



Homeless and Housing Alliance
www.HHAPBC.org
Lighthouse for the Blind
1710 Tiffany Drive East
West Palm Beach, FL 33407
Phone: 561-586-5600
March 22, 2012, 2:00 p.m.
CoC Minutes

*Area Agency on Aging	Shaw, Marva	Mshaw@YourAgingResourceCenter.org	561-684-5885
*Life Find Ministries	Alexandre, Francoise	Falexandre2003@yahoo.com	561-254-1876
Adopt-A-Family	Gorman, Emily	EGorman@AdoptAFamilyPBC.org	561-253-1361 x125
AVDA	Zettle, Cheri	czettle@AVDA-FL.com	561-265-3797x114
Center for Family Services	Ramos, Daniel	Dramos@CTRFam.org	
Children's Home Society	Sullivan-Lovell, Alma	Alma.SullivanLovell@CHSFL.org	561-598-4150
CMIS/211	Harris, Chris	Chris.Harris@211PBTC.org	561-383-1150
Coalition for Independent Living Options	Reyes-Coles, Maite	Maiter@Cilo.org	561-966-4288 x103
CROS Ministries	Jones, Yolanda	Yjones@CROSministries.org	561-233-9009 x111
Families First of PBC	McNair, Sonya	SmcNair@FamiliesFirstPBC.org	561-518-0071
Family Promise of North Palm Beach County	Clinton, Rhonda	RBClinton@comcast.net	561-310-3750
Family Promise of South Palm Beach County	Stevens, Alex	Astevens@FamilyPromiseSPBC.org	561-265-3370x100
Family Promise South Palm Beach County	Prior, Linda	Linda_Prior@hotmail.com	561-330-0245
Gulfstream Goodwill	Carter, Michele	Carter@Gulfstreamgoodwill.com	561-848-7200 x 2280
Gulfstream Goodwill	Spencer, Kathy	Spencer@Gulfstreamgoodwill.com	561-848-7200
Homeless Assessment Center (CARP)	Smith, Mandi	DTO@carpinc.org	C 561-315-7838 561-844-6400 x223
Homeless Assessment Center (CARP)	Velazquez, Liz	DTO@carpinc.org	
J.A.Y Outreach Ministries	Herd, Kathleen	Kherd@jayministry.org	561-842-4276
PB Recovery Coalition	Skolnick, Gail	PalmBeachRecoveryCoalition@yahoo.com	561-386-5307
PBC Dept of Human & Vet Services	Devine, Georgiana	Gdevine@PBCGov.org	561-355-4778
PBC Dept of Human & Vet	Parnett, Kim	Kparnett@PBCgov.org	

Services			
PBC Dept. of Health	Boulon, Sandra	Sandra_Boulon@DOH.State.FL.US	561-514-5431
PBC Housing & Community Development	Miller, Jo	EJMiller@PBCGov.com	561-233-3620
Salvation Army	Rydman, Greg	Greg_Rydman@USS.SalvationArmy.org	561-686-3530
St. George's Center. Inc.	Becton, Cinthia	stgchrch@att.net	561-844-7713
St. James Recovery & Master Families Transitional Housing	Barber-James, Sera		561-584-2504
Stand Down House, Faith, Hope, Love, Charity	Rainford, Marcia	FHLC@Fdn.com	561-967-1612
The Everglades Inn	Stechnij, Susan	SusanWPB@hotmail.com	
The Lord's Place	Hershorn, Michael		
The Lord's Place	Stanley, Diana		
The Lords Place	Gibson, Daniel	Dgibson@TheLordsPlace.org	561-494-0125 x113
The Vets Place	Reyes-Coles, Tomas	VetsPlaceWPB@Live.com	561-729-0388
United Way of PBC	Owers, Kasha	kashaowers@unitedwaypbc.org	561-375-6617
Veterans Administration	Cabrera, Maria	Maria.Cabrera@va.gov	561-422-6870
Vita Nova	Nugent, Irvine	Inugent@vitaNovainc.org	561-689-0035
YWCA	Cauthern, Mary	Mcauthern@YWCAPBC.org	561-640-0050 x139

*non member agency



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1. Call to order/roll call – Daniel Gibson opened the meeting. Attendees introduced themselves. Agency roll call was taken to establish a quorum.
 - a. Two new agencies were welcomed as members of the HHA
 - i. St. George’s Center, Inc.
 - ii. PBC School District
2. Approve minutes from previous meeting - Minutes from the Feb. 23rd meeting were unanimously received.
3. Emergency Solutions Grant (ESG) – Jo Miller and Georgiana Devine reported that the following motions were approved by the executive committee.
 - a. Apply 100% of the *second allocation* of FY ’12, ESG money to Rapid Re-Housing.
 - b. Apply 60% of ESG funding for Emergency Shelter and Homeless Prevention and 40% for Rapid Re-Housing For FY ’12-’13.
 - c. An application will be developed and released for providers to apply for the approved activities. A Homeless Continuum of Care Grant Review Committee will be formed by 4/9/12. The Committee may include up to 7 members and will be composed of agencies that will not apply for the funds. One of the seven will be a formerly homeless person. See PBCGOV.com/des or call 561-233-3620.

The members of the CoC gave a unanimous approval of the executive committee’s recommendations by a show of hands. Moved this sentence.

4. Sub Committee Reports – Michele Carter
 - a. HMIS Oversight – Irvine Nugent reported that they are working on
 - i. Policies & Procedures Manual
 - ii. CMIS User Agreement, CMIS Agency Agreement, CMIS Administrator Agreement, CMIS Release of Information
 - b. Discharge Planning – Maite Reyes-Coles reported she is no longer chairing the committee. Michele Carter has assumed the role of chair as the committee is now working on a Memorandum of Agreement (MOA) for jails and prisons.
 - c. Performance Measures – Kokie Dinnan – no report
 - d. New Members – Rhonda Clinton – New member packet is almost complete. Packet will be presented at the Exec Committee Meeting in April.

- e. Unmet Needs – Kathleen Herd reported that the final draft of a survey is almost complete and will be presented at the April Executive Committee Meeting.
 - f. Housing Inventory Chart – Wendy Tippett – no report. The committee needs members.
5. Liaison Reports
- a. Homeless Coalition/HAB - Marilyn Munoz
 - a. Homeless Resource Center (HRC) – The BCC approved funding to begin a gradual implementation as funds become available. Twenty beds will be brought on line in July.
 - b. HAB Housing – Emily Gorman – no report
6. Member Presentation – Kathy Spencer from Gulfstream Goodwill presented Goodwill’s Mission: Gulfstream Goodwill Industries assists people with disabilities and other barriers to employment to become self-sufficient, working members of our community. For more information, see web site: <http://www.gulfstreamgoodwill.com>
7. New Business
- a. What can we do to make the CoC more valuable?
 - i. Identify funding streams
 - ii. Create a navigation flow chart for services with contact info. Gaps in services will become obvious.
 - iii. Dedicate a portion of agenda to feedback and issues (like bedbugs, service or support animals)
 - iv. Provide a separate forum for case managers
 - v. Review systems and strategic planning for CoC
 - vi. Encourage agencies serving the following target population or providing essential services to join:
 - Seniors
 - Legal Aid
 - Victims of Stalking
8. Old Business:
9. Announcements
10. Adjourn

Next Meeting:

Exec Meeting : April 16

CoC Meeting: April 26

Directions:

From I-95, Exit at 45th Street and go east.

Cross Congress Ave, ¼ mile to Tiffany Drive and make a right.

Make a right at the stop sign, Tiffany Drive East.

The Lighthouse for the Blind is the 1st building on the left.