

**ORDER OF BUSINESS  
BOARD OF COUNTY COMMISSIONERS  
PALM BEACH COUNTY, FLORIDA**

**AUGUST 30, 2011**

**TUESDAY  
9:30 A.M.**

**COMMISSION CHAMBERS**

**1. CALL TO ORDER**

- A. Roll Call
- B. Invocation
- C. Pledge of Allegiance

**2. AGENDA APPROVAL**

- A. Additions, Deletions, Substitutions
- B. Adoption

**3. REGULAR AGENDA**

**WORKSHOP SESSION**

- 4. 9:30 A.M.            Audit Committee and Internal Audit (Internal Auditor)
  
- 5. 10:30 A.M.            Overview of Palm Beach County's Fiber-Optic Network - Network Collaboration Projects (ISS)
  
- 6. 2:00 P.M.            Joint Meeting with Health Care District – McEaddy Conference Room (Admin)  
(See Separate Agenda) (No Public Comment)

**7. ADJOURNMENT**

3. REGULAR AGENDA

A. CLERK & COMPTROLLER

1. **Staff recommends motion to approve:** Warrant List.
2. **Staff recommends motion to approve:** Contracts (regular) and claim settlements list as submitted by various departments to the Clerk & Comptroller's Office. Countywide

B. COMMUNITY SERVICES

1. **Staff recommends motion to:**  
**A) receive and file** Modification No. 001 of the Community Services Block Grant (CSBG) Contract (R2009-1396) with the State of Florida Department of Community Affairs for the period of October 1, 2010, to September 30, 2011, in an amount of \$139,159 for self-sufficiency services to low-income families; and

**B) approve** a Budget Amendment of \$135,567 in the Community Action Program Fund to reconcile the grant budget.

**SUMMARY:** Modification No. 001 will incorporate base increase funds of \$22,758 and carryover funds of \$116,401 for a new CSBG total of \$1,031,308. These funds and County matching funds of \$206,261 bring the new total to \$1,237,569. The additional funding will enable Palm Beach County Community Action to provide self-sufficiency services to additional low-income families. The County matching funds are included in the Department's FY 2011 budget. No additional County funds are required. (Community Action Program) Countywide (TKF)

C. PUBLIC SAFETY

1. **Staff recommends motion to:**  
**A) approve** a Contract with PetData, Inc. to provide animal licensing services for the Public Safety Department's Division of Animal Care and Control (ACC) in the amount of \$536,250 for the period September 1, 2011, through August 31, 2012 with four (4) twelve (12) month options for renewal at the sole discretion of the County; and

**B) authorize** the County Administrator or his designee, to exercise the option to extend the agreement, providing that funding is available and the County Attorney signs for legal sufficiency.

**SUMMARY:** During the FY 2012 budget process, the Public Safety Department's Division of ACC proposed to eliminate the Animal Licensing Tag section as one of its budget reduction strategies. This included the elimination of five (5) filled positions (three (3) Data Processor I and two (2) Fiscal Specialist I). An anticipated increase in tag sales combined with staff and operating expense reductions amounted to a cost savings of \$400,632. In June 2011, the Animal Care and Control Division solicited proposals from qualified and experienced contractors through Purchasing's competitive bid process, to provide animal licensing services including, but not limited to, printing and mailing renewal notices, receiving and entering payments, receiving renewal notices, entering all data vaccination and pet medical information, and mailing of license tags. PetData was the only proposal received in response to the Request for Proposal (RFP). This proposal was determined to be responsive to the RFP requirements and was recommended for an award. PetData is a Texas corporation. Countywide (SF)

\* \* \* \* \*

August 30, 2011 – 9:30 a.m.  
FINAL

**BOARD OF COUNTY COMMISSIONERS**  
**BOARD MEETING**  
**PALM BEACH COUNTY, FLORIDA**  
**ADDITIONS, DELETIONS, & SUBSTITUTIONS**  
**AUGUST 30, 2011**

**ITEM**

NONE

**NOTE:** Items that were revised, added, deleted, or backup submitted and were not listed on the addition/deletion sheet distributed to the Board the prior day are noted with an asterisk (\*).