



**Palm Beach County Continuum of Care
2017 Scorecard for CoC Renewal Applications**

The scorecard will be used by the Continuum of Care Scoring Committee to score applications for renewal projects.

The scorecard has four goals:

- Fund organizations that have the capacity to run effective programs (can manage and administer the program, can operate on reimbursement basis, have experience servicing this population or a similar one)
- Fund projects that reflect the Palm Beach County Continuum of Care and HUD’s priorities: permanent supportive housing and serving the chronically homeless.
- Incentivize agencies to be a member in good standing with HHA and actively input data into the HMIS system.
- Ensure that funded projects are being good stewards of the PBC CoC funding and performing to the PBC CoC standards.

Reviewer:	
Applicant:	
Project Name and Project Type:	
Reviewer Signature and Date:	

PROJECT QUALITY REQUIREMENTS	Maximum Score Possible:	
Further review will be triggered if the application does not score a minimum of 33% or 46 points on the scoring tool. The Review Committee will determine if the project is ineligible for inclusion in the final PBC CoC application or will receive reduced funding as a result of scoring.	PSH:	138
	RRH:	138
	Tie Break:	20
PROJECT SCORE: Final Overall Score of Application		

Scoring:

Each application is scored by at least one member of the Review Committee and one staff member of the CoC Lead Agency. Scores are averaged together to obtain the final score in each category.

A. CoC and PBC Prioritization (10 points possible)		Project Score:
	Permanent Supportive Housing: Dedicating Beds for Chronically Homeless Participants (Note - only score the question in this section based on applicant program type - PSH or RRH).	
1	What percentage of the project's PSH beds are dedicated for chronically homeless Participants?	100%: 10 points 99% and below: 0 pts
2	What % of the projects beds are RRH ; DV; Youth (18-25); Families with children, seniors, individuals	100%: 10 points 99% and below: 0 pts

B. Match and Leverage (25% required as per regulation for SS/Operations & Admin)

Match and leverage amounts are based on documentation submitted by the applicant by the submission deadline. Information submitted after the deadline will not be included in the scoring of these sections. In addition, leverage and match letters must be **Program Specific**.

(Possible Points 20)	Minimum Standard Met	Project Score
1. Documentation of Match	Possible Score	Project Score
Do the match letter(s) sufficiently document the required 25% match for the specific renewal project?	Standard Met 10 pts Standard Unmet 0 pts	_____

2. Leverage	Possible Score 10 pt.	Project Score:
Total leverage (list total) \$	\$	
Total \$ request from HUD \$	\$	
Ratio of leverage to request (leverage divided by request)	\$	
	Ratio 100%-149%	Standard for PBC
	Ratio 150% to 199%	4 points
	Ratio 200% to 299%	8 points
	Ratio 300% and up	10 points

C. Project Performance

Possible Points +		Minimum to participate	Project Score
PSH/RRH 93		PSH/RRH: 29	

Unless otherwise noted, the following project performance scores are based on calendar year (**January 1, 2016 to December 31, 2016**) HMIS report. If projects have not been operational for one year, the data will be based upon what is currently in the HMIS system. If projects have not input data into the HMIS system, the project will receive either no points or the most negative points available for each question.

Populations Served	Possible Score	Project Score
<p>What percentage of residents increased their income by the follow-up or exit evaluation? Information can be found in APR Q24b3 – 5th row (pg. 18)</p>	<p>1% to 9% = 2 10% to 19% = 4 20% to 29% = 6 30% to 100% = 8</p>	
<p>What is the program’s unit utilization rate? Q9 Average can be found in APR Q9 (pg. 4) and number of units is found in grant application Question 3. *</p> <p>1) $Q9 \text{ Average} = \frac{\text{January} + \text{April} + \text{July} + \text{October}}{4}$ 2) $\frac{Q9 \text{ Average}}{\text{Available Beds or Units}} \times 100$ * Beds for singles programs and units for family programs</p>	<p>95% or higher = 5 85% to 94% = 2 80% to 84% = 1 0% to 79% = -5</p>	
<p>Did 100% of the program participants meet HUD’s Category 1 (literally homeless or Category 4 (Fleeing DV) definition of homelessness?</p>	<p>Yes = 0 No = -5</p>	
<p>What percentage of program participants exited to a known destination? Information can be found in APR:</p> <p>1) Q29a1 (pg. 25) = Don’t Know/Refused + Information Missing 2) Q29a2 (pg. 27) = Don’t Know/Refused + Information Missing</p> <p>$\frac{\text{Total Number of Leavers} - (Q29a1 + Q29a2)}{\text{Total Number of Leavers } Q7 \text{ (pg. 2)}} \times 100$</p>	<p>0% to 79% = 0 pts 80% or higher = 10 pts</p>	

<p>What percentage of program participants had a source of income at program exit? (If no exits, program awarded 15 points)</p> <p>Information can be found in Q25a2 (pg. 19)</p> <p><i>Q25a2 "1+Source(s)" Total</i> $\frac{\text{Q25a2 Total}}{\text{Q25a2 Total}} \times 100$</p>	<p>1 to 20% = -10 21% to 39%= 1 40% to 59% = 5 60% to 79%=10 80% to 100%=15</p>	
<p>What percentage of program participants were receiving at least one non-cash mainstream benefit at program exit?</p> <p>(If no exits, program awarded 15 points)</p> <p>Information can be found in APR Q26a2 (pg. 21)</p> <p>$\frac{\text{Q25a2 "1+Source(s)" Total}}{\text{Q26a2 Total}} \times 100$</p>	<p>1 to 39%= -10 40% to 59% = 5 60% to 79% =10 80% to 100%=15</p>	
<p>What percentage of program participants remained in permanent housing or exited to permanent housing during the operating period? (If no exits, program awarded 15 points)</p> <p>Information can be found in APR:</p> <ol style="list-style-type: none"> 1) Total Stayers = Total number of Clients Q7 (pg. 2) - Total number of Leavers Q7 (pg. 2) 2) Q29a1 (pg. 24) Permanent Destinations Subtotal 3) Q29a2 (pg. 26) Permanent Destinations Subtotal <p>$\frac{\text{Total Number of Stayer} + \text{Q29a1} + \text{Q29a2}}{\text{Total Number of Clients}} \times 100$</p>	<p>95% to 100%=15 90% to 94%=10 85% to 89%=5</p>	
<p>HMIS Universal Data Quality Report for calendar operating year 1/1/16 – 12/31/16. DV Programs provide a Data Quality Report from a comparable database.</p> <p>HMIS Universal Data Quality Report for the program being evaluated.</p>	<p>Missing Data:</p> <p>Less than 1% to 5% = 15 points</p> <p>6% to 10% = 10 pts</p> <p>11% or greater = -5</p>	

Is the agency free of any CoC Monitoring findings for HUD programs?	0 findings = 5 pts 1 finding = 2 pts 2 findings = -1 3 findings = -2	
Independent Audit report and Management Letter	0 findings = 5 pts 1 finding = 2 pts 2 findings = -1 3 findings = -2	
<p>Previous Project Spending Rates. These questions are based on the programs agreement from previous grant year along compared with eLOCCS screen documenting amount of previous grant year's expended funding. (Percentage rounded to the nearest whole number please).</p> <p>1) Amount Awarded by HUD \$ _____</p> <p>2) Amount Expended \$ _____</p> <p>(This will be compared to grant agreement)</p> <p>(Amount Expended ÷ Amount Awarded by HUD x 100)</p>	<p>90% + = 0 pts</p> <p>70% to 89% = -10 pts</p> <p>69% or less = -25 pts</p>	

Bonus Questions: (total possible bonus points: 15)

Unless otherwise noted, the following project performance scores are based on calendar year (**January 1, 2016 to December 31, 2016**) HMIS report. If the project has not been operational for one year, the data will be based upon what is currently in the HMIS system. If projects have not input data into the HMIS system, the project will be eligible for bonus question points.

<p>If the agency has additional non-HUD funded homeless beds (not a part of this project application), are those beds being entered into the HMIS system?</p> <p>_____</p>		<p>Yes = 5 No = 0</p>
<p>Percentage of program leavers that were employed at program exit?</p> <p>_____ %</p>		<p>50% and up = 10 pts 30% to 49% = 5 pts 10% to 29% = 2 pts 9% and below = 0 pts</p>
<p>Tie Breaker (if needed)</p> <p>1) Did the applicant participate in HHA meetings? (Minimum of 70% required) _____ % of HHA meeting attended</p> <p>2) Did the applicant participate in at least one committee of the HHA and attend at least 60% of the committee meetings? (Minimum required) _____ % of committee meetings attended</p> <p>❖ The project must meet the minimum attendance requirements and points will be given based upon the overall attendance for each question. A maximum of 20 points can be awarded for the tiebreaker.</p>	<p><u>Points for question #1:</u></p> <p>75% = 2 pts 85% = 5 pts 95% = 10 pts</p> <p><u>Points for question #2 with 60% minimum attendance:</u></p> <p>1 Committee = 2pts 2 Committees = 5pts 3 or more Committees = 10 pts</p>	
<p>If a second tie breaker is needed, the project with the greatest leverage will be ranked higher.</p>	<p>Which project has the greatest leverage?</p>	