

Palm Beach County HIV CARE Council  
Emergency CARE Council Meeting  
*Thursday, December 11, 2014*  
Minutes

**Members Present**

Marsharee Chronicle  
Quinton Dames  
Mitchell Durant  
Kim Enright  
Don Hilliard  
Mary Kannel  
Glenn Krabec  
Kelly Martes

Thomas McKissack  
Larry Osband  
Lilia Perez  
Denise St. Joy  
Jeannette Tomici  
Vicki Tucci

**Guests**

James Agbodzacky  
Marie Presmy

**Member Absent**

Charles Brooks  
Lavan Harper  
Melissa McGee  
\*Mary Jane Reynolds  
Elizabeth Robinson  
Randy Rich  
Shirley Samples  
Cecil Smith  
Tony White

**Support Staff**

Anil Pandya

**CARE Council Staff**

Pat Cruzata

**Grantee Staff**

Geoff Downie  
Tammy Fields  
Frank Frank  
Shoshana Ringer  
Nadia Najarro

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- I. The Emergency CARE Council Meeting was called to order at 2:37p.m. by Chair, Mary Kannel, at the Mayme Frederick Building. Roll was taken, **a quorum was present**. Guests were introduced.
- II. A Moment of Reflection:

**Moment of Silence**

*A moment of silence is observed in respect to the memory of those individuals who have succumbed to aids and those who are living with the disease. let us remember why we are here today. let us have the strength to make the decisions that will improve the care of those we serve. let us be thankful for what we have accomplished to date.*

- III. **Motion** by Larry Osband, **second** by Don Hilliard to accept the excused absences for Mary Jane Reynolds as presented. **Motion carried.**

IV. **Motion** by Don Hilliard, **second** by Larry Osband to accept the December 11, 2014 Emergency CARE Council Meeting Agenda as presented. **Motion carried.**

V. **Comments by the Chair:** The Chair stated that this an exciting time. She stated normally the committee works on the budget. At this point the committee is trying to assist with the ACA enrollment for the ADAP clients. She thanked everyone for working together.

VI. **Public comments:** There were none.

VII. New Business

A. **Request for Revision for the GY 15 Budget:** Geoff Downie thanked everyone for attending the unexpected meeting today. Geoff stated that he would combine A & B as he discusses the issues. He stated that he is asking for revisions in the GY 15 Budget. He stated that going forward in the funding recommendations to the Board of County Commission. He explained that the application that was submitted to HRSA, there were some reductions in the funding to the service categories that were made, and not budgeted that reflected the historical under spending. He stated that when the GY 15 Level Budget was completed, the carry forward reductions were not done. Geoff is asking to align the GY 15 Budget that was put into the grant application.

Geoff recommended the following service category changes.

- a. To reduce \$10,000 from the Drug Local Supplemental.
- b. To reduce \$27,446 from Home Health Care.
- c. To increase \$37,446 into Oral Health Care

B. Request for Additional Allocation for MAI: Geoff suggested the following:

- a. To reduce \$86,978 from the Medical Case Management (MAI).
- b. To increase \$86,978 into the Early Intervention Services.

After Geoff's revisions on the GY 15 Level Funding Budget, the floor was opened for discussion, after a lengthy discussion, **motion** by Larry Osband, **second** by Vicki Tucci to accept the Grantee's Recommendations to the GY15 Level Funding Budget as illustrated in "A" as presented. **Motion carried with 4 abstained.**

**\*\*It was noted that there would be two separated votes\*\***

The first vote would be for Drug Local Supplemental, Home Health Care and Oral Health Care. The following members abstained.

1. Mary Kannel abstained because of the Oral Health and EIS and her relationship with Florida Department of Health in Palm Beach County, and the law requires that it is stated in the minutes.

2. Mitchell Durant abstained because of the Oral Health and his relationship with Florida Department of Health in Palm Beach County, and the law requires that it is stated in the minutes.
3. Lilia Perez abstained because of the Oral Health and EIS and her relationship with Foundcare, and the law requires that it is stated in the minutes.
4. Quinton Dames abstained because of the Oral Health and EIS and his relationship with Foundcare, and the law requires that it is stated in the minutes.
- 5.

***For the record; Out of 23 CARE Council members, there were only 14 members who attended the Emergency CARE Council meeting, and 4 abstained, therefore no quorum. Tammy Fields stated since this matter is associated with a deadline, the committee should have a consensus. The Chair had a hand count; there were 9 consensuses to accept the motion as presented. Tammy Fields stated to ratify the votes at the next CARE Council meeting.***

The second vote for Medical Case Management (MAI) and Early Intervention Services as illustrated in "B"; **motion** by Larry Osband, **second** by Don Hilliard to accept the additional allocations for MAI as presented. **10 Consensuses and 3 Abstained.** The Chair noted to ratify the vote at the next CARE Council Meeting.

1. Lilia Perez abstained because of the Medical Case Management (MAI) and her relationship with Foundcare, and the law requires that it is stated in the minutes.
2. Quinton Dames abstained because of the Medical Case Management (MAI) and his relationship with Foundcare, and the law requires that it is stated in the minutes.
3. Marsharee Chronicle abstained because of the voting for a service category and her relationship with Compass, and the law requires that it is stated in the minutes.

VIII. Old Business: There was none

IX. Other Business:

- A. **To vote for Vice Chair for Community Awareness Committee:** Mary Kannel stated that there is a vice chair has been elected. It will be Denise St. Joy and the Chair thanked her for being the Vice-Chair. It was noted the Chair for the Community Awareness is out on medical leave and while she is out—the vice chair will conduct the meetings.

Frank provided updates on the Expenditure Report.

X. Announcements:

- A. Mary Kannel announced that Tammy Fields, Senior County Attorney is resigning. Mary stated that Tammy Fields has been with Ryan White Program for twenty- five years. Mary recaps some of the wonderful experiences during Tammy's years of services. She thanked Tammy for her outstanding work with the CARE Council.

- B. Tammy Fields stated that she will be the New Director of Youth Services; she gave a list of youth programs. She stated that she is looking forward to the new opportunity.

Tammy stated that it has been a pleasure working with the CARE Council Members. She stated if you have a question, she would be available. A few of the CARE Council members shared their thoughts and inform her that she will be missed.

Tammy informed the committee that the Youth Services Programs will be available soon and placed in the Redbook. The Youth Services Programs will show what services are available. There are six locations in Palm Beach County.

- C. Glenn Krabec defined the difference between an Ad hoc Committee and Workgroup. An ad hoc committee is in the bylaws and there are two. He stated the two. He stated that anything else formed is called a workgroup.
- D. Glenn Krabec reported that the Smart Ride raise over \$1million and it was a great success.

- XI. Adjournment: With no further business, the CARE Council Meeting was adjourned at 3:32p.m. at the Mayme Frederick Building, 1440 Dr. Martin Luther King Jr. Blvd., Riviera Beach, Fl.

Approved as presented 1-26-15