



**Homeless and Housing Alliance**  
[www.HHAPBC.org](http://www.HHAPBC.org)  
**Lighthouse for the Blind**  
**1710 Tiffany Drive East**  
**West Palm Beach, FL 33407**  
**July 26, 2012, 2:00 p.m.**  
**CoC Minutes**

Attendees:

Adopt-A-Family	Evangelista, Maria	<a href="mailto:MEvangelista@AdoptAFamilyPBC.org">MEvangelista@AdoptAFamilyPBC.org</a>	561-253-1361 x107
Adopt-A-Family	Keiffer, Joan		
AVDA	O'Brien, Pam	<a href="mailto:Pobrien@avda-fl.com">Pobrien@avda-fl.com</a>	561-265-3797 x101
AVDA	Lockett, Angela	<a href="mailto:ALockett@avda-fl.com">ALockett@avda-fl.com</a>	561-278-7922
Center for Family Services	Ramos, Daniel	<a href="mailto:Dramos@CTRFam.org">Dramos@CTRFam.org</a>	
Children's Home Society	Sullivan-Lovell, Alma	<a href="mailto:Alma.SullivanLovell@CHSFL.org">Alma.SullivanLovell@CHSFL.org</a>	561-598-4150
CMIS/211	Harris, Chris	<a href="mailto:Chris.Harris@211PBTC.org">Chris.Harris@211PBTC.org</a>	561-383-1150
Families First of PBC	McNair, Sonya	<a href="mailto:SmcNair@FamiliesFirstPBC.org">SmcNair@FamiliesFirstPBC.org</a>	561-518-0071
Family Promise of North Palm Beach County	Reece, Charla	<a href="mailto:Creece@FamilyPromiseNPBC.org">Creece@FamilyPromiseNPBC.org</a>	561-310-3750
Family Promise South Palm Beach County	Prior, Linda	<a href="mailto:Linda_Prior@hotmail.com">Linda_Prior@hotmail.com</a>	561-330-0245
Gulfstream Goodwill	Carter, Michele	<a href="mailto:Carter@Gulfstreamgoodwill.com">Carter@Gulfstreamgoodwill.com</a>	561-848-7200 x 2280
Gulfstream Goodwill	Giordano, Paula	<a href="mailto:Giordano@Gulfstreamgoodwill.com">Giordano@Gulfstreamgoodwill.com</a>	561-848-7200 x286
Gulfstream Goodwill	Spencer, Kathy	<a href="mailto:Spencer@Gulfstreamgoodwill.com">Spencer@Gulfstreamgoodwill.com</a>	561-848-7200
Housing Partnership	DiBartolo, Amy	<a href="mailto:Adibartolo@GoCpG.org">Adibartolo@GoCpG.org</a>	561-841-3500 x1011
Jerome Golden Center for Behavioral Health	Barbaro, Cordoves	<a href="mailto:Barbaro@JeromeGoldenCenter.org">Barbaro@JeromeGoldenCenter.org</a>	561-383-5830
PBC Dept of Human & Vet Services	Olds, Wendy	<a href="mailto:Volds@PBCGov.org">Volds@PBCGov.org</a>	
PBC Dept. of Health	Boulon, Sandra	<a href="mailto:Sandra_Boulon@DOH.State.FL.US">Sandra_Boulon@DOH.State.FL.US</a>	561-514-5431
PBC Homeless Coalition	Narcisse, Oudeline	<a href="mailto:Onarciss@ptcgov.org">Onarciss@ptcgov.org</a>	

PBC Homeless Coalition Homeless Advisory Board	Munoz, Marilyn	<a href="mailto:Mmunoz@PBCGov.org">Mmunoz@PBCGov.org</a>	561-355-4764
PBC Homeless Coalition	Olexa, Alicia	<a href="mailto:Aolexa@PBCGOV.org">Aolexa@PBCGOV.org</a>	561-355-4663
PBC Homeless Coalition	Edvard, Tiffany	<a href="mailto:Tedvard@PBCGOV.org">Tedvard@PBCGOV.org</a>	561-355-4752
PBC Homeless Coalition	Graffeo, Justin	<a href="mailto:Jgraffeo@PBCGOV.org">Jgraffeo@PBCGOV.org</a>	561-355-4737
PBC Homeless Coalition	Maier, Ryan	<a href="mailto:Rmaier@PBCGOV.org">Rmaier@PBCGOV.org</a>	561-355-4663
PBC Department of Economic Stability	Grimm, Joyce	Jgrimm@PBCGov.com	
PBC Department of Economic Stability	Miller, Jo	<a href="mailto:EJMiller@PBCGov.com">EJMiller@PBCGov.com</a>	561-233-3620
Stand Down House, Faith, Hope, Love, Charity	Rainford, Marcia	<a href="mailto:FHLC@Fdn.com">FHLC@Fdn.com</a>	561-967-1612
The Lords Place	Jasper, Bernadette	<a href="mailto:BJasper@TheLordsPlace.org">BJasper@TheLordsPlace.org</a>	561-714-0750
The Lords Place	Gibson, Daniel	<a href="mailto:Dgibson@TheLordsPlace.org">Dgibson@TheLordsPlace.org</a>	561-494-0125 x113
The Vets Place	Reyes-Coles, Tomas	<a href="mailto:VetsPlaceWPB@Live.com">VetsPlaceWPB@Live.com</a>	561-729-0388
United Way of PBC	Owers, Kasha	<a href="mailto:kashaowers@unitedwaypbc.org">kashaowers@unitedwaypbc.org</a>	561-375-6617
Veterans Administration	Cabrera, Maria	<a href="mailto:Maria.Cabrera@va.gov">Maria.Cabrera@va.gov</a>	561-422-6870
Vita Nova	Nugent, Irvine	<a href="mailto:Inugent@vitaNovainc.org">Inugent@vitaNovainc.org</a>	561-689-0035
YWCA	Cauthern, Mary	<a href="mailto:Mcauthern@YWCAPBC.org">Mcauthern@YWCAPBC.org</a>	561-640-0050 x139
*Holy Ground Shelter for Homeless, Inc.	Jepson, Phyllis	<a href="mailto:Phyllisjepson@earthlink.net">Phyllisjepson@earthlink.net</a>	561-596-2807
*Holy Ground Shelter for Homeless, Inc.	Kranich, Jan	HolyGroundShelter@msn.com	561-444-7710
*Westgate Tabernacle New	Holmes, Tora	<a href="mailto:WGTNEW@aol.com">WGTNEW@aol.com</a>	561-471-9309

\*non member agency



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**July 26, 2012, 2:00 p.m.**

**CoC Minutes**

1. Call to order/roll call – Daniel Gibson opened the meeting. Attendees introduced themselves. Agency roll call was taken to establish a quorum.
2. Approval of minutes from previous meetings – A single edit was made to the attendance of the June meeting. Minutes to the May and June meetings were unanimously approved.
3. Nomination for Executive Committee for VA and Family Categories – attendance and category assignments for qualifying member agencies were reviewed and revised. See attached list.
4. Sub Committee Reports –
  - a. HMIS Oversight – Irvine Nugent presented an overview of the documents prepared by the HMIS Oversight Committee. Documents will be distributed to members. Members will be requested to submit edits by August 15<sup>th</sup>. Edits and documents will be reviewed at the August 15<sup>th</sup> Exec Committee and presented for approval at the August CoC meeting.
  - b. Discharge Planning –N/R
  - c. Performance Measures – N/R
  - d. New Members – The Packet will be e-mailed to the Exec Committee and then presented to the CoC. It was suggested that a list of agencies and their services be included in the New Member Packet. Agencies that can serve people with disabilities should be identified.
  - e. Unmet Needs – The survey identifying unmet needs did not provide significant data. There was a suggestion for members to complete a paper survey at the next CoC meeting.
  - f. Housing Inventory Chart – Carol Shaffer is willing to be a co-chair. Leadership is needed.
  - g. Policy and Procedures – Georgiana will be co-chair. Another co-chair is needed. Committee will start meeting in September. Several CoC members agreed to serve on the committee.
5. Liaison Reports –
  - a. Homeless Coalition/HAB - Marilyn Munoz
    - i. Highlights of Capitol Hill Day 2012: Federal Policy Priorities to End Homelessness. Google topic for a copy of the report.
    - ii. Statistic and Fact Sheet  
[http://homelesscoalitionpbc.org/images/Statistic%20and%20Fact%20Sheet%202002\\_2012.pdf](http://homelesscoalitionpbc.org/images/Statistic%20and%20Fact%20Sheet%202002_2012.pdf)

- iii. Project Connect scheduled in Belle Glades.
  - b. Housing Resource Center – Ezra Kreig, Program Director of the Lewis Center, said that the Resource Center has opened and has served 230 folks in the first month. The Lord’s Place acts at the Navigation Center where homeless people are assessed and referred to services at the Resource Center. Programs and services will be added. Items needed: underwear and socks, shoes, flip flops, hygiene kits. An MOA with agencies is in progress to add referring agencies on site. Call Lewis Center for more info. 561-904-7900.
  - c. The Homeless Advisory Board – reviewed grant opportunities for family housing.
6. Report from Exec Committee – Pam O’Brien, presented a request from PBC Community Services to provide collaborative supportive housing for wrap-around services to families that have complex issues. The executive committee endorses its effort for collaborative services. A motion was made and unanimously approved to support the executive committee’s endorsement to provide collaborative supportive housing for wrap-around services to families that have complex issues. Daniel will write a letter supporting the initiative.
7. Member Presentation – There was no member presentation.
8. Point-In-Time – leadership is needed. PIT Count must take place by the end of January.
9. Announcements
  - a. Chris Harris, CMIS, will be retiring in September. Appreciation for his dedicated services was expressed.
  - b. Send announcements to Georgiana Devine, [gdevine@pbcgov.org](mailto:gdevine@pbcgov.org) for distribution.
10. Adjourn

**Next Meeting:**

**Exec Meeting: August 20**

**CoC Meeting: August 23**

**Directions:**

From I-95, Exit at 45th Street and go east.

Cross Congress Ave, ¼ mile to Tiffany Drive and make a right.

Make a right at the stop sign, Tiffany Drive East.

The Lighthouse for the Blind is the 1st building on the left.