SBE participation of 14.9% for all the work orders issued under the contract. **This project is funded through the infrastructure sales tax. Districts 2 & 3 (LBH)**

10. Staff recommends motion to approve:

**A)** Amendment to the Infrastructure Surtax (IST) Project Plan approved by the Board of County Commissioners (BCC) on April 4, 2017, to advance the "School Zone System Upgrade" project from FY2024 to FY2018; and

**B)** budget transfer of \$500,000 within the Infrastructure Sales Tax Fund from reserves to advance the "School Zone System Upgrade" project from FY2024 to FY2018.

**SUMMARY:** The purpose of this transfer is to advance the "School Zone System Upgrade" project from FY2024 to FY2018. The scope of the project involves upgrading the communication system for school zone flashers from its current antiquated beeper system to a more robust, reliable, and redundant cellular communications system. Over 100 school zones with the warning flashers are planned to be upgraded through this project. The justification for this project is safety enhancement for pedestrian and vehicular traffic around schools that should be a top priority. The funding will remain at \$500,000 but be advanced (through the Engineering Department's (Engineering) IST Reserve account) from FY2024 to FY2018. The budget transfer will implement the accounting changes for FY2018 funding. The Sales Tax Oversight Committee reviewed this request at their January 18, 2018 meeting and approved it unanimously. Countywide (LBH)

D. COUNTY ATTORNEY

1. Staff recommends motion to receive and file: official transcript for the closing of the Palm Beach County, Florida, \$5,000,000 Adjustable Mode Revenue Bonds (Oxbridge Academy Foundation, Inc., Project Series 2017A); and the Palm Beach County, Florida, \$2,000,000 Adjustable Mode Revenue Bonds (Oxbridge Academy Foundation, Inc., Project Series 2017B) (the Bonds). **SUMMARY:** The official transcript for the Bonds has been provided. This transcript should now be received and filed in the Minutes Department. Countywide (DB)

2. Staff recommends motion to approve: settlement in the amount of \$125,000 including attorney's fees and costs for a personal injury claim involving Fire Rescue and the death of Claimant Julien Jeudi in an incident which occurred on November 21, 2016. **SUMMARY:** On November 21, 2016, Claimant called Fire Rescue for acute respiratory distress. The Fire Rescue team arrived at Claimant's residence and attempted to stabilize Claimant's breathing by inserting an intubation tube. Claimant was transported to JFK Medical Center Emergency Room where he died. Countywide (KP)

3. CONSENT AGENDA APPROVAL

D. COUNTY ATTORNEY (Cont'd)

3. Staff recommends motion to approve: First Amendment to Agreement for Legal Services (Amendment) with Kaplan, Kirsch and Rockwell, LLP (Kaplan), amending the term to provide for a September 1, 2017 commencement date. **SUMMARY:** On September 26, 2017, the Board approved an Agreement for Legal Services (R2017-1405) (Agreement) with Kaplan for expert aviation legal services on various legal matters, including the defense of County in a 14 Code of Federal Regulations, Part 16 complaint concerning jet restrictions at Palm Beach County Park Airport (Lantana Airport). The original commencement date of the Agreement was September 12, 2017. This Amendment provides for an adjusted commencement date of September 1, 2017. Countywide (AH)

E. COMMUNITY SERVICES

1. Staff recommends motion to approve:

**A)** Amendment #0001 to the Department of Children and Families (DCF) Grant Contract #IP003 (R2017-1724), for the period October 1, 2017 through June 30, 2019, to decrease contract amount by \$2,678.59, for a new contract amount not to exceed \$591,178.55;

**B)** Amendment 01 to Contract for Provision of Services with The Homeless Coalition of Palm Beach County, Inc. (Homeless Coalition) (R2017-1730), for the period October 1, 2017 through June 30, 2019, to increase the contract by \$21,428.56, for a new contract amount not to exceed \$307,874.55; and

**C)** FY 2018 budget amendment of \$294,250 in the general fund, Human and Veteran Services Division, to align the budget with the actual grant award.

**SUMMARY:** The purpose of the DCF Contract Amendment #0001 is to recognize a net reduction of \$2,678.59. Additionally, this amendment increases the funding allocation for Homeless Coalition to support activities for the Palm Beach County Homeless Continuum of Care. Uwe Naujak, an employee of The Homeless Coalition of Palm Beach County, Inc., is also a member of the Homeless Advisory Board. This board provides no regulation, oversight, management, or policy-setting recommendations regarding the agency amendment listed above. Disclosure of this contractual relationship at a duly noticed public meeting is being provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics. **No County funds required.** (Division of Human and Veteran Services) Countywide (HH)

3. CONSENT AGENDA APPROVAL

E. COMMUNITY SERVICES (Cont'd)

2. Staff recommends motion to approve:

**A)** Amendment 007 to Standard Agreement No. IH015-9500 (R2015-1445) for Home Care for the Elderly (HCE) with Area Agency on Aging of Palm Beach/Treasure Coast, Inc. (AAA), to increase the overall total funding for the period July 1, 2016 through June 30, 2017 by \$16,447.61 and to revise, amend, and replace portions of the standard agreement to assist older adults and their caregivers with the provision of care in a family-type living arrangement as an alternative to institutional care; and

**B)** Amendment 007 to Standard Agreement No. IZ015-9500 (R2015-1448) for Alzheimer's Disease Initiative (ADI) with AAA, to increase the overall total funding for the period July 1, 2016 through June 30, 2017 by \$40,605.80 and to revise, amend, and replace portions of the standard agreement to provide assistance to older adults and caregivers by ensuring that individuals affected with Alzheimer's disease and other forms of dementia are offered services to help them live independently in their own homes.

**SUMMARY:** Grant adjustments are made during the contract year to align services with need. These amendments are necessary to incorporate changes made to the standard agreements. Palm Beach County Division of Senior Services is responsible for providing services north of Hypoluxo Road. The areas of service include all districts, excluding portions of Districts 3, 4, 5 and 7 south of Hypoluxo Road. The Mae Volen Senior Center, Inc. is responsible for providing services in the areas south of Hypoluxo Road. **No additional funds are required for these amendments.** (Division of Senior Services) Countywide except for portions of Districts 3, 4, 5 & 7 south of Hypoluxo Road (HH)

3. Staff recommends motion to approve: Contract for Provision of Services with The Salvation Army, for the period January 1, 2018 through September 30, 2018, in an amount totaling \$122,850, to provide emergency shelter to homeless individuals. **SUMMARY:** This contract will provide emergency shelter for nine homeless individuals per night that are referred from the Palm Beach County Division of Human & Veteran Services Homeless Outreach Programs: Parks to Work Initiative and Assertive Community Outreach Initiative or any outreach effort. Clients will be provided with shelter, case management, employment assistance and rapid re-housing or permanent supportive housing placement assistance. (Division of Human & Veteran Services) Countywide (HH)

F. AIRPORTS

1. Staff recommends motion to receive and file: Notice requesting Engineering, Architectural, Planning, Construction Management, Environmental Assessment and Land Development Professional Services for the Palm Beach County Department of Airports. **SUMMARY:** In accordance with Board established procedures referencing the Consultant's Competitive Negotiation Act, this notice is required to be processed as the initial step of the selection process to comply with Florida Statutes 287.055 (Public Announcement in a Uniform and Consistent Manner). The Department of Airports will execute an advertisement and selection process for these services. A Disadvantaged Business Enterprise Goal of 18% has been established. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

2. Staff recommends motion to receive and file: Notice requesting Airport Facilities and Systems Planning, Design, Engineering and Construction Management Professional Services for Vertical Facility Design, such as Architectural, Mechanical, Electrical, Structural and Landscaping Design of Airport-related and Ancillary Facilities for the Palm Beach County Department of Airports. **SUMMARY:** In accordance with Board established procedures referencing the Consultant's Competitive Negotiation Act, this notice is required to be processed as the initial step of the selection process to comply with Florida Statutes 287.055 (Public Announcement in a Uniform and Consistent Manner). The Department of Airports will execute an advertisement and selection process for these services. A Disadvantaged Business Enterprise Goal of 18% has been established. Countywide (AH)
  
3. Staff recommends motion to receive and file: Notice requesting Civil Planning, Design, Engineering and Construction Management Professional Services for Horizontal Infrastructure Design, such as General Civil and Airfield Electrical Design of Runway, Taxiway and Aircraft Parking Apron Facilities as well as Site Development, Utility Planning and Design, and Roadway Facility Planning and Design for the Palm Beach County Department of Airports. **SUMMARY:** In accordance with Board established procedures referencing the Consultant's Competitive Negotiation Act, this notice is required to be processed as the initial step of the selection process to comply with Florida Statutes 287.055 (Public Announcement in a Uniform and Consistent Manner). The Department of Airports will execute an advertisement and selection process for these services. A Disadvantaged Business Enterprise Goal of 20% has been established. Countywide (AH)
  
4. Staff recommends motion to:
  - A) adopt** resolution approving a Joint Participation Agreement (JPA) with the Florida Department of Transportation (FDOT) in the amount of \$1,500,000 to Construct Additional Tie-Down/Transient Apron at North Palm Beach County General Aviation Airport (F45). This JPA will become effective upon final execution by the FDOT with an expiration date of December 31, 2020; and
  
  - B) approve** budget amendment of \$1,500,000 in the Airport's Improvement and Development Fund to recognize the receipt of a grant from the FDOT, and budget project cost of \$1,875,000; which includes a transfer from Reserves of \$375,000.

**SUMMARY:** The FDOT has issued a JPA reflecting their commitment of funding to the above referenced project in the amount of \$1,500,000 or 80% of the eligible project costs, whichever is less. Countywide (AH)
  
5. Staff recommends motion to receive and file: License Agreement with Enterprise Leasing Company of Florida, LLC, commencing December 20, 2017, terminating December 26, 2017 (Initial Term), and automatically renewing on a week-to-week basis thereafter but not beyond June 11, 2018, providing for the use of 50,000 square feet of parking at 1146 Carmichael Road, north of Belvedere Road, for the parking of vehicles in connection with Enterprise's car rental operations at the Palm Beach International Airport and the payment of license fees in the amount of \$770 for the Initial Term. **SUMMARY:** Delegation of authority for execution of the standard County agreements above was approved by the BCC in R2007-2070. Countywide (AH)

3. CONSENT AGENDA APPROVAL

F. AIRPORTS (Cont'd)

6. **Staff recommends motion to receive and file:** Consent to Assignment by Virtue of Merger (Consent) with ABM Aviation, Inc., a Georgia corporation, consenting to the assignment of the Airport Parking Facilities Management Agreement (Agreement) dated July 12, 2016 (R2016-0863), as amended, at the Palm Beach International Airport (PBIA). **SUMMARY:** On July 12, 2016, ABM Parking Services, Inc., entered into the Agreement for management of PBIA's parking facilities. Through a series of corporate mergers and reorganizations, ABM Aviation, Inc., is the sole surviving, successor entity to ABM Parking Services, Inc. Countywide (AH)

7. **Staff recommends motion to:**

**A) receive and file** Award Modification (Modification P00003) of Law Enforcement Officer (LEO) Reimbursement Program Other Transaction Agreement (OTA) HSTS02-16-H-SLR765 with the Transportation Security Administration (TSA) in the amount of \$75,942 for law enforcement services at Palm Beach International Airport (PBIA);

**B) approve** budget amendment in the Airport's Operating Fund, for the receipt of \$75,942 of funding from the TSA; and an increase to Airport's Reserve in the amount of \$75,942;

**C) receive and file** Award Modification (Modification P00004) of LEO Reimbursement Program OTA HSTS02-16-H-SLR765 with the TSA in the amount of \$94,164.73 for law enforcement services at PBIA; and

**D) approve** budget amendment in the Airport's Operating Fund, for the receipt of \$94,165 of funding from the TSA; and an increase to Airport's Reserve in the amount of \$94,165.

**SUMMARY:** Delegation of authority for execution of the LEO Agreements was approved by the Board of County Commissioners on August 14, 2012 (R2012-1093). Countywide (AH)

3. CONSENT AGENDA APPROVAL

G. OFFICE OF FINANCIAL MANAGEMENT & BUDGET

1. [Staff recommends motion to approve:](#) appointment of Gail Coniglio to the Impact Fee Review Committee to complete the unexpired term of Jerry Beavers for the period February 6, 2018 to March 9, 2018 and an appointment for a new three-year term from March 10, 2018 to March 9, 2021.

<u>Nominee</u>	<u>Seat No.</u>	<u>Requirement</u>	<u>Nominated By</u>
Gail Coniglio	3	Municipal	Commissioner Kerner Mayor McKinlay Commissioner Valeche Commissioner Burdick Commissioner Abrams

**SUMMARY:** The Impact Fee Review Committee (IFRC) is composed of seven members and three alternate members. The voting membership of the IFRC shall include three representatives from municipalities within PBC, three representatives from the business community, and one member selected at-large. The alternate members shall include one representative from each of the three categories listed above. This agenda item provides for the appointment of Gail Coniglio to complete the unexpired term of Jerry Beavers for the period February 6, 2018 to March 9, 2018 and an appointment for a new three-year term for the period March 10, 2018 to March 9, 2021. Gail Coniglio has completed the required ethics training. This Committee has 7 seats, 5 seats currently filled and diversity count of Caucasian: 4 (80%), African American: 1 (20%). The gender ratio (female: male) is 1:4. This nominee is a Caucasian female. Countywide (LB)

H. FACILITIES DEVELOPMENT & OPERATION

1. [Staff recommends motion to approve:](#) Amendments No. 3 to three Job Order Contracts.

**A)** All-Site Construction, Inc. (R2015-0289), SBE/Local, 87% SBE participation to date;

**B)** Carrick Contracting Corporation, (R2015-0290), Non SBE/Local, 33% SBE participation to date; and

**C)** Robling Architecture Construction, Inc. (R2015-0293), SBE/Local, 43% SBE participation to date.

**SUMMARY:** These Amendments extend the term of the Job Order Contracts for one year through March 9, 2019. The contractors will continue to perform as annual general contractors for implementation of maintenance and capital projects. The Job Order Contracts (JOC) are indefinite-quantity, fixed unit price contracts. The Board originally approved three annual Contracts on March 10, 2015, and one annual contract on January 26, 2016. Only the three original contracts are being renewed. The original Contracts provided for an initial term of one year with four renewal options each for a period of one year each. This will be the third renewal option for the original contracts. During the first three years of these contracts, All-Site was awarded \$655,293, Carrick was awarded \$512,047 and Robling was awarded \$599,736 in work orders. Pursuant to the terms and conditions of the JOC Contracts to account for escalation, the contractors' initial adjustment factors from March 10, 2015 will be modified by 1.0839 for Amendment No. 3. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15%. The cumulative SBE participation for work orders to-date for these contracts is 56%. (Capital Improvements Division) Countywide (LDC)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATION (Cont'd)

2. Staff recommends motion to approve: First Amendment to Interlocal Agreement R2013-08745 dated July 16, 2013 with the City of Palm Beach Gardens (City) to extend the term of the Agreement for interoperable communications through the countywide common groups of the County's Public Safety Radio System to July 15, 2023. **SUMMARY:** The Agreement, which provides the terms and conditions under which the City can program its radios and utilize the countywide common talk groups for certain inter-agency communications expires on July 16, 2018. The Agreement provides for three renewal options, each for a period of five years. The City has approved a renewal to extend the term of the Agreement and the renewal now requires Board approval. The terms of the Agreement are standard and have been offered to all municipalities and local branches of State/Federal agencies with Project 25 (P25) radio capabilities in the 800 MHz spectrum. There are no charges associated with the Agreement. The Agreement may be terminated by either party, with or without cause with ten days' notice. This First Amendment renews the term, updates the attachment, modifies the provisions on preventative maintenance and notices, and adds the County's standard nondiscrimination provision. Other than the changes set forth herein, all other terms remain the same. (ESS) Countywide (LDC)
3. Staff recommends motion to approve: Declaration of Conservation Easement encumbering 1.64 acres of County property located at the northwest corner of Congress Avenue and Gun Club Road in West Palm Beach. **SUMMARY:** The County is developing a Forensic Sciences and Technology facility for the Palm Beach County Sheriff's Office on approximately 15.83 acres of vacant County owned land located at the northwest corner of Congress Avenue and Gun Club Road in West Palm Beach. The County's Unified Land Development Code requires a 1.64 acre upland preservation area to be set aside and that this Declaration of Conservation Easement be executed by the Board and recorded in the public records. (PREM) District 2 (HJF)
4. Staff recommends motion to approve: notice to exercise the third option to extend Concessionaire Service Agreement (R2014-0359) dated March 11, 2014, with Loggerhead Marinelife Center, Inc. (LMC) for the continued management and operation of the Juno Beach Pier and concession building at an annual rental rate of \$46,794.34. **SUMMARY:** LMC has managed and operated the Juno Beach Pier and its concession building under the current Concessionaire Service Agreement since April 1, 2014. The initial term of the Concessionaire Service Agreement was for two years, with three one year extension options. Exercising this third option will extend the term of the Concessionaire Service Agreement for one year from April 1, 2018 through March 31, 2019, and increase the annual rent by four percent (4%) from \$44,994.56 (\$3,749.55/month) to \$46,794.34 (\$3,899.53/month). The Board has no discretionary authority to deny the exercise of the renewal option; however, the Board may terminate the Concessionaire Service Agreement upon 90 days written notice. All other terms and conditions of the Concessionaire Service Agreement shall remain in full force and effect. Parks will continue to have administrative responsibility for this Concessionaire Service Agreement. (PREM) District 1 (HJF)
5. Staff recommends motion to approve: exercise of the third option to extend Lease Agreement (R2013-0325) with Wallace K. Lutz, Sr. and Theresa C. Lutz, as co-Trustees of the Wallace K. Lutz, Sr. Revocable Living Trust dated October 8, 1991, for 1,050 SF office space at 607 South Main Street in Belle Glade for \$10,818.16/year. **SUMMARY:** Since March 12, 2013, on behalf of the Department of Community Services' Community Action Program, the County has leased a 1,050 SF office space and two parking spaces at 607 South Main Street, Unit 102, in Belle Glade for community services needed in the western communities. This third option will extend the term of the Lease Agreement for one year from April 1, 2018 through March 31, 2019, and pursuant to the Lease Agreement, increase the annual rent one percent (1%) from \$10,711.05 (\$10.20/SF) to \$10,818.16 (\$10.30/SF). The Lease Agreement will continue to be managed by PREM. (PREM) District 6 (HJF)

3. CONSENT AGENDA APPROVAL

H. FACILITIES DEVELOPMENT & OPERATION (Cont'd)

6. Staff recommends motion to approve: Boca Lago PUD Replat No. 1 – Pulte Plat, which includes the County’s Fire Rescue Station #57 property, lying on the west side of Lyons Road, north of Palmetto Park Road, in unincorporated Boca Raton. **SUMMARY:** The County’s Fire Station #57 is being replatted as part of a Pulte Homes residential redevelopment project known as Boca Lago PUD Replat No. 1- Pulte, all located within the Boca Lago PUD. The County’s Land Development Division is requiring that Pulte include the fire station in the replat to establish the Fire Station site as a platted parcel. A portion of the fire station parcel (Tract RW1) will be dedicated by this replat for public street purposes as part of the Lyons Road right-of-way. Tract RW1 is approximately 1.3 feet wide by 305 feet in length, containing 400 sq. ft. (.01 acres). (PREM) District 5 (HJF)

I. HOUSING AND ECONOMIC SUSTAINABILITY

1. Staff recommends motion to approve:

**A)** Agreement with the Town of Mangonia Park providing Community Development Block Grant (CDBG) funding in the amount of \$316,372 for the period of February 6, 2018 to June 30, 2019 for installation of sanitary sewers along Jeffrey Avenue and Sherwood Avenue; and

**B)** delegated authority to the County Administrator, or designee, to execute future amendments to the Agreement with the Town of Mangonia Park.

**SUMMARY:** This Agreement provides Community Development Block Grant (CDBG) funding for the installation of sanitary sewers along Jeffrey Avenue and Sherwood Avenue in Mangonia Park. On July 11, 2017, the Board of County Commissioners approved the Fiscal Year 2017-2018 Action Plan (R2017-0941) which allocated \$316,372 for the sanitary sewer installation. Delegation of authority to the County Administrator, or designee, to execute future amendments will allow timely execution of such amendments in order to facilitate continuous project implementation and allow for timely expenditure of CDBG funds in order to meet U.S. Department of Housing and Urban Development expenditure deadlines. **These are Federal CDBG funds which require no local match.** District 7 (JB)

2. Staff recommends motion to approve:

**A)** Agreement with the City of Lake Worth in the amount of \$291,846 for the installation of a greenway along 8<sup>th</sup> Avenue North from North A Street to North F Street in Lake Worth for the period of February 6, 2018 to August 31, 2018; and

**B)** delegated authority to the County Administrator, or designee, to execute future amendments to the Agreement with the City of Lake Worth.

**SUMMARY:** This Agreement provides Community Development Block Grant (CDBG) funding for the installation of a greenway along 8<sup>th</sup> Avenue North from North A Street to North F Street in Lake Worth. On July 11, 2017, the Board of County Commissioners approved the Fiscal Year 2017-2018 Action Plan (R2017-0941) which allocated \$291,846 for this greenway installation. Delegation of authority to the County Administrator, or designee, to execute future amendments will allow timely execution of such amendments in order to facilitate continuous project implementation and allow for timely expenditure of CDBG funds in order to meet U.S. Department of Housing and Urban Development expenditure deadlines. **These are Federal CDBG funds which require no local match.** District 3 (JB)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC SUSTAINABILITY (Cont'd)

3. Staff recommends motion to approve:

**A)** Agreement with the Village of Palm Springs in the amount of \$114,259 for the installation of a shade shelter, exercise equipment and related improvements at the Municipal Park Complex at 226 Cypress Lane in Palm Springs for the period of February 6, 2018 to September 30, 2018; and

**B)** delegated authority to the County Administrator, or designee, to execute future amendments to the Agreement with the Village of Palm Springs.

**SUMMARY:** This Agreement provides Community Development Block Grant (CDBG) funding for the installation of a shade shelter, exercise equipment and related improvements at the Municipal Park Complex at 226 Cypress Lane in Palm Springs. On July 11, 2017, the Board of County Commissioners approved the Fiscal Year 2017-2018 Action Plan (R2017-0941) which allocated \$114,259 for these park improvements. Delegation of authority to the County Administrator, or designee, to execute future amendments will allow timely execution of such amendments in order to facilitate continuous project implementation and allow for timely expenditure of CDBG funds in order to meet U.S. Department of Housing and Urban Development expenditure deadlines. **These are Federal CDBG funds which require no local match.** District 3 (JB)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC SUSTAINABILITY (Cont'd)

4. Staff recommends motion to approve: appointment/reappointment of the following individuals to the Treasure Coast Regional Planning Council's Comprehensive Economic Development Strategy (CEDS) Committee, for the January 1, 2018 to December 31, 2018 term.

<b>Appoint:</b> Nepoleon Collins	<b>Nominated By:</b> Mayor Melissa McKinlay Commissioner Hal R. Valeche Commissioner Dave Kerner	Vice Mayor Mack Bernard Commissioner Paulette Burdick
Charles Duval	Mayor Melissa McKinlay Commissioner Hal R. Valeche Commissioner Dave Kerner	Vice Mayor Mack Bernard Commissioner Paulette Burdick
<b>Reappoint:</b> Andrew Duffell	<b>Nominated By:</b> Mayor Melissa McKinlay Commissioner Hal R. Valeche Commissioner Dave Kerner	Vice Mayor Mack Bernard Commissioner Paulette Burdick Commissioner Steve Abrams
Gary Hines	Mayor Melissa McKinlay Commissioner Hal R. Valeche Commissioner Dave Kerner	Vice Mayor Mack Bernard Commissioner Paulette Burdick Commissioner Steve Abrams
Carol Thompson	Mayor Melissa McKinlay Commissioner Hal R. Valeche Commissioner Dave Kerner	Vice Mayor Mack Bernard Commissioner Paulette Burdick

**SUMMARY:** The Treasure Coast Regional Planning Council (TCRPC) manages and maintains the CEDS Committee whose purpose is to oversee and guide District-wide economic development planning. The TCRPC region is comprised of Palm Beach, Martin, St. Lucie and Indian River Counties. The CEDS Committee is a requirement of the U.S. Department of Commerce Economic Development Administration and is comprised of five appointees from each of the participating counties. The TCRPC annually requests the Board of County Commissioners (BCC), as the appointing authority for Palm Beach County, to review its existing members, and to either appoint or reappoint members. Staff recommends the appointment and reappointment of the above five individuals. Andrew Duffell of the Florida Atlantic Research and Development Authority, Gary Hines of the Business Development Board of Palm Beach County, Inc., Napoleon Collins of the City of South Bay and Charles Duval of CareerSource Palm Beach County have disclosed their employer' existing contracts with the County. Staff has evaluated these contractual relationships and determined that the above Committee provides no regulation, oversight, management or policy-setting recommendations regarding any of the disclosed contractual relationships. Carol Thompson is a current County employee. Disclosure of these contractual relationships at a duly noticed public meeting is being provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics. A diversity count of the five representatives recommended for appointment/reappointment by the BCC demonstrates a racial/ethnic breakdown as follows: Caucasian: 3 (60%) and African-American: 2 (40%). The gender ratio (female:male) is 1:4. Countywide (JB)

3. CONSENT AGENDA APPROVAL

I. HOUSING AND ECONOMIC SUSTAINABILITY (Cont'd)

5. **Staff recommends motion to approve:** Program Administration Agreement between the Housing Finance Authority of Palm Beach County, Florida (Authority), and Housing and Development Services, Inc. d/b/a eHousingPlus (eHousing) for the administration of the Authority's Mortgage Credit Certificate Program for the period of February 9, 2018 to December 31, 2020. **SUMMARY:** The Authority was established by the Board of County Commissioners (BCC) in 1979 in accordance with Part IV, Chapter 159, Florida Statutes. Section 2-189 of the Palm Beach County Code of Ordinances, as amended, requires that all contracts of the Authority for the purchase of goods and services in excess of \$10,000 be approved by the BCC. The Agreement sets forth the terms under which eHousing will provide program administration services to the Authority in connection with its 2018 Mortgage Credit Certificate Program benefiting first time homebuyers. Under this Program, an eligible first time homebuyer issued a Mortgage Credit Certificate (MCC) will be entitled to claim a dollar-for-dollar reduction of Federal income tax liability of up to \$2,000 per year for the term of their mortgage as long as they reside in the home as their principal place of residence. The company will have general responsibility for administration of the program including compliance review of each MCC file and issuance of the MCC, maintenance of lender on-line reservation portal, lender training, file retention, demographic reporting and preparation of federal tax compliance reporting. eHousing is the only firm in Florida providing this specialized service and was selected by the Authority on November 17, 2017. **No match from County General Funds is required.** (HFA of PBC) Countywide (DB)

J. PLANNING, ZONING & BUILDING

1. **Staff recommends motion to approve:** reappointment of two members to the Zoning Commission, for the term from February 7, 2018 to February 2, 2021.

<u>Reappoint</u>	<u>Seat #</u>	<u>Seat Requirements</u>	<u>Nominated By</u>
Mark Beatty	8	Architect	PBC American Institute of Architects
Robert Currie	9	Architect	PBC American Institute of Architects

**SUMMARY:** The Zoning Commission (ZC) shall be comprised of nine members appointed by the Board of County Commissioners (BCC). Seven members will be appointed by the BCC, one from each Commissioner as a district appointment. Two members shall be appointed by a majority vote of the BCC, and shall be architects registered in the State of Florida and nominated by the Palm Beach County Chapter of the American Institute of Architects (AIA). Although, no specific experience requirements are necessary, consideration should be given to applicants with experience or education in planning, law, architecture, landscape architecture, interior design, land planning, natural resource management, real estate and related fields. The term of office for Board members is three years, with a limit of three consecutive three-year terms. These appointments are consistent with the Unified Land Development Code requirements, Article 2.G.3.L, ZC. The Board consists of nine members, with nine seats currently filled and a diversity count of Caucasian: 8 (89%) and African-American: 1 (11%). The gender ratio (male: female) is 7:2. Mr. Beatty and Mr. Currie are Caucasian males. Staff has addressed the need to increase diversity within our boards and will continue to encourage this in an effort to expand the Board's diversity. Mr. Mark Beatty has disclosed that he has an ownership position in Architecture Green, LLC, that contracts with the County for architectural services. The Zoning Commission provides **no** regulation, oversight, management or policy-setting recommendations regarding the subject contracts. Disclosure of this contractual relationship at a duly noticed public meeting is being provided in accordance with the provisions of Sec.2-443, of the Palm Beach County Code of Ethics. Unincorporated (RB)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES

1. **Staff recommends motion to approve:** Consultant Services Authorization (CSA) No. 2 for the Potable Water Hydraulic Model Update (Project) with Chen Moore and Associates, Inc., in the amount not to exceed \$124,553.44. **SUMMARY:** On June 20, 2017 the Board of County Commissioners (BCC) approved the Water Utilities Department (WUD) Engineering/Professional Services Contract (Contract) with Chen Moore and Associates, Inc., (R2017-0816). CSA No. 2 provides engineering services to modify and update the existing potable water hydraulic model created in 2012. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract with Chen Moore and Associates, Inc., provides for SBE participation of 100%. CSA No. 2 includes 100% overall participation. The cumulative SBE participation, including CSA No. 2, is 95.04% overall. Chen Moore and Associates, Inc., is a Palm Beach County company. The Project is included in the FY18 Capital Improvement Plan for WUD and adopted by the BCC. (WUD Project No. 18-004) Countywide (MJ)
2. **Staff recommends motion to approve:** Consultant Services Authorization (CSA) No. 3 for the NW Belle Glade Water Main Improvements, Zone 3; Survey and Pipe Assessment (Project) with Chen Moore and Associates, Inc., in the amount not to exceed \$170,814.11. **SUMMARY:** On June 20, 2017 the Board of County Commissioners (BCC) approved the Water Utilities Department (WUD) Engineering/Professional Services Contract (Contract) with Chen Moore and Associates, Inc., (R2017-0816). CSA No. 3 provides services relating to the preliminary survey, title search, subsurface engineering services, geotechnical engineering and analysis of the water main distribution system within the Northwest area of Belle Glade in order to prepare conceptual design plans and cost estimate to improve the water system in the area. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract with Chen Moore and Associates, Inc., provides for SBE participation of 100%. CSA No. 3 includes 100% overall participation. The cumulative SBE participation including CSA No. 3 is 96.24% overall. Chen Moore and Associates, Inc., is a Palm Beach County company. The Project is included in the WUD FY18 budget. (WUD Project No. 18-002) District 6 (MJ)
3. **Staff recommends motion to accept:** two nonstandard Utility Easements (Easements) granted by Florida Power & Light Company (FPL) to Palm Beach County on property located within Blackbird Subdivision. **SUMMARY:** The proposed Easements are required at two locations over lands where Water Utility Department (WUD) utilities have been installed, to allow WUD staff access to the property for operation and maintenance purposes. FPL has requested modifications to the standard utility easement that require approval by the Board of County Commissioners. Those changes include: (a) the deletion of covenant language relating to encumbrances and mortgages due to FPL's inability to receive a consent and joinder from its blanket mortgage holder; and (2) the insertion of language permitting certain encumbrances within the easement area subject to FPL's agreement to be responsible for damages to and liabilities arising from the encumbrances, except when caused by the County's negligence to willful actions. The second change is similar to language that would normally be contained in WUD's standard Indemnity Agreement, but FPL requested that it be included as part of the grant of easement. (WUD Projects 17-537 and 15-511) District 1 (MJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (Cont'd)

4. Staff recommends motion to approve: Work Authorization (WA) No. 14 for the Century Village Water System Valve Program Year 1 (Project) with Johnson-Davis, Inc., in the amount of \$289,227.05. **SUMMARY:** On July 12, 2016, the Board of County Commissioners (BCC) approved the Water Utilities Department (WUD) Pipeline Continuing Construction Contract (Contract) with Johnson-Davis, Inc., (R2016-0902). WA No. 14 provides for the installation of approximately 67 gate valves and associated appurtenances throughout the existing water distribution system in the neighborhoods of Sheffield, Canterbury and Chatham within Century Village. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract with Johnson-Davis, Inc., provides for SBE participation of 3.28%. WA No. 14 includes 6.61% overall participation. The cumulative SBE participation including WA No. 14 is 12.12% overall. Johnson-Davis, Inc., is a Palm Beach County company. The Project is included WUD's FY18 Budget. (WUD Project No. 16-070) District 2 (MJ)
5. Staff recommends motion to approve: Work Authorization (WA) No. 8 for the Water Treatment Plant No. 8 (WTP 8) Finished Water Improvements (Project) with Cardinal Contractors, Inc., in the amount of \$1,994,800. **SUMMARY:** On March 10, 2015, the Board of County Commissioners (BCC) approved the Water Utilities Department (WUD) Contract for Optimization and Improvements Design-Build (Contract) with Cardinal Contractors, Inc., (R2015-0316). WA No. 8 provides for installation of surface aerators and blowers in two finished water storage tanks. WA No. 8 will reduce disinfection byproducts through aeration of the finished water. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract provides for SBE participation of 26%. WA No. 8 includes 15.04% overall SBE participation. The cumulative SBE participation including WA No. 8, is 27.37% overall. Cardinal Contractors, Inc., is headquartered in Sunrise, Florida, but maintains an office in Palm Beach County from which the majority of the work under WA No. 8 will be undertaken. The Project is in the FY18 Capital Improvement Plan adopted by the BCC. (WUD Project No. 18-015) District 2 (MJ)
6. Staff recommends motion to approve: Work Authorization (WA) No. 12 for the Water Treatment Plant No. 9 (WTP 9) Improvements Design-Build (Project) with Globaltech, Inc., in the amount of \$1,127,526.57. **SUMMARY:** On March 10, 2015, the Board of County Commissioners (BCC) approved the Water Utilities Department (WUD) Contract for Optimization and Improvements Design-Build with Globaltech, Inc., (R2015-0315) (Contract). WA No. 12 provides for replacing the raw water main and associated chemical injection system. In addition, the urea system for the recently installed Tier 4 diesel emergency generator will be increased in capacity to provide for extended emergency operation. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance is 15% overall. The Contract provides for SBE participation of 75%. WA No. 12 includes 86.36% overall SBE participation. The cumulative SBE participation, including WA No. 12, is 95.48% overall. Globaltech, Inc., is headquartered in Palm Beach County. The Project is included in WUD's FY18 budget. (WUD Project No. 17-059) District 5 (MJ)

3. CONSENT AGENDA APPROVAL

K. WATER UTILITIES (Cont'd)

7. Staff recommends motion to authorize: increase in previously authorized amount for a "Utility Work by Highway Contractor Agreement (At Utility Expense)" (UWHCA) with the Florida Department of Transportation (FDOT) in the amount of \$317,459.80 **SUMMARY:** FDOT is proposing improvements to State Road 80 (Southern Blvd) from LWDD L-8 Canal to Forest Hill Blvd/Crestwood Blvd. These improvements will necessitate the relocation/adjustment of 21 fire hydrants, the replacement and adjustment of 65 water and sewer valve boxes to final grade, the relocation of over 2,000 linear feet of 12-inch water main and finally the relocation of over 300 linear feet of force main with all the appurtenances thereof owned and maintained by the Water Utilities Department (WUD) in order to include the adjustment and relocation of the afore-mentioned facilities within the road improvement project. On February 7, 2017, the Board of County Commissioners approved a UWHCA to reimburse FDOT for the required work in the amount of \$419,053.32 (R2017-0177). The initial estimated cost for the project was based on an initial design estimate that was prepared for the project by FDOT. Per the terms of the UWHCA, FDOT subsequently provided an updated official project estimate in the amount of \$736,513.12 based on the finding that the initial design estimate did not include the entirety of the areas of conflict that require utility relocation. Based on the updated design estimates, the budget for the project will need to be increased by \$317,459.80. (WUD Project No.17-026) District 6 (MJ)

L. ENVIRONMENTAL RESOURCES MANAGEMENT

1. Staff recommends motion to approve: Task Order No. 1523-03 to Contract (R2016-1523) with CB&I Environmental & Infrastructure, Inc. (CB&I) in an amount not to exceed \$194,311.90 providing for sea turtle monitoring services during the 2018 sea turtle nesting season beginning March 1, 2018 and ending December 31, 2018. **SUMMARY:** The Board of County Commissioners approved the Contract with CB&I, a Palm Beach County company, on October 18, 2016 (R2016-1523). Task Order No. 1523-03 authorizes CB&I to manage permit-required sea turtle monitoring activities in association with the South Lake Worth Inlet Sand Transfer Plant Reconstruction Project and the Singer Island Dune Restoration Project. The Task Order is funded by tourist development taxes and is eligible for cost sharing from the Florida Department of Environmental Protection. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance (R2002-0064) is 15% overall. CB&I committed to an overall 15% SBE participation. There is 96.7% SBE sub consultant participation on this Task Order. Districts 1 & 4 (DC)
2. Staff recommends motion to approve: Work Order No. 0649-4 to the Palm Beach County Artificial Reef & Breakwater Annual Contract (Contract), Project No. 2015ERM01 (R2015-0649) with The Vance Construction Co. (Vance) at a cost not to exceed \$473,489.10, for a term not to exceed 200 days. **SUMMARY:** On May 19, 2015, the Board of County Commissioners (BCC) approved the Contract with Vance, a Palm Beach County Small Business Enterprise. Work Order No. 0649-4 authorizes the construction of environmental enhancement projects at Bryant Park, Snook Islands and Grassy Flats. The Small Business Enterprise (SBE) participation goal established by the SBE Ordinance (R2002-0064) is 15% overall. Vance committed to an overall 54.94% SBE participation in the Contract. Vance will achieve 93.21% SBE participation including this Work Order. The Florida Department of Transportation (FDOT) will provide \$178,283 or 49% of funding for the Snook Island and Bryant Park projects to receive mitigation credits from those projects (R2015-0065). The County will provide the remaining \$295,207 of construction costs for all three projects. Funds will come from the Vessel Registration Fund (Non-specific) and Natural Areas Fund (Manatee). Districts 3 & 7 (DC)

3. CONSENT AGENDA APPROVAL

L. ENVIRONMENTAL RESOURCES MANAGEMENT (Cont'd)

3. Staff recommends motion to:

**A) adopt** Resolution authorizing the Clerk to transfer \$85,250 from the Pollution Recovery Trust Fund (PRTF) to continue the Native Canopy Education Program (Program) and waive the requirement prohibiting use of PRTF funds for operations; and

**B) approve** budget transfer of \$85,250 from the Pollution Recovery Trust Fund Reserves to the Native Canopy Education Program.

**SUMMARY:** The Resolution authorizes the transfer of \$85,250 from the PRTF for the continuation of a program managed by the County Cooperative Extension Service Department (CES) to enhance public understanding about the preservation of native vegetation canopy on residential parcels, to fund tree giveaways and promote efficient use of water and energy in residential landscapes. It also allows for the PRTF to be used for nominal operational expenses. Countywide (AH)

M. PARKS & RECREATION

1. Staff recommends motion to approve:

**A)** Amendment to the Infrastructure Surtax (IST) Project Plan approved by the Board of County Commissioners on April 4, 2017; and

**B)** budget transfer of \$2,610,000 within the IST Fund to transfer \$2,500,000 within the IST Fund to partially fund the Ocean Inlet Park & Marina Renovation and Expansion project, \$60,000 within the IST Fund from the Dubois Park Pedestrian Bridge Deck Replacement Project to IST Department Reserves; and \$50,000 within the IST Fund to establish budget for Veterans Memorial Park Irrigation Well Replacement.

**SUMMARY:** Both the Ocean Inlet Park & Marina Renovation and Expansion and the Veterans Park Irrigation Well Replacement projects were originally scheduled to start in future years as part of the IST Project Plan approved by the Board. Due to public safety concerns given the current state of the seawall at Ocean Inlet Park and failure of the irrigation well at Veterans Memorial Park, both of these projects now need to start this FY rather than awaiting their originally scheduled funding in FY 2021 and FY 2023, respectively. The Veterans Memorial Park irrigation well replacement can be funded using \$50,000 of the \$60,000 of IST proceeds budgeted for FY 2018 that were slated for the Dubois Park Pedestrian Bridge Deck Replacement project in unincorporated Jupiter, which has been completed entirely through grant funding received from the South Florida Water Management District. The Sales Tax Oversight Committee is scheduled to review these requests at their January 18, 2018 meeting. If the requests are not favorably acted upon by the Committee on that date, the requests will be postponed to a future agenda. Countywide (AH)

3. CONSENT AGENDA APPROVAL

M. PARKS & RECREATION (Cont'd)

2. Staff recommends motion to approve: Resolution revising the standard Sound and Light Production Services Agreement form. **SUMMARY:** On April 7, 2009, the Board of County Commissioners (Board) approved Resolution 2009-0592, as amended by Resolutions 2010-0645, 2014-0167, and 2017-1368 delegating authority to execute a standard Sound and Light Production Services Contractor Agreement form on behalf of the County to the County Administrator and the Director and Assistant Director of Parks and Recreation. The Parks and Recreation Department regularly hosts special events at its facilities that include entertainment in the form of dancers, musicians and specialty performers. Each form of entertainment requires a varying degree of unique production services. The use of contractual sound and light production services has been a standard industry practice in the field of Parks and Recreation. Whenever possible, staff will issue a request for services in order to create competition and better pricing and to secure the most qualified contractor for sound and light production. Such qualifications include, but are not limited to, experience in their area of professional expertise and recent professional references. This Resolution amends Resolution 2017-1368, by revising the standard Sound and Light Production Services Contractor Agreement form to remove language requiring the contractor to obtain licenses and permits required by Copyright Regulations of Title 17 of the United States Code, which is not necessary for this agreement, and to update the non-discrimination language. Countywide (AH)

P. COOPERATIVE EXTENSION SERVICE

1. Staff recommends motion to approve: Grant agreement with the Western Palm Beach County Farm Bureau, Inc. in an amount not to exceed \$20,000 from Agricultural Economic Development Program funds to assist in conducting the 2018 Palm Beach County Sweet Corn Fiesta. **SUMMARY:** The 2018 Palm Beach County Sweet Corn Fiesta will be held on April 29, 2018, with expenses incurred after April 1, 2018 being eligible for reimbursement. This event will increase public awareness of local agriculture on a regional and statewide basis. It provides an opportunity for a local agricultural organization, the Western Palm Beach County Farm Bureau, to stage an event that will make our residents more aware of the economic significance of our largest vegetable row crop in our County's billion-dollar agricultural industry while bringing in people from surrounding counties. This is the 18<sup>th</sup> year for the event. The Palm Beach County Agricultural Enhancement Council has reviewed the request and met with representatives of the Western Palm Beach County Farm Bureau. Countywide (AH)

2. Staff recommends motion to:

**A) accept** donation of \$5,000 from the Weinig Foundation for the Read a Recipe for Literacy Program; and

**B) approve** budget amendment of \$5,000 in the Cooperative Extension Revenue Fund to recognize the donation and appropriate it to the Read a Recipe Program.

**SUMMARY:** The Parks and Recreation Department operated the Read a Recipe for Literacy Program from 2008 to 2015 and has transferred operation of the program to the Cooperative Extension Service Department. This donation of \$5,000 will continue to fund the program. Districts 1 & 7 (AH)

3. CONSENT AGENDA APPROVAL

U. INFORMATION SYSTEMS SERVICES

1. **Staff recommends motion to approve:** Second Amendment to Agreement R2014-0344, as amended, for network services with Lake Worth Christian School Society, Inc. (LWCS). **SUMMARY:** LWCS has an existing network services Agreement, as amended, with Palm Beach County (R2014-0344) for an initial term of one year with automatic one-year renewals unless notice is given by either party. This Second Amendment reduces the number of wireless service nodes required throughout the LWCS campus from 22 to 14. This service change took effect on September 1, 2017 and will reduce revenues from \$550 to \$350 per month. The Florida LambdaRail LLC has waived the FLR fee and approved connection of LWCS to the Florida LambdaRail. District 3 (DB)

X. PUBLIC SAFETY

1. **Staff recommends motion to receive and file:** two Grant Adjustment Notices (GAN) numbered 29 and 30, with the US Department of Justice (DOJ), Office on Violence Against Women (OVW), Grants to Encourage Arrest Policies and Enforcement of Protection Orders Program (GTEA) (2014-WE-AX-0011), which facilitated administrative filing and approvals through December 15, 2017.

1. GAN #29 Modified: No cost extension and
2. GAN #30: Work product approval

**SUMMARY:** As per grant guidelines, certain expenditures and work product require approval from the OVW GTEA grant manager. The approval process is facilitated by drafting a GAN and submitting it through the OVW's Grant Management web portal. GAN #29 was received and filed on November 21, 2017 (R2017-1748) approving a no-cost extension of the award period through November 30, 2017. GAN #29 Modified was submitted to correct the award period through December 31, 2017. GAN #30 facilitated approval of producing a 7-point response card specifically for law enforcement to assist with response to sexual assault cases. The approved grant budget, total grant, and scope of work remained the same. R2014-1633 authorized the County Administrator or designee to execute future awards, contract, sub-recipient agreements and sub contracts and amendments/modifications utilizing funding from the DOJ, OVW on behalf of the Board of County Commissioners. Countywide (LDC)

3. CONSENT AGENDA APPROVAL

X. PUBLIC SAFETY (Cont'd)

2. Staff recommends motion to:

**A) receive and file** Second Chance Act Grant award from the Department of Justice (DOJ) in the amount of \$850,000 for a period of 3 years beginning October 1, 2017 through September 30, 2020;

**B) receive and file** Grant Adjustment Notice (GAN) numbers 001 and 002 modifying the grant budget;

**C) approve** addition of one full time Reentry Program Coordinator (pay grade 35) to the Justice Services complement; and

**D) approve** budget amendment of \$850,000 in the Justice Service Grant Fund to recognize the grant award.

**SUMMARY:** Palm Beach County (PBC) facilitates the successful reintegration of ex-offenders as they return to Palm Beach County. This award (Grant # 2017-CZ-BX-0003) will allow for reentry programs to expand and offer on-the-job training opportunities and will create a new Reentry Program Coordinator position for the Justice Services Division. If grant funding ceases, the position will be deleted from the Justice Services complement. **The grant requires a non-federal cash or in-kind match of \$850,000 (50%). This match has been identified through existing Public Safety Department budget.** Delegated authority to execute these documents was given by the Board of County Commissioners through Resolution R2017-0661 (May 16, 2017) Countywide (LDC)

CC. INTERNAL AUDIT

1. Staff recommends motion to receive and file:

**A)** Audit reports reviewed by the Audit Committee at its December 20, 2017 meeting as follows:

1. 18-01 Facilities Development and Operations – *Capital Project Management Process*

2. 18-02 Airports – *Capital Project Management Process*

**B)** Audit recommendation status follow-up report as of September 30, 2017 reviewed by the Audit Committee at its December 20, 2017 meeting.

**SUMMARY:** Ordinance 2012-011 requires the Internal Audit Committee to review audit reports prior to issuance. Ordinance 2012-012 requires the County Internal Auditor to send those reports to the Board of County Commissioners. At its meeting on December 20, 2017, the Committee reviewed and authorized distribution of the attached audit reports, as well as the Audit Recommendation Status Follow-up Report as of September 30, 2017. We are submitting these reports to the Board of County Commissioners as required by the Ordinance. Countywide (DB)

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FEBRUARY 6, 2018

4. PUBLIC HEARINGS – 9:30 A.M. (Motion to receive and file: Proof of publication)

NONE

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5. REGULAR AGENDA

A. HOUSING AND ECONOMIC SUSTAINABILITY

1. Staff recommends motion to:

**A) adopt** Resolution by the Board of County Commissioners of Palm Beach County, Florida, recommending approval of Project Cane, a company authorized to do business in the State of Florida, as a Qualified Target Industry (QTI) business pursuant to s.288.106, Florida Statutes; providing for local financial support for the Qualified Target Industry Tax Refund Program not to exceed \$54,000; repealing and replacing Resolution 2017-1705; providing for severability; and, providing for an effective date; and

**B) conceptually approve** Economic Development Incentive for Project Cane in the form of a cash incentive over eight years, in an amount not to exceed \$54,000.

**SUMMARY:** On November 7, 2017, the Board of County Commissioners adopted Resolution R2017-1705 recommending approval of an economic incentive to Project Cane in an amount not to exceed \$64,800. The incentive amount was calculated based on the creation of 108 new jobs with an annual average wage of \$75,987 which is 150% of the average wage in the State of Florida. However, the average wage was recalculated to exclude executive salaries for existing jobs. Revised salary calculations including only the 108 new jobs, reduces the annual average wage to \$58,257 which is 115% of the average wage in the State of Florida. As a result, the incentive award, including the state award and required local match, is reduced from \$648,000 to \$540,000. Project Cane, a provider of information technology consulting services, is contemplating expanding its corporate headquarters in Palm Beach County or moving to Georgia, Tennessee or North Carolina. The project will invest \$200,000 to equip a 7,500 square foot facility and create 108 new jobs over a five year period at an annualized average wage of \$58,257. The project also will retain 16 existing jobs. The estimated five year local economic impact is \$79,500,000. The business qualifies for the Qualified Target Industry (QTI) Tax Refund program which continues to be funded by the Florida Legislature. The Company is being offered a \$540,000 incentive. Of this amount, \$432,000 is from the State of Florida and \$108,000 is a required match from local government entities. Palm Beach County and the Town of Lake Park will equally share the required local match. The Palm Beach County portion of the local match will be provided as a cash grant in an amount not to exceed \$54,000. The incentive will be provided over a period of eight years provided the project meets the State of Florida requirements. The Palm Beach County grant will be paid according to the State's QTI Refund Schedule, and will be secured by a letter of credit or bond. The Company will be required to enter into a formal agreement memorializing their commitments and establishing terms under which the local match will be disbursed. The company name will be disclosed at such time. District 1 (JB)

5. REGULAR AGENDA

B. PUBLIC SAFETY

1. [Staff recommends motion to approve on preliminary reading and advertise for public hearing on March 13, 2018 at 9:30 a.m.:](#) Ordinance of the Board of County Commissioners of Palm Beach County, Florida, amending Chapter 17, Article V of the Palm Beach County Code (Ordinance 1999-018, amended by Ordinance No. 2008-059) concerning work identification cards for individuals performing in adult entertainment establishments; amending Section 17-147(31) (definitions); amending Section 17-153(c) (application for work identification card); amending Section 17-153(e) (fees); amending Section 17-153(g) (retention of performer roster and work identification card); amending Section 17-153(k) (requirement of managers, owners and operators to verify work identification cards of performers); amending Section 17-153(n) (violation subject to civil prosecution); providing for Section 17-153(o) (violations subject to all legal remedies); providing for inclusion in the code enforcement citation ordinance of Palm Beach County, Florida; providing for repeal of laws in conflict; providing for a savings clause; providing for severability; providing for inclusion in the code of laws and ordinances; providing for captions; and providing for an effective date. **SUMMARY:** Section 17-153 of the Adult Entertainment Ordinance requires performers in adult entertainment establishments to apply for work identification (ID) cards from the Public Safety Department and show proof that they are at least 18 years old. This proposed amendment to the ordinance will establish a renewal period of two years for the work ID card to protect the vulnerable children and young adults. The current work ID card is valid for a lifetime. Additionally, each adult entertainment establishment will be required to retain a complete performer roster for a period of 30 days and copy of the performers work ID for two years. Furthermore, the violation sections were modified to include additional legal actions by the county for violations to the Ordinance. The current ordinance provides that fees for work identification cards be established by Board resolution. An amended resolution will accompany the final adoption of the ordinance on March 13, 2018. The amended resolution will propose an increase to the fees for a new work ID from \$75 to \$100 and for a duplicate copy from \$25 to \$30. The current fees set in 2008 have not generated enough revenue to offset the cost of the department to administer the program. Approximately 700 applications are processed annually. The cost of the program is approximately \$81,000 per year, which includes personnel costs, identification card equipment and supplies, and other administrative costs. The proposed amendment to the Adult Entertainer Ordinance was presented to the League of Cities on January 24, 2018 and was unanimously approved. Countywide (LDC)

5. REGULAR AGENDA

C. ADMINISTRATION

1. Staff recommends a motion to:

**A) approve** exception to Resolution No. 2013-0193, Section 11, which restricts the number of members on a board to a maximum of 11; and

**B) adopt** Resolution of the Board of County Commissioners of Palm Beach County, Florida, creating the Palm Beach County Advisory Commission on Women; providing for a purpose; providing for composition, membership, and authority; providing for procedures for meetings; providing for member responsibilities; providing an effective date.

**SUMMARY:** At its November 7, 2017 board meeting, the Board directed staff to reestablish the Commission on the Status of Women, which was created by enactment of Ordinance No. 73-9 on June 29, 1973 and ultimately repealed by Ordinance Number 95-27 in July of 1995. The Board has now determined a need still exists for a County advisory commission to represent the special interests and concerns of local women of all races, ethnic and cultural backgrounds, religious convictions and social circumstances to review County policies and other important issues pertaining to the best interest of the citizens of Palm Beach County, particularly the women therein. Staff recommends ~~approval~~ adoption of the Resolution creating and establishing a fifteen member advisory commission, to be known as the Palm Beach County Advisory Commission on Women. Countywide (DO)

2. REVISED MOTION & SUMMARY: Staff recommends motion to:

~~**A) conceptually approve** the establishment of an Addiction Stabilization Facility on County property located at 673 Fairgrounds Road, West Palm Beach, commonly known as the Stockade; and~~

~~**B) authorize** staff to negotiate an interlocal agreement with the Health Care District of Palm Beach County (District), providing for use of the property as an Addiction Emergency Room and an outpatient Medication Assisted Treatment (MAT) clinic as part of the C.L. Brumback Primary Care Clinics, a federally qualified Health Center operated by the District.~~

**A) authorize** staff to continue to work with the Health Care District of Palm Beach County and other community partners to establish an Addiction Stabilization Facility within Palm Beach County. The facility would include an Addiction Emergency Room (AER) and an outpatient Medication Assisted Treatment (MAT) clinic as part of the C.L. Brumback Primary Care Clinics, a federally qualified Health Center operated by the District; and

**B) authorize** staff to negotiate contract(s) with the Southeast Florida Behavioral Health Network and/or directly with community providers to expand substance abuse treatment capacity on an emergency basis utilizing an amount not to exceed \$500,000 in funding from the approved allocation for implementation of the Palm Beach County Opioid Crisis Response Plan. Continuation of such contracts beyond the current fiscal year would be subject to an appropriation for this purpose in the FY 2019 budget.

**SUMMARY:** These approvals will allow staff to ~~develop agreement(s) for the~~ continue to work with the Health Care District of Palm Beach County and others to establishment of an addiction treatment facility on currently vacant County property within Palm Beach County and to expand substance abuse treatment capacity at community facilities on an emergency basis. The addition stabilization facility will include two major components designed to stabilize a patient's addiction and avoid relapse. The first component is a 14-bed, 24/7 addiction emergency room (AER). Patients who have overdosed may be directly transported by Fire Rescue to the AER. Additionally, patients may be self-referred or transferred from other emergency rooms. At this facility, patients will receive complete medical assessment and treatment, psychosocial and psychiatric assessment, peer counseling, and navigation services. At the same location, an outpatient MAT Continuation Clinic will provide similar psychosocial and psychiatric assessments, medication assisted treatment, individual and group therapy, pharmacy, and primary care services for conditions including HIV, Hep-C, etc. The combined facilities will serve as a centralized hub and a model facility for addiction assessment, treatment and referral to community network facilities. The emergency services being recommended will include additional inpatient treatment beds and expanded capacity for medication assisted treatment on an inpatient and outpatient basis. Ancillary services including transitional beds and permanent housing navigation may be co-located at the facility and may require an additional provider and a co-located county staff position subject to future Board approval. Recommendations from the Southeast Florida Behavioral Health Council related to the expansion of treatment capacity at existing community provider facilities, and enhancements to prevention and education programs are also being pursued and will be presented on a later date. The anticipated term of the interlocal agreement is five years. Countywide (HH)

5. REGULAR AGENDA

D. FACILITIES DEVELOPMENT & OPERATION

1. Staff recommends motion to approve: Second Amendment to Concessionaire Service Agreement (CSA) (R2014-0865) dated June 3, 2014, with Little Deeper Charters, Inc. (LDC), for the continued management and operation of a multi service concession at Phil Foster Park located in Riviera Beach for a minimum guaranteed annual revenue of \$28,121.64. **SUMMARY:** LDC has operated the concession service at Phil Foster Park under this current CSA since November 2014. LDC provides water sports rentals, prepackaged food, beverage and sundry services, at various locations within the Park, and a vending area within the building. The initial term of the CSA ran through November 3, 2017, but LDC has an option to extend for two years and provided notice of exercise of its option prior to expiration of the CSA. However, Parks and Recreation has not been completely satisfied with LDC's performance and level of services provided and wants to re-evaluate the types of concession services being offered at Phil Foster Park due to changing trends in consumer demand. Parks also plans to analyze the volume of recreational use of the waters around the Park and its impact on marine natural resources. The Board has the discretionary authority to terminate the CSA, but Parks wants LDC to continue providing concession services while Parks re-evaluates the concession services it desires to have provided at the Park and issues a new RFP for those services. This Second Amendment shortens the term of the CSA for a period of one year from November 4, 2017, deletes all renewal options, and updates various standard County provisions. The Guaranteed Annual Rent will be increased by four percent (4%) from \$27,040.00/year (\$2,253.33/monthly) to \$28,121.60/year (\$2,343.47/monthly). All other terms and conditions of the CSA shall remain in full force and effect. Parks will continue to have administrative responsibility for this CSA. (PREM) District 7 (HJF)

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6. BOARD APPOINTMENTS

A. COMMUNITY SERVICES

1. Staff recommends motion to approve: one appointment to the Community Action Advisory Board (CAAB), effective February 6, 2018:

<u>Seat No.</u>	<u>Appointment</u>	<u>Seat Requirement</u>	<u>Term Ending</u>	<u>Nominated By</u>
5	Anne Lynch	Public Sector Representative	09/30/20	Comm. Valeche Comm. Abrams CAAB

OR

5	Mary Wilkerson	Public Sector Representative	09/30/20	Mayor McKinlay Vice Mayor Bernard Comm. Burdick CAAB
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**SUMMARY:** The total membership for the Community Action Advisory Board shall be no more than 15 at-large members, per Resolution No. R-2014-0588, comprised of one-third elected public officials or their representatives, one-third private sector members recommended by the CAAB and one-third low-income representatives selected by a democratic process in the target neighborhoods served. Members will fully participate in the planning, implementation, and evaluation of the Community Services Block Grant (CSBG) program to serve low-income communities. The Resolution requires that CAAB members solicit and recommend Public Sector member nominations for transmittal to the Board of County Commissioners (BCC). The BCC was notified by memos dated November 28, 2017, and December 21, 2017, seeking nominations for the above at-large seat. Ms. Lynch and Ms. Wilkerson meet all applicable guidelines and requirements outlined in the Resolution adopted by the BCC on May 6, 2014. Ms. Wilkerson is employed by Drug Abuse Treatment Association, Inc., which contracts with the County for services. The CAAB provides no regulation, oversight, management, or policy setting recommendations regarding contracts. Disclosure of this contractual relationship is being provided in accordance with the provisions of Section 2-443, of the Palm Beach County Code of Ethics. The Board has 15 seats; 14 seats are currently filled with a diversity count of African-American: 12 (86%), Hispanic: 1 (7%) and Caucasian: 1 (7%). The gender ratio (female:male) is 9:5. Ms. Lynch is a Caucasian female and Ms. Wilkerson is an African-American female. The Community Action Program Coordinator and staff conduct targeted outreach in an effort to proffer candidates for appointments that maintain a diverse composition of the Board. (Community Action Program) Countywide (HH)

B. COMMISSION DISTRICT APPOINTMENTS

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FEBRUARY 6, 2018

7. MATTERS BY THE PUBLIC – 2:00 P.M.

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**FEBRUARY 6, 2018**

**8. STAFF COMMENTS**

**A. ADMINISTRATION COMMENTS**

**B. COUNTY ATTORNEY**

**FEBRUARY 6, 2018**

**9. COMMISSIONER COMMENTS**

**A. District 1 – COMMISSIONER HAL R. VALECHE**

**B. District 2 – COMMISSIONER PAULETTE BURDICK**

**C. District 3 – COMMISSIONER DAVE KERNER**

**D. District 4 – COMMISSIONER STEVEN L. ABRAMS**

**E. District 5 - COMMISSIONER MARY LOU BERGER**

**F. District 6 - COMMISSIONER MELISSA MCKINLAY, MAYOR**

**G. District 7 – COMMISSIONER MACK BERNARD, VICE MAYOR**

**10. ADJOURNMENT**

"If a person decides to appeal any decision made by this Commission with respect to any matter considered at this meeting or hearing, he will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based."