



## **ADOPTED - REGULAR MEETING MINUTES**

**COMMITTEE:** Citizens Advisory Committee on Health and Human Services (CAC/HHS)

**MEETING DATE and TIME:** November 18<sup>th</sup>, 2016 at 8:15AM

**MEETING LOCATION:** United Methodist Church of the Palm Beaches – 900 Brandywine Rd. WPB, FL 33409

**PERSON PRESIDING:** Dr. Patrick Halperin (Vice-Chair)

**REGULAR MEMBERS IN ATTENDANCE:** Randy Palo, Sharon Greene, Dr. Christine Koehn, Dr. Thomas Cleare, Barbara Jacobowitz, Anne Gerwig, Sandra Chamblee, Chief Deputy Michael Gauger, Pamela Gionfriddo

**EX-OFFICIO MEMBERS IN ATTENDANCE:** None.

**OTHERS IN ATTENDANCE:** Nancy Bolton, Taruna Malhotra, Sonja Holbrook, Helene Hvizd, Stessy Cocerez, Pam O'Brien (AVDA), Seth Bernstein (Boystown), Karis Engle (The Glades Initiative), Denise M. Josey, M.D. (Palm Beach County FL Dept. of Health), Monees Syed, M.D. (Palm Beach County FL Dept. of Health), Sheron L'Herrou (211)

**DISCLOSURES:** Pam Gionfriddo will be applying for Financially Assisted Agencies (FAA) funding; she currently receives funding through FAA as well.

**CHAIR & STAFF COMMENTS:** None.

### **CONSENT ACTIONS OF MEETING**

Agenda Item: *2.A/B. Additions, Deletions, Substitutions / Adoption of Agenda*

Discussion: None.

Action Taken: Motion to approve the agenda by Sharon Greene. Second by Pam Gionfriddo. Agenda approved and adopted by unanimous vote.

### **REGULAR BUSINESS - ACTIONS OF MEETING**

Agenda Item: *3.A. Adoption of CAC Regular Committee Minutes (October 13<sup>th</sup>, 2016)*

Discussion: None.

Action Taken: Motion to approve the minutes by Sandra Chamblee. Second by Barbara Jacobowitz. Minutes were approved and adopted by unanimous vote.

### **REGULAR BUSINESS**

Agenda Item: *3.B. FAA RFP Process & Steering Committee Update (Taruna Malhotra & Sonja Holbrook)*

- Sonja Holbrook gave a brief overview of the steering committee members and discussions.
- There is a greater emphasis on data collection; FAA staff is working with the Unicorn Children's Foundation and South East Florida Behavioral Health Network (SEFBHN) to gather information from their needs assessments on Special Needs and Behavioral Health, respectively.
- The surveys have been drafted through Survey Monkey.
- The next steering committee will be held on Friday, December 2<sup>nd</sup>, 2016.

### **REGULAR BUSINESS - ACTIONS OF MEETING**

Agenda Item: *3.C. Adoption of CAC/HHS Meeting Schedule 2017-2018*

Discussion: Discussion was held in regards to canceling the December 8<sup>th</sup> meeting. Group will verify with David Rafaidus that no important presentations are scheduled for this date.

Action Taken: Motion to cancel the December 8<sup>th</sup> meeting by Sandra Chamblee. Second by Chief Deputy Michael Gauger. Motion was approved and adopted by unanimous vote.

#### **OTHER BUSINESS**

##### **Agenda Item: 4.A. Staff Information Updates**

- Taruna Malhotra informed everyone that 54 FAA agreements have been made; 47 have already been approved by the Board of County Commissioners (BCC) and the remaining contracts should be approved in the following weeks.
- Ms. Malhotra informed everyone that FAA Staff is currently working to finalize agreements with Adopt-A-Family for their acquisition of Program Reach.
- Ms. Malhotra stated that Staff is also working with Glades Initiative to successfully develop an outreach plan, implement activities, conduct literacy trainings, etc. The Glades Initiative will also plan to work with United Way. Staff will recommend funding based on the outcome of the agreements.

#### **OTHER BUSINESS**

##### **Agenda Item: 4.B. Member Comments on Non-Agenda Items**

- Dr. Christine Koehn spoke about the Collective Impact efforts through Achieve Palm Beach County; they completed their strategic plan this past summer; they're creating a framework of resources and support for high school students; the official launch event will be held on December 14<sup>th</sup>, 2016 at Palm Beach Atlantic University from 8am – 12pm; Achieve PBC has raised enough money to hire an Executive Director and the job will be posted on December 1<sup>st</sup>, 2016; this has been two years in the making.
- Dr. Patrick Halperin announced himself and several other CAC members as having attended the Birth to 22 Consortium on November 16<sup>th</sup>, 2016.
  - Randy Palo said the plan is now finished and will be presented before the BCC on December 6<sup>th</sup>, 2016.
  - Anne Gerwig asked if there was any focus on technical training; to which Randy Palo replied that the requirements for Graduation from Achieve Palm Beach County includes work on this. Taruna Malhotra also emphasized that Community Action Program (CAP) will also provide services on technical training, employment trainings through CareerSource, and breaking barriers to/during employment. Dr. Koehn said several forums have mentioned technical trainings; all suggestions have been heard and the collaborative continues to work to improve their work.
  - Dr. Denise Josey suggested working with community partners that train the youth in order to hire them themselves; there is a similar project in New York.
- Chief Deputy Michael Gauger heard that the Health Department is cutting back on HIV/AIDS testing and wanted input from others in the room.
  - Sharon Greene said she would look into this. Dr. Monees Syed said he is currently working on an HIV project; he was also unaware of these funding cuts but will also look into it.
  - Sonja Holbrook mentioned that several nonprofit organizations, such as FoundCare and Compass, will provide free HIV/AIDS testing on site at other nonprofits.
- Barbara Jacobowitz gave an update on the Diabetes Coalition Screening that was done at the Palm Beach Outlets on Saturday, November 12<sup>th</sup>, 2016. Attendance exceeded the 3,000 people who came out for testing last year (2015). Ms. Jacobowitz also said that Dr. Keiser of Keiser University is so impassioned on the issue of Diabetes that he donated free office space at the Flagship campus.
- Dr. Christine Koehn asked for an update on the CAC membership in regards to Ms. Elizabeth Cayson Hernandez.
  - Taruna Malhotra said that the appointment request will go before the BCC on December 6<sup>th</sup>, 2016.
- Chief Deputy Michael Gauger mentioned a Silver Gloves Boxing Challenge that will be held on Friday, December 2<sup>nd</sup>, 2016 through Sunday, December 4<sup>th</sup>, 2016 at the Westgate Parks and Recreation.

#### **OTHER BUSINESS**

##### **Agenda Item: 4.C. Public Comments on Non-Agenda Items**

- Seth Bernstein mentioned that Chief Deputy Michael Gauger had been honored by the Puerto Rican Hispanic Coalition.
- Pam O'Brien said their event, Race for Hope, originally scheduled for October, was rescheduled for Saturday December 3<sup>rd</sup>, 2016.

- Ms. O'Brien said there have been several federal funders of hers that have warned her of several funding cuts in the community and although there may not be any funding cuts that directly affect AVDA and similar organizations, she feels the community should on alert in regards to the situation in order to be proactive.
- Dr. Josey exclaimed interest in working with Achieve Palm Beach County.

**OTHER BUSINESS**

Agenda Item: **4.D. Good News Item(s)**

- None.

**OTHER BUSINESS**

Agenda Item: **4.E. Potential Agenda Items for Future Meetings**

- Birth to 22 Presentation
- Indicator Report update in January
- League of Cities Youth Delegation Program

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**DATE OF NEXT REGULAR MEETING:** *January 12<sup>th</sup>, 2017*

**DATE OF NEXT EXECUTIVE MEETING:** *November 24<sup>th</sup>, 2016*

**ACTIONS OF MEETING**

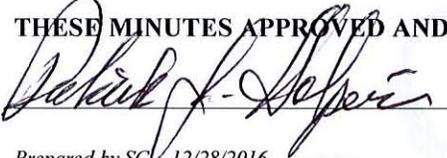
Agenda Item: **5. Meeting Adjournment**

Discussion: None.

Action Taken: Motion by Chief Deputy Michael Gauger. Second by Pam Gionfriddo. The meeting was adjourned by unanimous vote.

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**THESE MINUTES APPROVED AND ADOPTED** by the CAC Regular Committee on *January 12<sup>th</sup>, 2017*.

 , CHAIR 2-23-17

*Prepared by SC - 12/28/2016*

*Modified by DMR - 12/28/2016 (10:53 am)*