

**Palm Beach County HIV CARE Council**  
**CARE Council Meeting**  
*July 27, 2009*  
*Minutes*

**Members Present**

Rafael Abadia  
David Begley  
Kimberly Bradley  
Rosalyn Collins  
Kimberly Rommel-Enright  
Mary Kannel  
Glenn Krabec  
Chris LaCharite  
Tomas McKissack

Larry Osband  
Gilbert Owens  
Raymond Philmore  
Jennifer Piva  
Mary Jane Reynolds  
Lorenzo Robertson  
Shirley Samples  
Cecil Smith

**Members Absent**

Bobbie Cleveland\*  
Alice Holmes  
Linda Leary  
Nicholas Potochny

**CARE Council Staff**

Tonya Fowler  
Sonja Swanson  
Sarah Withrow

**Grantee Staff**

Gayle Corso  
Tammy Fields  
Pedro Medina  
Channell Wilkins

**Patient Care/Network**

Mitchell Durant  
Anita Edwards

**Guests**

Barry Smith  
Rik Pavlescak  
Hugo Rocchia  
Dea Allen  
Michael Greene

Don Yost  
Cindy Barnes  
Nicole Leidesdorf  
Leslie S.  
Ron Haberle

Don Hilliard  
Marlinda Jefferson  
Virginia Carter  
Ann Marie Groves  
Beatrice Manning

\*Denotes an excused absence

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I. The CARE Council Meeting was called to order at 2:45 pm by Chair, Mary Kannel at the Mayme Fredrick Building. Roll was taken; **a quorum was present.** Guests were introduced.

II. A Moment of Reflection:

**Moment of Silence**

*A moment of silence is observed in respect to the memory of those individuals who have succumbed to AIDS and those who are living with the disease. Let us remember why we are here today. Let us have the strength to make the decisions that will improve the care of those we serve. Let us be thankful for what we have accomplished to date*

III. There were no excused absences. **Motion** by Larry Osband, **second** by David Begley to approve Gilbert Owens for an excused absence for the June 29 CARE Council meeting due to illness. **Motion carried.**

- IV. **Motion** by Rafael Abadia, **second** by Larry Osband to accept the July 27, 2009 CARE Council Agenda as presented. **Motion carried.**
- V. **Motion** by Larry Osband, **second** by Rafael Abadia to accept the June 29, 2009 CARE Council Minutes as presented. **Motion carried.**
- VI. **Comments by the Chair:** There were none
- VII. **Public Comments:** Glenn Krabec thanked everyone for their support during his illness.
- VIII. **Educational Moment: "Lessons Learned"** Dr. Marlinda Jefferson presented on the lessons learned from the Broward County Peer Mentor Program.
- IX. **Standing Reports & Updates:**
- A. Legislative Update:** David Begley updated the Council on the new Surgeon General, the proposal to remove HIV from the list of diseases preventing entry into the country, the needle exchange program and increases in Ryan White appropriations from the House sub-committee.
- B. RMAC Report:** Lorenzo Robertson updated the Council on upcoming events and conferences including the MSM taskforce surveys, a conference Sept. 25-27 in which United Deliverance is challenging local agencies to send at least one representative, the Faith Initiative and the Silence is Death Anthology.
- C. CPP Update:** Tabled until the next meeting.
- D. Patient Care & 4BNW Reports:** Anita Edwards reviewed the documents and answered questions.
- E. Patient Care Update:** Will be presented at the next meeting.
- F. Part A Report:** Gayle Corso presented the documents and reviewed the 2008-09 expenditures for the MAI award.
- G. Part B Report:** Kim Bradley presented the handout.
- X. **Unfinished Business and General Orders:**
- A. Meeting Time Discussion:** CARE Council Meetings will be held from 2:30-4:30 pm with Executive Committee preceding CARE Council at 1:30 pm.
- B. Housing Update:** Mary Kannel provided an update on housing issues raised at the June 29, 2009 CARE Council Meeting during the HOPWA presentation.
- XI. **New Business:**
- A. Vote: Committee Recommendations**
- 1. Membership Committee: Motion** by Gilbert Owens, **second** by Mary Jane Reynolds to forward Marsha Germain for CARE Council Membership. **Motion not carried. Motion carried with 3 votes opposed** to forward William Albury, Cindy Barnes, Orlando Carrasquillo, Don Hilliard, Rechee Huff, Brian Sprague and Don Yost for CARE Council Membership.
- 2. Priorities & Allocations Committee: Motion carried** to approve all five (5) recommendations as presented. (Please see attached list).
- 3. Quality Management Committee: Motion carried** that Part A will adopt Part B standards of care for medical (comprehensive) and non-medical (supportive) case management pending Grantee approval.

**B. Motion** by David Begley, **second** by Larry Osband to extend the meeting by fifteen (15) minutes. **Motion carried.**

**C. Grantee Assessment:** CARE Council members completed the assessment. It was recommended that next year on the date of the assessment the Grantee provide a training session as an educational moment.

**XI. Adjournment:** With no further business, the CARE Council Meeting was adjourned at 4:40 pm at the Mayme Fredrick Building.

**Priorities & Allocations Committee Recommendations:**

1. The Priorities & Allocations Committee recommends approving the definition and service category placement for the Peer Mentor Program as presented. (please see attached)

\*Please note that the Peer Mentor Program is a new service category definition, to be placed in the category of Medical Case Management, as recommended to the Priorities & Allocations Committee jointly by the Medical Services, Support Services and Community Awareness Committees.

2. The Priorities & Allocations Committee recommends approving the 2010-2011 service category definitions as presented.

3. The Priorities & Allocations Committee recommends approving the 2010-2011 services priorities as presented.

4. The Priorities & Allocations Committee recommends approving the 2010-2011 allocations as presented (please see attached)

5. The Priorities & Allocations Committee recommends approving the recommendation to place the full MAI award amount of \$565,851 into Case Management.

**All P&A recommendations approved as presented.**