



ADOPTED - REGULAR MEETING MINUTES

COMMITTEE: Citizens Advisory Committee on Health and Human Services (CAC/HHS)

MEETING DATE and TIME: April 11, 2019 at 9:00AM

MEETING LOCATION: Basement Conference Room – 810 Datura Street, West Palm Beach, FL 33401

PERSON PRESIDING: Anne Gerwig (Chair)

REGULAR MEMBERS IN ATTENDANCE: Elizabeth Hernandez Cayson, Randy Palo, Dr. Christine Koehn, Barbara Jacobowitz, Carlos Poveda

EX-OFFICIO MEMBERS IN ATTENDANCE: Houston Tate, Scot Kannel

OTHERS IN ATTENDANCE: Nancy Bolton, James Green, Taruna Malhotra, Helene Hvizd, David Rafaidus, Stessy Cocerez, Faith Manfra, Natalie Diaz-Rodriguez, John Hulick, Alan Bottorff (CAC Member Applicant), Rande Gabriel (211), Richard Radcliffe (League of Cities), Adam Reback (DOH), Karis Engle (The Glades Initiative), Tessa LaCroix (AVDA), Maura Merkal (PBC Resident/Volunteer)

DISCLOSURES: Carlos Poveda and prospective CAC member, Alan Bottorff, serve together on the Wellington Cares board.

CHAIR & STAFF COMMENTS: Anne Gerwig shared that the City of Wellington won Let's Move!

CONSENT ACTIONS OF MEETING

Agenda Item: *2.A/B. Additions, Deletions, Substitutions / Adoption of Agenda*

Discussion: Stessy Cocerez will give the update for the FAA NOFO in lieu of Meghan Parnell who was unable to attend today's meeting.

Action Taken: Motion to approve the agenda as amended by Elizabeth Hernandez Cayson. Second by Barbara Jacobowitz. Agenda approved and adopted by unanimous vote.

REGULAR BUSINESS - ACTIONS OF MEETING

Agenda Item: *3.A. Adoption of CAC/HHS Regular Committee Minutes (March 14, 2019)*

Discussion: None.

Action Taken: Motion to approve the minutes by Randy Palo. Second by Dr. Christine Koehn. Minutes approved and adopted by unanimous vote.

REGULAR BUSINESS

Agenda Item: *3.B. Review of Notice of Funding Opportunity (NOFO) (Stessy Cocerez)*

- Stessy Cocerez informed the committee that the NOFO closed on Monday, March 25, 2019.
- There were four (4) proposals submitted for Seniors, three (3) proposals submitted for Economic Mobility: Securing Our Future Initiative, and twelve (12) proposals submitted for Economic Stability/Poverty.
- The review panels will be held April 15-17, 2019. Economic Stability/Poverty and Economic Mobility will be held on the 15th and 16th but staff anticipates that all proposals will be reviewed in their entirety on the 15th. Proposals for Seniors will be reviewed on Wednesday, April 17, 2019.
- Once the panels are done and all scores and rankings have been finalized, Community Services (CSD) administration will do an internal review to have the funding recommendations presented to the CAC

on May 9. Pending feedback from the committee, the hope is to have the recommendations presented to the Board of County Commissioners (BCC) at the July meeting; the CAC will be informed of the exact date once this is known.

- CSD staff thanked Elizabeth Hernandez Cayson and Randy Palo for volunteering as reviewers.

REGULAR BUSINESS

Agenda Item: 3.C. *Recap of the FAA Service Category Shift (James Green)*

- James Green gave a PowerPoint presentation on the FAA Service Category shift in which he discussed the goal for aligning with the BCC priorities and the four (4) strategies for alignment.
- Mr. Green shared how the agencies and programs will shift from the original categories to the new ones and how they are expected to fall into the subpopulations.
- The BCC made the decisions on the priorities to focus on based on information gleaned from their constituents.
- Although the BCC is the governing body that ultimately has the final say, they are unable to make the best decisions without the guidance and research that the CAC/HHS provides.
- For agencies and programs shifting to another category, the money that they are currently receiving will also transfer to the new category.
- This shifting process has further encouraged the idea of updating the Health and Human Services Element.
- The committee had a brief discussion on the Behavioral Health and Substance Use category and John Hulick gave a short explanation of the Oxford model that has recently appeared in Palm Beach County.

REGULAR BUSINESS

Agenda Item: 3.D. *Palm Beach County: Sociodemographic Barriers to Economic Mobility Report (James Green)*

- James Green said David Rafaidus' report allows the work on Economic Mobility to be more tangible.
- While the report is broad and covers various topics, it is also very comprehensive.
- Once the report is finalized, there will be another report specifically focused on poverty by zip codes.

REGULAR BUSINESS

Agenda Item: 3.E. *Governmental Alliance on Racial Equity (GARE) Network (James Green)*

- James Green gave a presentation on GARE – the Governmental Alliance on Racial Equity, a national organization that aims to provide technical assistance for communities to enhance the principles of solidarity, mutual learning, and best practices on a unified front.
- GARE has 104 core members throughout the country but there are over 150 cities participating.
- Palm Beach County is the first GARE member in the South East region of the country.
- Mr. Green hopes to encourage Palm Beach County community members to be active participants with GARE.

REGULAR BUSINESS

Agenda Item: 3.F. *Securing Our Future Initiative – Updated Timeline (James Green)*

- James Green presented the updated timeline for the Securing Our Future Initiative (SOFI).
- Mr. Green mentioned the positive progress that has occurred thus far in the first quarter of the updated timeline. The NOFO has been released and closed and is in the panel review stages, CSD Administration received approximately seven (7) requests for poverty simulations, and the Think Tank System Alignment event at the Florida Chambers pre-conference is in motion.
- The items and future dates on the timeline have not changed so far and advancement is expected to continue in the upcoming months.

REGULAR BUSINESS

Agenda Item: 3.G. *Homeless Resource Center 2 “HRC2” (Nancy Bolton)*

- Nancy Bolton explained how sur tax dollars were allocated to open a new Homeless Resource Center (HRC).

- Sites for the new HRC were analyzed based on community conversations and additional data gathered. Sites were narrowed down to a location adjacent to the Senior Center off of Lake Worth Road.
- There were close to sixty (60) individuals in attendance at the first Community Conversation directly related to the chosen site; comments from the community were not favorable but attendees also requested additional information and knowledge on the purpose of the proposed HRC2.
- There was general group discussion surrounding the HRC2, what its creation entails, and the next steps.
- Ms. Bolton added that this is not an easy project and it is in no way finalized.

REGULAR BUSINESS

Agenda Item: 3.H. CAC/HHS & ex-officio Nominations (David Rafaidus)

- David Rafaidus explained the process of nominations for the Committee as follows: the Executive Committee meets to review, solicit, discuss applications and recommend member nominations for transmittal to the BCC and CAC/HHS Regular Committee. The Regular Committee meets to review and discuss the applications and considers making a motion to approve/reject the applications. CAC/HHS nomination applications are then processed and forwarded to the BCC through County Administration. The BCC reviews the applications and has final disposition concerning CAC/HHS membership appointments.
- Randy Palo recapped the Executive committee meeting. He added that Mr. Alan Bottorff works in the private sector and is an African American male, which provides diversity and a different industry perspective.
- Mr. Rafaidus also reiterated current CAC/HHS vacancies and the membership list. There are currently three (3) vacancies, which include a Health Department representative (Seat #2) that will be recommended by Dr. Alonso, a Glades representative (Seat #9) that resides west of the 20-mile Bend, and an at-large position (Seat #11). The terms for Seats #2, #3, and #6 will be expiring at the end of September 2019 so those positions will also be up for re-appointment or appointment.

REGULAR BUSINESS - ACTIONS OF MEETING

Agenda Item: 3.H. CAC/HHS & ex-officio Nominations (David Rafaidus)

Discussion: Please see bullet points above.

Action Taken: Motion by Carlos Poveda to transmit both applications to the BCC but recommend Mr. Alan Bottorff to fill the current at-large vacancy. Second by Elizabeth Hernandez Cayson. Motion approved and adopted by unanimous vote.

OTHER BUSINESS

Agenda Item: 4.A. Staff Information Updates

- James Green reminded everyone that the Florida Chamber's Summit on Prosperity and Economic Opportunity will be held on May 22-23, 2019 at the Convention Center. The Palm Beach County Sociodemographic Barriers to Economic Mobility report will be presented and discussed in breakout sessions. More information will be sent out.
- Mr. Green informed everyone that there is currently a vacant position for Executive Director of the Homeless Coalition of Palm Beach County.
- Mr. Green and Randy Palo also mentioned the upcoming Birth to 22 Business Breakfast being held at the West Palm Beach Marriott on Friday, April 12, 2019.
- Nancy Bolton and Mr. Green invited everyone to the second Community Conversation that is being held about the HRC2 on April 24, 2019 at 6:30pm.

OTHER BUSINESS

Agenda Item: 4.B. Member Comments on Non-Agenda Items

- Anne Gerwig will be giving a presentation on the Keely Spinelli Education Grant program in Wellington; a grant that utilizes municipal funds to provide programs and purchase equipment for public schools that are not funded by the School District.
- Barbara Jacobowitz stated that Palm Healthcare Foundation and the Quantum Foundation will be holding their first joint board meeting. She also added that the previously mentioned Chiropractic

Clinic is now open. Ms. Jacobowitz plans to retire from Keiser University on June 1, 2020 but she will remain as the Chair of the Diabetes Coalition and will remain as a member of the CAC/HHS.

- Anne Gerwig announced an Installation Luncheon that will be held on May 22, 2019 at the Kravis Center as a way to welcome the new League of Cities President, Jeff Hmara, into his upcoming role.
- Carlos Poveda will be hosting an Open House for his new business on Thursday, April 18, 2019 and invited the CAC/HHS members to attend.

OTHER BUSINESS

Agenda Item: 4.C. Public Comments on Non-Agenda Items

- Karis Engle informed the attendees that The Glades Initiative will be offering a Medical Interpreter training at Keiser University during spring break; additional information will be sent out by David and it can also be found on The Glades Initiative's website.

OTHER BUSINESS

Agenda Item: 4.D. Good News Item(s)

- None.

OTHER BUSINESS

Agenda Item: 4.E. Potential Agenda Items for Future Meetings

- Helene Hvizd expressed interest in providing a presentation on the Sunshine Law and how it applies to the CAC/HHS members.
- David Rafaidus mentioned that a presentation on the Census is expected to occur at the September 12th CAC/HHS meeting.
- Mr. Rafaidus also added that John Hulick, Senior Program Manager for Substance Use, will present at a future meeting.
- Mr. Rafaidus has requested that Ms. Hvizd also give a brief presentation on how to make updates to the Health and Human Services Element and on member attendance.

DATE OF NEXT REGULAR MEETING: *May 9, 2019 and June 13, 2019*

DATE OF NEXT EXECUTIVE MEETING: *April 25, 2019 and May 23, 2019*

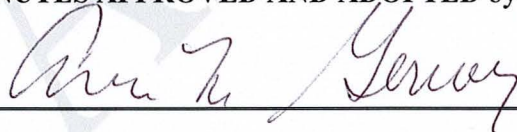
ACTIONS OF MEETING

Agenda Item: 5. Meeting Adjournment

Discussion: David Rafaidus will contact members during the summer to determine if the currently scheduled meetings will have quorums.

Action Taken: The meeting was adjourned by unanimous decision.

THESE MINUTES APPROVED AND ADOPTED by the CAC/HHS Regular Committee on *May 9, 2019*.



_____, CHAIR

*Prepared by SC – April 11, 2019
Modified by DMR – May 3, 2019*