

**Palm Beach County HIV CARE Council**  
**CARE Council Meeting**  
*Monday, November 19, 2018*

**Minutes**

**Members Present**

Ashnika Ali  
Lilia Perez  
Kim Enright  
Kathlyn Belizaire  
Glenn Krabec  
Thomas McKissack  
Quinton Dames  
Keisha Jackson  
Olga Sierra  
Mary Jane Reynolds  
Vickie Rossy

**Members Present**

Chris Dowden  
Kristina Rowe  
Rob Scott  
Mark White

**Members Absent**

Mary Kannel  
\*Shirley Samples  
Dale Smith  
Alejandro Rodriguez  
Cecil Smith  
Kristen Harrington

**Grantee Staff**

Thomas Eaton  
Shoshana Ringer  
Helen Hvizd  
Jorge Batista  
Taruna Malhotra  
Tammy Martinez  
Doris Davis  
Shirley Lanier  
Anna Balla

**CARE Council Staff**

Shirley White  
Neeta Mahani

**Guests**

Quasia Cowan  
Lynn Albutelli  
Marcello DiMarin  
Geoff Downie

Rick Pavlescak  
Anne Costello  
Hector Bernardino  
Richardo Jackson

Neka MacKay  
Psyche Doe  
Felisha Douglas Bowman

\*Denotes an excused absence

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I. The CARE Council Meeting was called to order at 2:03p.m. by the Chair, Chris Dowden at the Mayme Frederick Building. Roll was taken, **a quorum was present**. Guests were introduced.

II. A Moment of Reflection:

**Moment of Silence**

*A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date.*

III. **Motion** by Lilia Perez, **second** by Mark White to accept the excused absence of Shirley Samples. **Motion carried.**

IV. **Motion** by Glenn Krabec, **second** by Rob Scott to approve the November 19, 2018 CARE Council Meeting Agenda as presented. **Motion carried.**

V. **Motion** by Glenn Krabec, **second** by Kim Enright to accept the September 17, 2018 CARE Council Meeting Minutes as presented. **Motion carried.**

- VI. Comments by the Chair:** The Chair spoke on an event that he attended sponsored by Compass and Palm Beach Dramaworks called The Legacy Project. The format was for young LGBT persons to interview people that they respect, that they look up to, and who were an example to them as they went through their personal struggle. He stated that he took two things from this event; 1) love and respect yourself for who you are and 2) show the same to the others. He said you should show respect for others, our fellow council members and everybody we work with especially for County staff. A lot of what we do is implemented by them, we cannot run these meetings without them and we cannot get what we need in the community without them. A lot of times, they have rules that we do not know about when they are implementing certain things and we need to respect that. He asked that everybody treat one another with respect and respect yourself too. If you have something to say or do not understand something, please feel free to speak up.
- VII. Public Comments:** There were no public comments.
- VIII. Educational Moment:** Neeta Mahani gave a brief review of and shared pictures of the Health and Wellness Festival that was held on November 17 in Belle Glade. Three hundred and seventy nine (379) people signed in.
- IX. Standing Reports & Updates:2**
- A. Legislative/ACA Update:** None.
  - B. CPP Updates:** Quasia Cowan reported that they had their last meeting of the calendar year. They are still working on the Redbook and hoping to have it finalized sometime in January. They partnered with the school district to provide the students with red ribbon stickers for World AIDS Day. The next meeting is in January.
  - C. Part B Report:** Psyche Doe provided several documents including the Part B Expenditure and ADAP/Patient Care/Prevention/Surveillance reports. She stated that the theme for World AIDS Day is "Know Your Status". She said that if you want your event in the press release, you would need to get that information to Rob Scott by tomorrow (November 20). She also provided ADAP and open enrollment information. The Health Department cannot help a client enroll into insurance; however, the Epilepsy Foundation is available to help clients with their enrollment. The 2017 data for surveillance is out; it is in a tri-fold, she will bring to the next meeting.
  - D. HOPWA:** Mark White stated there is nothing new to report.
  - E. C.A.G. Report:** Denise Brown was not present.
  - F. Part A:** Chris Dowden announced that Mary Woodard retired Friday (November 16) after 30 years. Taruna Malhotra stated that the posting for Mary's position would be posted sometime in January. Taruna will be the interim Program Manager until the position is filled; her contact information is on the bottom of the agenda.
  - G. Expenditure Report:** Thomas Eaton provided the RW GY18 Reimbursements report. We are at 75/25 core/support spending. We are contracted at 77/23, looks like we are going to

completely expend all funds this year, once we get some of the bigger core reimbursements in, such as oral health care. We are almost completely reimbursed for the first 6 months. We looking at a six week lag time for reimbursements.

- H. **LGBTQ:** Kim Enright reported that the LGBTQ have had several meetings and they are moving forward with the training aspect of their goal. Training at Legal Aid is happening today. The training is done in two parts, Compass and CAN. The Compass training was done earlier this month, a morning session and an afternoon session. Today is the CAN training, a morning and afternoon session. There is a LGBTQ meeting tonight. The LGBTQ have a subcommittee working on a kind of needs assessment project.
- I. **LPAP:** Chris McCoy the previous chair resigned. Chris Dowden stated that he asked Neeta to reach out to somebody to see if they would be interested in chairing the committee.
- J. **Membership:** Olga Sierra reported that the Membership Committee interviewed a prospective member for one of the affected seats.  
Chris Dowden asked that everyone continue to look out for anyone that would be a good fit. Taruna informed that the P.O. (Project Officer) gave us a waiver for the Medicaid seat. The PO that it does not have to be a state employee, but someone who works directly with Medicaid and knows Medicaid rules will be eligible for the seat.  
The new CARE Council members introduced themselves – Kristina Rowe, Kathlyn Belizaire, Vickie Rossy, and Ashnika Ali.
- K. **P & A:** Glenn Krabec stated P & A has nothing to report but the new business item.
- L. **QMEC:** Lilia Perez reported there was no meeting this month.

X. **Unfinished Business and General Orders:** There was none.

XI. **New Business:**

A. **Vote: Approval of Committee Recommendations** (Documents are on the table)

The Priorities and Allocations Committee

1. **Motion carried** to approve the Priorities and Allocations Committee recommendation for approval of the GY18 Proposed RW Carryover Funding.

B. **Viral Load Data:** Taruna stated that a letter from HRSA was sent to Providers informing that HRSA is requesting that viral suppression messages be incorporated in services delivery settings where PLWH are engaged. She said when looking at and analyzing our data, we do not have current data for some of our clients. She spoke briefly of the reasons why and what is being done to make sure information is current.

Shoshana reviewed the letter from HRSA and a document that she provided showing outcome measures for viral suppression and retention in care. She talked about what actions are being taken to catch some of the missing data. Shoshana mention a 100-Day project that will be implemented by the grantee in December.

Taruna stated that the grantee is working to get a data sharing agreement with the State. She said that we are doing a three-prong approach – improving our PE system, working with the agencies to see were the labs done, and working with the state.

- C. **Health Insurance** – HRSA Policy 18-01 Clarifications Regarding the Use of Ryan White HIV/AIDS Program Funds for Health CARE Coverage Premium and Cost Sharing Assistance was provided. Shoshana gave a brief review of the focus of the policy.

**XII. Other Business:**

- A. **Annual Retreat Workgroup** – The Council asked Neeta to look for a venue for either February 15 or 22.  
Volunteers for the Retreat workgroup are Vickie Rossy, Chris Dowden, and Glenn Krabec. Neeta will send out an email for volunteers. The first meeting will be held on December 7 at 1:30pm directly after the Potluck at 810 Datura St.
- B. **Holiday Potluck** – December 7, 2018 at 810 Datura St., West Palm Beach, FL.
- C. Proclamation tomorrow (November 20) @ 9:30am at the BCC meeting, Kim Enright will accept on behalf of the CARE Council.
- D. Celebrating the successes: Glenn Krabec commented that the Communitywide Health and Wellness Festival is something to celebrate. He also mentioned an article about a new trial drug for HIV, a shot taken every 8 weeks instead of daily pills.

**XIII. Announcements:**

Happy Birthday to Olga Sierra.  
Happy belated Birthday to Quinton Dames and Helen Hvizd.  
World AIDS day is December 1<sup>st</sup>. There will be many local events held by the different agencies throughout Palm Beach County.  
FoundCare and Compass partnering to bring 30 panels of the AIDS Memorial Quilt to Palm Beach County.

- XIV. **Adjournment:** With no further business, the CARE Council Meeting adjourned at 3:22p.m. at the Mayme Frederick Building, 1440 Martin Luther King Jr Blvd, Riviera Beach, FL 33404.

Approved as presented 01/28/2019sw.